

East Lavington Parish Council

Minutes of the Parish Council Meeting held on Monday 11th March 2019

In NB2 Seaford College
at Seaford College, Lavington Park

The meeting started at 6.20pm

Present: Cllr Charles Britton, Cllr Michael Harting, Cllr Will Yates, Cllr Barry Gosden

In Attendance: County Cllr. David Bradford (WSCC), Amy Harte (Clerk) Jane Veal (Lavington Park Residents Association), Colin Booker (PCSO Sussex Police)

1. Welcome

24/19 Chairman Charles Britton welcomed all to the meeting

2. Apologies

25/19 Cllr Nicola West, District Cllr. John Elliot

3. Declarations of Interest

26/19 Cllr Barry Gosden declared a personal interest which may be prejudicial to the Campsite at Westerlands.

4. Minutes of Last Meeting

4.1 Approval of January 2019 Minutes.

27/19 The minutes of the meeting of 28th January 2018 were RESOLVED to be approved. C. Britton signed 'draft' copy of the minutes.

4.2 Report on action points from the last meeting.

- 28/19
- 4.2.1. **Website email addresses** – test emails were sent out but W. Yates and M. Harting need to click on the link sent by Tom to activate their accounts (**ACTION W. Yates & M. Harting**)
 - 4.2.2. **Funding CDC** –Cllr B. Gosden suggested road name signs for Duncton Common Road and Norwood Lane. This was investigated and arranged by B. Gosden but it does not appear to be appropriate for CDC general grant funding. CDC will consult on this before they are installed.
 - 4.2.3. **Heath End Liaison Group** – Cllr B Gosden has been forwarded the minutes of the last meeting of the Heath End Liaison Group

5. Visitors' Questions:

29/19 Jane Veal was pleased about the progress with the new footpath from the entrance to Seaford College to Duncton Village but wondered when signage would be installed at the Duncton end. B. Gosden offered to ask Darryl Hobden from WSCC Rights of Way. (**ACTION B. Gosden**)

30/19 Colin Booker PCSO from Sussex Police visited to introduce himself as the Police Contact for East Lavington Parish Council now that there are no Police officers assigned to specific areas. He will attend at least one ELPC meeting per year. He gave an overview of the structure of policing in the area and the nature of reported crimes in the local area. He informed the council that the person responsible for the break ins in the local car parks was now in prison.

D. Bradford joined the meeting 6.48pm

6. County Councillor's Report (Mr David Bradford)

31/19 D. Bradford informed the Parish Council that the Council Tax had been set with 3% increase on the basic charges and 2% for adult social care plus other elements such as policing and parish council precept. He discussed the future issues with decreased funding from the Government and projected increase in the elderly population this will put pressure on funding.

He discussed highways issues: The carriageway haunching on the A285 and looking at sites of fatal accidents with a view to improving safety in these areas. There are no plans to run Velo South this year but they are meeting to consider the possibility of this being proposed again in future. Pot holes are an issue in the area and can be reported on 'Love West Sussex' app or we can inform him directly and he will help as much as he can.

D. Bradford left the meeting 7.02pm

7. District Councillor's Report (Mr John Elliott)

32/19 Cllr Elliott sent his apologies

8. Planning Issues : New / Recent / Ongoing

8.1. SDNP/19/00710/HOUS Norwood Cottage Norwood Lane East Lavington GU28 0QG Single storey side extension. Replacement outbuildings to form a new garage and additional ancillary accommodation Comments required by Tuesday 19th March.

