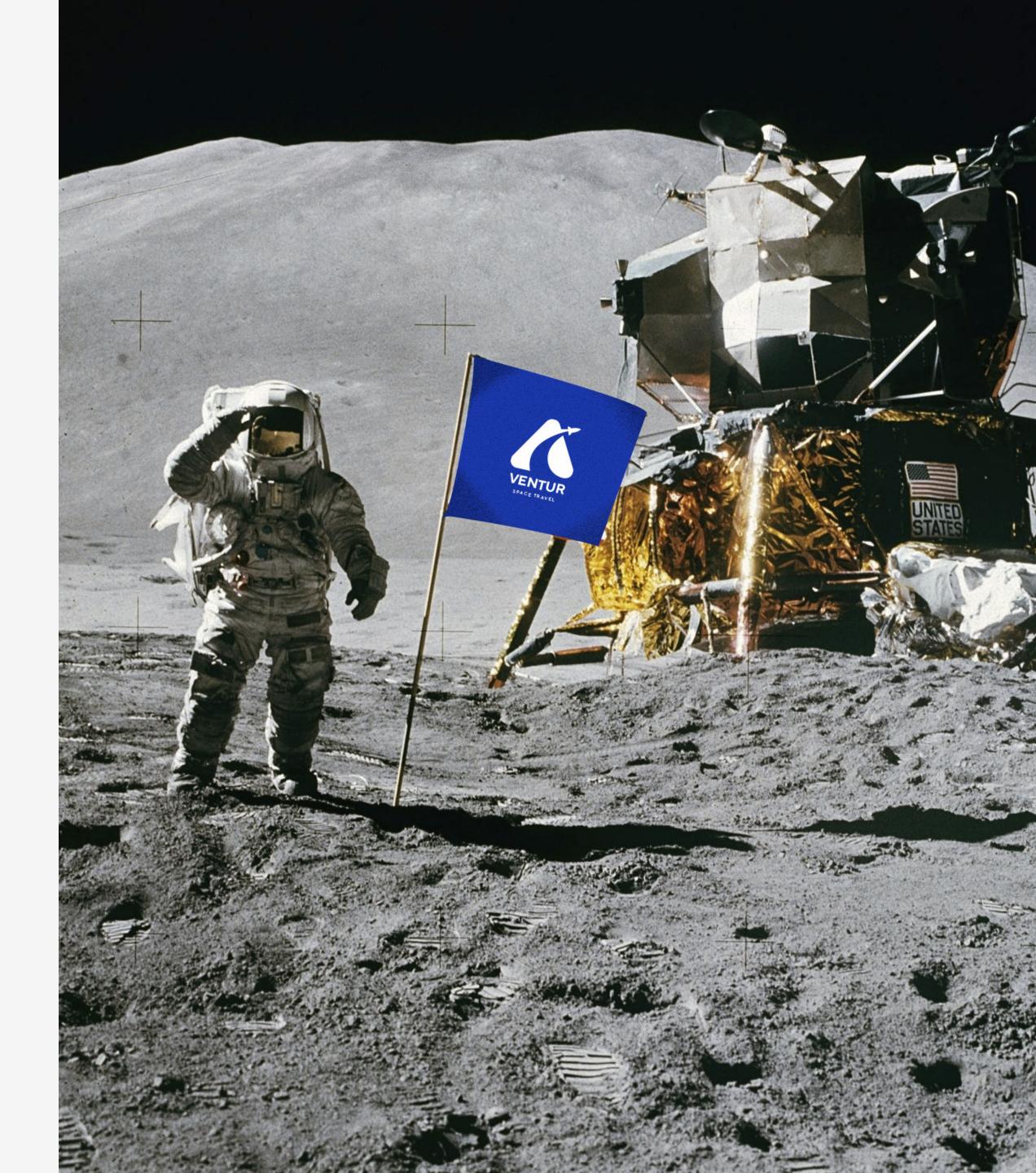


# Style Guide

VENTUR.COM

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INTRODUCTION

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## Welcome.

Since you are holding this guide and reading these words, we're trusting you with our very identity: our brand.

We aren't interested in all of the buzzwords and catchphrases and marketing jargon surrounding the word brand. But we do care about what people think about us. We care about our reputation. We care about building great relationships.

We also care about growing our business. But, for us, it's not all about revenue and sales. We are passionate about being a centering force in people's lives. We hope to become a part of people's lives in exploring beyond Earth.

The following pages are full of guidelines, rules, and handy tips that we hope will help you communicate our values, realize our vision, and reinforce our brand.

It is impossible to predict every situation, brand execution, or implementation, but this guide will help refine your approach.

Whether you are a new manager, an outside designer, or one of our amazing vendors, thank you for helping us achieve our goals and pursue our mission.

Sincerely, welcome to the Ventur family.

INTRODUCTION

003

## What's Inside

Updated: 01 October 2020 Originally Published: 01 October 2020 Created By: Flyt (flyt.be) Questions: hello@ventur.com

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INTRODUCTION

#### 004

## Intent of this guide

This style guide is a reference for our internal design team, vendors, and others who are authorized to work with the Ventur brand.

The standards, guidelines, and references within this document are grounded in the years of research, experimentation, and brand executions that have preceded our new brand look and feel.

Our intent with this guide is not to restrict creativity and innovation: far from it. We believe in the creative spirit, and innovation is one of our core values.

What we strive for is a coordinated, consistent, and effective brand presence in everything we create. If we make something, we want to make sure that people know where it came from.

While some of our brand executions and graphics have been standardized—like business cards, letterhead, and envelopesthese are not intended as the focus of this guide. Each one of our execution templates have internal documentation that is easier to update, follow and implement in today's digital environment.

Instead, the focus of this guide is to empower you, the creative, with the elements you need to create. By utilizing these tools, resources, and adhering to the guidelines within, you'll make things that look like the Ventur brand, every time.

Please refer back to this guide often. We believe that our style guide is a living document. It should evolve over time, just as our brand inevitably will.

If you have any questions concerning the content of this guide, please don't hesitate to reach out to our Design Team at design@ ventur.com.

For legal, copyright, or usage questions relating to our brand visuals, please reach out to John Smith, at john@lawyer.com.

### Using our brand materials

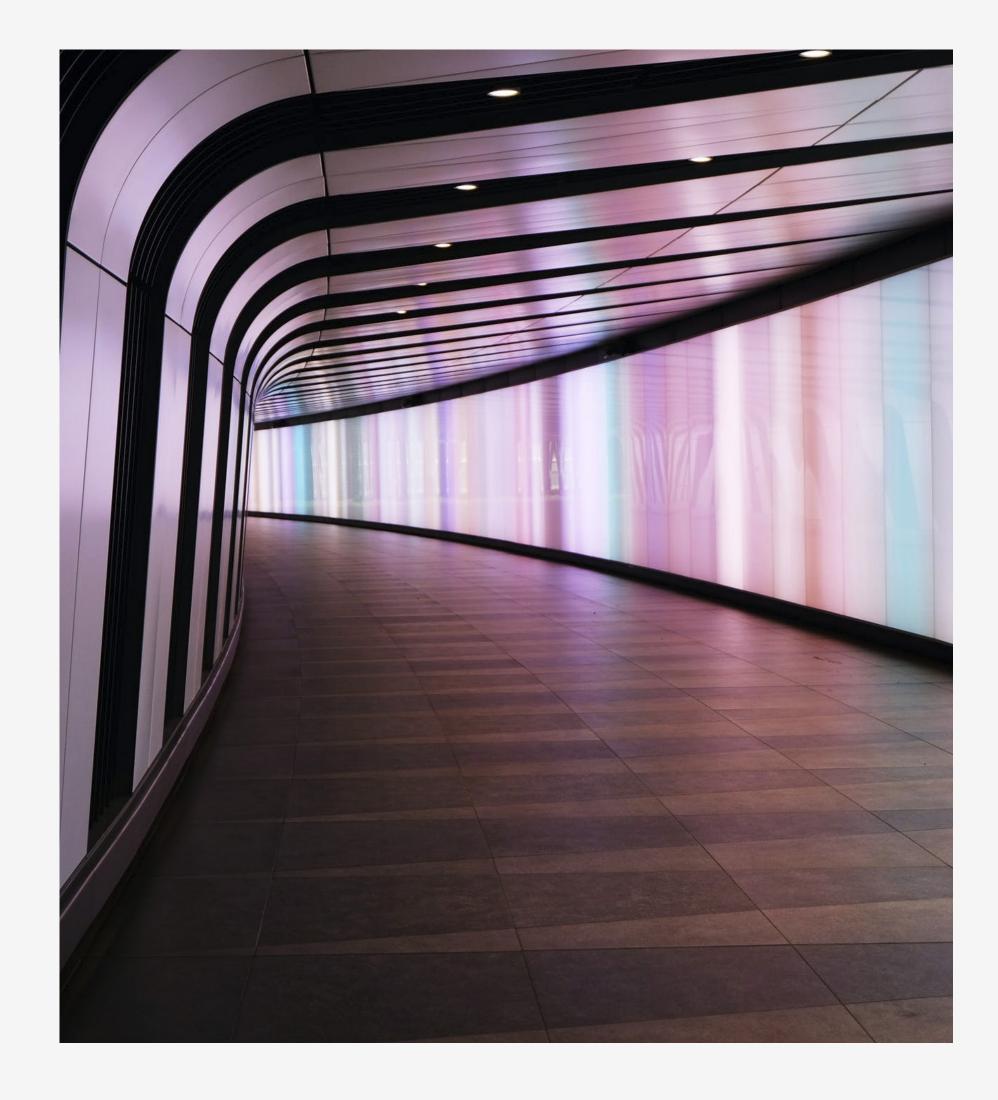
We are reasonable people—and open to most things—but when it comes to our brand, our reputation, we maintain strict control. We hold ourselves to incredibly high standards, and we expect the same wherever our brand is represented.

You must have specific permission and authorization to use any of our brand materials, including any resources, graphics, or visual elements found within this guide and its accompanying files. Simply being in possession of these materials does not imply or imbue permission in any way.

The approval process for materials and implementations of our brand will vary. Please contact an authorized Ventur representative (usually your point of contact) with questions.

We reserve the right to disapprove or deny any use or uses of our logo, our brand visuals, or other brand elements at any time, for any reason.





VENTUR STYLE GUIDE

## <sup>o1</sup> About The Brand

Curiosity. Space. Exploration.

Let's go on an adventure.

Ventur is more than a travel agency. We serve to invite curious explorers to get a taste of what lies beyond Earth's atmosphere.

Within this section, you will learn who we are, what we stand for, and where we came from.

We are the sum of the things we've done, the people we cherish, and the places we've been and aspire to go to. After this section, we hope you'll come to know us better. PAGE 11 About Us

PAGE 12 Our History

PAGE 13 Our Values

007

## All of time and space. Everywhere and anywhere. Where do you want to start?

If you ever looked up at the sky at night you have always wondered if we could one day travel there. Only then it wasn't possible, but now that the possibilities are limitless: Where do we start?

Space exploration has been a childhood dream for many. Yet it has been technological advancement that has kept us from achieving our dreams.

