

# GUIDE AND TECHNICAL SPECIFICATIONS

## LIVE ART DENMARK - LIVE ROOM / EXHIBITION SPACE

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### Contacts

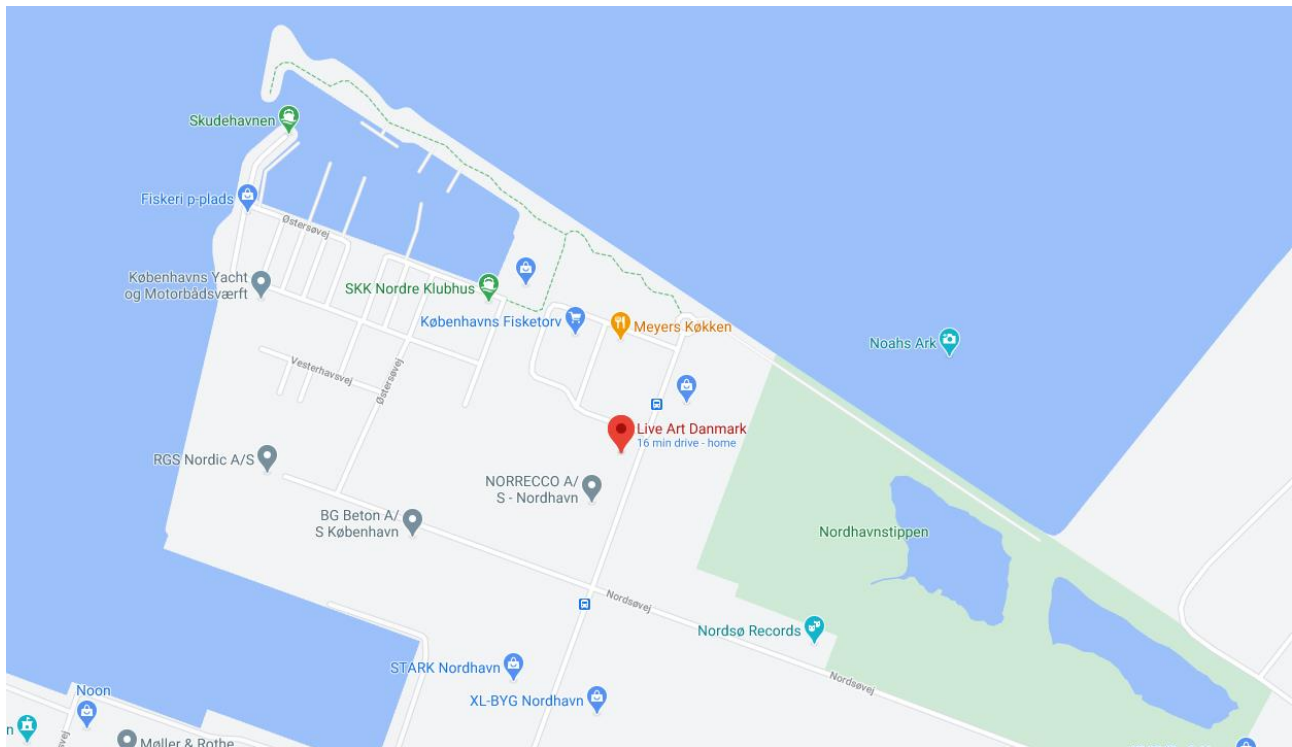
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## Location

Live Art Denmark office and live room is located at Kattegatvej 39, Postal code: 2150 Nordhavn, Denmark. Google map link: <https://goo.gl/maps/Q3x3pHyCdNV1DR7jZ>

## Surroundings

Nordhavn is an area in developemt. It is still dominated by multible building sites, shipping industy, low industry, office buildings, and small marinas. Our location is situated right at the tip of Nordhavn, and the seaside is righth down at the end of the road. There is actually a small rugged nature area and a pier from wich you can take a dip in the sea located at the end of the road and to the right.



A word of advice. PLAN AHEAD when you go there to work. There are no shops or food vendors close by. It takes a minimun 10 minute bicycle ride og 36 minunute walk to get to the closest one, and then of cause the same going back.

