**Administration for APCM 28.04.2024**

This role has allowed me to see how much work goes into maintaining and running the church, of what needs to happen behind the scenes to get all the wonderful services we have all year, and to be a part of it.

Over the last year it has been slightly easier, once we got to a certain point, I had more knowledge of what was going to be happening having done it the year before.

We set up regular ministry meetings to go over what is coming up and how everything is going and if changes are needed.

The noticeboards get changed regularly along with the website and a church near you.

There is now an invoice system which wasn’t there before, which works successfully.

Social media is slowly moving forward, and posts are being scheduled in advance.

Overall I think it has been a positive year.

Elaine Frost