

EAST LAVINGTON PARISH COUNCIL
PARISH COUNCIL MEETING MINUTES
 MONDAY 20th NOVEMBER 2023 at 18:15
 The 6th Form Centre Cafe, Seaford College

Meeting started 6.15	ACTION
<p><u>PRESENT</u> Cllr Charles Britton, Cllr William Yates, Cllr Simon Longman, and Cllr Patrick Limpus. Parish Clerk Amy Harte.</p>	
<p><u>IN ATTENDANCE</u> District Cllr John Cross, CDC; Catherine Taylor, Chris McGolpin, Neil Addison. Peter Bradley.</p>	
<p><u>83/23</u> AGENDA ITEM 1: WELCOME</p>	
<p><u>84/23</u> AGENDA ITEM 2: APOLOGIES Cllr Barry Gosden, County Cllr Tom Richardson, WSCC</p>	
<p><u>85/23</u> AGENDA ITEM 3: DECLARATION OF INTERESTS None</p>	
<p><u>86/23</u> AGENDA ITEM 4: MINUTES OF THE PREVIOUS MEETING HELD ON 18TH SEPTEMBER 2023 TO BE AGREED AND SIGNED AS A TRUE RECORD. 4.2 COUNCILLORS & CLERK TO REPORT BACK ON ACTION POINTS FROM THE PREVIOUS MEETING 1. CIL Funding Request – S. Longman No further request at present, Tennis Club and Graffham PC have funding in place. No current requirements for further funds. 2. Resilience and Emergency Plan – All Councillors In progress with Cllr Gosden. All other actions carried out.</p>	<p>Cllr Gosden to complete Resilience and Emergency plan along with other councillors.</p>
<p><u>87/23</u> AGENDA ITEM 5: VISITORS' QUESTIONS Neil Addison emailed concerning the siting of Shipping Containers on Parson's Meadow. Retrospective application – his views are that the application should be refused. Not adequately screened, and felt that the siting is not consistent with planning policy.</p>	

<p>Peter Bradley Joined the meeting.</p> <p>1 Wallace Square - Chris McGolpin explained the situation regarding the extension of solar panels on their garage roof. The application is on the agenda for this evening. It was an SDNP requirement to have solar panels for carbon offsetting. Only on garage roofs. Current solar panels are not efficient so they would like to renew them with significantly better panels. They also want to install them on the east facing roof. The SDNP say it is an extension of the existing principle. Replacement is fine, it is the new ones that require permission.</p> <p>S. Longman asked about the effect on the tree in the garden. No consequences.</p> <p>C. Britton asked about how many panels – 5 to replace, and 5 new on the east side.</p>	
<p><u>88/23</u></p> <p>AGENDA ITEM 6: COUNTY COUNCILLOR'S REPORT (Mr Tom Richardson, County Councillor)</p> <p>Not present.</p>	
<p><u>89/23</u></p> <p>AGENDA ITEM 7: DISTRICT COUNCILLOR'S REPORT (Mr John Cross, District Councillor)</p> <p>Sent a piece thanking volunteers for help: District Councillor Matters</p> <p>In the six months I've been your district councillor, I've had the opportunity to meet many parish councillors, those that assist the parish councils on sub committees, and others in working groups that help promote issues in their community. I mention this, as in order for us to enjoy the environment we occupy we are indebted to our volunteers who seek to enhance our lives. To illustrate the point and recognise some of the hard work that these volunteers in our communities do I wanted to highlight the benefits they bring.</p> <p>The substantial effort that every month our authors, editors and contributors of your parish newsletters make as well as those that distribute these newsletters, the hours of labour those volunteers put into your community shops to ensure they prosper, the cake making and running around to make a tea morning come together, those that get on their hands and knees to clean the churches, those that put themselves out to run clubs for the elderly and young, those that put their hand up to organise events whether spring, summer or the cold winter months. There are too many different activities to name here, but what they all have in common is they contribute a valuable service to the villages and hamlets we live in. I would go as far to say they are the very foundation of a community; without these volunteers we would live in isolation and our lives would be much poorer. The events that your community do, involves work and getting involved, if you are not happy about how something is organised, or think that a part of the community is ignored then be one of those volunteers who puts up their hand and make change.</p> <p>I wish you a healthy and jolly Christmas,</p> <p>John Cross</p> <p>Fittleworth Ward</p> <p>Cllr Cross assured all visitors that Parish Council decisions are listened to by the planning committee.</p>	