We have made a small list of the closest food vendors, shops and hardware stores

## Public transport / Taxi

If you are comfortable with riding bicycle, we recommend that. You can reach our location Copenhagen by taking Bus 164 direction Oceankaj. Since the area is changing, the public transport is rerouted to from time to time to better accommodate the area, so be sure look up the route on goooglemap.

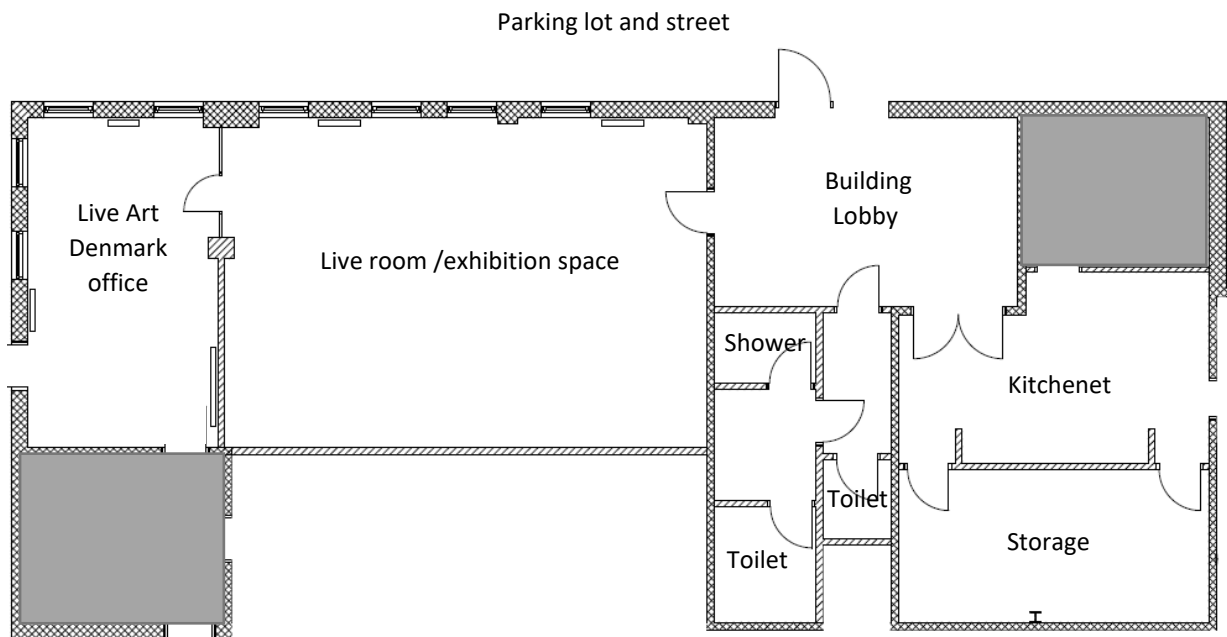
Take note. Currently when you are going back, do not use the same bus stop as when you go here. The bus will take you to a ferry terminal, where it waits for at least 15 minutes before going back. Go to the end of Kattegatvej heading towards the city and turn right on Baltikavej. There is a bus stop right there.

Taxi is rather expensive. We recommend Taxa 4x35, phone +45 35 35 35 35. If you have a smartphone you can also use the Taxa 3x35 app.

Please note that unless you have a specific agreement regarding taking a taxi, Live Art Denmark does not reimburse taxi rides.

## Floorplan

The Live room /Exhibition space is situated in a building shared with other businesses. Below is a general floorplan of ground floor of the. In the building lobby there is a staircase taking up most of the space and leading to other offices. Lobby, kitchenet, toilets and shower are shared with the other tenants. The grayed-out areas are not accessible.



