

# GRAFFHAM PARISH COUNCIL

Parish Council Members are Summoned to the Meeting of the Graffham Parish Council to be held on Friday 13<sup>TH</sup> March 2020 at 7.00pm in the Committee Room, Empire Hall, Graffham.

ALL MEMBERS OF THE PUBLIC ARE WELCOME AND ENCOURAGED TO ATTEND.

## AGENDA

1. To receive apologies for absence.
2. To receive any declarations of interest from members and dispensation requests in respect of any items on the Agenda.
3. To approve the following minutes: Minutes of the Informal GPC Finance Committee Meeting held on 17 January 2020; Minutes of the GPC Meeting held on 17 January 2020; Minutes of the GPC Planning Committee Meeting held on 7<sup>th</sup> February 2020; Minutes of the GPC Planning Meeting held on 14 February 2020.
4. To receive a report from West Sussex County Councillor
5. To receive a report from Chichester District Councillor
6. Public Questions
7. Update on Callows: SDNP/18/00938/FUL Callows, Graffham Street, Graffham GU28 0NJ
8. Update on Land at Homes of Rest SDNP/14/02844/FUL
9. Planning including:
  - a. New applications  
SDNP/20/00506/CND Heath Ridge, Graffham Common Road, Graffham GU28 0PT  
Planning details are available via the South Downs National Park Authority website ([www.southdowns.gov.uk](http://www.southdowns.gov.uk)) or via the Clerk (details below).
  - b. To receive any late or amended applications.
  - c. To note responses given by Graffham Parish Council since the last meeting.  
**SDNP/19/05958/HOUS The Laurels, The Street, Graffham GU28 0QA SUPPORT** response to this application however it objects to the other two applications currently under consideration for this site (being SDNP/19/06052/HOUS and SDNP/19/06056/HOUS  
**SDNP/19/06025/LDE Land at Homes of Rest. Graffham Street. GU28 0NW** No response was necessary and therefore not submitted.  
**SDNP/19/06052/HOUS The Laurels. The Street. Graffham GU28 0QA OBJECT.** Considers a three-garage complex is excessive even if application SDNP/19/05958/HOUS is granted and represents some 20% increase of floor area on the existing outbuilding. The cumulative impact of all on the site would be over development.  
**SDNP/19/06056/HOUS. The Laurels. The Street. Graffham GU28 0QA OBJECT** to this application for a 2-bedroom bungalow and an increase of some 20% of floor area on the existing outbuilding. In GPC's opinion the combination of SDNP/19/05958 and this application would constitute over development of the site. In addition to the substantial increase of habitable rooms it is noted that no garages are to be included.  
**SDNP/19/05994/HOUS Brackwood. Graffham Common Road, Graffham GU28 0PT. SUPPORT**  
**SDNP/20/00003/HOUS 14 Guillods. Graffham GU28 0NR. SUPPORT**  
**SDNP/20/00285/TCA Minne Cottage, Graffham Street, Graffham GU28 0NL SUPPORT**  
**SDNP/20/00354/CND Empire Hall, The Street, Graffham GU28 0QB. SUPPORT**  
**SDNP/20/00416/LDP Summer Cottage, The Street, Graffham GU28 0QB SUPPORT**
  - d. To note decisions from CDC/SDNPA and to note withdrawn applications:  
**SDNP/19/05072/HOUS The Folly. Graffham Common Road, GU28 0PT.** Approved  
**SDNP/19/05766/LDE. Glasses Barn, Graffham Common Road, GU28 0PU.** Approved.  
**SDNP/19/00655/CND Land at Homes of Rest, Graffham Street, Graffham GU28 0NW.**  
Application withdrawn. (22.01.20)

Clerk: Ms Tracy Rowe, Graffham Hill Cottage, Graffham GU28 0QA

Tel: 01798 867020 E-mail: [graффhampc@gmx.co.uk](mailto:graффhampc@gmx.co.uk) [www.graффham-pc.uk](http://www.graффham-pc.uk)

**SDNP/19/04913/FUL The Empire Hall, Graffham Street, GU28 0QB** Approved.  
**SDNP/19/06025/LDE Land at Homes of Rest. Graffham Street. GU28 0NW** Approved  
**SDNP/20/0285/TCA Minne Cottage, The Street, Graffham GU28 0NL** Raise No Objection

e. **SDNP/19/04023/FUL Cartref, Graffham Common Road, GU28 0PU**

10. Finance

- a. To review and verify the bank reconciliation as at 2<sup>nd</sup> March 2020
  - b. To review the current statement of accounts – actual receipts and expenditure against budget as at 2<sup>nd</sup> March 2020 reconciling to the bank reconciliation as at 2<sup>nd</sup> March 2020
  - c. To ratify receipts and payments made since the last meeting 17 January 2020
  - d. To note the need to review and approve the Risk Assessment at the March 2020 meeting.
  - e. To note the need to review and renew the GPC Insurance Policy – LTA expires 31.05.2020
11. CDC Guidance Note on Class Q Prior Approval Consultation (Agricultural to Residential Changes of use) 2020. Views on Guidance note welcomed until 16 March 2020.
12. To receive reports on or from:  
Highways and Footpaths.  
Recreation Ground.  
Empire Hall  
Selham and Ambersham
13. Parish Matters (Clerk and Councillors). To note resignation of Tom Richardson and that CDC have been informed of the Casual Vacancy. Parish Online
14. Chichester District Council Review of Anti-social Behaviour, Crime and Policing Act 2014. Public Space Protection Order – Dog Control. Comments by 1 April 2020.
15. Website and Website Accessibility Regulations 2018.
16. Correspondence and invitations received. Request for grant from GPC for Air Ambulance. Scott Wrein PCSO contact details.
17. Date of the next Council meeting Monday 11 May 2020. Annual Meeting of the Parish. Informal drinks 6.30pm, meeting commences at 7.00pm.
18. Parish Council Meetings 2020 – 2021, Friday 15 May 2020 Annual Meeting of Graffham Parish Council, Friday 3<sup>rd</sup> July 2020 at the Pavilion, Friday 18 September 2020, Friday 20 November 2020, Friday 15 January 2021, Friday 12 March 2021, Monday 10 May 2021 - Annual Meeting of the Parish.



Signed and Dated

9 March 2020

TRACY ROWE

Graffham Parish Council.

Clerk and Responsible Financial Officer.