

Holme Low Parish Council

Minutes of the annual meeting held on Tuesday 12 April 2022 at 7.30pm at Silloth Community Hall

Present: Cllr. J. Graham (JG)

Councillors

Cllrs. G. Betsworth (GB), C. Edmunds (CE), D. Findlay (DF) & M. Wright (MW).

Also present: Wendy Jameson – Parish Clerk (WEJ).

	<i>In accordance with The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020 this meeting was held by video conference call.</i>	
1.	Election of Chairman of the Council Cllr. J. Graham was elected as Chairman of the Council.	
2.	Chairman's Declaration of Acceptance of Office Cllr. Graham signed his Declaration of Acceptance of Office.	
3.	Election of Deputy Chairman of the Council Cllr. D. Findlay was elected as Deputy Chairman of the Council.	
4.	Apologies Cllr. M. Orchard sent his apologies (holiday). Cllr. Markley also sent his apologies.	
5.	Declaration of Interest None.	
6.	Minutes RESOLVED that the minutes of the meeting held on the 11 January 2022 be confirmed as a true record and signed by the Chairman.	
7.	Matters Arising Swirrel Rigg – damage to the footpath has been reported but nothing has been done. Report again.	WEJ
8.	Appointment of representatives to outside bodies Holme Cultram Sea Dyke Charity – Cllrs. J. Graham & D. Findlay. A letter was received asking for another parish councillor to join the Sea Dyke Charity. Cllr. C. Edmunds was appointed. Reply to be sent. The bungalow has now been sold. Funding has been provided to the Convalescent Home and funding will be provided to the churches at the next meeting. Longcake Educational Foundation – Cllr. G. Betsworth. Hellrigg Community Fund Panel – Cllr. C. Edmunds. Silloth Coastal Community Team – Cllr. M. Wright.	WEJ
9.	Banking Arrangements The Parish Council banks with the Cumberland Building Society. RESOLVED that Cllrs. J. Graham, M. Wright and D. Findlay continue as cheque signatories.	
10.	Asset Register Assets comprise of 2 x noticeboards, 2 x parish seats and 1 x laptop & printer.	
11.	Annual review of risk assessments The Clerk had produced a risk assessment and management report which was reviewed and agreed by the Parish Council.	

12.	<p>Insurance The Parish Council's insurance cover is with Zurich Municipal.</p>	
13.	<p>Accounts for the Year Ended 31 March 2022 a) Accounts for the Year Ended 31 March 2022 were approved by the Parish Council. b) Annual Governance & Accountability Return 2021/22 Part 2 RESOLVED that the Chairman sign the Certificate of Exemption, Annual Governance Statement 2021/22 & Accounting Statements 2021/22.</p>	
14.	<p>Appointment of Auditor and review of effectiveness of the internal audit The Parish Council reviewed the effectiveness of the internal audit and is satisfied with the current system, with Mr Thackeray carrying out the annual internal audit on behalf of the Parish Council.</p>	
15.	<p>Budget for the Financial Year 2022/23 RESOLVED that the Budget for 2022/23 be noted.</p>	
16.	<p>Annual Subscriptions The Parish Council agreed to renew the Annual subscription to CALC for 2022/23 of £153.75.</p>	
17.	<p>Calendar of Meetings Meetings to be held on 12 July 2022, 11 October 2022, 10 January 2023 and 11 April 2023.</p>	
18.	<p>Exclusion of Press and Public It was agreed that the Press and Public be excluded for items 30 on the agenda.</p>	
19.	<p>Public Participation There had been no requests from members of the public to speak at the meeting.</p>	
20.	<p>Requests for financial assistance None.</p>	
21.	<p>Payment of Accounts Cheque payments to 12 April 2022 were approved for payment by the Parish Council. The Clerk provided an up-to-date financial report. The first precept payment, field rent and VAT refund have been received resulting in a total in the bank of £2,914.54 as at 13 April 2022.</p>	
22.	<p>Correspondence a) Local Government Reorganisation (LGR) Newsletter - 6 January 2022. b) Local Government Reorganisation (LGR) Newsletter - 13 January 2022. c) Local Government Reorganisation (LGR) Newsletter - 19 January 2022. d) Action for Health & Mental Health Provider Forum Bulletin – 28 January 2022. e) Local Government Reorganisation (LGR) Newsletter - 28 January 2022. f) Connecting Cumbria Newsletter – January 2022. g) Local Government Reorganisation (LGR) Newsletter – 3 February 2022. h) Local Government Reorganisation (LGR) Newsletter – 10 February 2022. i) Northwest Coastal Access Update – 10 February 2022. j) Connecting Cumbria Newsletter February 2022. k) Local Government Reorganisation (LGR) Newsletter – 17 February 2022. l) Local Government Reorganisation (LGR) Newsletter – 25 February 2022. m) CALC News – January & February 2022. n) Local Government Reorganisation (LGR) Newsletter – 2 March 2022. o) Local Government Reorganisation (LGR) Newsletter – 10 March 2022. p) Local Government Reorganisation (LGR) Newsletter – 16 March 2022. q) Borderlands Partnership Newsletter – March 2022.</p>	

