How to operationalize the GRC, Privacy and GDPR policies to specific procedures for process automation

AUTOMATED DATA COMPLIANCE

The Toolbox helps businesses become and stay compliant

… by handling sensitive data according to GDPR data policies and deletion rules

1. Scans millions of mails, attachments, documents in file shares, cloud storage, SharePoint, homepages e.g.
2. Identifies non-compliant data based on our unique GDPR profiler supporting several languages
3. Handles non-compliant data, and cleans up mailboxes and file shares automatically if needed
4. Continuously monitors and evaluate new data
5. Gives insight in the compliance level
6. Quick search through millions of data

Automated Data Compliance

Data identification and handling – from the data source to the employee.

DATA SOURCES
Cloud and on-premise

- Mail accounts
- Calendars
- Attachments
- Documents
- .PDFs
- Pictures
- File shares
- O365
- Exchange
- Laptops
- Cloud storage
- On-prem
- …

Automatic profiling and monitoring

BI Reports

File relocation to secure vault – or deletion

Tagging and deletion in each mail account

Deletion policies

Identification af sensitive data

Identification af data subjects

Request for information support

Key Features in our Toolbox

BI cockpit, reports, search and easy to use functionality

Can profile on-prem and cloud data from many unstructured data sources

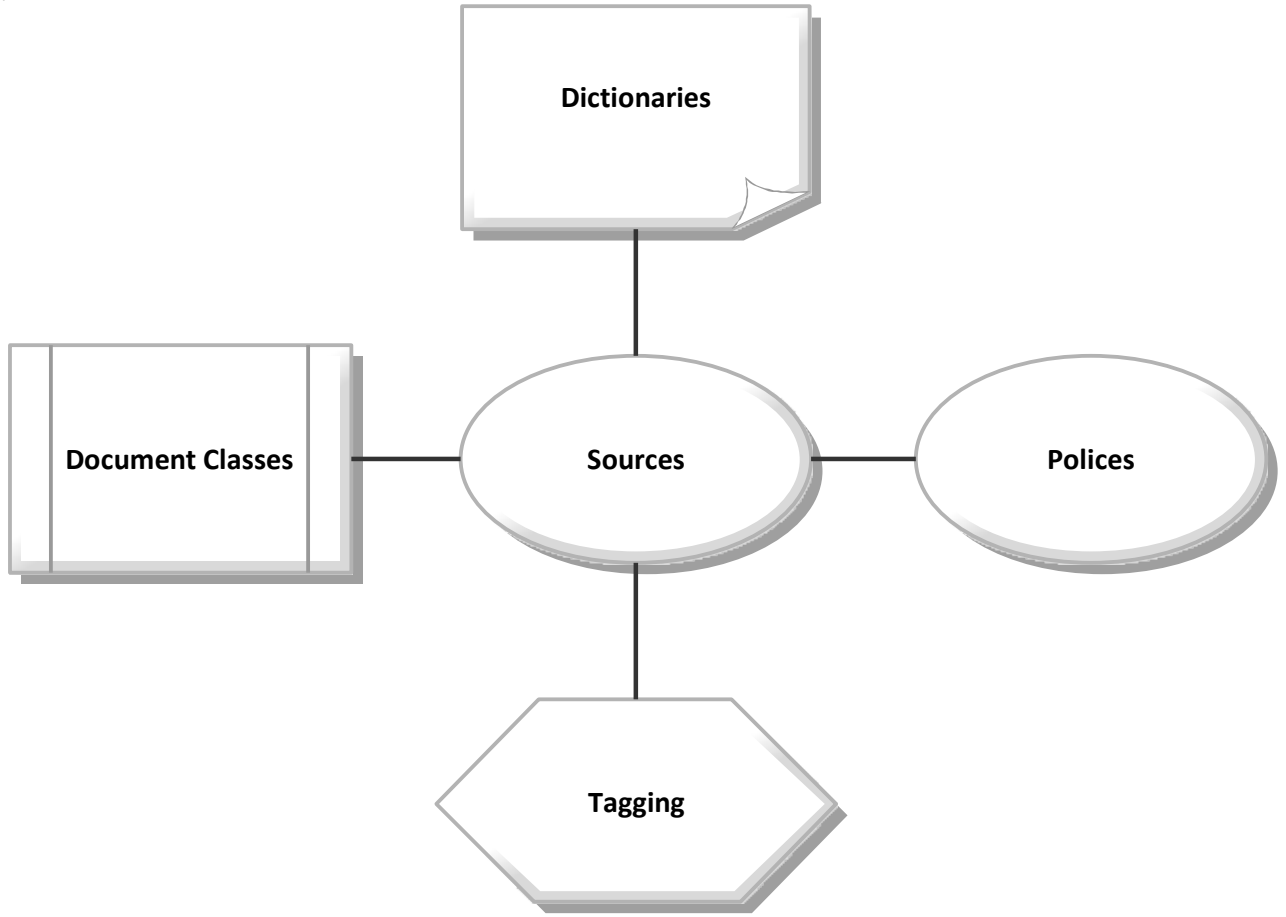
Support many languages and easily expand to support new languages