We have reached a point in technology where we can finally safely and economically travel to the stars of our dreams. We are on a mission to inspire people and get people to find space destinations of their dreams.

We want to help them get to achieve their dreams and take them on an adventure beyond Earth. The possibilities are endless.

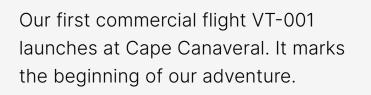


ABOUT US

## ••• It all started on earth.

2025	We witnessed the first ever steps of manned space travel beyond our solar system.
2027	The first Ventur led economic space flight launches with success.
2030	In five short years, we added thirteen other physical locations to the franchise.
2035	Ventur sees thirty offices to help people across the globe.

#### VENTUR STYLE GUIDE





009

## People > Everything. Serve great people. Then serve them in space.

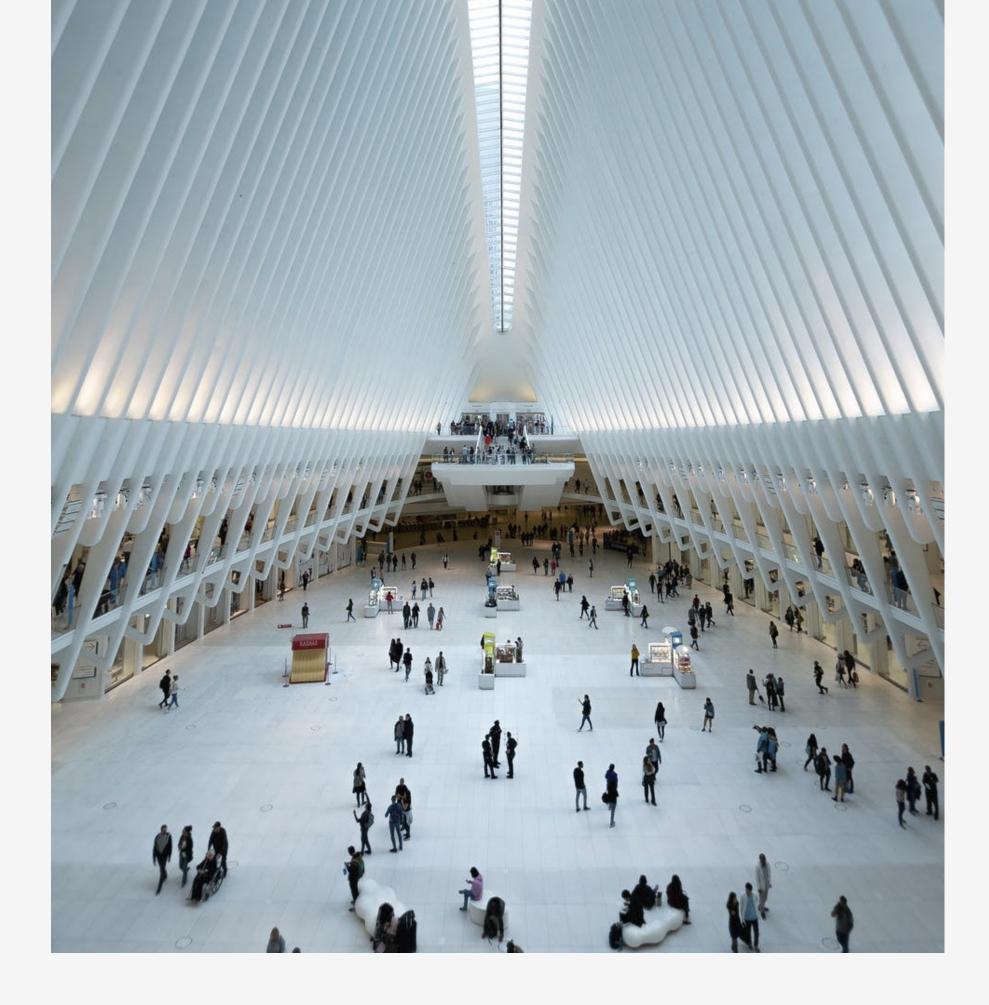
OUR VALUES

01.	We serve people first.	06.
02.	We are, above all things, kind & compassionate.	07.
03.	We explore new ideas.	08.
04.	We do what we can to help.	09.
05.	We tirelessly strive for perfection, accepting that we will never arrive.	10.

VENTUR STYLE GUIDE

- We are not a family. We are a great team. And that's plenty.
- We think slowly. Then move fast.
- . We are not interested in the media.
- We are a refuge from monotony.
- We design interesting experiences that go beyond finding flights.





Space offers endless inspiration. We try to deliver an ultimate experience, and provide a new way to live.

010

## Our brand personality

INSPIRE. EXPERIENCE. LIVE

Think of that one special friend that you have: they've been there and done that, but they're always here when you need them. Whether you need a shoulder to cry on or a joyful partner in crime, you feel comforted merely picking up the phone and reading their message.

You could go months without speaking, and yet when you reconnect, it feels like no time has passed. With this friend, you feel at home in your own skin. And together, you are unstoppable. That's us. Or at least, that's who we try to be.

VENTUR STYLE GUIDE

## <sup>o2</sup> Voice & Style

We speak calmly with kindness & confidence.

Our customers and our team members are the reason we're here. They are our everything. Our purpose.

The way we speak to them should reflect how important they are. We should strive to ensure that every brand execution communicates this tone of voice.

In this section, you will find guidance on how to communicate in our brand voice and style.

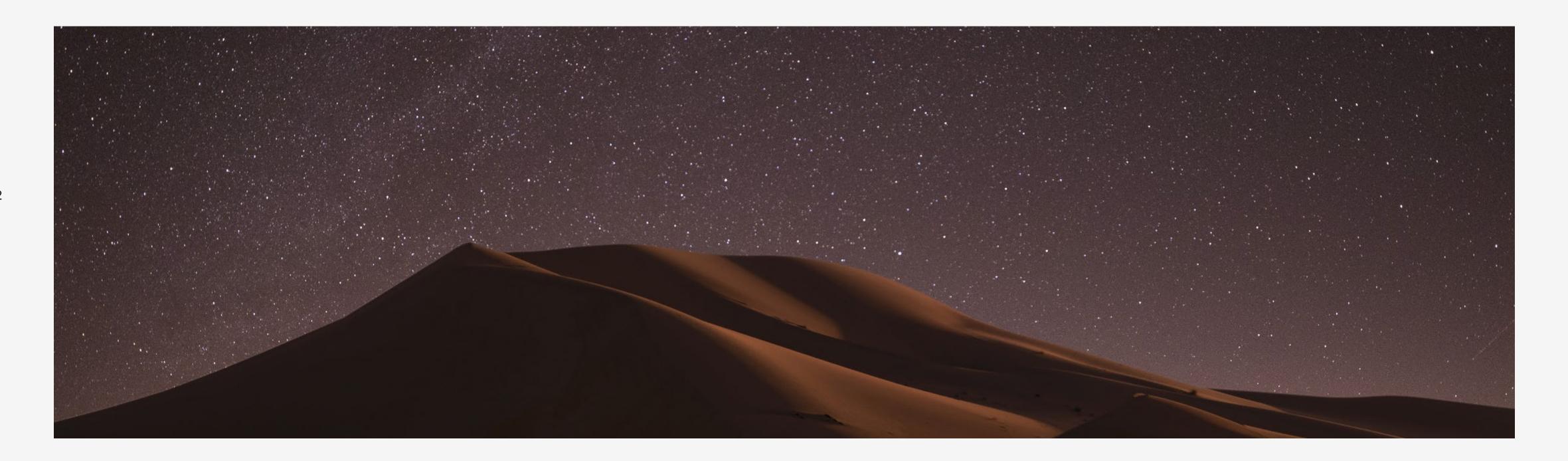
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PAGE 16 Tone & Voice

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BRAND VOICE



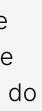
### Our Writing **Tone & Voice**

We speak to our customers, our team, and others with kindness, calmness, and confidence. We're genuine, honest, transparent, friendly, and relatable.

And while we like to have a good time, we aren't a particularly witty brand. And when we decide to have fun, it's never at the expense of others, or in bad taste.

Our marketing and advertising language should not feel like we're selling. In fact, we think there's something wrong if we feel the urge to sell. Our destinations and products do that work for us.

We aren't afraid of using contractions. As a matter of fact, we prefer them. We like to write like people talk. We speak human.



BRAND VOICE

#### 013

## Go on a space adventure. Find the star of your dreams. Let's redefine the galaxy.

Our taglines, which are not professionally written, is a representation of our brand value and overall mission.

The purpose of our brand tagline(s) are to capture and summarize our brand promise, brand values, and product experience.

Tagline(s) may be used in any marketing materials, advertising, or brand execution where we see to communicate our personality, mission, or brand values.

Each tagline may be used in combination with the brand logo and brand images as a standalone brand marketing campaign. The brand taglines should not be combined with campaign-specific taglines or phrases.

Avoid rewriting, rewording, or editing the tagline(s) in any way.



BRAND VOICE

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## Master Style List

This is a guide to the grey areas in grammar, spelling, and commonly confused styles. This list is not comprehensive. When in doubt, refer to a recent version of the AP Style Guide.

#### Headlines

- Headlines should be short, clear, and "hook" the user into reading more
- Use "&" instead of "and"
- Use Title Case, not sentence case
- Use periods when writing in sentences

#### Punctuation

- Use consistent punctuation
- Do not use spaces around the em-dash
- Do not end bulleted or numbered lists in periods, unless the list item contains multiple sentences.
- Do not hyphenate paragraphs

#### **Correct Spelling**

• Use grey, not gray

#### Formatting

• Capitalize the first word in a sentence

#### **Contact Information & Times**

- Phone numbers should be written with hyphens. Do not use periods or parenthesis. For example: 123-456-7890
- Use military time formatting. For example: 1330, not 1:30PM or 1:30 p.m.
- Military time should never use a colon
- Use en-dash when referring to time ranges instead of words like "through, to, or thru"
- Do not use AM or PM in any form.
- List 0000 hours as midnight
- List 1200 as noon
- Use 24-hour instead of 24 hour
- Days should never be abbreviated. Use the full spelling: Monday – Thursday
- Only the state or province should be abbreviated in addresses:

Ventur HQ 1234 Main Street Long Beach, CA 12345

VENTUR STYLE GUIDE

## 03 Brand Logo

The heart, soul, and center of our brand identity.

Our logo is how our customers tell us from a crowded industry. It's a promis quality, consistency, and reliability.

