

EDUCATION AND SKILLS DEVELOPMENT GROUP

ACCOUNTS AND REPORTS

FOR THE YEAR ENDED 30 NOVEMBER 2015

Charity Registration Number: 1118721

EDUCATION AND SKILLS DEVELOPMENT GROUP

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For the year ended 30 November 2015

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EDUCATION AND SKILLS DEVELOPMENT GROUP

Legal and Administrative Information

For the year ended 30 November 2015

Status: Registered Charity & Company Limited by Guarantee
Company number: 05635779
Charity Number: 1118721

Registered Office &
Business Address: Resource Centre
Featherstone Terrace
Southall
Middlesex, UB2 5AL

Trustees:

Mr. Abdirahman Mohamoud	Chairman
Mr Ahmed Abukar	Secretary
Mr. Hussein Gulaid	Treasurer
Ms. Amina Robleh	Member
Ms. Marso Abdi	Member
Mr. Said Jama	Member
Mr. Abdi Ali	Member

Bankers: HSBC Bank,
Southall Branch
1 Regina Road
Southall, Middlesex
UB2 5PL

Accountants: Aflah Accounting Solutions
53-55 Coldharbour Lane
Hayes, Middlesex
UB3 3EE

EDUCATION AND SKILLS DEVELOPMENT GROUP

Trustees' Report

For the year ended 30 November 2015

The Trustees have pleasure in presenting their Annual Report and Accounts for the year ended 30 November 2015.

Objects:

The objective of Education and Skills Development Group is promoting the benefit of Somali refugees, asylum seekers and other Black and Ethnic Minority (BME) communities in UK, particularly children and young people by:

- The advancement of education and training
- The relief of unemployment for the benefit of the public
- The relief of poverty, sickness and distress and promotion of good health
- The provision of recreational facilities in the interest of social welfare with the objects of improving their conditions of life
- To advance the education of the people of Africa in particular by the provision of facilities to improve schools in the areas of:
 1. Home work club
 2. Advice and guidance/mentoring scheme
 3. Home tutoring
 4. Youth work
 5. Training and development
 6. The luncheon club for refugee elders
 7. Curriculum support

Legal Structure:

Education and Skills Development Group is a registered charity with the Charities Commission and registered limited company by guarantee at Companies House.

Financial Statements:

The Trustees of Education and Skills Development Group submit their Trustees' report and financial statements for the year ended 30 November 2015.

EDUCATION AND SKILLS DEVELOPMENT GROUP

Trustees' Report (continued)

For the year ended 30 November 2015

Policies

Reserve policy:

The charity currently operates with minimal reserves. The trustees are endeavouring to build up its donor base with a view to having reserves equal to four months operating expenditure.

Risk(s) Review:

The Trustees have recently reviewed the major risks faced by the charity. This has resulted in efforts to raise unrestricted funds, increase charity's donor base and the implementation of health and safety review.

Activities:

The core of the charity's work is to promote the development and capacity building of refugees, asylum seekers and other minority groups in such a way that they are better able to meet their needs, participate more fully in society and to access employment.

Education and Skills Development Group have been engaged in various activities for the year ended 30 November 2015, which includes, among other things, the following:

Families school partnership project:

This project funded by Paul Hamlyn Foundation is designed to help and support children and families from mainly refugees and recent migrant communities. The project is preventative project aimed to provide early intervention measures to minimize truancy and exclusion of children from above communities during transition from primary to secondary schools. In addition it's designed to improve the relationship between schools and communities as well as establish better working relationship between ESDEG and local schools. Project runs workshops to educate parents and wider on British education system and how best parents can involve their children's education.

EDUCATION AND SKILLS DEVELOPMENT GROUP

Trustees' Report (continued)

For the year ended 30 November 2015

ESDEG Southall Supplementary School Project:

John Lyon's Charity granted funding to ESDEG for three years to run supplementary classes for its Southall centre. Beneficiaries of this supplementary school project are children aged 7 -16 years who are from refugee/ asylum seeker backgrounds and who are under-achieving at school; and their parents. Parents benefit through advice and support to help them provide a positive learning environment at home and address barriers such as poor housing and unemployment. Parents benefit from ongoing workshops aimed to understand British education system and work with schools for the benefit of their children's attainment.

ESDEG Northolt Supplementary School Project:

The BBC Children in need kindly provided small grant to run after school classes for the local children from refugees and underachieving children, the project is providing crucial support to families in need. Children attend classes on two evenings per week, with two hours each session to learn English and Maths and get help with their school home work. Parents benefit from ongoing workshops; local schools refer children to the centre and provide us with term feedback on progress.

