



GDPR Compliance Statement

The EU General Data Protection Regulation (GDPR) is a privacy and data protection regulation in the European Union effective from May 25 2018.

The GDPR imposes new obligations on organisations that control or process personal data and introduces new rights and protections for EU citizens.

We are committed to ensuring that your privacy is protected, and we strictly adhere to the provisions of all relevant Data Protection Legislation, including GDPR, ensuring all personal data is handled in line with the principles outlined in the regulation that state:

Personal data shall be:

1. Processed lawfully, fairly and in a transparent manner in relation to the data subject
2. Collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes
3. Adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed
4. Accurate and, where necessary, kept up to date
5. Kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed
6. Processed in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures

We respect our customer and learner's rights to data privacy and protection and as such we have revised our internal policies, procedures, working practices in order to meet the requirements of the GDPR.

COMMTACS place a high priority on protecting and managing data in accordance with accepted standards and indeed helping our customers utilise our products and services to the same end.

COMMTACS are committed to compliance with the GDPR as both a processor and controller of personal data and have established a working group to lead our GDPR implementation project and ensure compliance on an ongoing basis.

If you have any further questions please speak to your account manager or contact info@commtacts.co.uk

A Irvine
Director
COMMTACS learning & development