

Holme Low Parish Council

Minutes of the annual meeting held on Tuesday 13 April 2021 at 7.30pm via video conference

Present: Cllr. J. Graham (JG)

Councillors

Cllrs. G. Betsworth (GB), C. Edmunds (CE), D. Findlay (DF), M. Orchard (MO) & M. Wright (MW).

Also present: Wendy Jameson – Parish Clerk (WEJ).

	<i>In accordance with The Local Authorities & Police & Crime Panels (Coronavirus) (Flexibility of Local Authority & Police & Crime Panel Meetings) (England & Wales) Regulations 2020 this meeting was held by video conference call.</i>	
1.	Election of Chairman of the Council Cllr. J. Graham was elected as Chairman of the Council.	
2.	Chairman's Declaration of Acceptance of Office The Clerk will arrange with Cllr. Graham to sign his Declaration of Acceptance of Office.	
3.	Election of Deputy Chairman of the Council Cllr. D. Findlay was elected as Deputy Chairman of the Council.	
4.	Apologies Cllr. Markley sent his apologies.	
5.	Declaration of Interest None.	
6.	Minutes RESOLVED that the minutes of the meeting held on the 12 January 2021 be confirmed as a true record and signed by the Chairman.	
7.	Matters Arising Traffic counts – There is no word yet as to when the traffic counts will be carried out on West Causewayhead Lane. Traditional signs – Restoration work will be done eventually to the traditional signs although Cumbria County Council are prioritising the ones which are in most need of repair.	
8.	Appointment of representatives to outside bodies Sea Dyke Charity – Cllrs. J. Graham & D. Findlay. Silloth Coastal Community Team – Cllr. M. Wright. Hellrigg Community Fund Panel – Cllr. C. Edmunds. Longcake Educational Foundation – Cllr. G. Betsworth. Cllr. Wright was thanked for having represented the Parish Council as a trustee on the Longcake Educational Foundation for many years.	
9.	Banking Arrangements RESOLVED that Cllrs. J. Graham, M. Wright and D. Findlay continue as cheque signatories.	
10.	Asset Register Assets comprise of 2 x noticeboards, 2 x parish seats and 1 x laptop & printer.	
11.	Annual review of risk assessments The Clerk had produced a risk assessment and management report which was reviewed and agreed by the Parish Council.	

12.	Insurance The Parish Council's insurance cover is with Zurich Municipal.	
13.	Accounts for the Year Ended 31 March 2021 a) Accounts for the Year Ended 31 March 2021 were approved by the Parish Council. b) Annual Governance & Accountability Return 2020/21 Part 2 RESOLVED that the Chairman sign the Certificate of Exemption, Annual Governance Statement 2020/21 & Accounting Statements 2020/21.	
14.	Appointment of Auditor and review of effectiveness of the internal audit The Parish Council reviewed the effectiveness of the internal audit and is satisfied with the current system, with Mr Thackeray carrying out the annual internal audit on behalf of the Parish Council.	
15.	Budget for the Financial Year 2021/22 RESOLVED that the Budget for 2021/22 be noted.	
16.	Annual Subscriptions The Parish Council agreed to renew the Annual subscription to CALC for 2021/22 of £141.03.	
17.	Calendar of Meetings Meetings to be held on 13 July 2021, 12 October 2021, 11 January 2022 and 12 April 2022.	
18.	Exclusion of Press and Public None.	
19.	Public Participation There had been no requests from members of the public to speak at the meeting.	
20.	Requests for financial assistance None.	
21.	Payment of Accounts Cheque payments to 13 April 2021 were approved for payment by the Parish Council.	
22.	Correspondence a) Allerdale & Copeland Covid-19 Newsletter – 11 January 2021 b) North West Coastal Access Update – January 2021. c) Action for Health & Mental Health Provider Forum Bulletin. d) Cumbria Arts & Culture Network Newsletter 21 January 2021. e) Clerks and Councils Direct – January 2021 Issue 133. f) Cumbria Arts & Culture Network Newsletter 27 January 2021. g) Cumbria Arts & Culture Network Newsletter 3 February 2021. h) Cumbria County Council – Allerdale & Copeland Newsletter – 5 February 2021. i) Action for Health & Mental Health Provider Forum Bulletin – 12 February 2021. j) Allerdale & Copeland Joint Covid-19 Newsletter – 28 February 2021. k) Local Council Review magazine – Issue 1 2021. l) Clerks & Councils Direct – March 2021 Issue 134. m) CALC Newsletter – February/March 2021. n) ACT Gazette – Spring 2021. o) Allerdale & Copeland Joint Covid-19 Newsletter – 15 March 2021. p) Radioactive Waste Management News – 26 March 2021. q) North West Coastal Access Update – 31 March 2021. r) ACT News Update – 1 April 2021.	