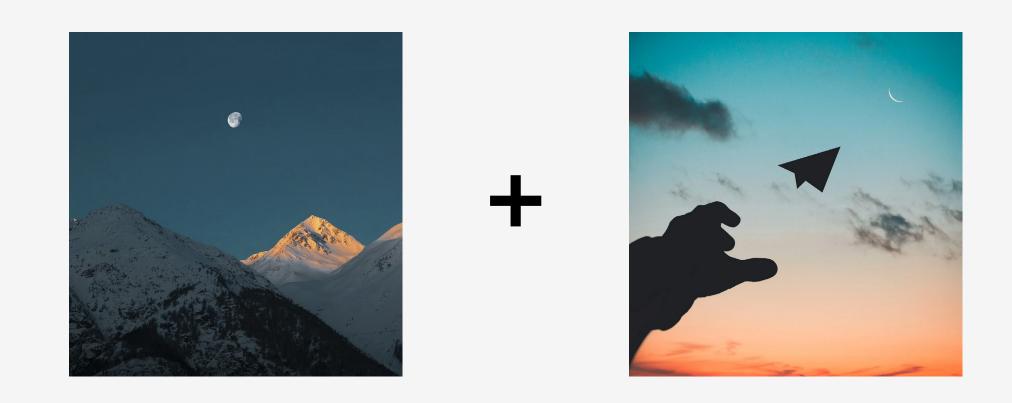
As such, it is vital that our logo is pres correctly in every execution. This sec covers these guidelines in detail.

Any use of our brand logo outside of conflicting with the contents of this s will be considered unauthorized.



is apart	page 20	PAGE 33
ise of	<b>Primary Logo</b>	Sizing & Spacing
esented	PAGE 26	page 36
ection	Alternate Lockups	Placement
f or	PAGE 31	PAGE 42
section	Location Lockups	Common Errors





017

## What our icon stands for.





Curiosity. Freedom. Exploration. Adventure. Innovation. Our logo signifies these brand values.

The symbol was created with the launch of commercial space flights and humanity's deeprooted desire to explore the unknown stars.

If you ever went camping in the mountains

and glanced over the mountains up at the starry sky, you have always felt curios on what lies beyond the atmosphere.

Or how we want to fly to the moon and be one of the few to tell stories about it.

We desire to launch up to the sky and go on an adventure together with you.

018

## Primary Lockup

The brand logo identifies the Ventur brand as a whole. Use this logo to represent individual locations, products, merchandise, and wholesale operations.

This logo is a carefully created piece of locked artwork that should not be altered in any way.

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019

## Lockup Assembly



ICON HEIGHT

The height of the Ventur icon is exactly three times that of the wordmark, to scale.

When our icon and wordmark are assembled together, the height of our wordmark can be used to determine the ratio and relationship between the two elements.





#### SEPARATION

The space between the icon and wordmark is equal to the height of the wordmark.

#### VERTICAL ALIGNMENT

The right point of the Ventur icon should align exactly with the vertical center of the wordmark.

20mm or 50px

This version is not intended for extremely small

MINIMUM SIZE

sizes. The minimum height is 20mm for print applications and 50px for digital applications.

020

### Service Marks

Each lockup of the brand logo has two acceptable versions, depending on where and how the logo is used.

Our service marks provide notice of registered ownership within certain countries.

Each lockup of the brand logo has a Registered Service Mark version for use: find these exports in the accompanying files.

When in doubt, simply use the version without a service mark. The standard logo is acceptable for normal, day-to-day use, and as a secondary iteration in a longer document when the registered mark is used first.



#### **REGISTERED SERVICE MARK**

Our trademark has been registered in the United States, Canada, and S. Korea. Implementations within these countries may use the Registered Service Mark above.



#### TRADEMARK SERVICE MARK

Our brand has applied for a registered trademark in the United Kingdom, China, India, Brazil, Mexico, Vietnam, and Egypt. Implementations within these countries may use the Trademark service mark above.



#### SERVICE MARK SIZING

The logo and the registered mark scale independently. A general rule of thumb is to keep the registered mark at a maximum of half the x-height, but never be less than 2mm (printed) or 5px (digital) in width.

021

#### Gradient, Logo



Icon: Ventur Gradient Wordmark: Royal Blue Dark

## Color Variations

Each brand logo lockup has several color variations for use on different background types, tones, and colors.

When in doubt, use the most legible version of the logo for the available background.

For printed executions, special care should be given to ensure logo legibility on the final media or material used.

#### Single Color, Dark



Icon: Royal Blue Dark Wordmark: Royal Blue Dark

#### Gradient, Background



Icon: Ventur White Wordmark: Ventur White

#### Single Color, Light



Icon: Ventur White Wordmark: Ventur White









VERTICAL LOCKUP

PRIMARY LOCKUP

## A Scalable Identity System

022

VERSION 1.0



### **KVENTUR**

ICON-ONLY

WORDMARK LOCKUP

Trying to fit the same mark simultaneously on a billboard and on the bottom of an espresso cup is a challenge. Our identity system is designed for flexibility, consistency, and brand recognition.

We have provided different logo lockups that should cover every space imaginable. Instead of trying to fit a logo into a space that is too small or crowded, simply use a different version for maximum visual impact and clarity.

When using the icon-only mark, ensure that our brand name is visible near or in relationship with the icon. For example, a notebook bearing the icon design should have a hang tag or supplemented accessoire which displays our brand name legibly. This will help reinforce our brand recognition across multiple touchpoints.

023

## Vertical Lockup

Designed specifically to be vertically efficient, the vertical lockup is a perfect fit for taller areas, and areas where a centered lockup would fit better.

While we generally prefer the full horizontal logo, there are no specific restrictions that would prevent this version from use.

VENTUR



#### LOCKUP ASSEMBLY

The icon and wordmark is horizontally centered and separated by the width of a letter E. The icon width is equal to seven letter E cap heights.



40mm or 100px

#### MINIMUM SIZE

This version is not intended for extremely small sizes. The minimum height is 40mm for print applications and 100px for digital applications.

024

## Badge Lockup

The badge lockup is designed for square or circular areas where symmetry is desired.

This can be used in conjunction with the primary brand simultaneously. On packaging, for example, the vertical lockup can be used for the primary identifying logo, and this lockup can be used as a closure seal/sticker.

This lockup can also be used as a graphic element by replacing the text within the circle.



#### PRRIMARY BADGE

Our primary badge without a direct brandname. Be sure to place this badge near the brand name.



#### SECONDARY BADGE

Our secondary badge in combination with the brand name.



#### ALTERNATIVE BADGE

An alternative of our primary badge with a gradient. Be sure to place this badge near the brand name.



38mm or 100px

#### MINIMUM SIZE

Not meant for small sizes. The minimum radius is 38mm for print and 100px for digital applications.

025

## Icon-Only Lockup

When subtlety is desired, the Ventur icon can be used in place of a full brand logo lockup.

When this mark is used, ensure that our brand name is visible near or in relationship with the icon. For example, a notebook bearing the icon design should have a hang tag or supplemented accessoire which displays our brand name legibly. This will help reinforce brand recognition.



#### SPECIAL COLOR USAGE

When the icon is used as a standalone element, it will accommodate any acceptable combination of our colors.



20mm or 50px

#### MINIMUM SIZE

At small sizes, ensure the line weight is legible and that the negative spaces do not close. The minimum height is 20mm for print and 50px for digital applications.



026

## Wordmark Lockup

When space is at an ultimate premium, the Ventur wordmark can be used in place of a full brand logo lockup.

This logo is designed for small spaces and imprints that are infamous for legibility issues, like small engravings or silkscreen imprints.

VERSION 1.0

### **KVENTUR**



#### MINIMUM SIZE

This wordmark is designed for extra small spaces. The minimum height is 6.5mm for print and 18px for digital applications.

027

## Location-Specific Marks

If desired, each individual store may use a location-specific mark for signage, merchandise, and marketing.

Special care must be given to typography and spacing in order to remain consistent across the brand (and world).

Location-specific marks may not be used on brand-level packaging and stationery. No other version of the lockup may be combined with a location typeset.



### VENTUR LONDON



#### LOCKUP ASSEMBLY

Using the same format as the vertical lockup, the location text is centered under the wordmark, with half of an E's cap height in between.



45mm or 125px

#### MINIMUM SIZE

This version is not intended for extremely small sizes. The minimum height is 45mm for print applications and 125px for digital applications.





#### **VENTUR** LOS ANGELES

#### NEW YORK CITY, NY, USA

1234 Street Name New York, NY 12345

123-456-7890

LOS ANGELES, CA, USA 1234 Street Name

Los Angeles, CA 12345

123-456-7890







#### **VENTUR** 서울

LONDON, UK

1234 Street Name London, EC1N 7TE UK

123-456-7890

#### SEOUL, SOUTH KOREA

1234 Street Name Mapo-gu, Seoul, South Korea

123-456-7890

029

#### Minimum Sizing

## Logo Size



PRIMARY LOCKUP

Minimum height is 20mm for print and 50px for digital applications.

Maintaining optimal and minimal logo sizing is vital to the legibility of the mark and overall brand recognition.

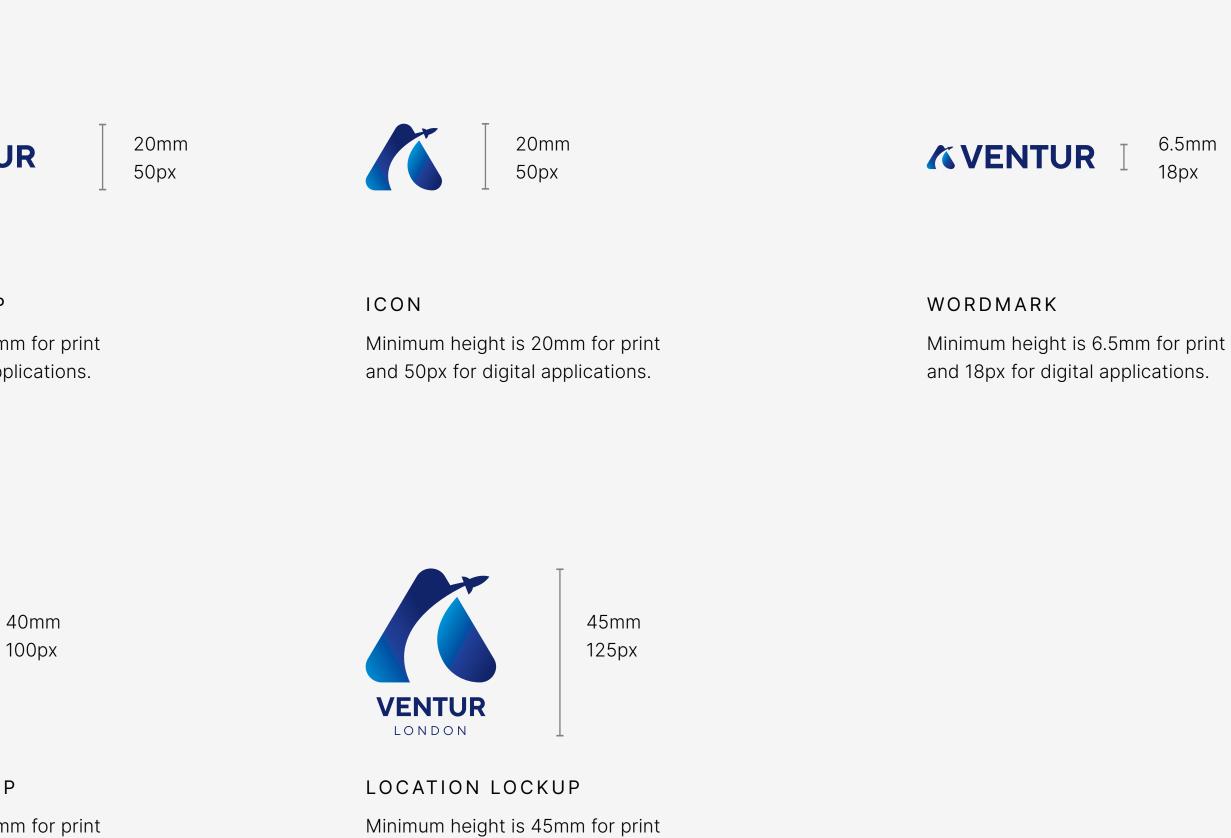
The execution will often dictate the right logo size. But in order to maximize legibility, try to use the largest size (within reason) for each logo version listed. In some circumstances, it may be acceptable to use the minimum size.

