

GRAFFHAM PARISH COUNCIL

Parish Council Members are Summoned to the Meeting of the Graffham Parish Council to be held on Friday 17TH January 2020 at 7.00pm in the Committee Room, Empire Hall, Graffham.

ALL MEMBERS OF THE PUBLIC ARE WELCOME AND ENCOURAGED TO ATTEND.

AGENDA

1. To receive apologies for absence.
2. To receive any declarations of interest from members and dispensation requests in respect of any items on the Agenda.
3. To approve the following minutes: GPC Meeting held on 15 November 2019. Planning Meeting held on 20 December 2019
4. To receive a report from West Sussex County Councillor
5. To receive a report from Chichester District Councillor
6. Public Questions
7. Update on Calloways: SDNP/18/00938/FUL Calloways, Graffham Street, Graffham GU28 0NJ
8. Update on Land at Homes of Rest SDNP/14/02844/FUL
9. Update on WSCC Winter Service Network – Gritting
10. Planning including:
 - a. New applications
SDNP/19/05958/HOUS The Laurels, The Street, Graffham GU28 0QA
SDNP/19/06025/LDE Land at Homes of Rest. Graffham Street. GU28 0NW
SDNP/19/06052/HOUS The Laurels. The Street. Graffham GU28 0QA
SDNP/19/06056/HOUS. The Laurels. The Street. Graffham GU28 0QA
Planning details are available via the South Downs National Park Authority website (www.southdowns.gov.uk) or via the Clerk (details below).
 - b. To receive any late or amended applications.
 - c. To note responses given by Graffham Parish Council since the last meeting.
SDNP/19/05766/LDE Glasses Barn, Graffham Common Road, GU28 0PU
SUPPORT but reiterates its comments made in relation to previous application
SDNP/19/03601/FUL i.e. need for a site construction plan.
SDNP/19/04913/FUL Empire Hall, The Street Graffham GU28 0QB SUPPORT with no comments
SDNP/19/05072 The Folly, Graffham Common Road, GU28 0PT SUPPORT with no comments
 - d. To note decisions from CDC/SDNPA
SDNP/19/02017/HOUS Nearby. The Street. Approved.
SDNP/19/02459/HOUS 4 Woodcote Cottages. Approved.
SDNP/19/04023/FUL Cartref. Graffham Common Road. Approved
SDNP/19/04570/HOUS The Laurels. Graffham Street. Refused.
SDNP/19/04845/CND. The Woodman. Approved
SDNP/19/04843/CND The Woodman. Approved
SDNP/19/05373/PHL. S. of Ambersham Common. No objection
11. Finance
 - a. To agree the draft budget for 2020/21 and to agree the precept request for 2020/21 and to authorise the Clerk to submit the precept request to CDC.
 - b. To review and verify the bank reconciliation as at 11 December 2019
 - c. To review the current statement of accounts – actual receipts and expenditure against budget as at 11 December 2019 reconciling to the bank reconciliation as at 11 December 2019
 - d. To ratify receipts and payments made since the last meeting 15 November 2019
 - e. Update on the cheque signatories for Graffham Parish Council and to note £250 compensation from Natwest.

Clerk: Ms Tracy Rowe, Graffham Hill Cottage, Graffham GU28 0QA

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- f. To note the need to review and approve the Standing Orders, the current Asset Register and the Retention of Documents and Records Management Policy (GDPR) at this meeting and to review and approve the Risk Assessment at the March 2020 meeting.
- g. To reappoint RS Hall and Co as the Internal Auditor for 2020-21
- h. To note the need to review and renew the GPC Insurance Policy – LTA expires 31.05.2020
12. SDNPA – spending of Community Infrastructure Levy – call for projects. Deadline 31 January 2020. To receive draft of CIL applications for approval before submission.
13. Speeding through the Village – To consider the need for a Community Speed Watch Group. Vehicle Activated Speed signs.
14. Litter in the village.
15. Home Office Consultation on strengthening police powers to tackle unauthorized encampments.
16. WSCC/SDNPA Proposed Submission Draft Soft Sand Review of the West Sussex Joint Minerals Local Plan. Representations can be made up until 11.59pm on Monday 2nd March 2020.
17. To receive reports on or from:
 - Highways and Footpaths.
 - Recreation Ground.
 - Empire Hall
 - Selham and Ambersham
18. Parish Matters (Clerk and Councillors). Use of telephone box.
19. Website Accessibility Regulations 2018.
20. Correspondence and invitations received. Email from Andrew Griffith (19.12.19) SDNPA Volunteer Conservation Fund. All Parishes Meeting Monday 10 February 2020. SDNPA Pathwatch Meeting Date: Tuesday 17th March 2020 10.00 – 11.00
21. Date of the next Council meeting Friday 13 March 2020
22. Parish Council Meetings 2019 – 2020: Monday 11 May 2020 Annual Meeting of the Parish, Friday 15 May 2020 Annual Meeting of Graffham Parish Council
23. Dates for 2020/21 onwards.



Signed and Dated
10 January 2020
TRACY ROWE
Graffham Parish Council.
Clerk and Responsible Financial Officer.

This meeting will be preceded by a Finance Committee starting at 6.45pm and followed immediately by a KMGF Meeting