Standard and client specific data policies and deletion rules

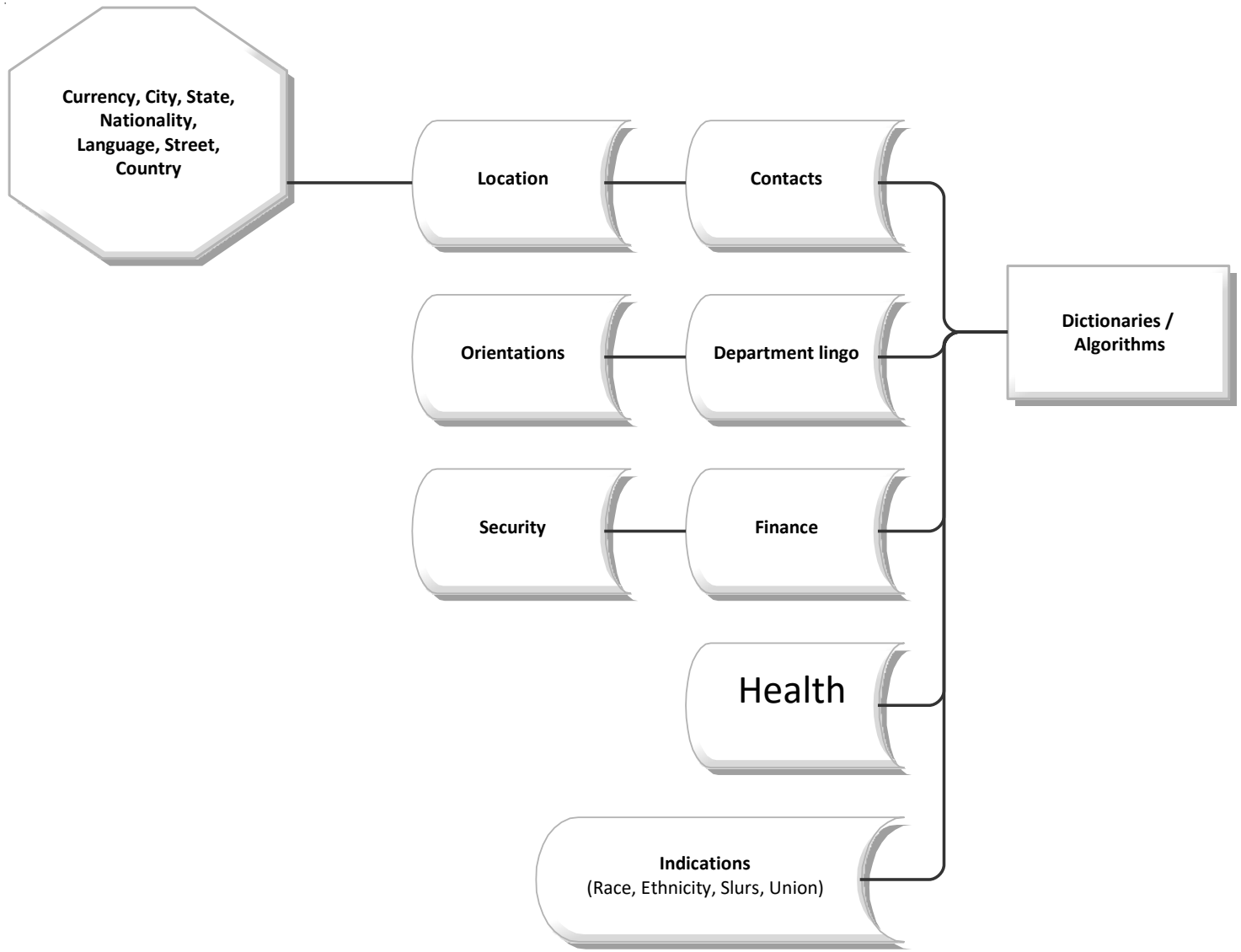
Comprehensive GDPR algorithms and taxonomies right out of the box

Minimal need for internal resources or consultants to set up the system

Struktur



Dictionaries / Algorithms



HR

Active

Active	Report	Name	# Documents	Status	Last Update
		CV	445		2020/03/29 18:00
		Straffeattest (PDF)	10		2020/03/29 18:00
		Medarbejderreview	3		2020/03/29 18:00
		Skriftlig advarsel	12		2020/03/29 18:00
		Ansættelsespapirer (PDF)	301		2020/03/29 18:00
		Opsigelse (PDF)	53		2020/03/29 18:00
		Generel ansøgning	31		2020/03/29 18:00
		APV dialog	71		2020/03/29 18:00
		Diverse persontest	32		2020/03/29 18:00

Rejser

Active

Active	Report	Name	# Documents	Status	Last Update
		Boarding Pass	77		2020/03/29 18:00
		Billetter og rejser	4037		2020/03/29 18:00
		Hoteller	1029		2020/03/29 18:00

