Registered Charity Number: 1142075 (England and Wales) Registered company number: 07542466

THE CHORAL FOUNDATION THE CHAPEL ROYAL HAMPTON COURT PALACE

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2022

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

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COMPANY INFORMATION

Trustees

Peter Havelock (Chair)

Deborah Fearn

Sue Hall (Treasurer) (Resigned November 2021) Nigel Walley (Treasurer) (Appointed November 2021)

Richard Marshall Peter Menneer Michele Price Richard Rothwell Alexander Scully MVO

James Irving

Charles MacDougall (Appointed August 2021) Jane Crowther (Appointed November 2021)

Secretary

Richard Champness

Company number

07542466

Charity number

1142075 (England and Wales)

Registered office and Business address The Chapel Royal Hampton Court Palace

East Molesey Surrey KT8 9AU

Independent examiner

Catherine Edwards CPFA

Bankers

Coutts & Co 440 Strand

London WC2R oQS

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022

The Trustees present their annual report and the unaudited financial statements for the year ended 31 August 2022.

Structure, governance and management

The Choral Foundation, The Chapel Royal, Hampton Court Palace ("The Choral Foundation") is a company limited by guarantee, having no share capital. The registered company number is 07542466.

The Choral Foundation is a registered charity. The registered charity number is 1142075 (England and Wales).

The directors of the company for the purposes of company law are also the Trustees of the charity for the purposes of charity law, and the members of the company who have guaranteed to contribute £1 each to the assets of the company in the event of winding up.

The annual report and financial statements are presented in the format required by the Charities Statement of Recommended Practice FRS 102 and in accordance with the requirements of the Companies Act 2006.

Objectives

The Choral Foundation preserves and promotes the unique heritage of English choral music at the Chapel Royal, Hampton Court Palace and makes it accessible to all.

The objects of the charity as set out in its governing document the Memorandum and Articles of Association are:

- the advancement of the Christian religion in accordance with the principles of the Church of England by the maintenance and enhancement of a choir through the education and training of choristers and by maintaining the choral traditions of the Chapel Royal;
- to promote the art of choral music for the public benefit; and
- to advance the education of the choristers of the Chapel Royal for the public benefit.

Review of activities

The Choral Foundation has continued to support the music and the musicians in the Chapel Royal at Hampton Court, maintaining and fulfilling its obligations. We are delighted that both the Chapel and the Choral Foundation have emerged positively from the pandemic, continuing to maintain and develop support, and achieving a positive financial result.

We have been able to take tentative steps forward in raising funds, appointing a senior adviser to work through our strategy and "ask", reinvigorating our legacy campaign, and developing a closer relationship with the Chapel's sister Wolsey foundation, Christ Church, Oxford. We have been able to hold face to face events again, and the choir has taken part in services and concerts away from the Chapel. We still aspire to a major campaign in the near future, after this period of taking stock.

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022

With great sadness we bade farewell to Elizabeth, The Lady Maclean during this year, our founding patron and stalwart supporter. Lady Maclean brought energy, wise counsel and unwavering commitment to the Foundation's success. We plan to remember her, and Lord Maclean, in a chorister award in due course.

Operations

Louise Cole has continued in her role as Administrator through this year, and, as ever, has managed the Foundation's affairs with dedication and patience. We continue to be grateful for her meticulous support.

Charitable Grants and Outreach

The Choral Foundation has made grants totalling £27,989 (£22,643 in 2020/21) made up of bursaries to each chorister towards the cost of music lessons, and charitable grants to support the Director of Music, organist and organ scholar.

Outreach and education remain an important part of the Foundation's work. We continue to work with the choir to attract choristers from an increasingly broad range of backgrounds, and to provide them with a first class musical education.

During this financial year we also made progress on the development of our "Songstars" programme – an initiative where we support musical education in local schools. These are schools where music is under-represented, or is less affordable. We are delighted to have appointed Sarah Rennix as the programme's director, and that the Cathedral Music Trust has awarded us a grant of £22,100 to help pay for our first year of this initiative. This is shown as a Restricted Fund in these accounts.

We continue to deliver the commitments we have made in our objects.

Financial Review

The Choral Foundation has achieved a surplus of £62,332 (against a surplus in 2020/21 of £65,045). Reserves at 31 August 2022 were £427,369, of which £17,429 is restricted.

At the time of signing, the trustees have reviewed the future prospects for income and expenditure, and given our reserves position, have assessed that the Choral Foundation continues to be a going concern.

The trustees remain optimistic about the future of the Choral Foundation, through 2022 and beyond.