	<ul style="list-style-type: none"> r) Allerdale GDF Community Partnership Newsletter – Issue 2. s) Connecting Cumbria Newsletter March 2022. t) Local Government Reorganisation (LGR) Newsletter – 25 March 2022. u) CALC Vacancies - Town and Parish Development Officer and Town and Parish Support Officer Carlisle and Eden. v) Cumbria Highways – Enquiry reference: EI/39838 Re: Large pothole on West Causewayhead Lane near Silloth. Assigned to the Highways team. w) Cumbria Highways – Enquiry reference: EI/39844 Re: Large number of severe potholes along the road opposite the old Yates factory. Assigned to the Highways team. x) NALC policy Consultation Briefing - OFCOM Postal Regulation Consultation. y) Cumbria Highways – Enquiry reference: EI/39885 Re: Corner at the Windmill being obstructed. Assigned to the Highways team. z) Cumbria Highways – Enquiry reference: EI/39917 Re: Dangerous condition of the footpath between Swirrel Rigg & Rose Cottage. Assigned to the Highways team. aa) CALC – Announced that Allerdale Geological Disposal Facility Community Partnership has been formed. bb) Agenda for the Allerdale 3 Tier Meeting to be held on 3 February 2022. cc) Email from HM Lord-Lieutenant of Cumbria, Mrs Claire Hensman to Town and Parish Councils on the Queen’s Platinum Jubilee. dd) Cumbria County Council – Information on the New Highways reporting process and key information regarding the new form. ee) CALC Newsletter – Email about the revamping of the CALC Newsletter which will be far more Town and Parish Council and Parish Meeting focused. ff) Allerdale Borough Council – Statement of Community Involvement was adopted on 23 February 2022. Copy is available on the Allerdale website and will be available in Silloth Library. gg) CALC – Minutes of the Joint meeting with Allerdale BC and Cumbria CC held on 3 February 2022. hh) LGR Update 15 March 2022 7pm to 8.30pm - virtual event with Andrew Seekings giving a brief LGR/elections update presentation and then answering questions. ii) NALC calls on local councils to have a say on new parliamentary constituencies. jj) NALC – General Briefing 1-22 – Ukraine. kk) Survey for the Ukraine survey – to gather information on communities and organisations in Cumbria that are involved in (or planning to get involved in) supporting people from Ukraine. ll) Local Government Reorganisation (LGR) Town & Parish Council Session – 15 March 2022. 	
<p>23.</p>	<p>Planning Applications</p> <p>The Parish Council considered the following planning applications and decided on what recommendations to make to Allerdale Borough Council:-</p> <ul style="list-style-type: none"> a) Ref No: FUL/2022/0008 Applicant: Hazel Wainwright Proposal: Installation of a bridge to create a path for use as part of the England Coastal Path National Trail Location: Wath Beck, Skinburness Marsh, Carlisle. RESOLVED: Approved. b) Ref No: OUT/2022/0010 Applicant: Mark Orchard Proposal: Outline planning application for residential development with all matters reserved Location: Land at Causewayhead opposite New Rose Cottage, Silloth. RESOLVED: Approved. 	
<p>24.</p>	<p>Reports from Representatives on Outside Bodies</p> <p>Longcake Educational Foundation – No meeting.</p> <p>Hellrigg Advisory Panel – The Parish Clerk provided a report for Hellrigg Advisory Panel. Holme Low had been awarded £10,000 for the cemetery building. £3,000 to Silloth Youth Club, £5,000 to Silloth Town Council and £300 to Holme St Cuthbert’s Community Group.</p>	

	<p>Sea Dyke Charity – Materials for the roof on the big shed have been purchased and will be fitted when the cattle go out. The rear of the house is to be panted and the windows maintained and painted. The tenant always pays his rent on time, has invested a lot into the farm and works with the Seadyke Charity. Work will also be started on the silage pit shortly.</p>	
25.	<p>County Council & Allerdale Reports No reports.</p>	
26.	<p>Parish Plan Nothing to report.</p>	
27.	<p>Reports from Councillors</p> <p>The Lido Village – There are several very serious potholes which need urgently attended to. Extra is paid for Allerdale to do a site visit, but they have not been. Residents were told last year that the potholes would be done by October, but they’ve still not been repaired. There is a potential risk to life as there are a large number of elderly residents. It is not a main highway but private ground, however the public have access to the site and the bin wagons collect the rubbish. Allerdale would do an inspection of any potholes and the lighting etc. They have not re-tarmaced after the cables were laid. If there was an accident it would be Solway Holiday Village who would be liable. Parish Clerk to provide Cllr. Findlay with a map, so that any potholes can be marked on and then a letter be sent to Allerdale to ask for an inspection to be carried out.</p> <p>Beck by the Cemetery – A wagon went off the road and ended up in the beck. It has been reported to everyone, but no-one has taken responsibility for the damage caused to the beck now that the wagon and its load have been removed. There are two trees still to be removed. It was suggested that the Environment Agency should be notified, especially if the beck is being blocked. Parish Clerk to provide Cllr. Edmunds with the contact details for the Environment Agency.</p> <p>Condition of the road at the cement works and around Causewayhead corner – There have been complaints about the amount of dust on the roads from wagons leaving the cement ‘s works. It was agreed to write to Harrisons to ask if the wagon’s wheels can be washed before leaving the site which would help to alleviate the problem. If the problem doesn’t improve, then contact Cumbria Highways. The speed of some wagons is also ridiculous. Lights at the cement works don’t seem as bad now.</p>	WEJ
28.	<p>Chairman’s Announcement The Chairman thanked members of the Council for having the confidence in him as Chairman for another year. He thanked everyone for attending the meeting and thanked the Clerk for all the work she has done.</p>	
29.	<p>Date of next meeting Parish Council meeting - Tuesday 12 July 2022 at 7.30pm in Silloth Community Hall.</p>	
	<p><i>RESOLVED that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded, and they were instructed to withdraw.</i></p>	
30.	<p>2021/22 National Salary Award The National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2021-22 to be implemented from 1 April 2021 which amounts to a 1.75% increase. RESOLVED that the Parish Clerk’s salary be increased by the recommended 1.75%.</p>	

Signed.....

Date.....