

IMMIGRATION APPLICATIONS AND SERVICES

Change of address letter	£150
Initial Consultation (Face to Face) 60 minutes with solicitors	£100 - £250

APPLICATION FROM WITHIN THE UK

Family and Relationship Based Applications

Extension of current visa	£1200 - £1500
Switching to a partner visa	£900 - £1500
Further leave to remain Extension – Parent/ spouse/ dependent child: (FLR(FP) & FLR(M))	£1000 - £1500
Indefinite leave to remain	£1200
Indefinite leave to remain	£1200
Naturalization – Adult	£1200
Naturalization - Child	£1200
Further leave to remain base on human rights claims, leave outside the rules and other routes not covered by other forms (HRO)	£1500

Point Based System

PBS Sponsor licence application	£1500
Graduate visa Application / Extension	£1200
Skilled worker Application / Extension	£1200
Tier 4 Students Application / Extension	£1000
Tier 5 Temporary Workers Application / Extension	£1000
Innovative visa	£3500
Certificate of sponsorship	£1500 - £2000

OVERSEA ENTRY CLEARANCE APPLICATION

Spouses, fiancés and partners	From £1000
Other relatives (settlement)	From £1000
	From £1000
Tier 2 initial Application / Extension	From £1000
Tier 4 Student initial Application / Extension	From £1000

Tier 5 initial Application / Extension	£1000
Visitor Entry clearance	£800 - £1200

IAC APEALS

Lodging initial appeal	£500
Preparation of Appeal bundle and compiling bundle	£1000 - £1500
Deportation: Temporary Admission/Bail	£750 - £1000

JUDICIAL REVIEW

Pre-action protocol including taking instructions by telephone attendance	£1000-£2000
Preparation Judicial review Grounds and filling in Tribunal	£2000 - £5000
Preparation for permission for oral hearing	£2000 - £4500

Other Matters

Affidavit Preparation	£200 - £600
Statutory Declaration preparation	£200 - £600
Name change Deed Preparation	£200 - £600
Sponsorship Declaration Preparation	£400
Certified copy of original documentation	£10

This fee will cover

- Taking your detailed instructions and providing advice
- Considering documents
- Completing and submitting the application
- Attending to you
- Advising you on timeliness and the outcome of the application
- The fee quoted here do not include Home Office fees, Barristers fees, interpreters' fees or any other disbursement.
- If your application is refused this fee will not cover our legal services for advising you on the merits of lodging an appeal, preparing grounds of appeal, and lodging the appeal on your behalf. Our fees for doing these are stated above

We cannot guarantee how long it will take the Home Office to process your application. Please read the Home Office current processing times on their website. Home Office-gov.uk

*Tier 1 Entrepreneur route has now been closed to new applicants and has been replaced by the Innovator Visa

**Representations at the Immigration Tribunal- Fees would differ if a Barrister is to be instructed and we would inform you of their fees in advance with the requirement that any barrister's fees must be paid in advance of the court hearing.

***Judicial Review- We do charge hourly rate for certain Judicial Review claims and we would inform you if we are to do this

*** Current Home Office Fees are attached as part of this fee guidance for your information.

To add we may have to instruct some external professionals in your case such as

- Barristers who charge anything from £350 to £1000 for advice, and £600 to £1500 to conduct a hearing for you at the tribunal. This will not include a conference for which £250 could be charged
- Medical professionals or mental health experts where the state of your health or health facilities are in issue—They could charge between £600-£1500
- Social Services experts -the same range
- Interpreters--£150-£400 depending on the hours spent

All these services attract VAT at 20%

Family matter

Filing of Arrangement Order application	£1000 - £1500
Filing of Divorce petition Application	£800 -£1200
Financial remedy application	£1500 - £2000
Preparation for fact finding hearing	£2000 - £4500
Preparation for bundle for divorce petition	£1500 - £2500
Preparation for bundle in financial remedy hearing	£2000 - £3500

