

GRAFFHAM PARISH COUNCIL

Chairman:
Cllr. John Uphill
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Clerk:
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NOTICE OF GRAFFHAM PARISH COUNCIL MEETING

Parish Council Members are Summoned to a Meeting to be held on Tuesday 9 June 2020 at 3.30pm, by Zoom Video Conferencing.

All members of the public are welcome to attend and have a right to attend.

The Zoom Meeting ID is 755 3710 2330 Please contact Cllr. John Uphill by Monday 8 June for instructions on how to attend – Contact details as above.

AGENDA

1. Apologies for absence
2. Declarations of interest
3. Public Questions
4. To approve Minutes of the Graffham Parish Council meeting held on Friday 13 March 2020.
5. To approve Minutes of the Graffham Parish Council meeting held on Tuesday 12 May 2020.
6. **Finance Year end Audit 2020**
 - a. To consider the Annual Internal Audit Report 2019/20 and p 4 OF 6, of the Annual Governance and Accountability Return (AGAR) Part 2 for the year ended 31 March 2020. (To include work performed and audit arrangements in place and consider its finding and to review the effectiveness of the system of internal control). To receive and Note.
 - b. To review and approve Section 1 – the Annual Governance Statement 2019/20, p5 of 6 of the Annual Governance and Accountability Return Part 2 for the year ended 31.03.20
 - c. To review and approve Section 2, Accounting Statement 2019/20 page 6 of 6, of the Annual Governance and Accountability Return Part 2, for the year ended 31 March 2020.
 - d. To Certify exemption from a Limited Assurance Review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015, page 3 of 6, Annual Governance and Accountability Return (AGAR) 2019/20 Part 2
 - e. To note the need to comply with the Exercise of Public Rights and to set the Public Rights Period 22 June 2020 – 31 July 2020

7. Finance Year 2020-21
 - a. To review and approve bank reconciliation as at 22 May 2020
 - b. To review the current statement of accounts – actual receipts and expenditure against budget as at 22 May 2020 reconciling to the bank statement as at 22 May.
 - c. To ratify receipts and payments made since the last meeting on 13 March 2020

PLANNING MATTERS

8. To ratify responses submitted by email for SDNP/20/00660/HOUS Beck House and SDNP/20/01224/HOUS Summer Cottage
9. **Planning applications**
SDNP/20/01750/LDE Brackwood, Graffham Common Road, Graffham GU28 0PE
10. To include any late or amended planning applications
Planning details for the applications are available via the South Downs National Park Authority website (www.southdowns.gov.uk) or via the Clerk (details as above).



Tracy Rowe
Clerk
Graffham Parish Council
2 June 2020

On 2 April, the government published [The Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations 2020](#). These regulations come into force on 4 April and allow “remote” meetings to take place.