

EAST LAVINGTON PARISH COUNCIL
DRAFT PARISH COUNCIL MEETING MIMUTES

MONDAY 18th MARCH 2024 at 18:15

The Conference room in The Humphrey Avon Centre, Seaford College

Meeting started 18.21	ACTION
<p><u>PRESENT</u> Cllr Charles Britton, Cllr Barry Gosden, Cllr Simon Longman, and Cllr Patrick Limpus. Parish Clerk Amy Harte.</p>	
<p><u>IN ATTENDANCE</u> District Cllr John Cross, CDC; Antonia Jameson & Oliver Hancock</p>	
<p><u>14/24</u> AGENDA ITEM 1: WELCOME Cllr Britton welcomed all to the meeting.</p>	
<p><u>15/24</u> AGENDA ITEM 2: APOLOGIES Cllr William Yates was able to pop in as had another meeting at the same time. County Cllr Tom Richardson, WSCC did not send apologies.</p>	
<p><u>16/24</u> AGENDA ITEM 3: DECLARATION OF INTERESTS None</p>	
<p><u>17/24</u> AGENDA ITEM 4: MINUTES OF THE PREVIOUS MEETINGS HELD ON 15TH JANUARY and 12th FEBRUARY 2024 TO BE AGREED AND SIGNED AS A TRUE RECORD. All RESOLVED to accept the minutes of both meetings as a true record, and they were signed by Cllr Britton. 4.2 COUNCILLORS & CLERK TO REPORT BACK ON ACTION POINTS FROM THE PREVIOUS MEETING 1. Resilience and Emergency Plan – All Councillors 2. Website and Councillors Emails – S. Longman All other actions carried out.</p>	
<p><u>18/24</u> AGENDA ITEM 5: VISITORS' QUESTIONS Antonia Jameson & Oliver Hancock are writing an estate plan for Westerlands for SDNP. The idea behind them is to allow the officers of the park to understand the vision of the estate plan and to be aligned with policies and plans etc Vision, Asset Audit, Ecosystem services and Action Plan. Community Consultation and survey will</p>	

<p>involve an Open Day as well. 20 Year vision includes nature recovery and democratising access to nature, visiting Air B&Bs & Events. People coming from London etc. Wellbeing health and healing. To inform the local community. Comment feedback and suggestions.</p> <p>Cllr. Britton asked if the SDNP had asked them to formulate and have an Estate Plan Indorsed by them. They confirmed that, there is no obligation, and the costs are all the responsibility of Westerlands and not SDNP.</p> <p>Do they want the Parish Council to give a collective and a group response, They would be interested in both.</p> <p>Cllr Gosden felt that this should be wider than the immediate parishes.</p> <p><i>Cllr John Cross Joined the meeting 18.40</i></p> <p><i>Cllr Yates joined the meeting 18.41</i></p>	<p>Councillors to respond to the consultation as a Council and Individually.</p>
<p><u>19/24</u></p> <p>AGENDA ITEM 6: COUNTY COUNCILLOR’S REPORT (Mr Tom Richardson, County Councillor)</p> <p>No report.</p>	
<p><u>20/24</u></p> <p>AGENDA ITEM 7: DISTRICT COUNCILLOR’S REPORT (Mr John Cross, District Councillor)</p> <p>John Cross Fittleworth Ward CDC</p> <p>Ward Matters</p> <p>Last month Chichester District Council unanimously passed its budget, there was a CDC increase in your council tax of 2.99%. In listening to the debate and discussion on the budget it was pleasing to hear how all political parties agreed. Several issues stand out. Firstly, as you will have heard on the news and in the papers, there is a universal frustration that local authority budgets are only set one year in advance. Chichester’s leader and other leaders up and down the country have said the same thing, it is poor value for money when you are negotiating contracts and services on a one-year cycle. No business would negotiate on that basis, so change is needed if we are to get the most out of tight financial circumstances.</p> <p>The other point I wanted to raise is that the government has told local authorities that from 2026 there must be separate cooked food waste bins. Food waste is not particularly useful, as it is deemed as toxic waste, so what we do with this waste when its gathered is also an issue. To collect the food waste more refuse trucks are required, and of course every council in the country is also trying to purchase these vehicles. The electric trucks CDC have at present have not been a great success, as they are prone to failure, and the distant they must travel, mean they are not up to the task. The council will have to purchase some second-hand diesel trucks, until electric vehicles are more reliable. As you can imagine this food waste collection service is going to be expensive, CDC are having to put aside 2.5million pounds, 1.5 million from reserves, to be able to afford to do this! While CDC is financial capable of doing this, you can guess a lot of local authorities will not be in such a fortunate position. So far CDC have had no notification from government that any extra contribution for this extra duty will be forth coming, so again, down the line an increase in our council taxes will have to meet this new cost.</p>	