Never reproduce our logos smaller than the minimum sizes listed on this page.



VERTICAL LOCKUP

Minimum height is 40mm for print and 100px for digital applications.



and 125px for digital applications.

#### Visualized Clear Space

#### 030

## Clear Space

Clear space, or negative space, is the area that surrounds the logo that is completely clear of any other graphical element. Clear space helps the logo stand out from the rest of the elements on the page and ensures legibility, even at small sizes.

As a general rule, the more clear, or negative, space around the logo, the better.

At a minimum, there should be clear space equal to half the height of the Ventur icon on all four sides of the logo. Using an element from the logo as a unit of measurement ensures enough clear space at any size.

#### Alternate Logo Versions

#### ICON HEIGHT

All versions of the brand logo include an icon element (highlighted in red). Each version of the logo uses its own icon size to determine clear space.









031

## Background Control



The two-color version of the logo may be used on any solid-color background. Use the dark or light version to achieve maximum contrast.

Contrast is the name of the game when considering placing the logo on any background.

Our logo should not only be legible; it should also make a clear, strong statement when used. If there is not enough contrast between the logo and the background, the presence of the logo is weakened.

The logo may be placed on photographs, textures, and patterns as long as there is enough contrast for the logo to be visible.



The gradient of the logo may be used on any light photographic background. Alternatively the one-color, dark version may be used.



The one-color, light version of the logo may used on any dark photographic background. Do not use the gradient version on photographs.



The one-color version of the logo may be used on low-contrast patterns. Use the dark or light version to achieve maximum contrast.





032

## **Placement** of the logo on canvas is vital to a consistent visual style.

Where our logo is placed communicates a great deal about our brand's visual style. In this chapter, you will find high-level guidance on how the logo should be positioned on a variety of touchpoints and media.

As a general rule, our logo should not be centered in an area. We typically favor a left-aligned layout with the logo aligned to the primary grid line—the spine.

Exceptions to this rule will inevitably surface. When in doubt, connect with a member of our team to review your situation.

- 037. On The Page
- **038.** As Signage
- 039. On Merchandise
- 040. On The Web
- 041. On Social Media

033

#### **On The Page**

Place the logo left-aligned on the primary grid line. If this space is not available, the logo belongs in the top or bottom left page corners.

Specific stationery layouts are provided in the Brand Collateral section of this document.

### Placement

Occuptas mil id mos

experibus as dolorpo

sequistem quo

pa core sedipsus dunt.

#### PREFERRED

Align the logo to the primary grid line (referred to as the spine). The primary lockup looks best when left-aligned.



ALTERNATE OPTIONS

Align the primary lockup to the left corners. If the layout dictates a centered or right-aligned mark, use the icon or vertical lockup.



#### As Signage

When used on the exterior of the building, signage should follow the same left-aligned placement of the logo on other touchpoints.

All our locations are modern buildings, yet each is unique. In order to maintain consistency between locations, we recommend aligning the sign placement to a significant building feature, like a large window or doorway.

If manufactured signs are required, place the logo on the sign asymmetrically (either horizontally or vertically). Detailed template files are available.

### Placement



HORIZONTAL POSITION

Align the logo in the lower left hand corner of a rectangular hanging sign to achieve asymmetry.



### VENTUR



#### VERTICAL POSITION

Align the icon in the lower center of a vertical rectangular hanging sign to achieve asymmetry.

#### 035 **On Merchandise**

Branded merchandise like t-shirts, hats, and coffee mugs should all follow a left-aligned logo placement if possible.

If possible, look for unique and uncommon imprint areas to utilize. Areas like t-shirt sleeves are rarely used and can make a striking visual statement.

Each piece of merchandise will carry unique limitations. Use the images on the right as general guidance.



APPAREL

Left align the logo when possible. Use the icon for centering, or if brand subtlety is desired.

### Placement

036

#### On The Web

On the Ventur website, the logo will be placed in the upper left-hand corner of the navigation bar. Do not center the logo on screen, even on small screens.



#### FAVICON

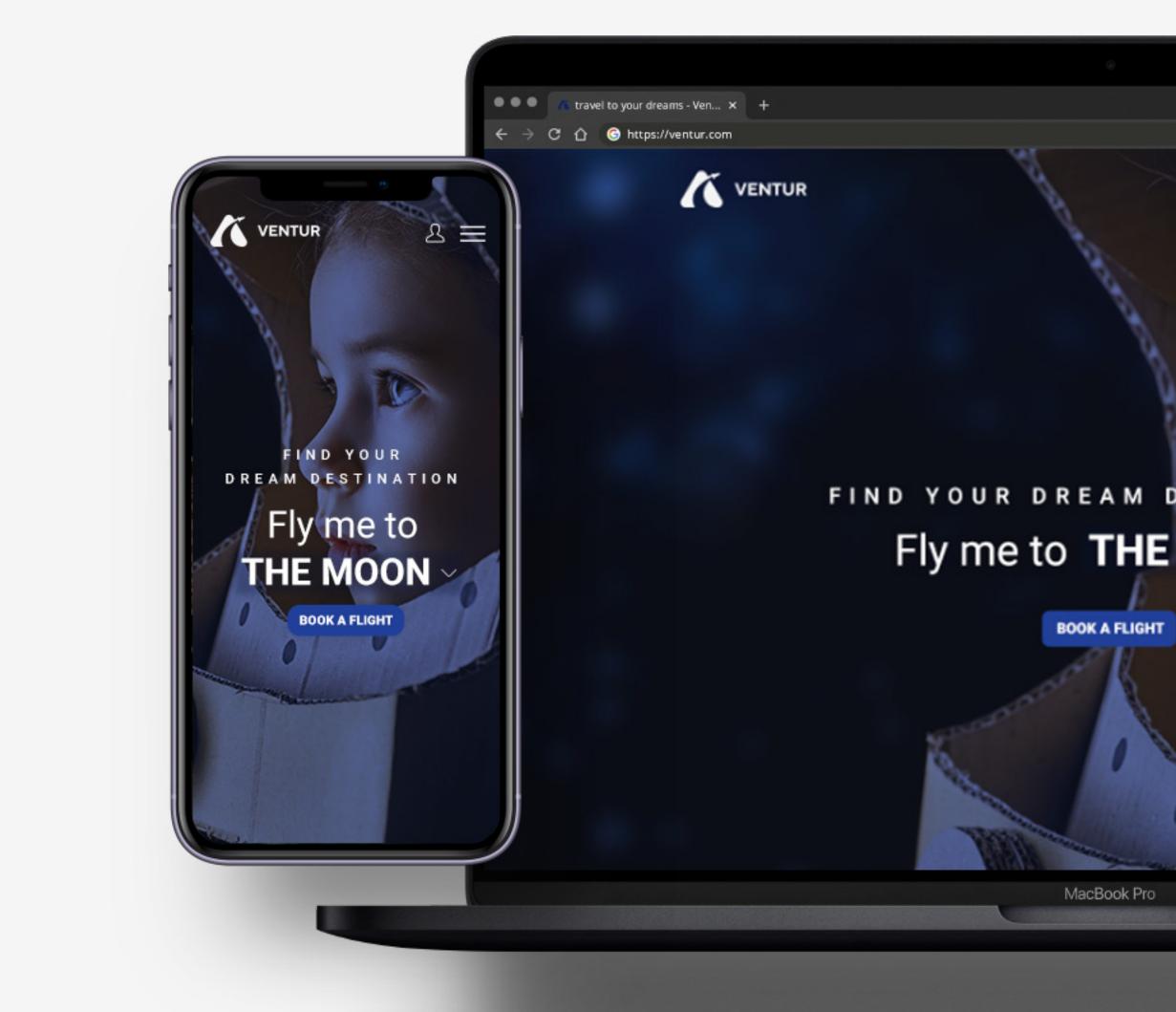
Our favicon—a 32px x 32px icon that is displayed in the browser next to the url—is the only other approved usage of our icon in solid form.



#### DEVICE ICON

If our website is saved as a bookmark on the home screen of some mobile devices, this graphic will be displayed. Default size is 192px x 192px.

## Placement



r approved d form.

#### 037 **On Social Media**

When used as social media avatars, the icon-only logo should be used with the right amount of clear space on all sides.

We have developed two approved avatar images found here on this page. They are each approved for both circular and square avatars shapes of all sizes.

While the layout of these avatars should not be altered in any way, approved secondary brand colors may used to address special events, holidays, and seasonal changes.

# Placement



#### ICON AVATAR

Preferred avatar for use on all platforms. All approved color combinations may be used.

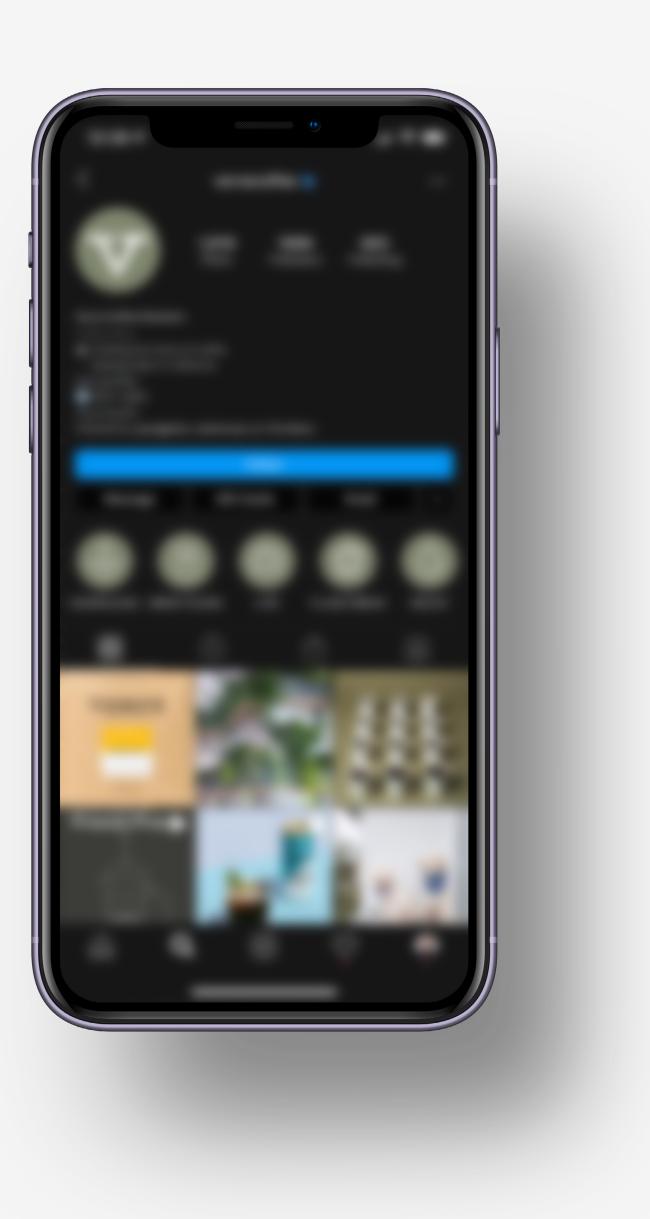




#### WORDMARK AVATAR

All approved color combinations may be used. The wordmark must be visually centered, not mechanically.





