



Lausanne, June 27<sup>th</sup>, 2023

**To: IBA National Member Federations**  
**Subject: IBA International Technical Official Course**

*Dear Presidents and Secretary Generals,*

This letter serves to inform you of the upcoming IBA International Technical Official (ITO) course that will take place during the AFBC Men's and Women's Boxing Championships **from 2 to 5 August 2023** in Yaoundé, Cameroon.

This is an extraordinary opportunity for National Federations to enrol their best eligible personnel. The main objective is to help develop our technical officials and increase the international pool around the world.

Please review the following information below which details both the logistics and eligibility for the course.

### **Invitation to IBA International Technical Official Certification Course**

#### **1. Course Description**

The respective course consists of theoretical and practical sessions followed by written examination and assessment on site. The course as well as theory examination will be held **in English**. It will be open mostly for national technical officials from the African region, but we will also welcome those interested parties from other continents based on convenience from a logistical perspective. Each candidate will be vetted based on experience, but also total available places on the course.

#### **2. Location and Dates**

**Location: Yaoundé, Cameroon**

##### **Tentative dates**

- Arrival date – 1 August 2023
- Course dates – 2-5 August 2023
- Departure date – 6 August 2023

#### **3. Eligibility Criteria**

- Must have a substantial experience of working as an NTO at national level; to include, gong operator, timekeeping, equipment management and preferred experience, but not essential in the Supervisor/TD function; must also have a good level of leaderships and management skills
- Must be approved and referred by the National Federation
- Must not be suspended for a breach of the Constitution and/ or Regulations of IBA or National Federation, as well as for anti-doping rules

#### **4. Financial Terms and Conditions**

The applicants or their respective National Federation must cover the following expenses:

- Accommodation (cost covers room, 3 meals a day and transfer from/to the airport)





Please note that the LOC accepts payment by cash upon arrival. The accommodation rates are the following:

**Single room – 95\$ (including three meals) / Double room – 75\$ for one person (including three meals)**

- Travel expenses

Airport of arrival will be **Yaoundé Nsimalen International Airport**

- Visa fees (if needed)

## 5. Application Process

Please note that the number of participants is limited and submitting your application does not mean that you are automatically selected for the course. National Federations must enrol their applicants by using the links as detailed below:

[Registration Link for IBA ITO Course](#)

After submitting the form, we kindly ask all interested National Federations to send us an official email attaching NF Endorsement Letter as well as passport copy of your candidate(s) to [development@iba.sport](mailto:development@iba.sport) as the application won't be considered complete without the above-mentioned supporting documents.

Please note that the course is open to maximum 2 NTOs from one National Federation and please ensure that the candidates you register will be available to participate for the full duration of the course if selected.

## 6. Selection Criteria

- As IBA plans to host ITO courses in all continents, participants from AFBC will be given priority, but participants from other continents could be accepted too.
- The selection will be based on all the requested supporting documents and not only based on the continent from which the participant resides.

## 7. Closing date for application

- The closing date for all applications is **July 12<sup>th</sup>, 2023**.
- Should you have any questions in the meantime, please feel free to direct accordingly to [development@iba.sport](mailto:development@iba.sport)

In closing, we at IBA appreciate your participation and support and very much look forward to assisting with the further development of your technical officials.

Yours in sport,

[electronically signed]

**Chris Roberts OBE**

Interim Secretary General/Chief Executive Officer

Cc: All Confederation Presidents  
African Boxing Confederation  
Cameroon Boxing Federation