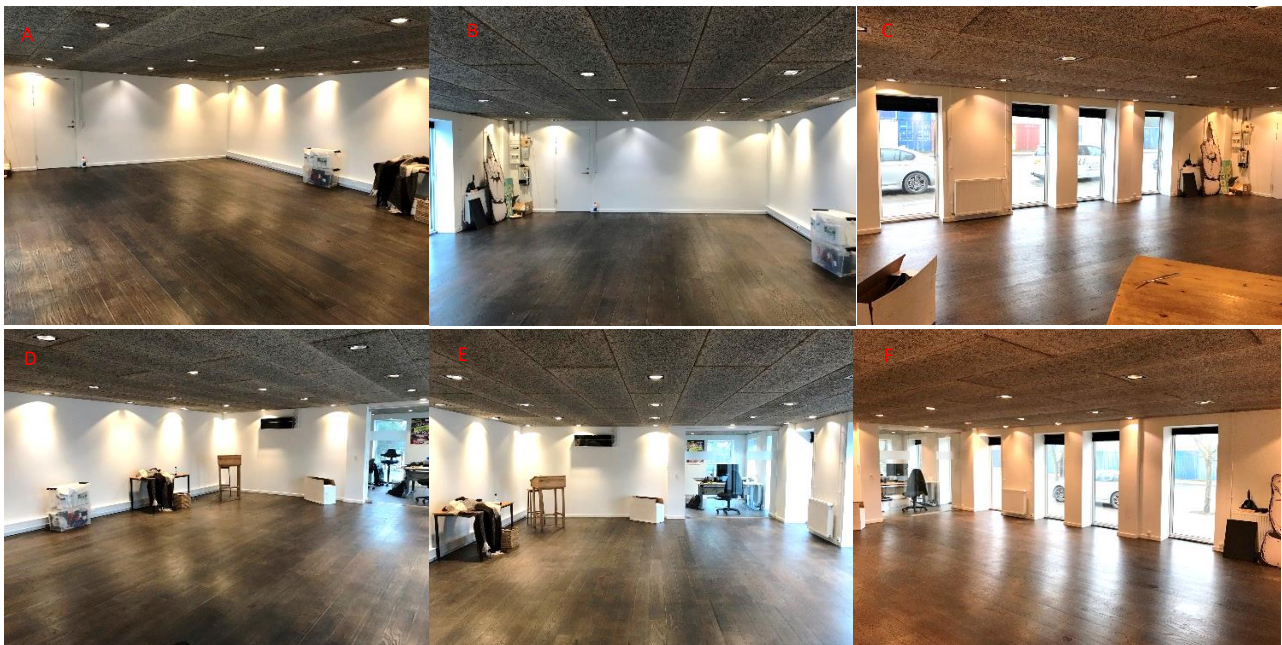
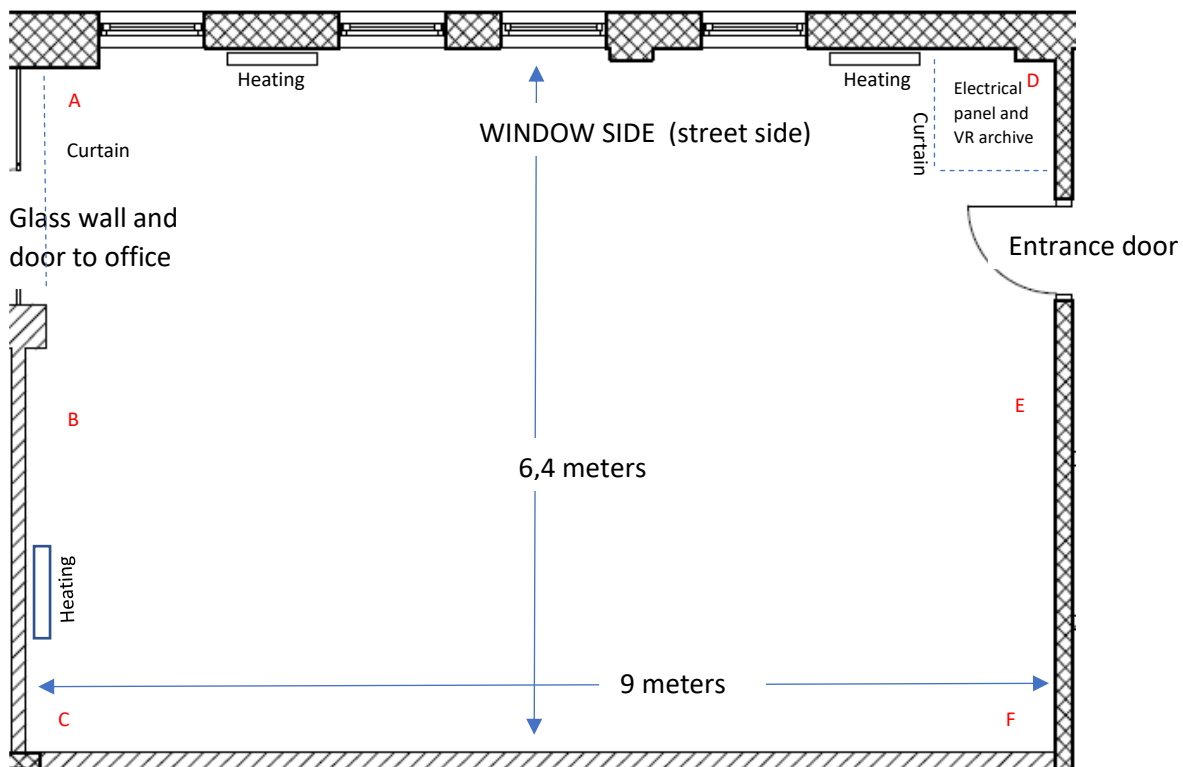
There are 3 different floor plans. hThere is an original floorplan to scale. There is a floorplan with detailed measurements of the live room, and there is a blank floorplan of the live room you can use for planning. All files are pdf. There is no .dwg or similar technical drawing available.

