

East Lavington Parish Council

Minutes of the Parish Council meeting held on Monday 16th January 2023 at 6.15pm in
The 6th Form Café Hollington Centre Seaford College Lavington Park.

The meeting started at 6.17pm

Present: Cllr Charles Britton, Cllr Barry Gosden, Cllr Will Yates, Cllr Simon Longman & Cllr Patrick Limpus.

In Attendance: Amy Harte (Clerk), Cllr. Alan Sutton (District Councillor), Cllr. Tom Richardson (County Councillor)

1. Welcome

1/23 Cllr Britton welcomes all to the meeting.

2. Apologies

2/23 None.

3. Declarations of Interest

3/23 Cllr. Yates Seaford College Planning Applications.

4. Minutes of Last Meeting

4.1. Approval of November 2022 meeting and December 2022 Planning Meeting Minutes.

4/23 The minutes of the meeting of **21st November and 19th December 2022** were RESOLVED to be approved. Draft copies of the minutes were signed by Cllr C.Britton.

4.2 Report on action points from the last meeting.

5/23 **4.2.1. Website Issues** The domain eastlavington-pc.uk has been re-instated but Cllr Longman reports some issues remain unresolved. The intention is not to renew with Wordpress next year and find a more cost and performance effective alternative.

6/23 **4.2.2. Ralph Restorations** have been given the go ahead to complete the renovation of the Fingerposts at a cost of £1470. There is a possibility of a grant that could cover all or some of this cost. Clerk to investigate further. **(ACTION A. Harte)**

7/23 **4.2.3. The Precept request has been submitted** £3600 was calculated using the tax base figure provided.

8/23 **4.2.4. Request for second MacMillan Poster** was submitted too late.

4.2.5. Footpath Inspection Report Cllr Gosden has requested a copy of the footpath report from the ranger but has yet to receive it.

4.2.6. All other action points carried out.

5. Visitors' Questions:

9/23 None

6. District Councillor's Report (Cllr. Alan Sutton)

10/23 Cllr Sutton reminded the Council that County Council Elections will be held in May and that Purdah would come into effect prior to that. He discussed the progress of the Local Plans of both CDC and SDNP. He informed the council that CDC had avoided a bin collection strike by agreeing a deal before any action was taken. He gave the Council an overview on the support for people in the Chichester District, for the homeless, and for prevention of people getting into financial trouble that might lead to homelessness, a scheme called 'Supporting You'. He discussed the provision of housing and improvements to the conditions in social housing.

He discussed his role within the NHS trust and the integrated care that was being provided to care for people in their own homes as an alternative to binging them into hospitals. He also discussed the Primary Care Recovery Plan to ensure people can get appointments when they need them,

On economic development he discussed the Children's Business Fayre. He urged the council to keep an eye out for grants available considering the need to renovate a community asset (Fingerposts)

7. County Councillor's Report (Cllr. Tom Richardson)

11/23 Cllr. Richardson discussed the new speed limit policy now in place as part of the commitment to reduce the number of people killed or seriously injured on the roads within West Sussex. Their vision is to have zero fatalities. As Cllr Richardson stated in the November 2022 meeting applications can be made by parishes and funded by one off precept increases or crowdfunding, donations etc. online through the WSCC TRO or CHS process. Cllr Britton requested that speed limits be put onto the agenda for the March Meeting of ELPC (**ACTION A.Harte**)

Cllr Richardson has been working hard to clear ditches and drainage channels to reduce the flooding in the area. Residents are legally required to keep ditches clear. Hedges also need to be cut back a meter from the carriageway, this has been an issue in the Parish, Cllr. Gosden reported issues previously by was not supported by the highways department. Cllr. Richardson offered his assistance in contacting the landowner to ensure that this gets done. 'Love West Sussex' was discussed, Cllr Richardson recommended creating an account to ensure updates are received. He mentioned the road closures planned for Petworth and pointed out that lower speed limits on rural roads will stop 'rat running' and Sat Navs directing people along rural roads.