- s) Cumbria Arts & Culture Network Newsletter - 30 March 2021.
- t) Cumbria County Council – Covid-19 update: schools close and latest lockdown restrictions.
- u) Cumbria Police – Information about the new ‘Road Safety Concern Form’ on the Cumbria Constabulary website which can be used for all manner of issues but preferably just Police related ones.
- v) CALC – Press release: Outpatient appointments suspended at North Cumbria Integrated Care.
- w) CALC – North Cumbria Integrated Care – Coronavirus: 8 January – Latest information for stakeholders.
- x) NALC – Legal Update – December 2020.
- y) Cumbria County Council – Temporary Road Closure – B5300 and B5301 Stanwix Corner Silloth from 18 January for a period of 14 days.
- z) Cumbria County Council – Local Government Reform. Information relating to work carried out by CCC on local government reorganisation.
- aa) Three tier meeting 20 January 2021 and minutes of September meeting.
- bb) Cumbria Highways – re: West Causewayhead Lane – Some traffic counts will be done via the Traffic Team to determine actual traffic volumes, speed and type using the lane. Once they have that data, it will help determine the way forward.
- cc) Cumbria Highways – re: Restoration of Traditional Highway Directional signs – Repair of signage in Allerdale has begun but there are a lot of signs and budgets are low. They have chosen to repair signage which caused potential risk with damaged /missing gingers first and then move onto the ones which require painting.
- dd) Cumbria County Council: Cumbrian schools launch laptop appeal.
- ee) CALC – Section 137 Expenditure: Limit for 2021-2022 increased to £8.41.
- ff) Poster for the Cumbria Dark Skies Festival 2021 – Fri 5th – Sun 21 February 2021.
- gg) CALC – Climate change – opportunity for volunteers – Cumbria Action for Sustainability (CAfS) are looking to recruit 20 volunteers across Cumbria to help deliver a programme to boost knowledge about climate change.
- hh) Cumbria County Council – Covid-19 Update 5 February.
- ii) CALC – re: Face to Face Meetings. Guidance from NALC on a possible return to face-to-face meetings. Local Government Association and NALC continue to press the government to extend the regulations to permit virtual meetings.
- jj) Cumbria Highways – Highways Customer Feedback survey. CCC seeks customers ideas and views to improve county highways network.
- kk) Note from the Allerdale 3 tier meeting held on 20 January 2021.
- ll) CALC – Copy of email from NALC on the Right to Regenerate consultation. Closing date for responses is 17:00 on Fri 26 February 2021.
- mm) NALC – Policy consultation briefing on the MHCLG on the Model Design Code.
- nn) NALC Legal Updates – LTN 28 Basic Charity Law, LTN 87 Procurement & LTN 13 Policing your area.
- oo) Police and Crime Commissioner Cumbria – Info for parishes – Modern Slavery & Human Trafficking research.
- pp) Cumbria County Council – Urgent Temporary Speed Limit Restriction – B5300, Allonby to Blitterlees for a period of 5 days from 22 March 2021.
- qq) NALC – Guidance for the possible return to face-to-face meetings.
- rr) NALC – Remote meetings update including copy of a letter from Luke Hall MP to Council Leaders of Principal Councils in England. Regulations allowing meetings to be held virtually are not to be extended after 7 May 2021.
- ss) Allerdale Borough Council – re: Local Government Reorganisation in Cumbria. Email from Leader of Allerdale encouraging everyone to have their say on the consultation.
- tt) CALC – Government Call for Evidence on Remote Meetings which closes on 17th June. Hopefully everything will get back to normal soon and the Council will be able

	to resume face to face meetings. The possibility of having hybrid meetings may be worth considering going forward which would allow members of the public to be able access the Council meetings online. The meetings would be more accessible, without the need for people to attend the meetings in person. The Clerk will investigate what would be needed to facilitate hybrid meetings. Councillors to submit their individual responses to the Call for Evidence request.	All Cllrs.
23.	Planning Applications None.	
24.	Reports from Representatives on Outside Bodies Longcake Educational Foundation – There was a meeting on 11 February. The three Sunday schools were given £100 each and four schools were given £325 each. Sea Dyke Charity – There has been no meetings due to the pandemic but they are trying to sort a meeting in the near future. The biggest problem is the cottage standing empty. There are people interested in either renting it or buying it and a decision needs to be made about what to do with it. The tenant on the farm is making progress with what he’s doing.	
25.	County Council & Allerdale Reports No reports.	
26.	Parish Plan Nothing to report.	
27.	Reports from Councillors The roads around West Causewayhead Lane, the block factory, Blackdyke past Morgans, the Windmill road and Schoulars at Parkhead are in a bad state with potholes. It was agreed that the condition of the roads be reported to Cumbria Highways. Scaffolding at the Windmill has been up for many years but the owner can’t be made to take it down. People are avoiding using the road because it is in such a poor state of repair. It is so narrow now that vehicles can’t get round without getting scratched. Armstrong’s wagons show very little regard for other road users and are not giving way to anyone or slowing down. If there is a problem with Harrison’s wagons they will take action if you can identify which vehicle it is. Email to be sent to Thomas Armstrongs. Colt Park field belongs to the parish, with members of the Parish Council acting as trustees of the charity. The field is let on an annual basis, with the income used in the parish. The field was bought by the Headmaster of Colt Park school for use by the Parish.	WEJ WEJ
28.	Chairman’s Announcement The Chairman thanked everyone for attending the meeting and thanked the Clerk for all the work she has done.	
29.	Date of next meeting Parish Council meeting - Tuesday 13 July 2021 at 7.30pm in Silloth Community Hall.	

Signed.....

Date.....