

GRAFFHAM PARISH COUNCIL

Parish Council Members are Summoned to the Meeting of the Graffham Parish Council to be held on Friday 27th September 2019 at 7.00pm in the Committee Room, Empire Hall, Graffham.

ALL MEMBERS OF THE PUBLIC ARE WELCOME AND ENCOURAGED TO ATTEND.

AGENDA

1. To receive apologies for absence
2. To receive any declarations of interest from members and dispensation requests in respect of any items on the Agenda.
3. To approve the following minutes: GPC Meeting held on 5 July 2019. Planning Meeting held on 5 August 2019. Planning Meeting held on 6 September.
4. To receive a report from West Sussex County Councillor
5. To receive a report from Chichester District Councillor
6. Public Questions
7. Update on Callows: SDNP/18/00938/FUL Callows, Graffham Street, Graffham GU28 0NJ
8. The Foresters Arms
9. Light Pollution
10. To receive the resignation from Cllr. Charman as Chairman and Cllr. Uphill as Vice-Chairman. To note that both are staying on as Councillors and that a new Chairman and Vice-Chairman are required and to elect the new Chairman and Vice-Chairman of the Council and to receive the Chairman's and Vice-Chairman's Declaration of Acceptance of Office.
11. To receive the resignation from Cllr. Mackie as Chairman of the Finance Committee and to appoint Cllr. Charman as Chairman of the Finance Committee.
12. Update on Land at Homes of Rest SDNP/14/02844/FUL
13. Planning including:
 - a. New applications
SDNP/19/04023/FUL Cartref, Graffham Common Road, Graffham GU28 0PU
Planning details are available via the South Downs National Park Authority website (www.southdowns.gov.uk) or via the Clerk (details below).
 - b. To receive any late or amended applications.
 - c. To note responses given by Graffham Parish Council since the last meeting.
SDNP/19/02459/HOUS 4 Woodcote Cottages, Graffham GU28 0NY. **SUPPORT** with no further comments.
SDNP/19/02220/CND Field East of Timbers, New Road, South Ambersham. **GPC submits an OBJECT response to this proposal. (We have subsequently been led to believe that this application might be withdrawn).**
SDNP/19/02221/CND Field East of Timbers, New Road, South Ambersham. **GPC submits a NEUTRAL response to this proposal PROVIDED THAT in the event that the variation to Condition 1 is granted, the following be IMPOSED AS CONDITIONS: 1) Helicopters. These should not be allowed to hover, land or take off near the houses in S. Ambersham. There should be a dedicated helipad preferably on the North Side of Brookfield Railway line. 2) Traffic Management. We would request the at the applicant continues to seek ways of limiting the effect of additional traffic on the local community. 3) Tannoy. No tannoy for on pitch commentaries should be allowed on Ambersham Pitch 6 as per the current planning constraints. 4). Subject to the above GPC submits a NEUTRAL response in connection with Condition 2.**
SDNP/19/01999/HOUS 2 Hillside Graffham Street, Graffham GU28 0NP. **SUPPORT** with no further comments.

Clerk: Ms Tracy Rowe, Graffham Hill Cottage, Graffham GU28 0QA

Tel: 01798 867020 E-mail: graffhampc@gmx.co.uk www.graffham-pc.uk

SDNP/19/02973/HOUS Topleigh Stables, Woodcote Lane, Graffham GU28 0NZ SUPPORT with no further comments.

SDNP/19/03600/FUL Shuttles, Graffham Common Road, Graffham GU28 0PU **GPC submits a SUPPORT response PROVIDED THAT the following being IMPOSED AS A CONDITION: that there be a construction site plan for Shuttles to avoid undue congestion and subsequent obstruction of and damage to Graffham Common Road and associated verges by contractors and their vehicles.**

SDNP/19/03601/FUL Glasses Barn, Graffham Common Road, GU28 0PU **GPC submits a SUPPORT response SUBJECT TO the following being IMPOSED AS A CONDITION: that there be a construction site plan for Glasses Barn to avoid undue congestion and subsequent obstruction of and damage to Graffham Common Road and associated verges by contractors and their vehicles AND that the proposed roof windows should comply with SDNPA Dark Sky policies.**

SDNP/19/04119/TCA Timbers, New Road, South Ambersham. **SUPPORT with no further comments.**

d. To note decisions from CDC/SDNPA

SDNP/18/06390/FUL. The Empire Hall, Graffham Street. **Approved**

SDNP/18/00938/FUL Calloways, Graffham Street, Graffham **GU28 0NJ Approved**

SDNP/19/01272/HOUS 15 Guillods, Graffham **Approved.**

SDNP/19/02367/HOUS Summer Cottage, The Street, Graffham. **Approved**

SDNP/19/02973/HOUS Topleigh Stables, Woodcote Lane, Graffham GU28 0NZ **Approved**

14. Finance

- a. To review and verify the bank reconciliation as 12 September 2019
- b. To review the current statement of accounts – actual receipts and expenditure against budget as at 12 September 2019 reconciling to the bank reconciliation as 12 September 2019
- c. To ratify receipts and payments made since the last meeting on 5 July 2019
- d. Update on the cheque signatories for Graffham Parish Council.
- e. To note the need to review and update GPC Financial regulations in line with the Model Financial Regulations 2019 for England issued by SSALC.

15 To receive reports on or from:

Highways and Footpaths. Hedges. WSCC Salt audit. Winter Resilience Plan
Recreation Ground
Empire Hall
Selham and Ambersham

16 Graffham Environment Group.

17 Parish Matters (Clerk and Councillors).

18 Website Accessibility Regulations 2018.

19 Correspondence and invitations received. SDNPA Parish Workshops. Focus on South Downs Local Plan, in particular some of the unique aspects of the plan such as Ecosystem Services and Dark Night Sky Policies. Dates: 15 October, Lewes; 23 October, Midhurst; 29 October, Meonstoke. North Chichester Local Committee – 12 November 7pm. Midhurst Library (Willow Room) The Grange. Invitation to join CAGNE Aviation Town and Parish Forum. WSCC Mobile Library

20 Date of the next Council meeting Friday 15 November 2019. 7pm. Empire Hall, Committee Room.

21 Parish Council Meetings 2019 – 2020:, Friday 17 January 2020, Friday 13 March 2020, Monday 11 May 2020 Annual Meeting of the Parish, Friday 15 May 2020 Annual Meeting of Graffham Parish Council

This meeting will be immediately followed by a Katherine Maud Guilod Fund meeting.



Signed and Dated

20 September 2019

TRACY ROWE Graffham Parish Council. Clerk and Responsible Financial Officer.

Clerk: Ms Tracy Rowe, Graffham Hill Cottage, Graffham GU28 0QA

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