Brent Saturday School:

Brent Saturday School funded this year by small grant from London Community foundation, provides an academic support to 25 to 30 children every Saturday morning. The session takes place from hired Age UK hall in Harlesden. Majority of children and families are from refugee and asylum seekers community with multiple needs; tutors and volunteers are also mainly professionals from the same background as service users. Children are given support in completing their school homework and extra support in English and Maths. Parents receive advice on their numerous needs.

EDUCATION AND SKILLS DEVELOPMENT GROUP

Trustees' Report (continued)

For the year ended 30 November 2015

Trustees Responsibilities:

Charity law requires the trustees to prepare the financial statements for each financial year which give a true and fair view of the state of affairs of the charity and

of its financial activities for that period.

In preparing those financial statements, the trustees are required to:

1. Select suitable accounting policies and apply them consistently,
2. Make judgements and estimates that are reasonable and prudent,
3. State whether the policies adopted are in accordance with the Charities Act, and
4. Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue to operate.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the regulations and are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Funding:

BBC Children in Need, John Lyon's Charity, Paul Hamlyn foundation and London Community foundation generously funded the charity this year. Awards for All grant which was awarded last year was also spent this year. This report was approved by the board and signed on its behalf by:



Chairman
Abdirahman Mohamoud

Date: 10/02/2016

EDUCATION AND SKILLS DEVELOPMENT GROUP

Independent examiner's report

For the year ended 30 November 2015

I report on the accounts of the charity for the year ended 30 November 2015, which are set out on pages 7 to 12.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met;



Date: 10/02/ 2016

Aflah Accounting Solutions
53-55 Coldharbour Lane
Hayes, Middlesex
UB3 3EE

EDUCATION AND SKILLS DEVELOPMENT GROUP

Statement of Financial Activities

For the year ending 30 November 2015

	Notes	Unrestricted funds £	Restricted funds £	2015 Total £	2014 Total £
<i>Incoming resources</i>					
From charitable activities	2	5,310	57,403	62,713	56,394
Investment income	2	-	-	-	-
Total incoming resources		5,310	57,403	62,713	56,394
<i>Resources expended</i>					
Charitable activities	3	1,148	60,959	62,107	49,317
Governance costs	4	-	500	500	-
Total Resources Expended		1,148	61,459	62,607	49,317
Net resources for the year		4,162	(4,056)	105	7,077
Fund balances at 1 December 2014		3,904	12,918	16,822	9,745
Fund balances at 30 November 2015		8,066	8,862	16,927	16,822

EDUCATION AND SKILLS DEVELOPMENT GROUP

Balance Sheet

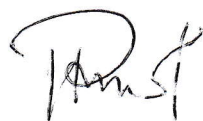
For the year ending 30 November 2015

	Notes	2015 £	2014 £
Fixed assets			
Tangible assets	6	2,880	3,820
Current Assets:			
Cash at bank and in hand		<u>37,047</u>	<u>32,927</u>
		37,047	32,927
Creditors: amounts falling			
due within one year	7	<u>(23,000)</u>	<u>(19,925)</u>
Net Current Assets		<u>14,047</u>	<u>13,002</u>
Total Assets less current liabilities		<u>16,927</u>	<u>16,822</u>
Funds of the charity:			
Balance for the year		105	7,077
Balance brought forward		<u>16,822</u>	<u>9,745</u>
		<u>16,927</u>	<u>16,822</u>

For the financial year ended 30 November 2015, the company was entitled to exemption from audit under s477 of the Companies Act 2006; and no notice has been deposited under s476.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s386 and preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The financial statements on pages 7 to 12 were approved by the board and signed on their behalf by:



.....
Mr Hussein Gulaid
Treasurer

Date: 10 January 2016

EDUCATION AND SKILLS DEVELOPMENT GROUP

Notes to the Accounts

For the year ending 30 November 2015

1 Accounting Policies

1.1 Basis of accounting

The financial statements have been prepared under the historical cost convention, and have been prepared in accordance with the Statement of Recommended Practice, *Accounting and Reporting by Charities* (Revised SORP 2005) and the Financial Reporting Standard for Smaller Entities.

1.2 Incoming Resources

Grants and donations are recognised on accruals basis.

Incoming resources are reported gross.

1.3 Resources Expended

Resources expended are included in the Statement of Financial Activities on accruals basis, inclusive of any VAT that cannot be recovered.

Expenditure that is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of those resources.

1.4 Depreciation

Tangible fixed assets are stated at cost less depreciation.

Provision for depreciation of tangible fixed assets held by the charity is made at an annual rate of 25% on straight line basis.