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022

Governance and management

The Choral Foundation is governed by a Board of nine Trustees who are committed to the objects of the charity. Board member expertise includes finance, investment, risk management, religion, music and information technology. The Chairman, the Treasurer and Trustee Richard Rothwell are members of the Investments Committee.

The Choral Foundation is a Company Limited by Guarantee, and is governed by its Memorandum and Articles of Association. Trustees are recruited through an open process, and appointed by the Board at a quarterly meeting. New trustees are introduced to the Choral Foundation through an induction process.

The Trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission with regard to public benefit.

Investment Policy

The Trustees believe the investment of reserves is an important responsibility. Investments are made in accordance with the Choral Foundation's Articles of Association, in a range of financial instruments including cash and equivalents, fixed interest, equities and alternative investment strategies including hedge funds, private equity and possibly real estate. The Foundation's Investment Policy was approved in 2014 and has the following goals and objectives:

- a) The Trustees will use asset allocation and diversification to achieve a balance between capital preservation and capital appreciation. The objective for the portfolio, measured over rolling three-year periods, is to provide an annualized total return, net of fees, of 3% 5% above the rate of inflation.
- b) On a rolling one year basis, it is the intention of the Trustees to hold all monies committed to overheads plus charitable projects, net of related co-funding commitments, for the subsequent 12 months in 'safe', liquid interest bearing bank deposits, short dated gilt-edged or corporate securities, or in funds who invest in such strategies, with a maturity profile reasonably matched to the disbursement schedule.

Risk management

The Trustees review risk management annually. This involves identifying the types of risk the charity faces, prioritising them in terms of potential impact and likelihood of occurrence and identifying means of mitigating the risks. As part of this process the Trustees keep the adequacy of the charity's internal controls under review.

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022

Disclosure of information to examiner

Each of the persons who is a Trustee as at the date of approval of this report confirms that:

- so far as the trustee is aware, there is no relevant information of which the charitable company's examiner is unaware; and
- the Trustee has taken all the steps that he/she ought to have taken as a Trustee in order to make himself/herself aware of any relevant information and to establish that the charitable company's examiner is aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of section 418 of the Companies Act 2006.

Trustees' responsibilities

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets

of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies' exemption.

On behalf of the board

Peter Havelock

Chair

Dated: 7th December 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE CHORAL FOUNDATION, THE CHAPEL ROYAL, HAMPTON COURT PALACE

I report on the accounts of the company for the year ended 31 August 2022, which are set out on pages 7 to 16.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ("the Charities Act") or Part 16 of the Companies Act 2006, and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Public Finance & Accountancy.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts with accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Catherine Edwards CPFA 14 Monaveen Gardens West Molesey KT8 1SB

Dated: 7th December 2022

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2022

	Unrestricted Restricted		Total	Total	
	Note	funds	funds	2022	2021
		£	£	£	£
Income from:					
Donations and legacies	3	74,802	22,100	96,902	35,383
Charitable activities	3	7,585	-	7,585	4,864
Investment income	3	16,691		16,691	9,332
Total Income		99,078	22,100	121,178	49,579
Expenditure on:					
Raising funds	4, 5	13,712	<u>-</u>	13,712	8,940
Charitable activities	6, 7	23,318	4,671	27,989	22,643
Total Expenditure	_	37,030	4,671	41,701	31,583
Net gain/(loss) on investments	_	(17,145)	_	(17,145)	47,049
Net income/expenditure		44,903	17,429	62,332	65,045
Transfers between funds		-	-	-	-
Net movement in funds		44,903	17,429	62,332	65,045
Reconciliation of funds: Total funds brought forward		365,037	-	365,037	299,992
Total funds carried forward	13	409,940	17,429	427,369	365,037
		======	======	======	======

All the above amounts relate to continuing activities.

The notes on pages 10 to 16 form part of these financial statements.

THE CHORAL FOUNDATION, THE CHAPEL ROYAL, HAMPTON COURT PALACE BALANCE SHEET AS AT 31 AUGUST 2022

	Note	2022	2021
Fixed assets		£	£
Intangible assets	9	-	-
Current assets			
Debtors	4.0		
Investments	10	3,522	1,833
Cash at bank	11	268,944	269,697
Cash at Dank		156,783	93,507
Creditors: amounts falling	due	429,249	365,037
within one year	12	4 995	
, , , , , , , , , , , , , , , , , , , ,	12	1,880	-
Net current assets		407.060	-7-
		427,369	365,037
Total assets less current	liabilities	427,369	065.005
		427,309	365,037
The funds of the charity			======
Unrestricted funds		409,940	06=00=
Restricted funds			365,037
		17,429	_
Total funds	13	427,369	065.005
	-0	42/,309 ======	365,037
			======

For the financial year ended 31 August 2022, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Board of Trustees on 7th December 2022.