Generally, the only space available for use is the Live room /exhibition space. If you have some ideas for using the space outside or similar let us know. It will require you to be quite specific as we will have to get permission. We use the office for our day to day work, so it would be impractical to include this in any performance or exhibition.



## Live Room / Exhibition space

The basic dimensions of the room are 9 meters long and 6,4 meters wide and 2,24 m from floor to ceiling. Please refer to the floorplan with detailed measurements if you need to know exact dimensions on walls, doors, and pillars. Please see attached file with images of the room. Below is a basic plan with fixed installations.



## Walls

The wall at the entrance and the wall with glass door into the office are both solid concrete walls. The longest wall without windows is drywall. The wall with windows is a drywall shelling of the outer wall. It is restricted to what is possible regarding nails, screws or similar and painting the wall. Please ask us what is possible, and under no circumstances do anything to the walls without permission. Walls are plain white.

## Floor

The floor is standard housing wood panel floor with a brown veneer finish. The floor



No nail, screws or similar can be used drilling into the floor. No painting or otherwise applying substances to the floor. Please be careful not to scratch and otherwise damage the surface when moving things around.



### **Ceiling**

There is 224 cm from the floor to the ceiling. The ceiling is made of panels with for acoustic regulation. No nail, screws or similar can be used drilling into the ceiling. Hanging things from the ceiling is therefore problematic. Please let us know as soon as possible if you want us to investigate a solution for hanging materials. The ceiling is light brown with a wood fiber structure. Painting the ceiling is strictly prohibited.



## Doors and windows

The entrance door has following dimensions:

There is a total of 4 windows in the Live room/exhibition space, facing the parking lot and street. The dimensions are: All windows are effectively also doors since they open in full. All windows have blinds (Pleated Shades).

Beware that it is windy in the area. You must secure the window frame with a heavy object or strap if you want to leave it open. Otherwise it can accidentally slam into the building and break.