BRAND LOGO



038

# Common Errors

Do not stretch, squash, skew, or distort the logo in any way.



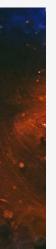
Note: This is not a comprehensive list of errors. These are simply the most common or egregious errors.

Do not place the logo on a highcontrast pattern or busy photograph.





Do not edit the logo color, use an offbrand color, or reduce the logo opacity. Do not add graphic effects to the logo, including drop shadows.





Do not change the layout or relationship between logo elements.



Do not encroach on the required clear space surrounding the logo.

VENTUR STYLE GUIDE

# <sup>04</sup> Brand Colors

# Color sets us apart & helps to invoke emotion.

The colors we've chosen for our brand is a key factor in differentiation and brand recognition.

As such, it is vital that our colors are reproduced faithfully and combined in the right way. This section covers these guidelines in detail.

Any color outside of those outlined within this section will be considered unauthorized.

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UPDATED AUGUST 2020

PAGE 44 **Primary Palette** 

PAGE 45 Black & White

PAGE 47

**Approved Pairings** 

### Royal Dark Blue

CMYK: 84, 67, 0, 59 RGB: 17, 35, 105 HEX: #112369

# Primary Color Palette

### **Silver Metallic**

CMYK: 3, 2, 0, 33 RGB: 166, 169, 172 HEX: #a7a9ac

### **Cornflower Blue**

CMYK: 79, 58, 0, 40 RGB: 33, 64, 154 HEX: #21409a

The consistent use of color is vital to effective brand recognition.

Our brand should always be represented in one of the colors on this page, aside from specific recommendations within this guide.

Do not use any other/unauthorized colors.

BRAND COLORS

041

# Using White & Black

Black and white are vital components to the brand palette. Whenever possible, avoid true black and true white in favor of these subdued tones.

Both white and black are used to define space on the page, on the package, and on the website.

Create high contrast by combining both: perfect for legible typography. This guide serves as an excellent example of this.

We recommend an expansive use of negative space in brand executions, which can be created using either white or black.

#### Venture White

CMYK: 3, 2, 2, 0 RGB: 245, 245, 245 HEX: #f5f5f5

### Midnight Black

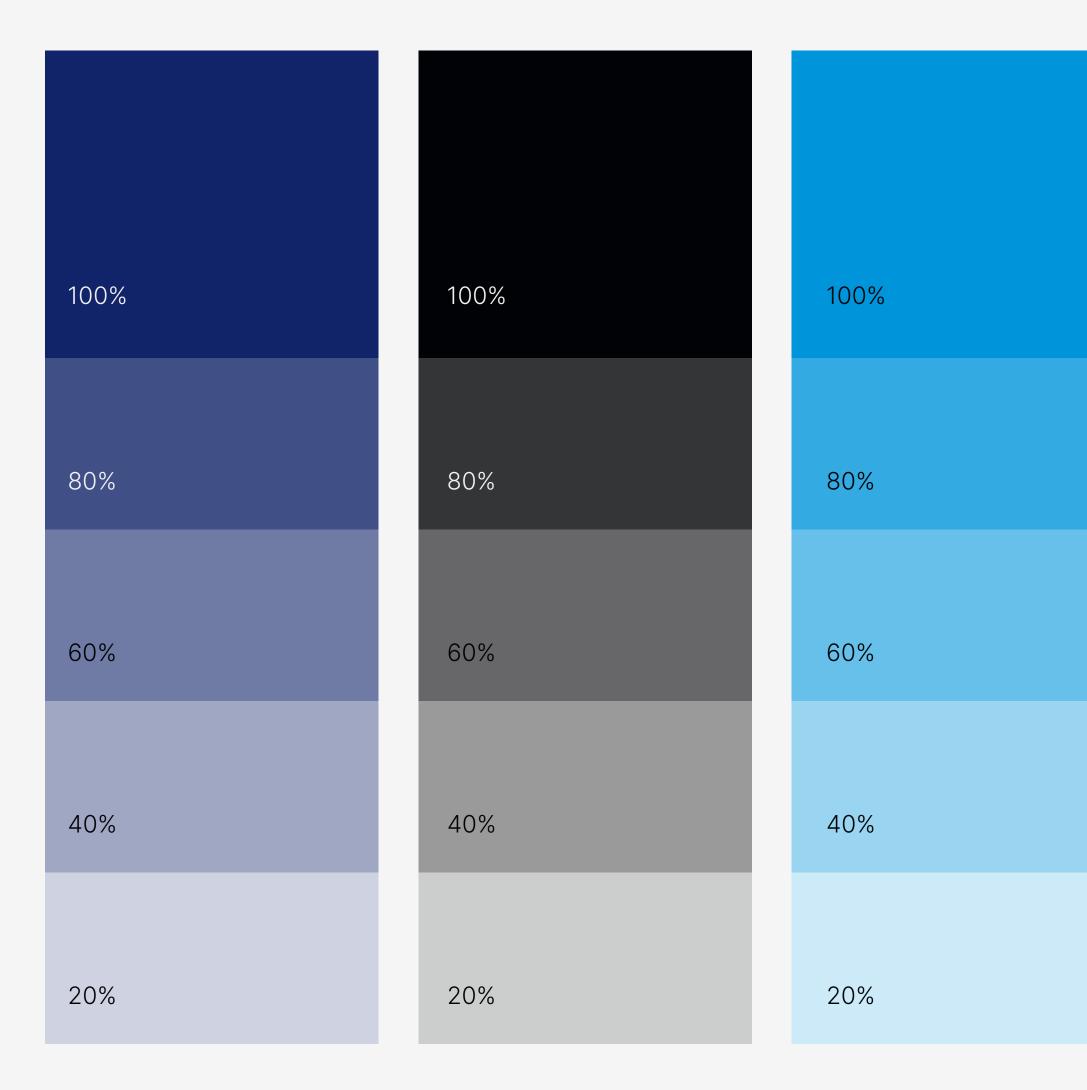
CMYK: 76, 69, 65, 88 RGB: 1, 2, 5 HEX: #010205

# <sup>042</sup> Using Tints

We prefer our brand colors used without editing, but some situations require the use of color tints, especially on the web. For example, when a user hovers over a button on our web site, using a tint change can help confirm their action.

If necessary, use a 20% tint step system, keeping legibility in mind. Any tint below 60% used as a background will require dark text.

# Colors





BRAND COLORS



Venture White text and icon on a Royal Dark Blue background. Perfect for use in print, and web.

043

# Approved Pairings

Nearly all of the colors within our primary palette can be used in combination. Whenever possible, strive for legibility with contrast, especially when setting typography.



Royal Dark Blue text and icon on White. Classic combination and great contrast, without use of black.



Venture White text and Cornflower Blue icon on Midnight Black. Maximum contrast and legibility.





Humble White Text, Cornflower Blue icon on Royal Dark Blue. Slightly lower contrast, but excellent legibility.



Ventur White text and Royal Blue icon on Cornflower. Subdued combination, but enough contrast to still be legible.



Royal Dark Blue text and Silver Metallic icon on White. Subdued yet very legible.

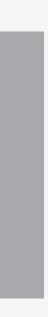


Midnight Black text, Cornflower Blue icon on White. Maximum contrast and legibility.



Royal Dark Blue text and icon on Silver Metallic. Very legible and visually interesting.







## <sup>044</sup> Ensure Accessibility

Everyone should be able to read what we write and see what we make. Color contrast is vital to ensure an accessible execution. We recommend maintaining a minimum contrast ratio of 4.5:1.

When in doubt, check the contrast ratio using tools like contrast-ratio.com.

Do not combine Royal Dark Blue, Midnight Black and/or dark grey tones. Not enough contrast.

# Common Errors



Do not change or adjust our colors in any way. Consistency in color is vital to brand recognition.



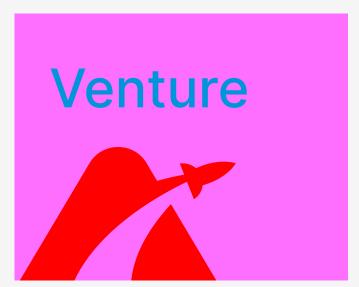
Do not combine Cornflower Blue and royal Blue Dark text. The values are too close together to be legible.



Do not use true black and true white in combination. This produces too much contrast for our brand.



Do not use tints as primary colors. They should be reserved for effects and secondary tones in illustration.



Do not use off-brand colors, especially in combination with approved brand colors.

VENTUR STYLE GUIDE

# **Vpography** 05

We are obsessed with the beauty of typography.

Few things communicate the look and feel of a brand more clearly than the way letters, numbers, and symbols are put together. We believe typography should strike a balance between legibility and interest.

This section will cover approved typefaces, the way we use typography to communicate clearly, and some helpful usage tips.

Any typeface not referenced in this section will be considered unauthorized for use.

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Primary Typeface

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Approved Weights

PAGE 52

**Digital Typography** 







# 046

# A workhorse sans-serif

### The typeface we chose for all brand executions.

Inter, designed by Rasmus Andersson, is a sans-serif typeface designed specifically for screens. Inter features a tall x-height that increases legibility using all sizes, and includes a wide array of glyphs, weights, and special features. We love it.

Inter is free and open source: As such, neither paid licenses nor accreditation are required for use. Download it free from Google Fonts.

#### ACCEPTABLE ALTERNATIVES

Inter should be used for every brand execution. In rare circumstances, however, we recognize it is not realistic to use custom fonts. In which case, system default sansserif fonts should be used: Helvetica and Arial, respectively. Note: this should not occur frequently.

Inter Light

### <sup>047</sup> Hierarchy & Weight

Inter is a variable-weight typeface, which means you are able to customize weights and angles to create an infinite number of weights. That being said, we typically stay within these four weights.

