

Holme Low Parish Council

Minutes of the annual meeting held on Tuesday 30 May 2023 at 7.30pm at Silloth Community Hall

Present: Cllr. J. Graham (JG)

Councillors

Cllrs. G. Betsworth (GB), D. Findlay (DF) & M. Orchard (MO).

Also present: Wendy Jameson – Parish Clerk (WEJ).

1.	Election of Chairman of the Council Cllr. J. Graham was elected as Chairman of the Council.	
2.	Chairman's Declaration of Acceptance of Office Cllr. J. Graham signed his Declaration of Acceptance of Office.	
3.	Election of Deputy Chairman of the Council Cllr. D. Findlay was elected as Deputy Chairman of the Council.	
4.	Apologies None.	
5.	Co-option There were two applications received to join the Parish Council, from Kiara Orchard and Geoff Betsworth, who were both duly co-opted. One vacancy remains which will be advertised.	
6.	Declaration of Interest None.	
7.	Minutes RESOLVED that the minutes of the meeting held on the 11 April 2023 be confirmed as a true record and signed by the Chairman.	
8.	Matters Arising Cllr. Orchard gave an update on his application for the land at Causewayhead opposite New Rose Cottage, Silloth. The hedge around the road at the Windmill has not been done and needs at least 2-3 ft cut off it. The road is becoming unpassable with potholes and scaffolding has been there for years. Over a metre in width has been lost from the road. Nothing has been done to the ditch at the bottom of Kingside Hill despite it being reported again. A minimum of a 9-inch pipe is needed for at least 200 yards. West Causewayhead Lane is also bad with subsidence. Highways have not been interested in putting a speed restriction in place. There are a lot of vehicles going to Millers, often up to 40 vehicles can be seen coming and going between 8am – 11am. Also, very large tractors and trailers.	
9.	Appointment of representatives to outside bodies Longcake Educational Foundation – Cllr. Geoff Betsworth. Holme Cultram Sea Dyke Charity – Cllr. John Graham & Duncan Findlay. Hellrigg Community Fund Panel – Cllr. Geoff Betsworth.	
10.	Banking Arrangements The Parish Council banks with the Cumberland Building Society. RESOLVED that Cllrs. J. Graham and D. Findlay continue as cheque signatories. Cllrs. M. Orchard and G. Betsworth are to be added as signatories and Cllr. M. Wright removed from the account.	
11.	Asset Register Assets comprise of 2 x noticeboards, 2 x parish seats, 1 x laptop & printer, 2 speed signs and the cemetery building.	

	The speed sign adjacent to the airfield is not charging as the solar panel is getting covered in bird muck and needs cleaned. Cllr. Betsworth offered to clean it. There is a tree/bush that needs cut back adjacent to the speed sign near the cemetery which Cllr. Graham will deal with. The batteries would be better replaced with 50amp lithium batteries which will be much lighter and last a lot longer. An 'Ecworthy' battery costs in the region of £199 each.	GB JG
12.	Annual review of risk assessments The Clerk had produced a risk assessment and management report which was reviewed and agreed by the Parish Council.	
13.	Insurance The Parish Council's insurance cover is with Zurich Municipal which was noted.	
14.	Accounts for the Year Ended 31 March 2023 a) Accounts for the Year Ended 31 March 2023 were approved by the Parish Council. b) Annual Governance & Accountability Return 2022/23 Part 2 RESOLVED that the Chairman sign the Certificate of Exemption, Annual Governance Statement 2022/23 & Accounting Statements 2022/23.	
15.	Appointment of Auditor and review of effectiveness of the internal audit The Parish Council reviewed the effectiveness of the internal audit and is satisfied with the current system, with Mr Thackeray carrying out the annual internal audit on behalf of the Parish Council.	
16.	Budget for the Financial Year 2023/24 RESOLVED that the Budget for 2022/23 be noted.	
17.	Annual Subscriptions The Parish Council agreed to renew the Annual subscription to CALC for 2023/24.	
18.	Calendar of Meetings Meetings to be held on 11 July 2023, 10 October 2023, 9 January 2024, and 9 April 2024.	
19.	Exclusion of Press and Public There was no need to exclude the Press and Public from the meeting.	
20.	Public Participation There had been no requests from members of the public to speak at the meeting.	
21.	Requests for financial assistance None.	
22.	Payment of Accounts Cheque payments to 30 May 2023 were approved for payment by the Parish Council.	
23.	Correspondence a) Partnership Newsletter and LGR Information – 14 April 2023. b) Carlisle Partnership Newsletter and LGR Information – 28 April 2023. c) Connecting Cumbria Newsletter - April 2023. d) ACT News Update - May 2023. e) CALC News - April & March 2023. f) Cumberland Council - Copy of Declaration of Uncontested Poll. g) NALC Legal Update – April 2023. h) Cumberland Council - Key Contacts relevant to Town and Parish Councils. i) Cumbria Highways - EI/151090 re: B5302 at the bottom of Kingside Hill, damage to the side of the road where wagons have gone off the road. Assigned to the Highways Team.	

24.	<p>Planning Applications The Parish Council considered the following planning applications and agreed on what recommendations to make to Cumberland Council:- Ref No: HOU/2023/0002 Applicant: Simon Boniface Proposal: Increase the size of the existing porch and create a home office inside barn Location: Sea dyke end, Sea Dyke End, Silloth, Carlisle, CA7 4PH. Planning permission has already been granted.</p> <p>Ref No: FUL/2023/0097 Applicant: Messers R & F Holliday Proposal: Erect a circular post tensioned agri-tank slurry store Location: Blackdyke Farm, Silloth, CA7 4PL. Recommended approval.</p> <p>Ref No: FUL/2023/0103 Applicant: Scott Proposal: 4 No. Dwellings Location: Verona, Blitterlees, Silloth, CA7 4JJ. Recommended approval.</p> <p>Ref No: HOU/2023/0059 Applicant: W Collins Proposal: Demolition of existing garage and erection of new garage Location: Sunnyhurst, Barracks Bridge Area of Silloth, Barracks Bridge, Silloth, CA7 4NR. Recommended approval.</p> <p>Planning permission has been granted for the following: Ref No: FUL/2022/0222 Applicant: D A Harrison Proposal: Resurfacing and extension of the existing yard for storage of concrete products including new or replacement surfacing. Location: Hanger 43, Silloth Industrial Estate, The Airfield, Silloth CA7 4NS</p>	
25.	<p>Reports from Representatives on Outside Bodies Sea Dyke Charity – The roof will be going on the shed at any time. There have been two resignations from the charity which are to be filled. There is some funding available for local charities. Parish Clerk to ask the Silloth Youth Club to get in touch with Amy Beverley, with details of what funding is required and what it would be used for. Longcake Educational Foundation – No meeting. Hellrigg Advisory Panel – No meeting.</p>	WEJ
26.	<p>Cumberland Council Report No report.</p>	
27.	<p>Reports from Councillors Longwood garden centre is being converted into a dwelling without having obtained planning permission. RESOLVED that the matter should be reported to the planning department. Lido village has been sorted out now with regards to the boundary change. A letter was sent to all residents to say not to vote in the recent Silloth election. There was no election for Holme Low and therefore no need to vote.</p>	WEJ
28.	<p>Chairman’s Announcement The Chairman thanked everyone for attending the meeting and thanked the Clerk for all the work she has done.</p>	
29.	<p>Date of next meeting Parish Council meeting - Tuesday 11 July 2023 at 7.30pm in Silloth Community Hall.</p>	

Signed.....

Date.....