EDUCATION AND SKILLS DEVELOPMENT GROUP

Notes to the Accounts

For the year ended 30 November 2015

2. Grants and Donations

	Unrestricted Funds £	Restricted Funds £	2015 Total £	2014 Total £
BBC Children in need	-	9,899	9,899	7,972
John Lyon's Charity	-	9,586	9,586	13,000
Lloyds Bank Foundation	-	3,000	3,000	9,400
The London Community Foundation	-	3,190	3,190	-
Paul Hamlyn Foundation	-	20,228	20,228	-
St Jame's Place	-	-	-	2,400
Other Funds-correction from last year accounts	-	9,000	9,000	-
Trust for London	-	2,500	2,500	7,500
LB Ealing	-	-	-	630
Fees and Donations	5,310	-	5,310	5,492
Yap Charitable Trust	-	-	-	1,000
Awards for All	-	-	-	9,000
Sundries	-	-	-	-
	<u>5,310</u>	<u>57,403</u>	<u>62,713</u>	<u>56,394</u>

2 Investment Income

	Unrestricted Funds £	Restricted Funds £	2015 Total £	2014 Total £
Interest receivable	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Incoming Resources	<u>5,310</u>	<u>57,403</u>	<u>62,713</u>	<u>56,394</u>

EDUCATION AND SKILLS DEVELOPMENT GROUP

Notes to the Accounts

For the year ending 30 November 2015

3a. Direct Charitable Expenditure

	Unrestricted Funds £	Restricted Funds £	2015 Total £	2014 Total £
Salaries and wages	-	24,586	24,586	22,592
Seasonal tutors	-	14,840	14,840	12,326
HM Revenue & Customs	-	2,569	2,569	2,142
Rent, rates and utilities	-	5,163	5,163	3,202
Printing and stationary	-	729	729	334
Training expenses	-	1,250	1,250	350
Events & Sporting activities	-	1,268	1,268	640
Volunteer expenses	-	2,420	2,420	1,451
Learning resources	-	2,690	2,690	2,060
Telephone, fax, Internet	-	1,053	1,053	600
CRB Check & Companies House fees	-	80	80	48
Half term activity	-	-	-	575
Consultancy & Fundraising cost	-	2,100	2,100	1,597
	-	58,749	58,749	47,917

3b. Support Costs

	Unrestricted Funds £	Restricted Funds £	2015 Total £	2014 Total £
Bank charges, alarm and insurance	250	-	250	216
IT & Website work	-	-	-	481
Admin and Management expenses	898	1250	2,148	-
Depreciation	-	960	960	203
	1,148	2,210	3,358	900
Total Charitable Activities	1,148	60,959	62,107	48,817

4. Governance

	Unrestricted Funds £	Restricted Funds £	2015 Total £	2014 Total £
Audit and Accountancy	-	500	500	500
Legal and Professional	-	-	-	-
	-	500	500	500
Total Resources Expended	1,148	61,459	62,607	49,317

EDUCATION AND SKILLS DEVELOPMENT GROUP

Notes to the Accounts

For the year ending 30 November 2015

5 Paid employees

5.1	<i>Analysis of Staff costs</i>	2015 £	2014 £
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Gross wages salaries and benefits in kind	24,586	22,592
Seasonal tutors	14,840	10,776
HM Revenue & Customs	2,569	2,142
	<u>41,995</u>	<u>35,510</u>

5.2 Number of employees

The average monthly number of employees during the year was:	2015 Number	2014 Number
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Charitable activities	4	4
	<u>4</u>	<u>4</u>

6 Tangible Fixed Assets

	Office Equipment £	Furniture & Fixture £	Total £
Cost			
At 1 December 2014	5,133	1,690	6,823
Additions	-	-	-
At 30 November 2015	<u>5,133</u>	<u>1,690</u>	<u>6,823</u>

Depreciation

At 1 December 2014	2,314	669	2,983
Charged in the Year	705	255	960
At 30 November 2015	<u>3,019</u>	<u>924</u>	<u>3,943</u>

Net Book Value

30 November 2015	<u>2,114</u>	<u>766</u>	<u>2,880</u>
30 November 2014	<u>2,819</u>	<u>1,001</u>	<u>3,820</u>

7. Creditors and Accruals

	2015 £	2014 £
<i>Grants not yet used: John Lyon's Charity</i>	9000	7425
Lloyds Bank Foundation	-	3,000
London Community Foundation	3,000	
BBC Children in need trust	4,000	
Award for all	-	9,000
Paul Hamlyn Foundation	6,500	
Accountancy fees 2014/15	500	500
	<u>23,000</u>	<u>19,925</u>