Use contrast between heavy and lighter weights to communicate relevant importance, otherwise known as hierarchy, of information. Inter Regular aåbcçd∂eéffghiîjklmµnñoøpqœrstuüvwxyz AÅÂBCÇDEFGHIÍJKLMNOØÓÔÒPQRSTUVWXYZ 0123456789°(.,'"-;:)!?&©`°π®†≈≬™£¢∞§•ª°

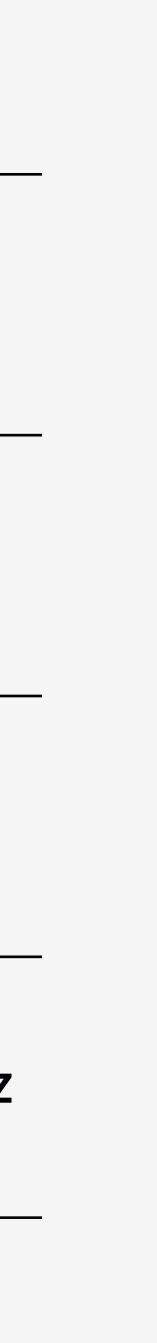
Inter Medium aåbcçd∂eéffghiîjkImµnñoøpqœrstuüvwxyz AÅÂBCÇDEFGHIÍJKLMNOØÓÔÒPQRSTUVWXYZ 0123456789°(.,'"-;:)!?&©`°π®†≈≬™£¢∞§∙ª°

Inter Bold

# Weights

aåbcçd∂eéffghiîjklmµnñoøpqœrstuüvwxyz AÅÂBCÇDEFGHIÍJKLMNOØÓÔÒPQRSTUVWXYZ 0123456789°(.,'"-;:)!?&©`°π®†≈◊™£¢∞§•ª°

aåbcçd∂eéffghiîjklmµnñoøpqœrstuüvwxyz AÅÂBCÇDEFGHIÍJKLMNOØÓÔÒPQRSTUVWXYZ 0123456789°(.,‴-;:)!?&©`°π®†≈≬™£¢∞§•ª°



048

# The Six Type Commandments

When constructing layouts, these tips will help you build dynamic, interesting, and onbrand compositions with typography.

While these rules are proven and sound, sometimes breaking them is the right call.

# Using Type

# 01

### Stay Left-Aligned, Rag Right

Legibility and clarity are vitally important to great typographical layouts. Since most people read from left to right, we should align our type accordingly. And besides, we're a little off-center as a brand anyway.

# 03

### Align X-Heights or Baselines

Whenever you place text next to each other, either align the baselines (the line that the bottom of a lowercase x sits on) or align the x-heights (the top of a lowercase x). This helps align each line visually.

# 05

### Give Things Space, If Needed

Negative space, or the space around elements is vitally important. That being said, if informational elements belong together, move them closer together. Use grouping wisely: just try not to cram too many things in one space!

## 02

### Skip Weights & Double Size

Contrast is the name of the game when it comes to great design. When in doubt, skip a weight when pairing two weights, and double the size between two text elements.

### 04

### Watch The Rag

When setting paragraphs, keep an eye on the right (ragged) edge. If the rag unintentionally creates a recognizable shape, consider tweaking the language or resizing the container. Also, try to prevent single-word lines (orphans).

# 06

### Keep Line Length Reasonable

It is easy for the user to get lost in long lines of text, and short ones are easily ignored. It's best to keep lines between 45 and 70 characters long, depending on the size of the font. This will ensure legibility as the font sizes increase or decrease.



#### 049 Website Headings

The heading structure on this page is in direct reference to our current website design. This is the basic breakdown of standard heading sizes, and their relationship to body copy.

Obviously, exceptions exist, especially between different page templates. Also, the h-level of each heading should be set in accordance with search-engine and development best practices.

# **Heading Two**

Heading Three

**HEADING FOUR** 

# **Digital Type**

# Heading One

#### USAGE

- Page Headings
- Major Section Headings
- Emphasized Words

#### SPECIFICS

Font: Inter Medium Size: 80px (4.44rem) Bottom Margin: 50px

#### USAGE

- Section Headings
- Blog Body Headings
- Product Headings

#### SPECIFICS

Font: Inter Semi-Bold Size: 52px (2.89rem) Bottom Margin: 30px

#### USAGE

- Sub Headings
- Call To Action Headings
- Blog Sub Headings

#### SPECIFICS

Font: Inter Semi-Bold Size: 34px (1.89rem) Bottom Margin: 30px

#### USAGE

- Minor Headings
- Table Labels
- Sub-Sub Headings

#### SPECIFICS

Font: Inter Bold, Uppercase Size: 18px (1rem) Bottom Margin: 20px

## **Body Text**

The root body text size, line width, line height, and tracking are set to enhance visibility and legibility on all screens.

Certain typographic situations specific to digital type like block quotes and text links are also outlined on this page. PARAGRAPH

Weight: Inter Light Size: 18px Line Height: 26px Color: Grey Bottom Margin: 16px

STRONG OR BOLD Weight: Inter Medium

BLOCK QUOTE

Size: 30px Line Height: 36px Margins: 20px, 0 Padding: 0, 0, 0, 40px Border (Left): 3px

#### TEXT LINKS Weight: Inter Medium Color: Green Underlined

# **Digital Type**

#### Max Width: 700px

Omnimus cuscilit que ea volesto et, sitatur minum rae. Et expel inctae rerum ea que omnima consedit maio conet, venimaximi, corepel iquunt volorpos quam, si quos intiusciate sitas millabo reicita tiissimus explantecab imet doluptati delit, sequiandit, aperfernam, officiisti dolorerate rerchil eaquassequid ut dolendit aciet officiatur am debis sum simporem nit, ut ut fuga. At fugit dent, suntur, consenim ad undae. Necta cus quodior iandund andionsed ut remque sinctotatur amus.

Aximo quis veni dolupta spiet, sit harunto eum illor arumquas et aut pliquae necum liquam quam fugit quam **enecus, sundiam, odit laboreptas** qui aci cus, omnia qui doluptam in coreribus ellaccus.

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Quatia dolum alique es asped es aliquam, qui ducimus andunte volorendam ressitempos corrum ratur? Harita sequam inctotate volupisit veni doloriam dolut a por ad ut lam non pliquam eum ad quodit explique

### <sup>051</sup> Lists

List styling is another important element of digital typography. Typically, lists are found in the body of blog articles, pages, and product descriptions.

Styling for both ordered lists (ol) and unordered lists can be found on this page.

# **Digital Type**

### Ordered List (ol)

- 1. North America
  - 1. Los Angeles, CA
  - 2. New York City, NY
  - 3. Boston, MA
- 2. Europe
- 1. London, UK
- 2. Rome, IT
- 3. Paris, FR

### Unordered List (ul)

- North America
  - Los Angeles, CA
- New York City, NY
- Boston, MA
- Europe
  - London, UK
  - Rome, IT
  - Paris, FR

#### SPECIFICS

Weight: Inter Light Size: 18px Line Height: 26px Color: Grey Bottom Margin: 14px Indents: 20px

#### SPECIFICS

Weight: Inter Light Size: 18px Line Height: 26px Color: Grey Bottom Margin: 16px Indents: 20px Default Bullet Icon

### Oh, Goodness, No...

Omnimus cuscilit que ea volesto et, sitatur minum rae. Et expel inctae rerum ea que omnima consedit maio

Help me

Do not use unauthorized fonts or typefaces. The only exception is stylized merchandise or illustrations on a case-by-case basis.

### 052

# Common Errors

Note: This is not a comprehensive list of errors. It is simply the most common or egregious.

Do not stretch, squish, or otherwise mangle typography. Use the appropriate weight instead. • • •

### Notgood, nope.

Omnimus cuscilit que ea volesto et, sitatur minum rae. Ét experinctae rerum ea que omnima consedit maio conet, venimaximi, coreperiduunt volorpos quam, si quos intiusciate sitas millabo reicita tiissimus

## Not For Us

Omnimus cuscilit que ea volesto et, sitatur minum rae. Et expel inctae rerum ea que omnima consedit

Keep tracking, kerning, and leading reasonable and legible. Do not stray far from the examples in this guide. Do not use centered or completely justified alignment for multi-line text. There are no exceptions.

## **Too Much Stroke**

Omnimus cuscilit que ea volesto et, sitatur minum rae. Et expel inctae

Do not use a stroke or outline on typography. Also avoid using a drop shadow on typography at all costs.

I'm Falling!

Omnimus cuscilit que ea volesto et, sitatur minum rae. Et expel inctae

Do not use typography on any angle other than 0° or 90°. Our typography should always read up if 90°.

VENTUR STYLE GUIDE

# <sup>06</sup> Visual Style

# Ingredients for on-brand layouts and composition

While brand consistency relies heavily on logo usage, color, and typography, we recognize that these are not the only elements within a brand identity design system.

This section contains guidelines on grid usage and references to approved visual elements like icons, illustrations, patterns, frames and more.

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**Graphic Elements** 

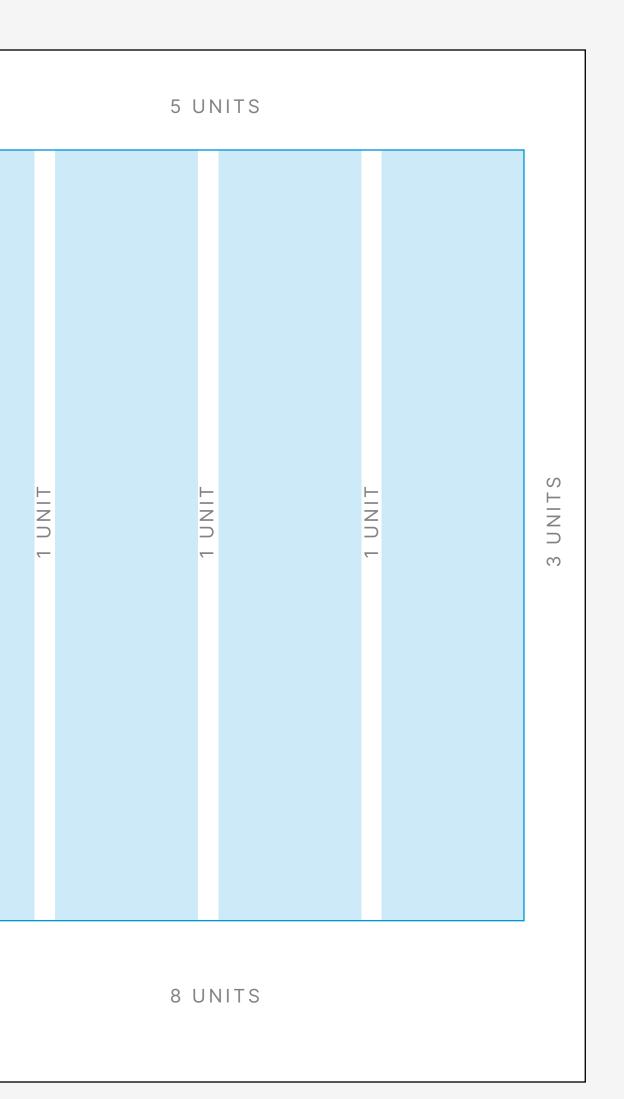
### <sup>054</sup> Letter

Portrait orientation grids are typically fourcolumns, with generous margins that reflect the golden section.

The type area is always off-center, with the largest margin on the left side of the page.

Gutters are typically one unit of measurement in comparison to the margins.

# Grids



#### UNITS OF MEASUREMENT

Units of measurement can change depending on the desired layout. The ratio between them is the most important element.

#### MARGINS

Generous margins set our stationery materials apart. We don't waste space with unnecessary filler.

#### MOUSE TYPE

If desired, mouse type or other small related elements can be set outside of the primary grid area.

