

# Chester World Development Forum

## Minutes of Committee Meeting held Monday 30 April 2018 at Vicki's

- 1 **Welcome:** TG chaired the meeting  
**Present:** TG, SB, VJ, BP, JT and AM  
**Apologies:** GG and LC

### 2 **Minutes and matters arising:**

- Forum 13-3-18: No matters arising
- Committee 9-4-18: SB had reply from Ralph Dransfield, chap who does talks on Fairtrade on behalf of Traidcraft. He is willing to come but can't come on 8<sup>th</sup> May. SB has replied to him and said we'll be in touch again.  
SB also been in touch with Sally Faulkner at CHS and bookings for Emmaus Centre now being contracted out to private company. Charge is £55 an hour. Committee agreed that this is too expensive for CWDF. **SB will follow up with John Murray, head teacher. SB may also need to be in touch with Louise Orion, head of 6<sup>th</sup> Form**  
JT has spoken to Chris Matheson and he's not keen to chair meeting/discussion with CAAT lady. Maybe feels a conflict of interests. So JT thinks that, on that basis, Ann Feltham will not be keen to come as she has Parliamentary brief. **JT will follow up – maybe another member of CAAT would agree to come.**  
Sustainability Forum – JT spoken to Helen Tandy, Chester Fof E and she is willing to talk at July meeting.  
Also at meeting was update on Plastic free Chester Campaign – JT has forms which companies/schools/ businesses can sign up to reduce their use of plastic. Plastic straw- free Chester campaign has been very successful and well on their way to achieving their goals  
JT also heard talk by food scientist re using a different plastic which made with poly lactic acid – breaks down a lot more easily.  
Data protection issue - BP still puzzling it out. Discuss again at next meeting  
JT – spoken to HS re ideas for 22 June. Heather has a game based on the SDG's which she says is good. It requires people to sit down at tables, which is probably a good thing for a 2-hour informal do We can borrow CDEC's display boards and Heather has some SDG posters. We can also display some CWDF history. Heather suggested a 'graffiti wall' (Rachel volunteered to do the painting) for people to stick up post-it notes with, for instance, their own recollections of significant events with CWDF (Genoa, Edinburgh), or personal thoughts on meaningful achievements in development, Fairtrade, etc. Heather has the large book she made of Fairtrade events in Chester, and if I remember rightly has one or two empty ones which we could fill up with CWDF event pictures.  
LC: has spoken to Shantele and she is willing to speak at later date

### 3 **Finance & administration issues, including:**

- Current bank balance: JT will prepare the annual report for the AGM following (hopefully) the arrival of a bank statement. JT has collected couple of cheques from Turners – new members
- Subscription appeal: No further progress reported
- Actions needed to comply with Data Protection requirements - ongoing
- Updating/upgrading the CWDF brochure – leave til after June 22<sup>nd</sup> event

#### 4 Arrangements for future Forum meetings:

- 8<sup>th</sup> May – Forum AGM, speaker Gill Miller
  - Draft Agenda attached, plus TG’s draft Annual Report  
Question as to whether we send AGM reports out in advance. Decided that annual report to go out in advance  
BP will send email out on Friday with annual report and nomination forms.  
AM will do photocopying for surface mail on Friday 4<sup>th</sup> May  
Draft agenda agreed  
BP will work on draft report to include some photos
  - Who will Chair: BP agreed to chair in TG’s absence
- 22<sup>nd</sup> June - special 25<sup>th</sup> Anniversary event, Hoole Community Centre
  - Organising group needed!  
AM and SB will look at designing invitations. BP has invitation which could be adapted. BP to send it to AM and SB  
Invites to go to members, groups, past speakers. BP will circulate list of past speakers. Also invite Gyles Brandreth officially, although we know he cannot come), Chris Russell, Stephen Moseley.  
HS has quiz which we could offer. See note under “matters arising from previous minutes). VJ will liaise with HS  
RSVP to AM by 15<sup>th</sup> June.  
VJ will make cake and JT will find out if friend can ice it  
AM will call in to Hoole Community Centre and find contact details.  
GM has agreed to do short talk  
When numbers coming in meet with SB, VJ, AM and TG to finalise catering
- 10<sup>th</sup> July Forum – Helen Tandy. Needs projector and screen

#### 5 CWDF Diary – update of 24-4-18 attached:

- Any comments/additions: Refugee Week display by Amnesty in Cathedral
- Jubilee Debt day in September
- 14<sup>th</sup> May 10.30-12.30 in Nicholas House, Blackfriars Fairtrade Steering Group open meeting to discuss future of steering group. JT will email complete details to BP

#### 6 Issues from around the table/ AOB.

JT and SB reported on Fairtrade Steering Group – both chair and treasurer have now resigned. There is to be an “Open meeting” to decide the future. HS will facilitate meeting to look at “SWOT”. HS - MAY be willing to chair. Question as to whether just do local or borough-wide. Seems to be lack of cohesion in the borough  
Global Justice now - JT has received brochure which he’s not had chance to read yet. Will update committee at a later date.

#### NB

Must discuss future speakers at next meeting – Traidcraft, And Albert, Anthony McCarthy – Classrooms in the Clouds in Nepal, Shantelle from CHAWREC

#### 7 Arrangements for next mailing, surface and email: 4<sup>th</sup> May

#### 8 Next Committee meeting: 11<sup>th</sup> June 7.30pm, Annie’s