Hourly rate

Our rates may increase due to the complexity of the matter

Disbursements payable to third parties may change without notice

Our hourly rates where fix fee is not agreed or where cost need to be assessed are as follows:

- ❖ Solicitors, Legal executive and fee earners of equivalent experience £165 per hours
- ❖ Solicitors, Legal executive with 4 years' experience £229 per hour
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EMPLOYMENT SERVICES-FEES

It always presents a difficulty trying to determine the fees for individual employment matters as there are varying degrees of complexity and uniqueness. Thus, the following factors should be considered though it must be understood that this is not an exhaustive list.

- Where a dispute as to whether the claimant is disabled arises
- The number of documents to be read or taken into consideration
- Number of witnesses
- Allegations of dismissal and if the dismissal is a result of whistle blowing
- Whether it is a matter of initiating or defending a costs action

Basis of fees

Always assuming that parties to the case and third parties instructed act in a timely manner:

- Obtaining initial instructions of case, perusing and considering the papers and employment manuals, reviewing the contracts of employment before advising on the merits of the case and possible compensation. Please note that this is likely to change and therefore will be reviewed throughout the case.
- Drafting and considering letter before action
- Collate and review medical records where applicable
- Begin pre-claim reconciliation with ACAS (to explore settlement options before issuing proceedings)
- Draft claim or defence
- Considering and advising on claim response form the other party
- Negotiations on settlement
- Drafting and considering a schedule of loss in the case
- Preparations for attending and attendance at a preliminary hearing
- Exchange of documents wit the other party and agreeing a bundle of documents for the hearing
- Obtaining instructions for witness statements, drafting witness statements and confirming same with witnesses

- Preparing and collating documents for the preliminary hearing, final hearing and/or remedy hearing
- Considering and advising on the other party's witness statements
- Agreeing a list of matters, a chronology and/or witness list
- Arranging conference with Barristers if necessary and attendance at such conferences
- Considering and reviewing barristers' notes, arguments and opinions
- Making preparations, attending final hearings or remedy hearings
- Negotiate terms of settlement.

Even if we are unable to give specific charges for each employment case, we can give a range of hourly rate between £121-£250 the latter being for the head of department.

There is an initial fee of £100-£200 to obtain instructions and ascertain the merits of your case depending on the year of experience.

VAT

The firm is not registered for VAT so no fee due to the firm attracts VAT. However, the fees of external experts retained to work on your case may and do usually attract VAT. We will notify you in that case so that it can be identified as an element in the total fee paid. VAT is 20% of the fee paid to the external expert.

A defended Employment Tribunal case could cost between £10,000 to £50,000 depending on the merit, length and complexity of the matter.

Disbursements

Disbursements are cost due to third parties in respect of your case such as

- Medical and Occupational health experts
- Company search fees

These do not include Barristers fees. These can range from £1200 to £3500 (inclusive of VAT) per day (depending on the experience of the Barrister and complexity of the case) for attending a tribunal, preliminary, final or remedy hearing (including perusal, advice drafting and preparation of documents)

Duration of Case

The duration of case depends on the stage at which the parties reach an agreement. This is also dependent on when the case is allocated by the Employment Tribunal. Therefore, if an agreement is reached by the parties during the conciliation stages your case may take 2-3 months (this is only an estimate) In the event that it proceeds to a final hearing the case may take between one year to 19 months. Further information on the time scale will be made available upon receipt of instructions as the case progresses.

Conduct of your case

As stated above your file will be dealt with by an experienced caseworker. At the start of your case you will be provided with the details of the caseworker with conduct of your matter and his/her supervisor.

POLICE STATION REPRESENTATION-£300 excluding transport costs which in turn depend on the distance of the police station to our office

Criminal Law

Advice-----£300

Magistrate Court appearance-

- Preliminary hearing: £300
- Bail Application: £300
- Trial whether half day or full day-: £600