### **Presentation**

Landscape orientation grids are typically 12-columns, with equally generous margins that reflect the golden section.

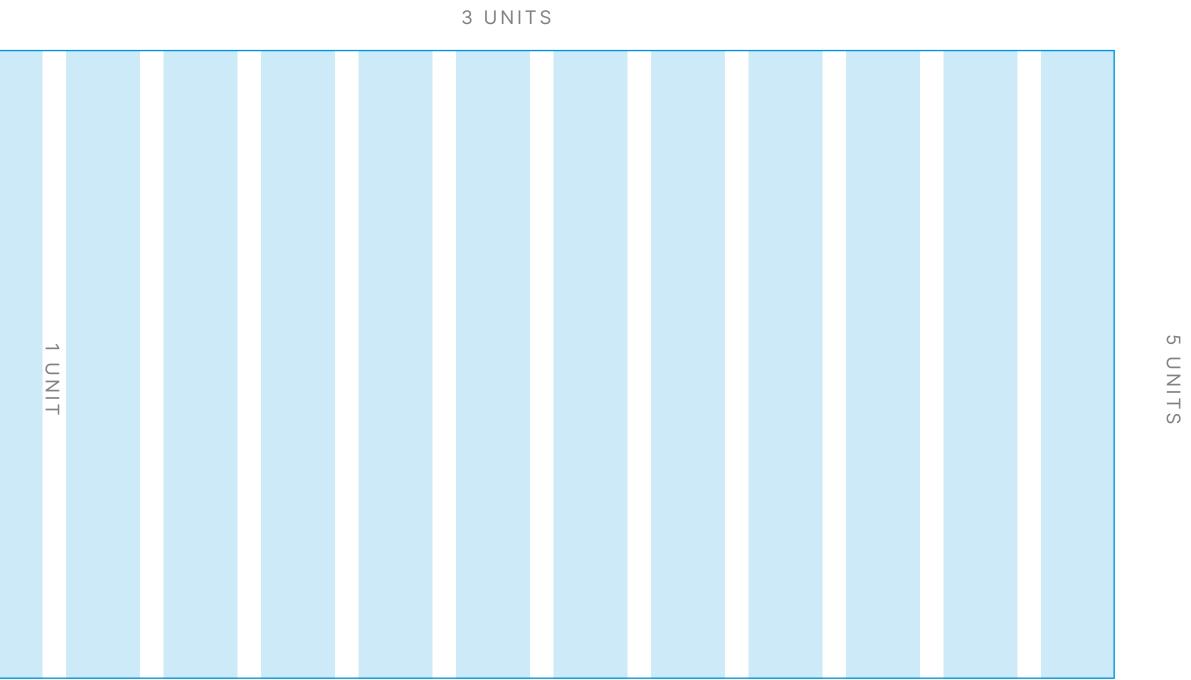
The type and content area is off-center, with the largest margin on the left side of the screen/page.

Gutters are typically one unit of measurement when compared to margins.

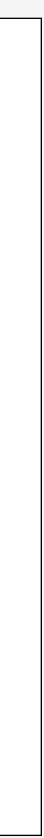
#### EXAMPLE

This guide is an excellent example of how we use the presentation grid. Take note of how elements are aligned within columns.

# Grids



5 UNITS



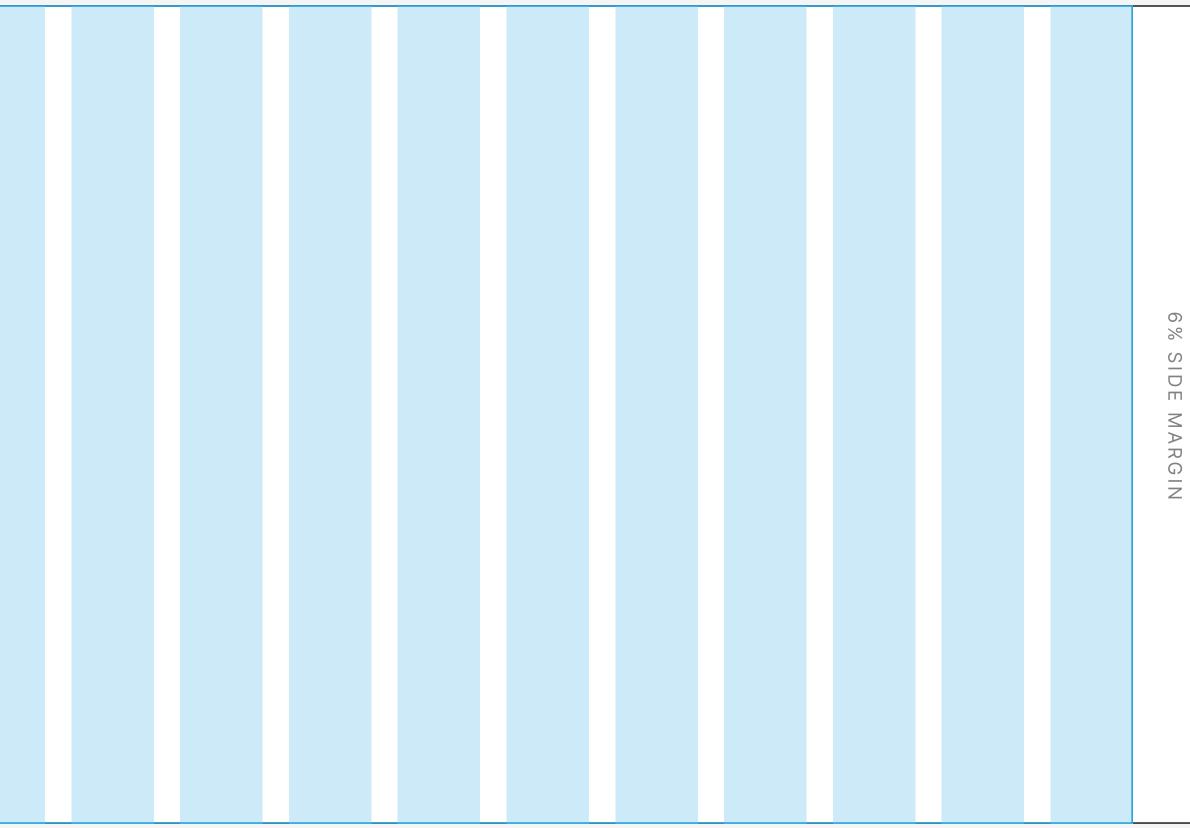
#### Website 056

In order to maximize compatibility across all devices and to ensure flexibility of layout, the website grid is symmetrical and centered in the browser.

On the desktop version of the grid, there are 12 full columns. The number of columns decrease as the browser window gets smaller, until finally arriving at a single column layout on mobile devices.

Gutter widths and side margins are calculated as a percentage of the user's window size, and vary depending on column quantity. There are no top and bottom margins.

# Grids



VENTUR STYLE GUIDE

# <sup>o7</sup> Photography

# Photographs: worth more than 1,000 words.

A great photograph can change the entire trajectory of our business. In other words, photography is vital to the success of our brand and should be treated as an essential part of our brand executions.

In this section, you will find guidelines on photographic composition, content, tone, and usage. Standardizing these facets of photography will ensure a consistent look and feel across our entire image library. VERSION 1.0

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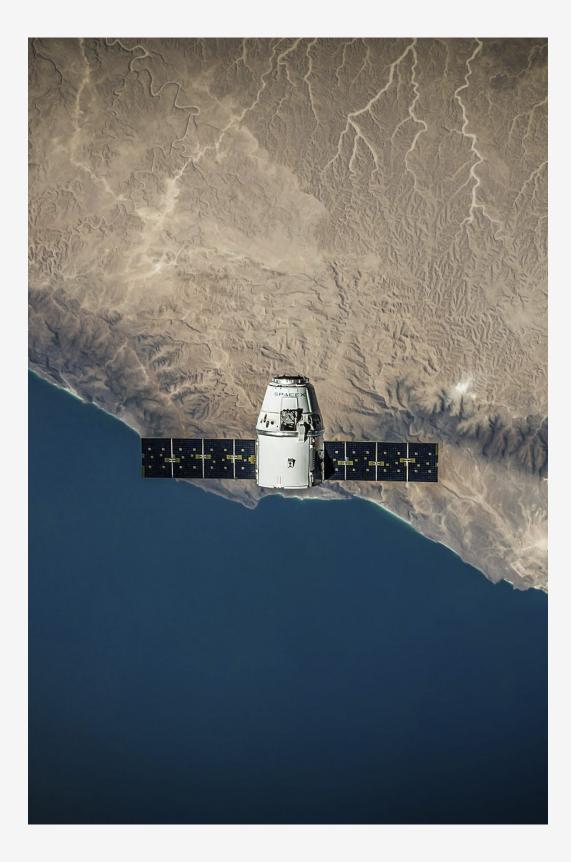
# Clean, But Inspiring

Brand photographs should feel clean, fresh, and inspiring. We strive to use a fresh, natural, and grounded tone.

The content of each photograph should convey our brand values, reflect our customers in the best light, express our unique qualities, and above all, inspire a craving for what lies beyond.

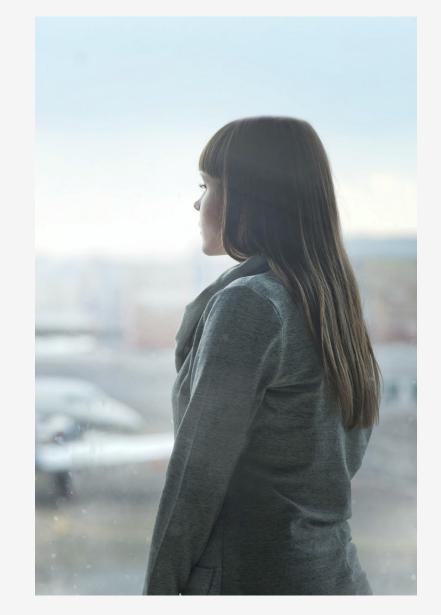
Always seek excellent lighting that provides contrast between highlights and shadows.

# Tone











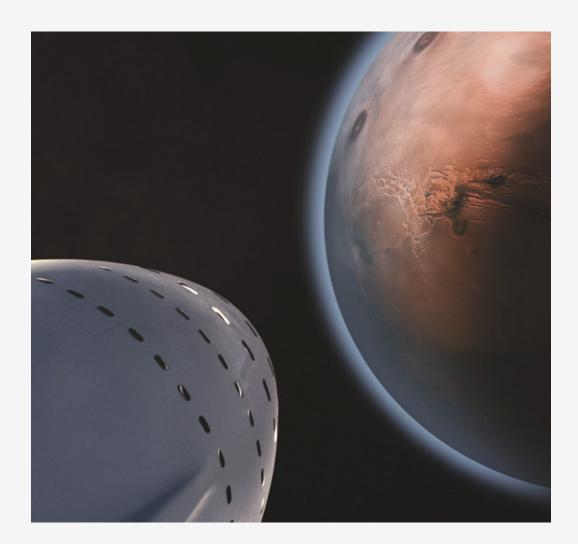
### **Dynamic & Intriguing**

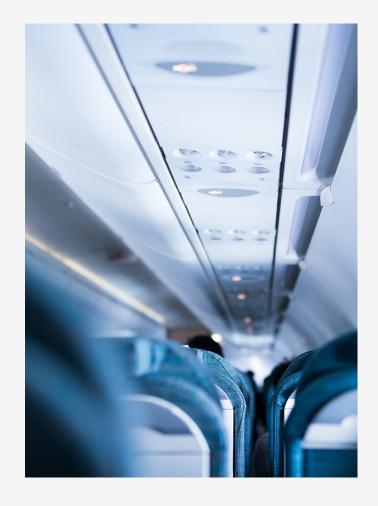
When composing a shot, use the foreground and background to ignite visual interest and curiosity.