Sikkerhed

Active

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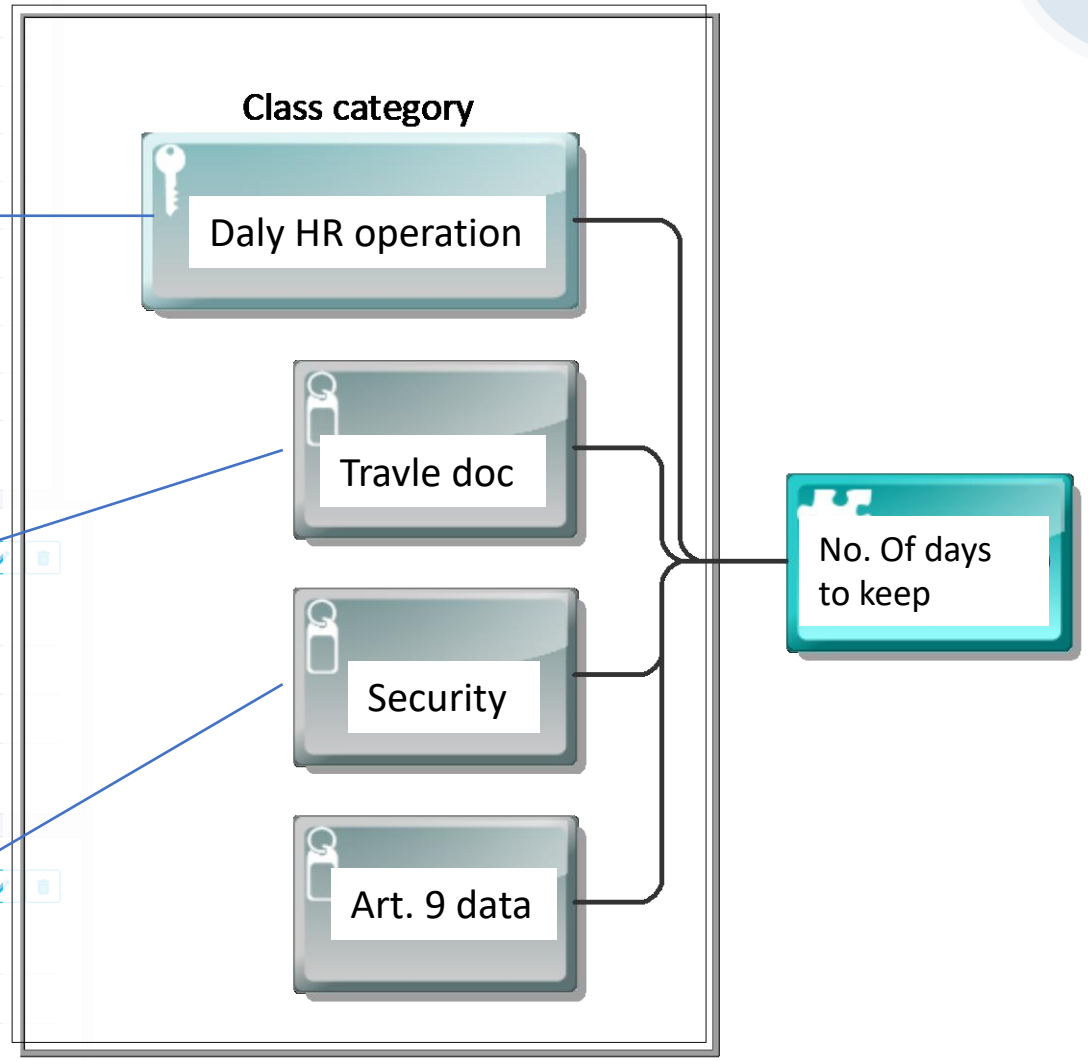
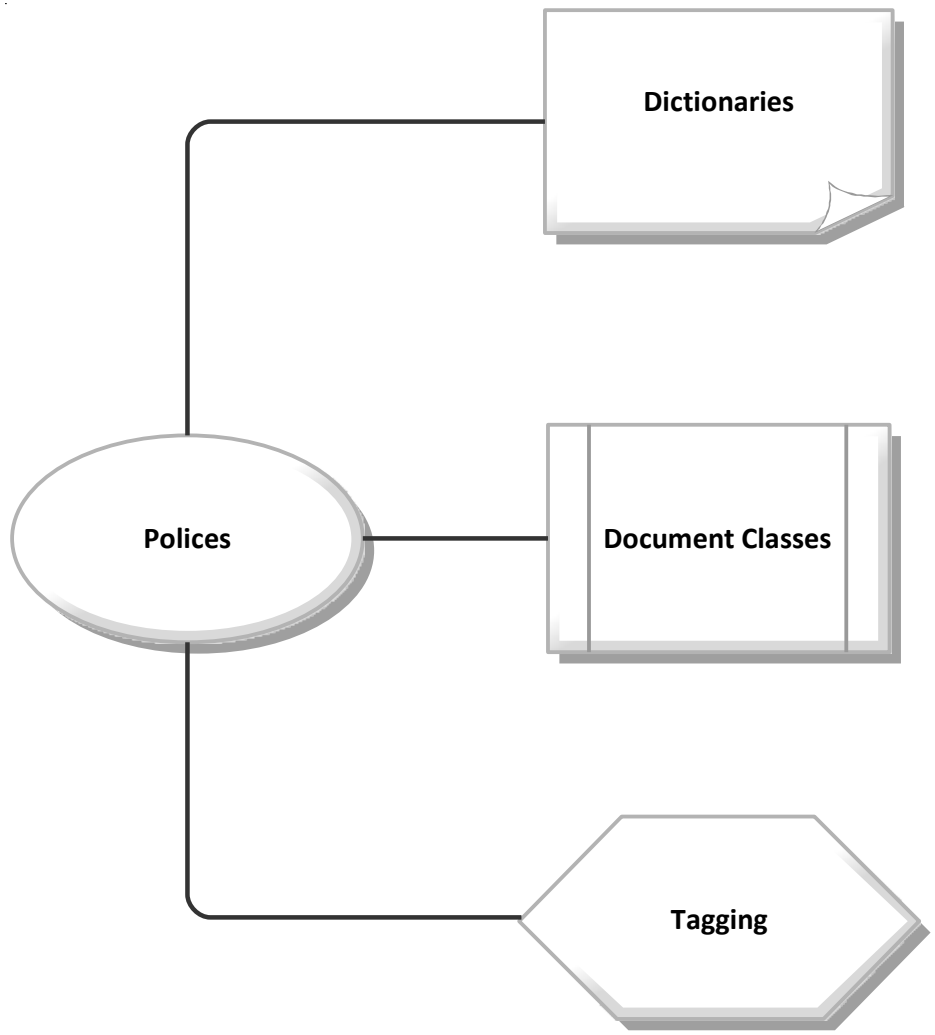
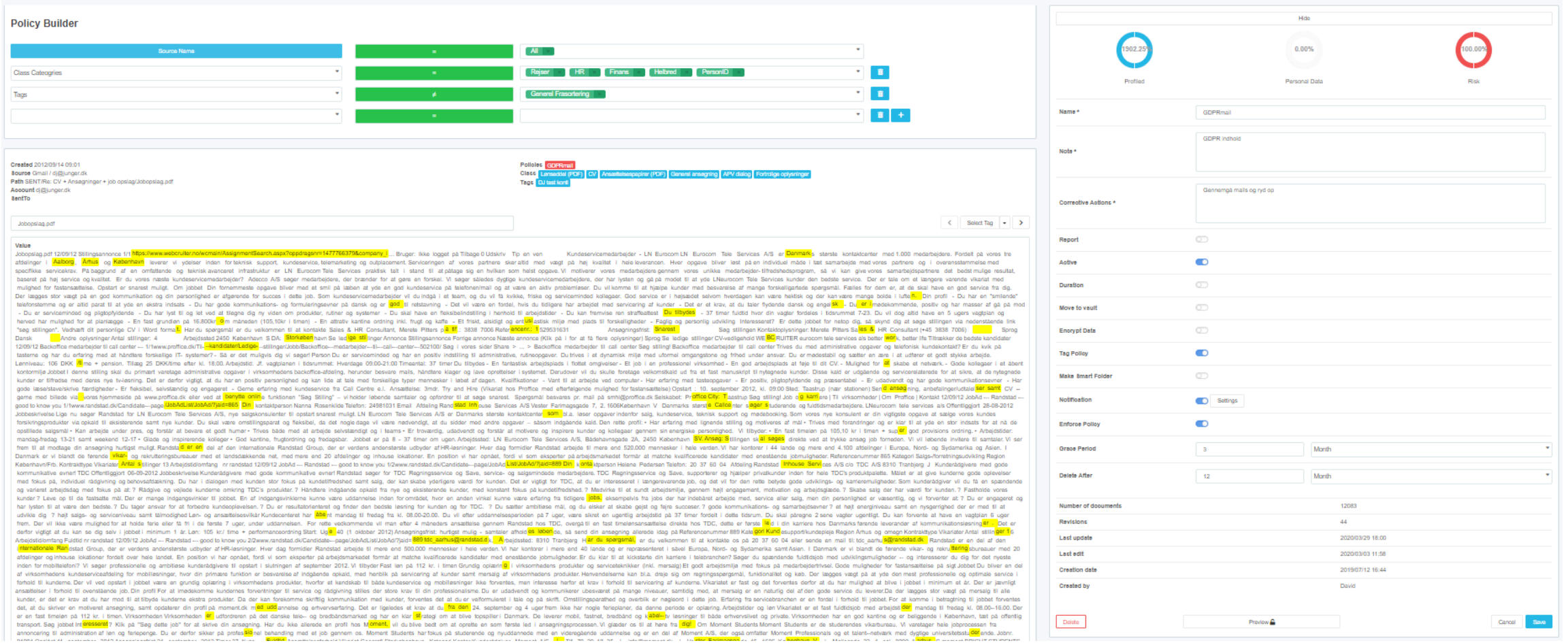
		Fortrolige oplysninger	6872		2020/03/29 18:00