Incremental development does cause issues, better to stem it.	
<p><u>90/23</u></p> <p>AGENDA ITEM 8: PLANNING - Applications & Decisions,</p> <p>1. SDNP/23/03708/LDE Tangletrees The Street Graffham West Sussex GU28 0QA. Use of land to the north of the established residential garden of Tangletrees as residential garden land. Comments required asap.</p> <p>S. Longman - Doubles the residential curtilage – residential creep. Mowing the paddock doesn't provide evidence that it is a garden. Photographs do not support use as 'garden'. The application currently is splitting the paddock. The aerial image shows a hedge separating the paddock from the residential garden.</p> <p>P. Limpus - Topping does not provide evidence for use as a garden.</p> <p>C. Britton - Land use previously was cutting grass plant trees, incidental to the curtilage. There is no valid reason for not approving this as it stands. From meeting on the 29th with the Architect and SDNP, with Mr Forest, it is clear that if they could regularise the land it may be possible to get planning permission on it. Cllr Britton feels they should recommend approval. Referred to a previous application which was refused due to curtilage. Discussion took place on definition of residential garden and residential garden land. Suggesting a caveat or condition that they cannot build on it. Nothing to do with the curtilage. Cllrs discussed use of paddock land and curtilage. Wording of the response discussed. S. Longman uncomfortable with the definition as garden, he doesn't think it was used as a garden. Vote on recommendation or refusal, grounds for refusal required and there appears to be no reason as it would be lawful. Cllr Yates suggested recommending approval with a caveat. Cllr Britton will draft a response and circulate</p> <p>Cllr Cross left the meeting 19.04</p> <p>2. SDNP/23/04189/HOUS 1 Wallace Square East Lavington West Sussex GU28 0FJ. Replacement of existing 16 no. pv panels on west facing garage roof with 5 no. new solar pv panels and installation of an additional 5 no. of new solar PV panels on east facing roof of garage. Comments required asap.</p> <p>Cllr Britton and all councillors agreed to support this application.</p> <p>3. SDNP/23/03553/FUL Woodlands Parsons Meadow Norwood Lane East Lavington West Sussex. Retrospective application for siting of 2 no. storage containers. Comments required by 28th November 2023.</p> <p>Shipping containers at the end of Norwood Lane.</p> <p>Landscape character and design, out of place where it is, safeguarding views, destroying the views. Visual and aural tranquillity. Intend to store equipment for woodland management – it is felt that the containers are disproportionate. No application for the hardstanding either. Several reasons why this should be refused, importantly against SDNP planning policy. Cllr Britton will draft an objection response.</p> <p>4. SDNP/23/04651/TPO The Camping and Caravanning Club. Fell 5 no. Silver Birch trees (quoted as T1 at Plot 57, T2-T4 at Plot 14 and T6 at Plot 3) and 1 no. Scots Pine tree (quoted as T5 at Plot 8). All 6 no. trees within Woodland, W subject to EL/98/00424/TPO. Comments by 13th December 2023</p>	<p>Cllr Britton to draft response for approval if other Councillors.</p> <p>Comments to be prepared by Cllr Britton and submitted by the Clerk.</p> <p>Comments to be prepared by Cllr Britton and submitted by the Clerk.</p>

Technical matter of encroachment on camping spaces. The officer in charge of this application is very competent in his assessment of the trees. Cllr Britton felt a no objection response may be appropriate. Cllr Longman stated that they are removing the trees due to potential damage as well as encroachment. No Objection to defer the decision to the officer. No objection response to be submitted by the clerk.

No Objection to be submitted by the Clerk.