Peter Havelock

Chair

Nigel Walley
Treasurer

The notes on pages 10 to 16 form part of these financial statements.

STATEMENT OF CASH FLOWS AS AT 31 AUGUST 2022

	2022 £	2021 £
Cash flow from operating activities		
Net income/(expenditure) for the year	62,332	65,045
Adjustments for:		
Interest received	(299)	(46)
Investment income received	(16,392)	(9,286)
Purchase of Fixed Assets	-	_
(Increase)/decrease in debtors	(1,689)	1,823
Increase/(decrease) in creditors	1,880	(1,320)
(Gain)/loss on Investments	17,145	(47,049)
Net cash provided by operating activities	62,977	9,167
Cash flows from investing activities		
Interest received	299	46
Investment income received	16,392	9,286
Investments income reinvested	(16,392)	(9,286)
Purchase of investments	50 000 000 000 000 000 000 000 000 000	*** X
Net cash provided by investing activities	299	46
	-	
Change in cash and cash equivalents in the		
reporting period	63,276	9,213
	======	======
Cash and cash equivalents at the beginning of		
the reporting period	93,507	84,294
	<u> </u>	
Cash and cash equivalents at the end of the	94 PC - 200 PC	
reporting period	156,783	93,507
	======	======

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

1. Charitable Status and General Information

The Choral Foundation, The Chapel Royal, Hampton Court Palace is a charity registered at the Charity Commission and a company, limited by guarantee, incorporated, and registered in England and Wales. The address of the registered office, charity number and company number are provided on page 1, with the details of the charity's principal activities discussed in the Trustees' Report.

2. Accounting policies

a) Basis of preparation

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2019.

The Choral Foundation, The Chapel Royal, Hampton Court Palace meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

b) Reconciliation with previous generally accepted accounting practice

In preparing the accounts the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

c) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the charitable objectives of the charity.

Restricted income funds are funds subject to specific restrictions imposed by donors. The purpose and use of the restricted funds are set out in the notes to the financial statements.

d) Incoming resources

All incoming resources are recognised when the charity has entitlement to the resources, the amount can be quantified with reasonable accuracy and it is probable that the income will be received.

Legacies are regarded as receivable when the legacy has been received or, if before receipt, when there is sufficient evidence to provide the necessary certainty that the legacy will be received and the value of the incoming resources can be measured with sufficient reliability.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

The value of services provided by volunteers is not incorporated into these financial statements.

e) Investments and cash at bank

Investment income comprises interest receivable from cash at bank as well as income from investments held in the portfolio. Dividend and interest income is recognised on a receivable basis. Funds held in current accounts are defined as cash at bank. They represent the deposits and cash used to finance the Choral Foundation on a day-to-day basis. Fixed investments include cash held within the portfolio for future investment.

All investments are held in order to provide an investment return. The investments are valued at the prevailing market price at the balance sheet date.

f) Resources expended

All expenditure is accounted for on an accruals basis and has been listed under headings that aggregate all the costs related to that activity. Where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with the use of the resources.

Governance costs are those incurred in connection with the charity's compliance with its constitutional and statutory requirements. Governance and support costs are allocated against the charitable activities of the charity on a percentage basis when they are not directly attributable to either raising funds or charitable activities.

g) VAT

Where appropriate, expenditure includes irrecoverable value added tax.

h) Intangible assets

There are no intangible assets.

i) Support costs

Support costs are those costs which do not relate directly to a single activity. These include some staff costs, costs of administration and IT support. Support costs have been apportioned between fundraising costs and charitable activities on an appropriate basis. The analysis of support costs and the bases of apportionment applied are shown in note 8.

j) Expenditure on raising funds

The costs of generating funds are those costs attributable to generating income for the charity, other than those costs incurred in undertaking charitable activities or the costs incurred in undertaking trading activities in furtherance of the charity's objects. The total costs of each category of expenditure on raising funds include an apportionment of support costs as shown in note 8.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

k) Charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the charity. These costs, where not wholly attributable, are apportioned between the categories of charitable expenditure in addition to the direct costs. The total costs of each category of charitable expenditure include an apportionment of support costs as shown in note 8.

l) Realised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and opening carrying value (purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and opening carrying value (or purchase date if later).