Cllr. Sutton & Cllr. Richardson left the meeting 7pm

8. Planning Issues : New / Recent / Ongoing

8.1. **SDNP/21/04334/FUL Seaford College.** Proposed zip wire and low and high wires. Invited to comment by 5th October 2021. The application was discussed and RESOLVED to submit a 'No Objection' response. **Application still in progress.** The case officer has requested further information from the architect, primarily regarding expected intensity of use.
12/23

8.2. **SDNP/21/02886/FUL Seaford College.** Proposed new woodland and ecology centre. (Approved in principle by 60/22 SDNP). ELPC raised no objection. **Still in progress.**

8.3. **SDNP/22/02855/HOUS. Eastwood Farm.** Demolition of existing outbuildings and erection of new building comprising of pool, gym and garden store. ELPC resolved to raise no objection. **Still in progress.** The landscape advisor and Natural England have continuing concerns about water neutrality and the amount of glazing to be used around the pool area.
13/23

8.4. **SDNP/22/04552/HOUS and 04553/LIS. Barnett's Farm.** Restoration of dwelling and replacement of windows. ELPC recommended approval of the application. **Application in progress.** Samples of brick and mortar are now being assessed.
14/23

8.5. **SDNP/22/04467/FUL. Seaford College.** Eight new tennis courts and replacement of existing tennis courts with new all-weather hockey pitch and new car parking. ELPC raised no objection. **Application in progress**

8.6. **SDNP/22/05417/HOUS. 1 Wallace Square.** Proposed single storey extension to side of house. ELPC recommended refusal of the application on the grounds that it would fail to comply with the requirement of SD31 that proposals for extensions should respect local character and complement the appearance and character of the existing dwelling. **Application in progress**
15/23

8.7. **SDNP/22/05897/LIS Seaford College, Lavington House The Drive East Lavington West Sussex GU28 0NB** Conservation repair of the gate lodge including repairs to the roof covering, roof structure and brick flint and masonry walls. Relaying of stone flag and repairs to path and steps leading to the gate lodge. **Comments by 13th February 2023.**
16/23 The Council discussed the application and RESOLVED to submit a 'No Objection' response. (**ACTION A. Harte**)

9. Finance

9.1. Approval of accounts to 15/01/23

17/23 Accounts were reviewed and RESOLVED to be approved for period ending 15th January 2023

9.1.1. Approval of Clerk's Salary and Expenses:

9.1.1.1. 24 hours @ £17.10 = £410.40 + £40 office allowance & £13.19 One.com £463.59

18/23 Salary and Expenses RESOLVED to be approved.

9.1.2. Income/expenditure

9.1.2.1. Graffham Parish Council Website Hosting 50% £89.06

9.1.2.2. ICO £35 Direct debit due 24th Feb.

9.1.2.3. WSALC / NALC Subscription £71.10 due March April (for Budget info)

19/23 All above payments RESOLVED to be approved.

9.1.2.4. £396.89 in reserve for Parish Council Laptop.

20/23 The Clerk explained that the funds had been obtained via a grant and had been in reserve for several years. The laptop will be required at some point so suggested a few examples within the reserved funds. Cllr. Longman felt that it would not be possible to get an adequate laptop for the reserved amount and the council should consider spending a bit more to ensure it was worthwhile. The council will investigate options and reassess in March. **(ACTION Cllr. Longman & A. Harte)**

9.2. Other Financial Issues

9.2.1. Igas community fund application for Finger Post repair cost

23/23 Discussed in 6/23

10. Correspondence & Invitations received since the last meeting

10.1. SDNP Parish Workshop Wednesday 15th March 6pm

24/23 Cllrs Britton & Gosden to attend (ACTION A.Harte)

10.2. WSALC Chairmans Forum 25th January 7pm

25/23 Cllr. Britton to attend

10.3. All Parishes Meeting 6th February 5.30pm Zoom

10.4. Circulated by email

11. Reports re: attendance at meetings etc.

26/23 No official meetings attended.

12. Parish Matters

12.1. Rights of way and Highways

27/23 Cllr Gosden reported that the WSCC dolly posts need replacing as have been damaged. **(ACTION B.Gosden)**

12.2. Minerals & Waste

28/23 After a long wait there are plans for a meeting regarding Heath End Quarry to take place within the next month or so.

12.3. Broadband update

29/23 Cllr Longman reported that the progress was slower than planned but some areas may be connected sooner than others with a plan to get all complete by June 2023.

13. Date of next Meetings –

Monday 20th March 2023

Monday 15th May 2023

Monday 17th July 2023

Monday 18th September 2023

Monday 20th November 2023

The meeting finished at 7.35pm

I confirm this is a true record of the meeting:

Chairman, 20th March 2023