Be careful if you are loading materials through the windows

Window, door closed



Window, door open

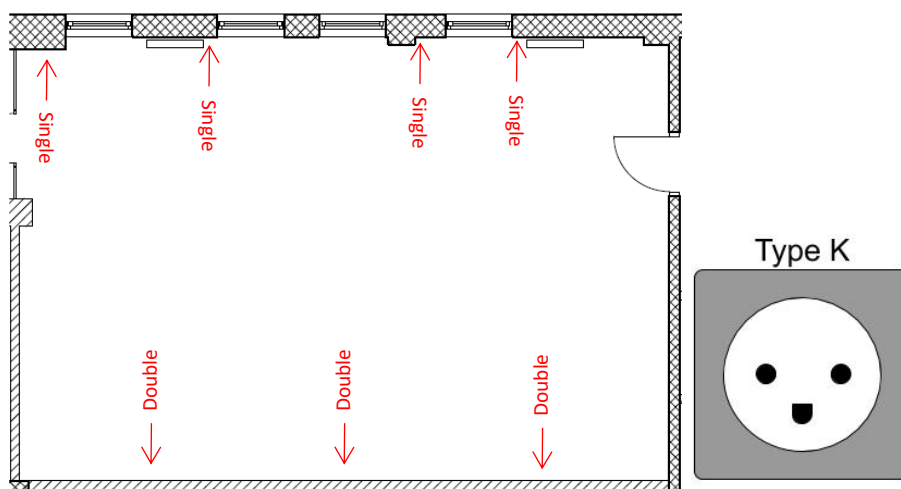


Window, blinds down



## Electrical installations

There is no high amp outlet available. Only standard household 220-230 v outlets with type K sockets. The circuit that runs the outlets (along with the lighting in the office) is max 10 amp. There is a total of 4 single and 3 double outlets available. There is another outlet next to the entrance door, but this is not available as it powers the alarm system.





### **General lightning**

The general lighting is imbedded in the ceiling construction. There is a total of 30 fixtures in 5 rows of 6 fixtures. The light is not dimmable. It can either be on or off. It is cumbersome to remove individual bulb. Light fixtures are not suitable to be covered. Please refer to room images for placement of fixtures.



### **Internet connection, Network and Wifi**

There is a 4G internet connection at the location. It has a 200GB monthly limit. The connections are run from a router that has 4 available CAT7 sockets. The router also runs a dual band 2,4/5,0 GHz Wi-Fi. The Wi-Fi is called Live Art Danmark and the current password is located on a sticker in the office. In the Live room/exhibition space there are 3 CAT6 wall mounted sockets. These can be utilized via a small matrix located next to the entrance door.

### **Heating and plumbing**

There are 2 heaters on the window side and an air to air heat pump on the wall. Please refer to floorplan with detailed measurements for placements.

There is no access to water in the room. There is water and a sink in the toilets and the kitchenette, but these are common areas used by other tenants in the building, and therefore must be kept clean at all times.

### **Changing room /shower / Toilets**

There is no dedicated changing room. You can use the showers and the toilet. However, these facilities are shared with all tenants, so you can't leave toiletries, towels, etc. Since the other tenants are mainly in the buildings from 7am to 6pm it is possible to be a bit more loose in the evening – as long as you clean up before the next morning.

Note. In case there is no toilet paper we do always stash some in the office or storage room.

### **Kitchenette**

You are free to use the kitchenette for preparing small meals during your stay. There are only some very basic cooking utensils. There is a small stove, but no oven or microwave oven. There are absolutely no basic ingredients like oil, salt and pepper. You have to bring everything.

You can use the refrigerator to store your food. But

There is a coffee maker in the office which you are free to use. Please let us know if we need to buy more coffee capsules, preferably before we run completely out.

## **House Rules**

There is no smoking in any room of the building. If you are smoking outside, please use an ashtray and do not litter your cigarette buds on the ground.

When using the kitchenet clear up before you move on to do anything else.

When using the refrigerator please make sure that you clean it out before your last day and keep things in containers.

For safety reasons and for the common working environment you are not allowed to consume alcohol on the premises during work. Social gatherings that involve alcohol must be approved in advance. There is no alcohol permit for the space, so for any events with public access we must apply for a permit.

You are not allowed to sleep in the space.

You are under no circumstances allowed to use, store, or carry illegal substances on the premises.

Live Art Denmark has a policy of zero tolerance of discrimination and sexual harassment.

## **Working hours / Opening Hours**

There are no fixed working hours or opening hours. It may vary from day to day. We will do our best to keep you informed when you can expect anyone to be there. However, generally the working hours are from 9am to 17pm at our office, and from 7am to 18pm in the building.

## **Technical Equipment**

There is no technical equipment like professional sound reinforcement system or theatrical lighting or video equipment available. We do have a few small active speakers and other bits and bops but let us know what you need in advance. We will figure out we have at the time, can lend, or afford to rent.

## **Tools**

There is no workshop or general toolbox at the premises. Please inform us about any tools that you expect to need in advance.

## **Insurance**

As a rule, your personal items – like your phone, computer, camera and similar - are self-insured. Materials and equipment use in a performance or exhibition are insured on a case-by-case basis. This means that unless you have made us specifically aware that you are leaving valuables they are not covered by our insurance.