Polices



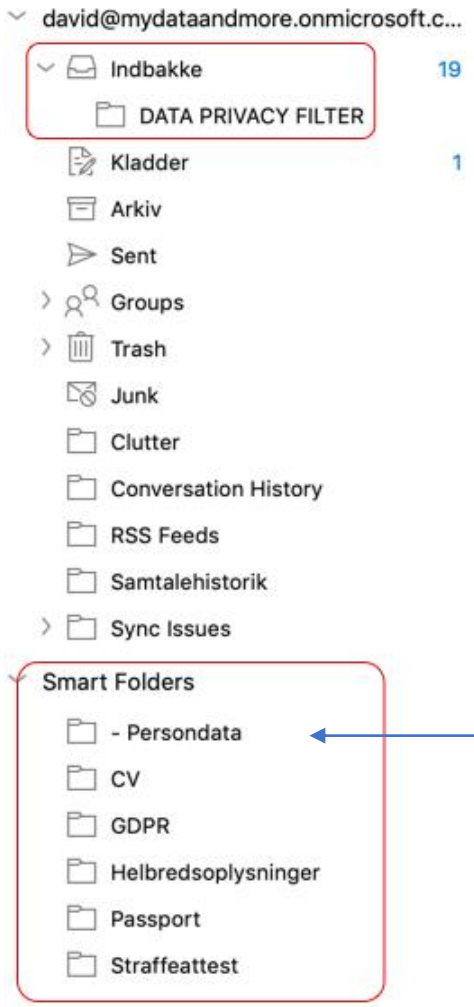
Polices


Policy Builder
Source Name
Class Categories
Tags
Rejser
HR
Finans
Helbred
PersonID
Generel Frasortering
Hide
Profiled
Personal Data
Risk
Name *
GDPRmail
Note *
GDPR indhold
Corrective Actions *
Gennemgå mails og ryd op
Report
Active
Duration
Move to vault
Enorypt Data
Tag Policy
Make Smart Folder
Notification
Settings
Enforce Policy
Grace Period
Month
Delete After
Month
Number of dooouments
12083
Revisions
44
Last update
2020/03/29 18:00
Last edit
2020/03/03 11:58
Creation date
2019/07/12 16:44
Created by
David
Delete
Preview
Cancel
Save

