



Hulme Hall Pre-School

Pupil Supervision Policy

Every member of staff at Hulme Hall Pre-School will always act in the best interests of pupils . We do our utmost to ensure the welfare of our children during the school day. Staffing arrangements are made to meet the needs of all children and to ensure that their safety is paramount through supervision.

We ensure our Staff: Child ratios are in compliance with ratios set out in the ‘Statutory framework for the Early Years foundation stage’ 3.28 3.29 3.30 3.31

- There is structured supervision for all children throughout the school day starting at 7.30am and finishing at 6.00pm.
- We guarantee that children will always be within the hearing or sight of an adult.
- Registers are taken daily to ensure that all children are on the premises.
- A child who falls asleep is monitored regularly.
- We never leave a child who is using a potty or toilet seat unsupervised.
- We always escort and supervise children in outside areas.
- We always supervise children who are eating and drinking.
- At times during the week other staff will also be involved in leading some activities, including lessons for Music, PE and Dance. Our children will be supervised by appropriately qualified staff.
- We do not leave any child who is on an outing or trip unattended at the venue or in a vehicle.
- The arrangements for the supervision of children during educational visits and trips out of schools are described in our policy: “Educational Visits.”

All EYFS staff are qualified as Paediatric First Aiders and are able to administer epipens. There are always qualified first aiders IN Early years and Kindergarten, who are available to administer first aid, to deal with any accidents or emergencies, or to help if someone is taken ill.

First aid boxes are in located in both rooms and the Head of Pre-School keeps a record of training which is renewed every 3 years. Room leaders regularly check and replenish the first aid boxes.

Review Date: September 2024