3. Income

J.		Unrestricted funds	Restricted funds	Total 2022 £	Total 2021 £
	Donations & Legacies	74,802	22,100	96,902	35,383
	Activities for generating funds: Recitals/Recording	7,585	-	7,585	4,864
	Investment income: Investment income receivable Interest receivable	16,392 299		16,392 299	9,286 46
	Total incoming resources	99,078 =====	22,100 ======	121,178 ======	49,579 =====
4.	Expenditure on raising funds		Direct costs £	Support costs	Total 2022 £
	Fundraising and consultancy Design and advertising Costs of choral events		5,790 35 391	2,499 2,499 2,498	8,289 2,534 2,889
	Total expenditure on raising funds		6,216 =====	7,496 =====	13,712 ======

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

5.	Expenditure on raising funds comparatives			
		Direct	Support	Total
		costs	costs	2021
		£	£	£
	Fundraising and consultancy	_	1,942	1,942
	Fundraising software, design and advertising	=	1,941	1,941
	Costs of choral events	3,116	1,941	5,057
	Total expenditure on raising funds	3,116	5,824	8,940
		======	======	======
052				
6.	Analysis of charitable expenditure		VIII.	SHOOL OF THE
		Grant	Support	Total
		giving	costs	2022
		activities		
	T :: 6 0	£	£	£
	Tuition fees & grants	11,872	2,498	14,370
	General charitable expenditure	11,121	2,498	13,619
	Total charitable expenditure	22,993	4,996	27,989
		======	======	======
7•	Analysis of charitable expenditure comparatives	;		
		Grant	Support	Total
		giving	costs	2021
		activities		
		£	£	£
	Tuition fees & grants	9,695	1,942	11,637
	General charitable expenditure	9,065	1,941	11,006
	Total charitable expenditure	18,760	3,883	22,643
		======	=======	======

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

8.	Analysis	of support costs	
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Total support costs allocated pro-rata to expenditure on raising	funds and ex	penditure on
charitable activities:	Total	Total
chartable activities.	2022	2021
Daywell	£	£
Payroll	4,766	7,132
Book-Keeping & Audit	2,255	713
IT costs	3,695	681
Insurance	573	-
Subscriptions	216	-
Office sundries	313	1,000
Sundry expenses	674	182
solventia V ou I spending		
Total support costs	12,492	9,708
Total support costs	======	======
9. Intangible assets		
There are no intangible assets		
10. Debtors		
TO DEDICATE	2022	2021
	£	£
Accrued Income		
	3,522	1,333
Audit Fees	-	500
	3,522	1,833
	======	======
11. Fixed Investments		
Movement in Fixed Investments		
	2022	2021
	£	£
Market value brought forward	264,307	143,234
Add: Additions to Investments at Cost	204,307	
Less: Disposals at Carrying Value		74,024
	(4= 4.4)	-
Add: Net Gain (Loss) on Revaluation	(17,144)	47,049
Market Value at 31 August	247,163	264,307
	======	======
Fixed Investments by Type		
	2022	2021
	£	£
UK Shares	247,163	264,307
Portfolio Cash	21,781	5,390
	21,701	0,070
Total	268,944	269,697
- V ****		

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

12. Creditors: Amounts falling due within one year		
	2022	2021
	£	£
Audit Fees	500	-
Other creditors	1,380	-
	1,880	
	======	======

13. Total funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the charitable objectives of the charity.

A grant of £22,100 was received in year from the Cathedral Music Trust for the purpose of supporting a pilot year of a children's singing programme. There was associated spend in year of £4,671 to leave a restricted fund balance at 31 August 2022 of £17,429.

Fund balances as at 31 August 2022 are represented as follows:

	Unrestricted Restricted		Total	Total
	funds	funds	2022 £	2021 £
Debtors	3,522		3,522	1,833
Investments	268,944		268,944	269,697
Cash at bank Creditors	139,354 (1,880)	17,429	156,783 (1,880)	93,507
	409,940 =====	17,429 ======	427,369 ======	365,037

14. Trustees and employees

No trustees are paid any remuneration or receive any other benefits from employment with the charity.

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Administration	1	1
Employment costs	======	=====
	£	£
Wages and salaries	4,766	7,132
	-	
	4,766	7,132
	======	======

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

15. Related party transactions

There were no related party transactions during the year. No guarantees were given or received and no payments were made to key management personnel in the period.

Whilst there were no related party transactions, 3 of the Trustees of the Choral Foundation were employed by Historic Royal Palaces during the year, which manages Hampton Court Palace where the Chapel Royal and Choral Foundation are based.

Sue Hall (Trustee until Nov-21) was Finance Director of HRP until Dec-21 Nigel Walley (Trustee from Nov-21) is a Senior Manager at HRP Jane Crowther (Trustee from Nov-21) is a Director of HRP

16. Independent Examiners Remuneration

The independent examiner's remuneration of £500 (2020/21: £500) related solely to the review of the accounts with no other additional work being undertaken.

17. Capital commitments

As at 31 August 2022 there were no capital commitments.