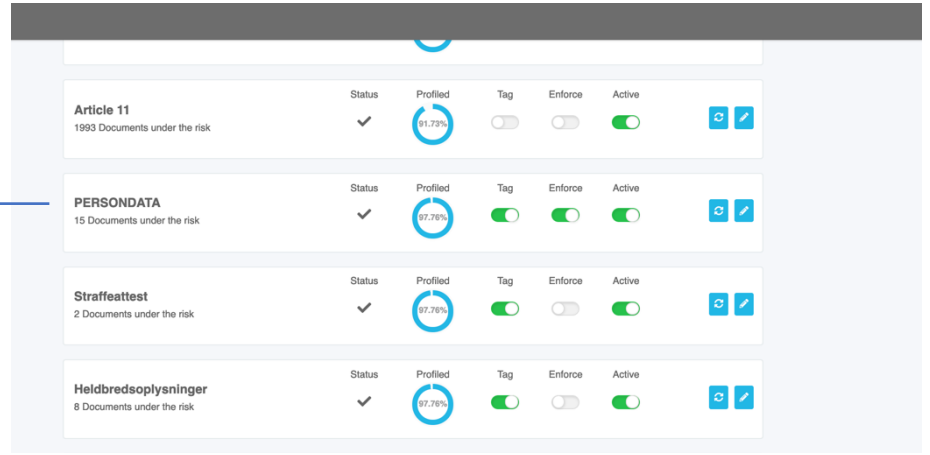
Polices

Policy Builder
Source Name
=
All
Class Categories
=
Travel
HR-Data
Finans
Health
Person-ID
Tags
≠
Generel Frasortering
Document Age
OLDER
6
Month
=

Smart folders



Policies are represented in outlook like smart folders based on the policy names as category



Examples on the user interface

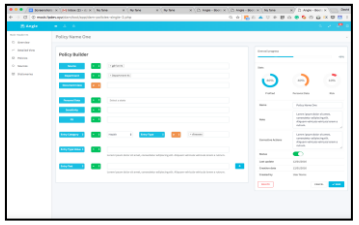
Examples based on our demo environment

Data cockpit
Easy to use configuration cockpit with key functionalities

DPO reports
Information for DPO and management

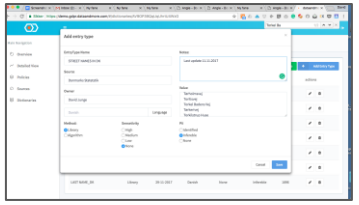
Risk areas
Overview of deletion policies coverage

Non-compliance
Organisational overviews

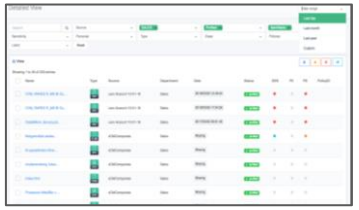


Deletion policies
Handles all sources across the entire organisation

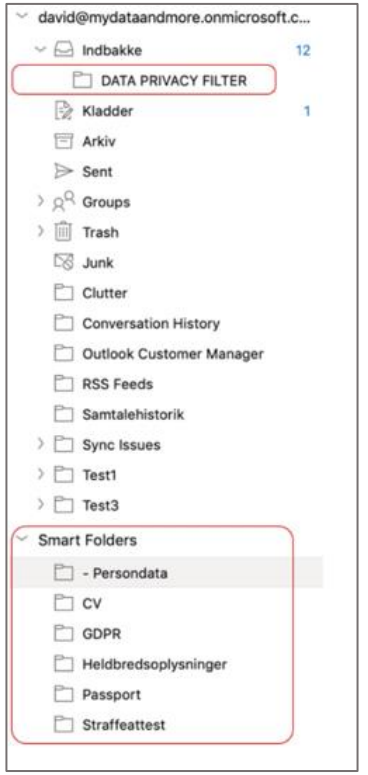
Client specific GDPR
Standard and client specific GDPR taxonomies and algorithms



Non-Compliance handling
The handling of non-compliant data



Data Subject search
Powerful search across all sources



Smart folders
Creation of smart folders in each mail account

31.44K

Potential Violations

46

Median violation age in month

2/26/2001 9:15:00 PM

first violation

Development CZ
20
Median of Age in Month

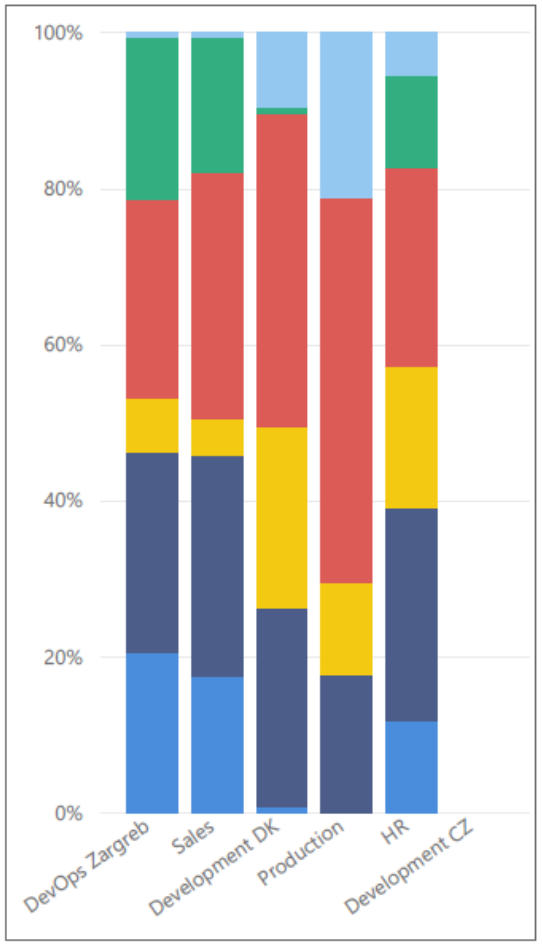
Development DK
84
Median of Age in Month

