

**Minutes CGSPA meeting held on
Thursday 4th May 2023 18.00 – 19.00
Study Centre Colyton Grammar School**

1. Welcome, Present and Apologies:

Present:

SallyAnn Freudenberg (Vice-Chair, SAF)
Amber Peters (Secretary, AP)
Michele Kelsall (MK)
Sarah Hawkins (SH)
Sarah Farmer (SF)
Tim Harris (TH)

Apologies:

Andrew Gould
Claire-Louise
Nell Robinson
Karen Shaw
Caroline Pearce
Louise Huntley
Abigail

2. Minutes of last meeting and matters arising

None

3. Agenda points

- Claire-Louise sends her apologies for not being able to attend the meeting.
- 10th May – The music Dept have asked the PA to provide refreshment's – This was a great evening.
- Gala Dinner - 1st July. Quick update from SF.
- Prosecco – A welcome drink for the Gala dinner to be provided, we already have 8 bottles left from the spring Fair.
- Spring fair – A massive thank you to ALL involved, it was a great success. A date to be set for a 'Wash-up' meeting to be held and a Dinner Out. If you were involved, please can you do a write up in detail of what you did to help future committee members next year.
- Summer Fair – BBQ, PA Stalls, Prosecco / Drinks / Cakes Stalls Take 5. The date is set as the 18th of July 5-7pm
- BBQ – We need to buy another one – does everyone agree? There is one ready to collect for £140.00 on eBay. This was agreed.
- **BCAS – 14th & 15th October 2023 - refreshments and soup to be provided by the PA, set up to be on the Friday 13th. Volunteers needed.**
- Festive Evening – To be held at the Seaton Gateway again. Cheese platters, teas, coffee, chocolate tombola, December Cheese Platters, teas, coffee, raffle & chocolate tombola, C-L to contact SGW to see if it can be held in December, possibly the 4th. Max would be 144 people. Tesco to be asked if they donate some of the food.
- Possibility of running a Christmas fair at the end of 4th Nov, few of the stall holders asked if we would be doing one? Would we increase the pitch fee?
- Trophy – House points award – are we willing to pay for one it will be approx. £100.00? Outcome, yes this was approved.
- Prosecco for the Leavers Day Students to be provided as school are not able to buy alcohol this will be on the 30th of June.
- Treasures Update.
- Year 7 – new parents afternoon tea. Suggested Friday 8th or 15th September 2 – 3.30pm. to let the children and parents settle in.
- Open day for new parents in July, uniform stall. Volunteers needed.

4. Headteacher's Report

- It was explained that the school is working alongside local primary schools to help increase the standard of teaching and learning.
- He thanked the whole team for an amazing spring fair and said how grateful he was to everyone for their efforts and said he enjoyed seeing parents, teachers and the wider public enjoying the day after so many years of not having been able to hold such an event.

5. Andrew Gould Report – link Trustee for the PA

- AP to update. – A huge thank you to all those involved in the spring fair, he had a great day and was delighted to see so many happy children, staff and public enjoying the efforts of the PA.

6. Any Other Business

7. Dates of next AGM

- 11th October 2023 6pm

8. Date of next Meeting

- End of year meeting 28th June TH Office and Teams.
- Meeting for BCAS? TBC
- Meeting for Summer Fair TBC
- Wash-up meeting Thursday TBC

The Chair & Vice Chair thanks everyone for coming.