<p>John Cross Fittleworth Ward</p> <p>Cllr Cross stated that he has been inundated with complaints about the state of the roads. The conditions don't allow for the repairs and Cllr Limpus questioned if the budget was available. He said that WSCC are aware, there is just a lot to do.</p> <p>Cllr Cross asked if ELPC were planning to create a Parish Priority Statement for the SDNP new Local Plan. ELPC will look onto this.</p> <p>Asked if the Clerk can investigate Duncton Parish Council situation.</p> <p>Parks and Recreation- places and spaces grants for new equipment could be useful for Seaford College if facilities are available to the community.</p>	<p>Councillors to look into a Parish Priority Statement</p> <p>Clerk to Contact Duncton PC</p>
<p><u>21/24</u></p> <p>AGENDA ITEM 8: PLANNING - Applications & Decisions,</p> <p>1. SDNP/23/04929/HOUS High Bank Beechwood Lane East Lavington West Sussex GU28 0NA Proposed single-storey wrap around extension and two-storey rear extension. Alterations to existing roof including; new roof tiles, dormers and roof raised with crown flat roof & solar panels. External and internal refurbishments. Replacement outbuilding. ELPC recommended refusal on the grounds that the application contravened SD31 as it exceeded the 30% GIA limit and would increase the number of bedrooms from three to four. The application was withdrawn on 21st February 2024.</p> <p>2. SDNP/21/04334/FUL Seaford College The Drive East Lavington GU28 0NB. Proposed zip wire and low & high ropes. ELPC submitted a no objection response in 2021. HCC Landscape Advisor did not support due to impact on protected woodland. Still in Progress</p> <p>3. SDNP/22/02855/HOUS Eastwood Farm Graffham Road East Lavington West Sussex GU28 0QF. Demolition of existing outbuildings and erection of new building comprising of pool, gym and garden store. ELPC raised no objection. Application in Progress.</p> <p>4. SDNP/22/04467/FUL Seaford College The Drive East Lavington West Sussex GU28 0NB. 8 no. new tennis courts and replacement of existing tennis courts with all-weather hockey pitch together with creation of overflow car parking and associated works. ELPC raised no objection. Application in Progress</p> <p>5. SDNP/23/00909/FUL Little Bury Norwood Lane East Lavington West Sussex GU28 0QG. Change of use of redundant agricultural building to holiday let. ELPC recommended refusal as this application is virtually identical to the previous one, which was refused by CDC Planning. Application in Progress</p> <p>6. SDNP/24/00186/LIS and 00185/HOUS Barnetts Farm Fitzlea Wood Road East Lavington West Sussex GU28 0QN. Convert byre into potting shed. ELPC raised no objection, and noted that the Conservation and Design team would be better placed to make an appropriate recommendation. Application in progress</p>	
<p><u>22/24</u></p>	

AGENDA ITEM 9: FINANCE

Documents circulated to Councillors by email.

1. Approval of Accounts to 18/03/24

Income & Expenditure

EXPENDITURE	DETAIL	DATE (TO BE PAID)	AMOUNT
Clerk's Salary	27 hours@ £18.10	19/03/24	£488.70
Office Allowance	2@£20	19/03/24	£40.00
Microsoft 365	£49.99 + VAT	19/03/24	£59.99
One.Com	Website hosting	19/03/24	£24.39
ICO	Data Protection Fee	23/02/24	£35.00
Total expenditure			£613.08

INCOME RECEIVED FROM	DETAIL	DATE REC'D	AMOUNT
Total income			

2. Other Financial Issues
No other issues

23/24

AGENDA ITEM 10: CORRESPONDENCE & INVITATIONS RECEIVED 16 January to 18 March 2024

DATE	FROM	DETAIL	AGREED ACTION
13.3.24	Westerlands	Consultation and info on open day	Collective and individual responses required.
04.3.24	KSS Air Ambulance	Letter requesting donation/grant	Policy that no donations are given
26.2.24	WSALC	Flags for 80 th D-Day 6 th June 2024	No Flag pole
20.2.24	WSCC	Fostering posters	Cllr Britton to put on Notice Board

24/24

AGENDA ITEM 11: REPORTS RE ATTENDANCE AT MEETINGS, COURSES AND / OR SEMINARS

Cllr Britton:

23rd January WSALC Forum for Chairs.

26th Jan WSALC Board Meeting – discussion on civility and respect due to Parish Council issues between individuals. They want people to have training and sign a

<p>pledge. Cllr Britton will respond that training is not necessary for ELPC.</p> <p>27th February CDALC Meeting – Andrew Shackston is trying to encourage more of the Parishes within SDNP to meet with CDALC.</p>	
<p><u>25/24</u></p> <p>AGENDA ITEM 12: PARISH MATTERS</p> <ol style="list-style-type: none"> 1. WINTER OFFER PLAN & EMERGENCY RESILIENCE PLANNING Cllr Britton and Cllr Gosden have this in hand. 2. RIGHTS OF WAY & HIGHWAYS Cllr Gosden has done the northern footpath inspections, 34 new issues reported, 24 existing issues outstanding. He is requesting summer clearance as it is a big problem. This is the responsibility of the landowners. 3. BROADBAND PROGRESS Delivered and working well. 4. WEBSITE RENEWAL Cllr Longman has patched up the website so that it is usable. He will separate ELPC with a new site and Graffham will retain the old one until they can get a new one built. <p><i>Cllr Yates left the meeting 19.13</i></p>	<p style="color: red;">Cllr Britton and Cllr Gosden to complete the plan.</p> <p style="color: red;">Cllr Longman to create the new website.</p>
<p><u>26/24</u></p> <p>AGENDA ITEM 13: Dates of Forthcoming Meetings</p> <p>Monday 20th May 2024 Monday 15th July 2024 Monday 16th September 2024 Monday 18th November 2024</p>	
<p>These minutes are an accurate record of the meeting</p> <p>Signed:</p> <p>Name & Position:</p> <p>Date:</p>	

Meeting closed 19.15