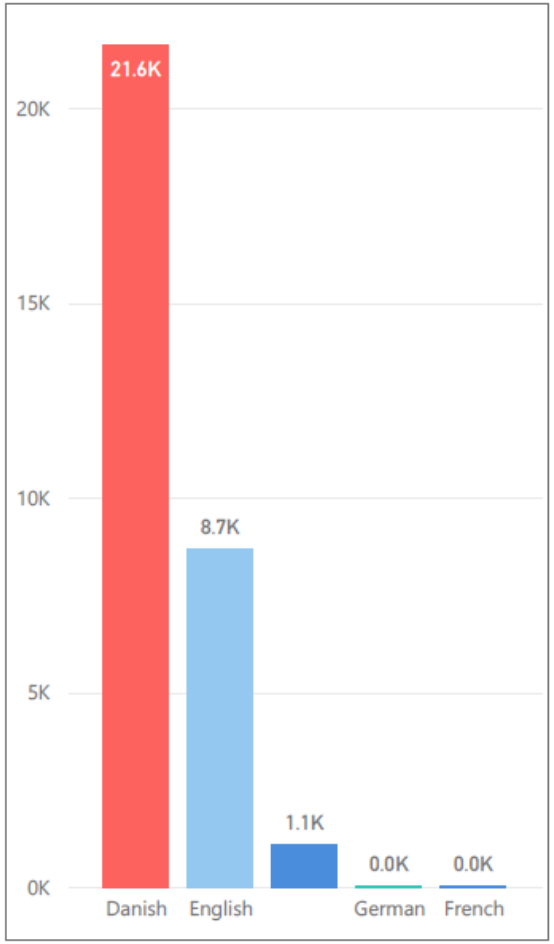
DevOps Zargreb
29
Median of Age in Month