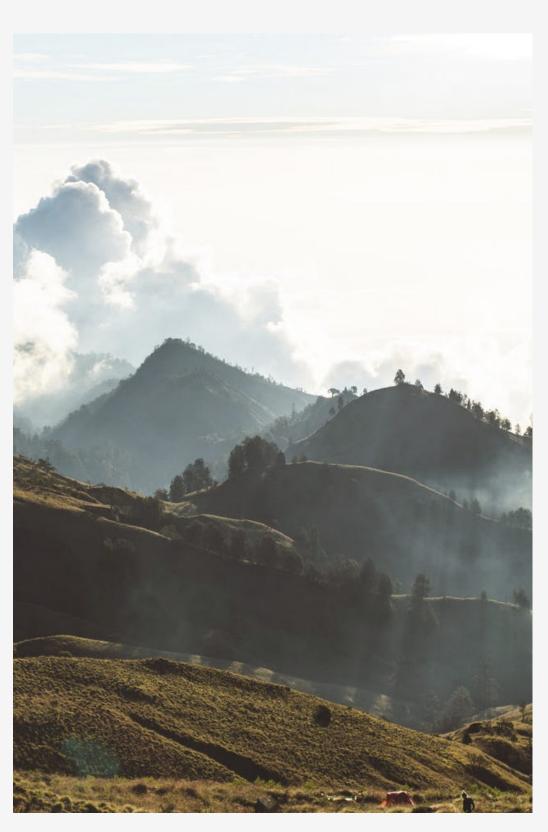
Consider partially obscuring the subject with an object in the foreground. Or obscuring an otherwise dull background with a very shallow depth of field.

Using lighting effects like interesting concealing shadows and bright highlights can also create an interesting effect that draws the eye.

# Composition





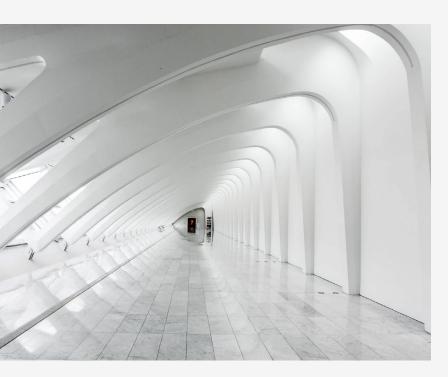


### **Exterior Shots**

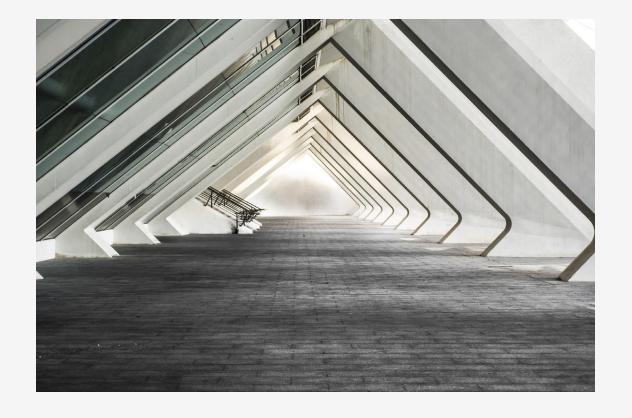
Each location should be photographed using the same look, feel, framing and composition as the wide shots portrayed on this page.

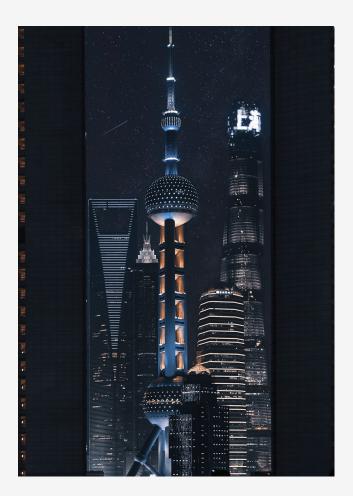
Ensure that no highlight is fully "blown out" and that the shadows still have recognizable details.

# Examples









# **Photographing People**

People are the heart of our brand and should be treated with the highest respect during all shoots.

In general, you should avoid capturing identifying features of customers, unless they have signed a release prior to the shoot.

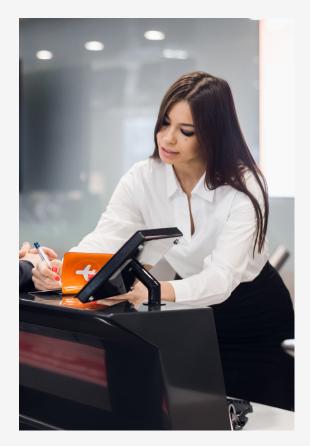
Whenever a person is the subject of a photograph, they should look relaxed, happy, and engaged. In order for the subject to appear natural, try to capture them "in the moment" instead of posing them. As a general rule, do not have them look directly into the camera lens.

# Examples









VENTUR STYLE GUIDE

# **Brand Collateral**

# Pre-designed layouts, crafted with care

From business cards to flight tickets, we've created several template files for print and production.

In this section, you will find guidelines on using the accompanying template files for standardized brand collateral.

Most of the specific guidelines, instructions, and details are contained within the template files themselves. UPDATED AUGUST 2020

PAGE 74 Business Cards

PAGE 75 Flight Tickets

#### **Business Cards** 063

Business cards are reserved for management and sales roles, and printed on an as-needed bases. If these are not needed for day to day use, do not produce them. We prefer to reduce our usage of paper products

Content on all business cards should follow the included template: nothing should be added or removed.

Size: Standard 3.5" x 2" (88.9mm x 50.8mm)

Paper: Mohawk Strathmore Soft Gray 88CB

Finish: Spot UV (Back)

# Stationery

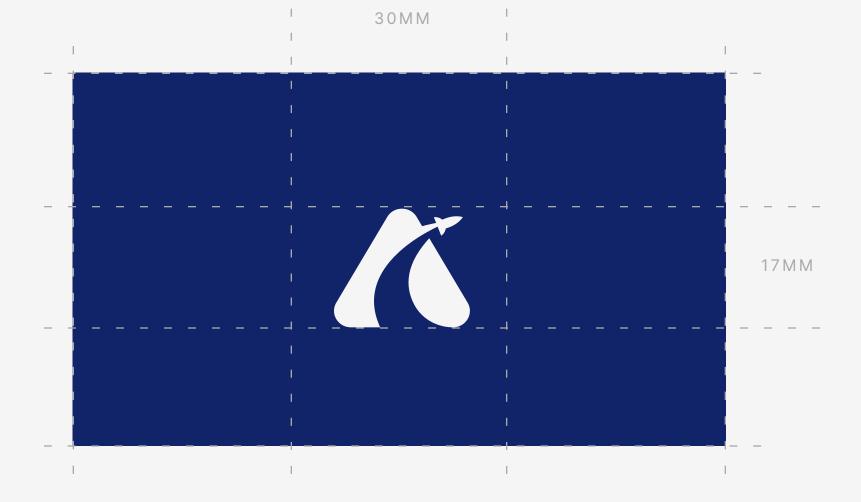
#### FRONT

Four-color process print on matte stock. Name typeset in Inter Medium. Details typeset in Inter Regular.



#### BACK

Four-color process print on matte stock. Centered icon printed in spot UV.



### **Flight Tickets**

Flight Tickets are the main paper deliverable which our customers will hold in their hands. From checking-in to checking-out. It is important all necessary information is present on the ticket to maximize legibility and prevent confusion.

Content on all flight tickets should follow the included template: nothing should be added or removed.

# Product



VENTUR STYLE GUIDE

# og n closing

Everything we forgot to mention before this.

Though we've come to the end of this guide, this is only the beginning of our journey.

In this section, you will find details on our approval process, several points of contact within the brand department, and a warm thank you note.

Why? Because we care.



PAGE 77 Approvals

PAGE 78 File Types

PAGE 79 Thank You

CLOSING

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# Approvals

As previously stated, this guide is not a comprehensive list of rules. We recognize the creative journey is full of twists and turns. New approaches, new trends, and changes in technology will inevitably have an effect on our brand and the way we execute it visually.

That being said, we insist that any brand execution follow the guidelines listed within. Anything outside of these guidelines must be approved by an authorized representative from Ventur.

Outside approvals may be submitted electronically by emailing the concept

to Rendo Pauwels, Director of Brand, at hello@ventur.com or by calling our design department.

If you are a vendor working on one of our brand executions, we require an electronic or physical proof before any item is printed, published, or otherwise executed. These proofs can be submitted to your point of contact within Ventur.

Questions prevent mishaps: If you have a question about the use of our brand materials, please do not hesitate to ask!

# File Types

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The files provided with this guide generally fall into two types: raster and vector files. While both can be used for most applications, typically one is more suited, depending on the usage intent.

### **Raster Files**

Raster files are comprised of a grid of pixels. These types of files always have a set resolution and size. Once you increase the size past its predetermined size, the quality decreases. You've probably seen this before: images begin to appear pixel-lated if they're pushed too far.

Graphics, like the brand logo, can be exported in raster versions. Photographs are always raster files.

Raster files are typically used for web graphics and digital executions. When used in print applications, you must ensure that the file exceeds the minimum DPI (dots per inch) of 150DPI, or risk a low-quality print.

Typically, raster files end with .jpg, .png, .gif, and .psd. They are easy to open and apply.

strengths: because each relationship is an equation, complex items, gradients, large. Raster images are more efficient in those situations.

Vector files Vector files create their shapes by mathematical equations between anchor points. Since they are crafted by ratios, and not a grid of colored squares, vector images can be infinitely scaled. Graphics, like the brand logo, are typically created as vector files. Illustrations, iconography, and many of our simple shapes and graphic elements are created as vector files. The limitations of vector files lie in their photographs often make vector file sizes too Vector files are typically used for printing or producing the logo or other graphics in most forms. If you're ever asked for a highresolution logo file, send a vector file. Typically, vector files end with .ai, .eps and

.svg. Without special programs, these files will be difficult to open.

CLOSING

# **Thank you.**

From everyone at Ventur, thank you for your attention to detail, your unwavering support, and your commitment to making our brand vision a reality for so many people.

Building a brand is like raising a child: it takes a village. Without you, we would not exist.

To all of our vendors, creative teams, and outside consultants: we are here for you. If you need any help with our brand at all, especially when working on a brand execution, please do not hesitate to reach out to our team at hello@ventur.com.



CLOSING

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