33/19 The application and history was discussed and the response will be formulated by C. Britton and B. Gosden before circulating to the other councilors for approval prior to submission. **(ACTION All)**

8.2. SDNP/19/00364/PRE 1 Wallace Square East Lavington West Sussex GU28 0FJ New south facing dormer window and west facing conservation type rooflight associated with first floor internal alterations. **Not asked to comment – Advice Provided.**

8.3. SDNP/18/05611/FUL The Camping and Caravanning Club Great Bury Graffham Road East Lavington Petworth West Sussex GU28 0QF Motorhome service point, resurfacing of existing roads and conversion of 4 no. grass pitches to all weather pitches. **Comments submitted by 18/12/18. Approved**

8.4. SDNP/18/05595/FUL Westerlands Norwood Lane East Lavington Petworth West Sussex GU28 0QJ Campsite for 30 tent pitches for year-round use, erection of an outdoor kitchen, erection of 2 toilet blocks and one shower/washing-up block with drainage field and creation of a car park. **Comments submitted 15/01/19.**

36/19 **Application in Progress.** The Parish Council have spoken to the case officer and SDNP are considering how the decision on this application is taken, whether by delegated decision or by committee.

8.5. SDNP/17/01041/PRE Norwood Cottage Norwood Lane East Lavington Petworth West Sussex GU28 0QG Extension to north and north east of Norwood Cottage. **Not asked to comment. In progress.**

9. Finance

9.1 Approval of accounts to 11/03/18

37/19 Accounts RESOLVED to be approved.

Approval of Clerk's Salary and Expenses:

38/19 18 hours @ £15.10 =£271.80 + £40 office allowance. £311.80 - RESOLVED to be approved by the council.

9.2 Income/expenditure

9.2.1 Expenditure:

39/19

9.2.1.1 ICO registration Fee £35 – RATIFIED as already paid.

9.3 Other Financial Issues

9.3.1 Budget Setting 2019/2020

9.3.2 Precept Request of £3370 for 2019/2020 accepted.

40/19 The Budget for 2019/2020 was reviewed and RESOLVED to be accepted by the council.

10 Correspondence & Invitations received since the last meeting

10.1 Circulated by email

10.2 CDC Parking Plan Consultation

10.3 All Parishes Meeting Monday 15th July 2019

41/19 Councillors will confirm closer to the time if they are able to attend as this is after the election in May. **(ACTION All)**

10.4 Arun & Chichester Citizens Advice Centre – Request for £50 Grant Aid

42/19 The Council have a policy of not providing donations. A. Harte to reply to that effect. **(ACTION A.Harte)**

11 Reports re: attendance at meetings etc.

43/19 **Sussex Pathwatch meeting B. Gosden reported:**

- Signs indicating who is allowed on paths would shortly be available for SDNP. Permission to nail them to posts required from WSCC.
- On-line reporting APP probably available in 12 months' time. The APP will update databases immediately. With current system there is a 20 min delay updating. Everyone encouraged using on-line reporting of incidents or fly tipping as opposed to 101 telephone number.
- SDNP have a limited fund for improving access arrangements. New year for this starts 1/4/19.
- Gates for Stiles – WSCC will respond to issue with landowner not maintain to then offer a gate. However, still down to landowner to agree and erect.

- Countrywatch now launched that is intended not to be Police centric. Incorporates Farmwatch, whilst likely that Pathwatch will become a sub-set to this new initiative. Countrywatch is a strategic forum where WSCC, ESCC, District Councils, EA, SDNP, Police, NT, Forestry Commission, Country Landowners, BHS, Sheep Association etc
 - Countrywatch – will provide in future weekly updates on incidents and separate information bulletins on a Monday. We will need to create an account via www.intheknow.community. Confirmation in the Pathwatch minutes.
 - Police have equipment that can mark property the likes of farm machinery
 - Police would like communities to develop “Whatsapp” group to report in themselves and then follow up immediately with a report on-line. Note: Graffham have a “Whatsapp” Group already.
 - Crime Spot fliers available from the police – I made the point once down after the event people easily forget or do not capture all those that go to that location - email address being provided to obtain.
- A. Harte to create account ‘in the know’

15. Parish Matters

44/19 B. Gosden reported that footpath inspections will take place this year in November.

14. Date of next Meetings –

Monday 20th May 2019
 Monday 15th July 2019
 Monday 16th September 2019
 Monday 18th November 2019
 Monday 20th January 2020
 Monday 16th March 2020
 Monday 18th May 2020

The meeting finished at 7.50pm

I confirm this is a true record of the meeting:

Chairman, 20th May 2019