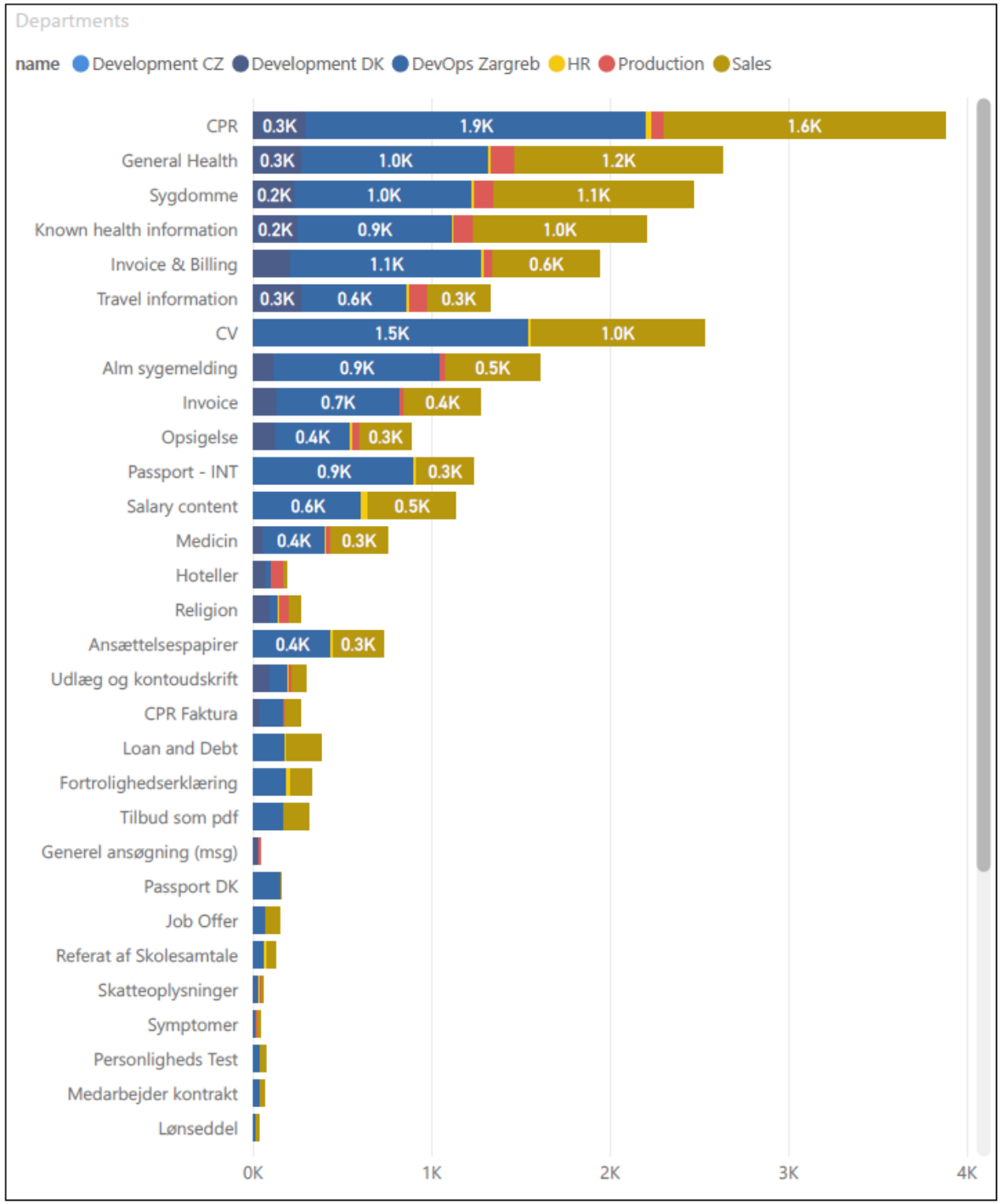
HR
29
Median of Age in Month

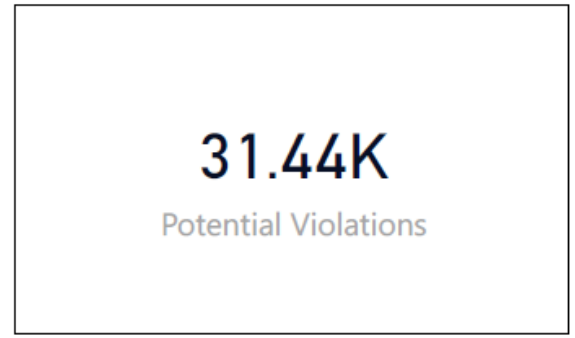
Production
65
Median of Age in Month

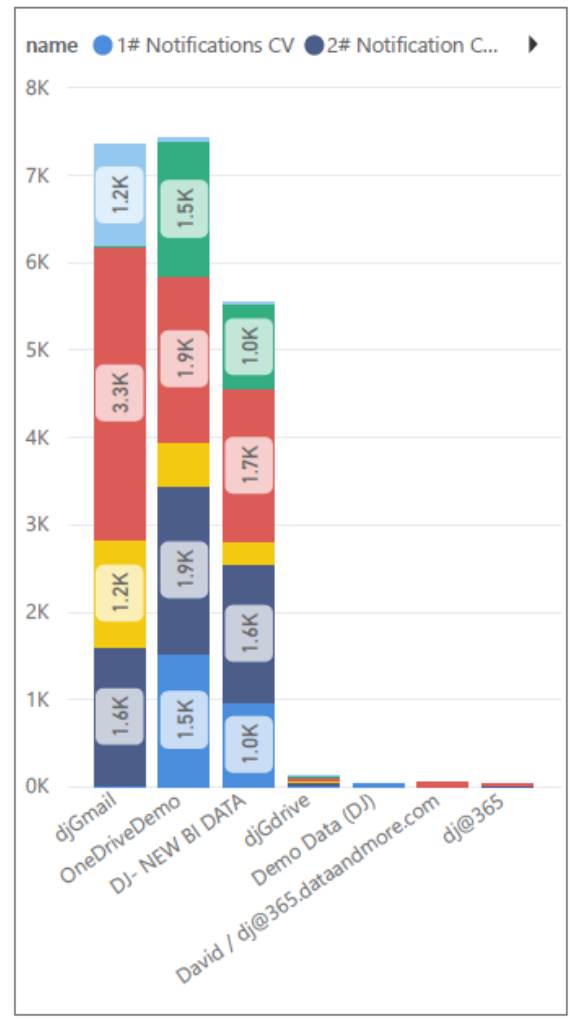
Sales
29
Median of Age in Month

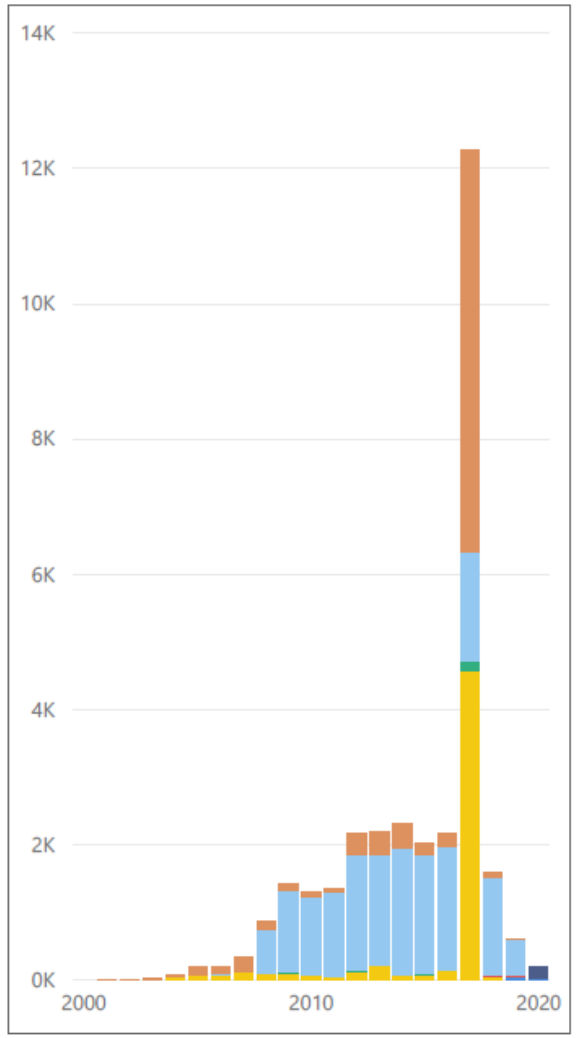





Departments
name
Development CZ
Development DK
DevOps Zargreb
HR
Production
Sales
CPR 0.3K 1.9K 1.6K
General Health 0.3K 1.0K 1.2K
Sygdomme 0.2K 1.0K 1.1K
Known health information 0.2K 0.9K 1.0K
Invoice & Billing 1.1K 0.6K
Travel information 0.3K 0.6K 0.3K
CV 1.5K 1.0K
Alm sygemelding 0.9K 0.5K
Invoice 0.7K 0.4K
Opsigelse 0.4K 0.3K
Passport - INT 0.9K 0.3K
Salary content 0.6K 0.5K
Medicin 0.4K 0.3K
Hoteller
Religion
Ansættelsespapirer 0.4K 0.3K
Udlæg og kontoudskrift
CPR Faktura
Loan and Debt
Fortrolighedserklæring
Tilbud som pdf
Generel ansøgning (msg)
Passport DK
Job Offer
Referat af Skolesamtale
Skatteoplysninger
Symptomer
Personligheds Test
Medarbejder kontrakt
Lønseddel
0K
1K
2K
3K
4K