5. SDNP/21/02886/FUL Land adjacent to Craft Design and Technology Block Seaford College The Drive East Lavington Petworth West Sussex GU28 0NB. Proposed new Woodland and Ecology Centre building. ELPC raised no objection. **Approved.**

6. SDNP/21/04334/FUL Seaford College The Drive East Lavington GU28 0NB. Proposed zip wire and low & high ropes. ELPC submitted a no objection response in 2021. HCC Landscape Advisor did not support due to impact on protected woodland. **Still in Progress**

7. SDNP/22/02855/HOUS Eastwood Farm Graffham Road East Lavington West Sussex GU28 0QF. Demolition of existing outbuildings and erection of new building comprising of pool, gym and garden store. ELPC raised no objection. **Application in Progress.**

8. SDNP/22/04467/FUL Seaford College The Drive East Lavington West Sussex GU28 0NB. 8 no. new tennis courts and replacement of existing tennis courts with all weather hockey pitch together with creation of overflow car parking and associated works. ELPC raised no objection. **Application in Progress**

9. SDNP/23/00373/FUL Tangletrees The Street Graffham West Sussex GU28 0QA. Replacement dwelling and associated landscaping. ELPC recommended refusal primarily as increase in GIA is 87% as against permitted increase of 30% allowed in SD30. HCC Landscape advisor recommended refusal mainly on the on the grounds that the application does not demonstrate a landscape led approach. **Application in Progress**

10. SDNP/23/00909/FUL Little Bury Norwood Lane East Lavington West Sussex GU28 0QG. Change of use of redundant agricultural building to holiday let. ELPC recommended refusal as this application is virtually identical to the previous one, which was refused by CDC Planning. **Application in Progress**

11. SDNP/23/02252/HOUS and 2253/LIS Beechwood House Beechwood Lane East Lavington West Sussex GU28 0NA. Change of use of garage space within coach house to games room and home gym. **Approved**

91/23

AGENDA ITEM 9: FINANCE

Documents circulated to Councillors by email.

1. Approval of Accounts to 20/11/23

Income & Expenditure

EXPENDITURE	DETAIL	DATE (TO BE PAID)	AMOUNT
Clerk's Salary	27 hours@ £17.10	21/11/23	£461.70
Office Allowance	2@£20	21/11/23	£40.00
CDC	Uncontested Election Administration	21/11/23	£169.50
Total expenditure			£671.20

Payments to be made by the Clerk.

INCOME RECEIVED FROM	DETAIL	DATE REC'D	AMOUNT
Total income			

Precept increase to be submitted to CDC by the Clerk

The accounts up to 20/11/23 and the above payments were RESOLVED to be approved.

2. Other Financial Issues

2.1 Budget Setting 2024-2025

£100 increase on precept RESOLVED.

2.2 Clerk Salary Scale Increase SCP 26 £18.10

RESOLVED increase, A. Harte to back date this to April 1st 2023

Backdated Salary to be calculated by the clerk.

92/23

AGENDA ITEM 10: CORRESPONDENCE & INVITATIONS RECEIVED 18 September to 19 November 2023

DATE	FROM	DETAIL	AGREED ACTION

93/23

AGENDA ITEM 11: REPORTS RE ATTENDANCE AT MEETINGS, COURSES AND / OR SEMINARS

WSALC AGM Cllr Britton attended.

94/23

AGENDA ITEM 12: PARISH MATTERS

1. WINTER OFFER PLAN & EMERGENCY RESILIENCE PLANNING

Cllr Gosden – in Progress

2. RIGHTS OF WAY & HIGHWAYS

Not much improvement seen recently.

<p>3. BROADBAND PROGRESS In progress, some residents have already been connected, in progress for connections. Well done to S. Longman for all his work on this.</p> <p>4. WEBSITE RENEWAL Cllr. Longman – best to separate website from Graffham - £165 for the hosting and the domain. Discussed the website emails – Cllr Longman will renew the access for the parish council emails.</p>	<p>Cllr Longman to ensure emails are active and renew the website for ELPC</p>
<p><u>95/23</u> AGENDA ITEM 13: Dates of Forthcoming Meetings</p> <p>Monday 18th September 2023 Monday 20th November 2023 Monday 15th January 2024 Monday 18th March 2024 Monday 20th May 2024 Monday 15th July 2024 Monday 16th September 2024</p>	
<p>These minutes are an accurate record of the meeting</p> <p>Signed: Name & Position: Date:</p>	

Meeting closed 19.29