31.44K
Potential Violations

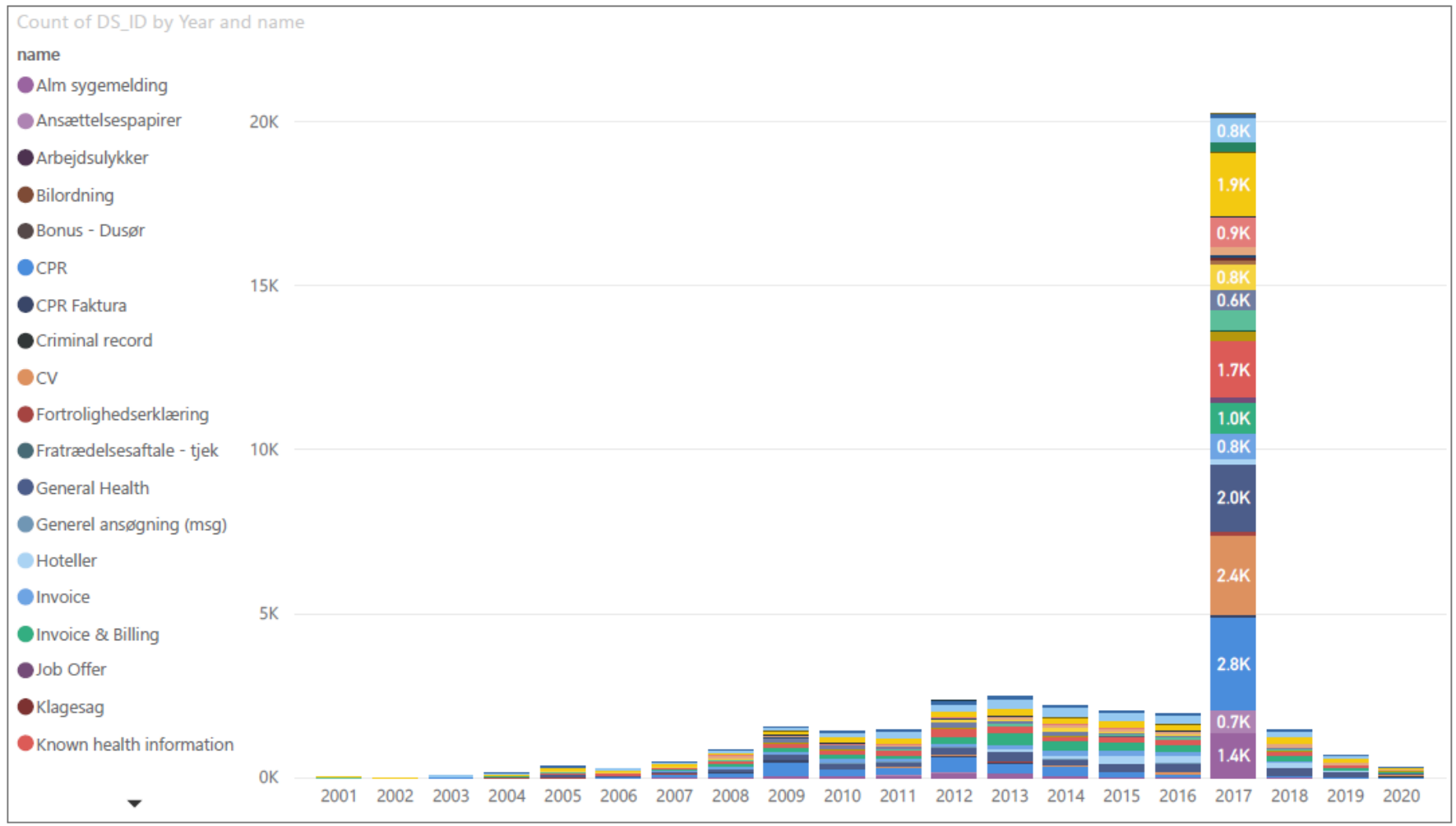

name
1# Notifications CV
2# Notification C...
8K
7K
6K
5K
4K
3K
2K
1K
0K
1.2K
3.3K
1.2K
1.6K
1.5K
1.9K
1.9K
1.5K
1.0K
1.7K
1.6K
1.0K
djGmail
OneDriveDemo
DJ- NEW BI DATA
djGdrive
Demo Data (DJ)
David / dj@365.dataandmore.com
dj@365


14K
12K
10K
8K
6K
4K
2K
0K
2000
2010
2020

Document class	Age month	#
CPR	29	5177
General Health	29	4338
Sygdomme	29	3932
Known health information	29	3569
Invoice & Billing	55	2943
Travel information	62	2819
CV	29	2577
Alm sygemelding	29	2196
Invoice	49	1853
Opsigelse	62	1445
Passport - INT	29	1267
Salary content	29	1153
Medicin	29	1056
Hoteller	50	1010
Religion	45	1000
Ansættelsespapirer	29	733
Udlæg og kontoudskrift	83	613
CPR Faktura	99	402
Loan and Debt	29	401
Fortrolighedserklæring	45	341
Tilbud som pdf	29	315
Generel ansøgning (msg)	99	233
Passport DK	29	166
Job Offer	29	158
Referat af Skolesamtale	29	131
Skatteoplysninger	65	130
Symptomer	39	114
Personligheds Test	29	71
Medarbejder kontrakt	29	67
Lønseddel	41	36
Sikkerhedsgodkendelse	122	16
Arbejdsulykker	93	15
Klagesag	29	10
Written warning	29	8
Fratrædelsesaftale - tjek	101	7
Bilordning	73	5
Performance review	81	4
Total	**38**	**24434**

31.44K

Potential Violations

46

Median violation age in month