

## Commissary

for

### Party-and Catering/Kitchen-Committee



**Purpose:** *To ensure healthy/green/environmental and nutritional responsibility in the association. Contribute with proposals for and the execution of green/vegetarian, culinary - **also non-ethnic Danish** – but e.g. Arabic/Asian etc. inspired fruit/snacks, food experiences/dishes for all our meetings, working days/weekends and annual social events, excursions and also other garden-like green food-like activities for our flea-market-like market-/selling-table at Høstfest/Harves-Party\*. Outside/bought catering-solutions may be used to a limited extent for events, which are of course relevant collaboration-partners in relation to the above prioritized green/environmental and nutritional responsibility that brands our association and which are also budget-friendly options.*



### Responsibilities :

1. Own committee-meetings as needed - also meetings and collaboration with other committees, e.g. Excursion-Committee on proposals for catering-budgets/menus and production of excursion-lunch packages (e.g. green sandwiches etc.)
2. Prepare a complete proposal for the whole association's catering-plan/needs and budget once a year for the board. (Nov/Dec) Including: a) Board-meetings, b) Working-days/weekends for the board/committees, c) Working days/weekends for everyone - d) Annual events - (at least 2 : Spring-/opening-even and Autumn-/final-/closing-event) - e) Excursions and f) Autumn-Festival/Harvest-Party\*
3. Prepare menus/catering-proposals for all of the above
4. Purchase of goods and ingredients for these.
5. Prepare meals/menus/for events, and excursions + menus, bevareges sold at our table at Harvest-Festival\*
6. Organizing and serving of social serve-yourself-buffet for events/food and garden-like green activities, children-friendly/Entertaining/Tivoli-/Fleemarket-like activities and menus, bevareges sold at our table at Harvest-Festival\*
7. Clean-up/Washing up – Environmental and responsible waste disposal (Please use the set-up waste-sorting containers – never throw any waste in nature/Bispeparken's areas!) – Check-security-count of all used material/service etc. (Our 40 metal-cups, spoons, bowls, sharp knives etc) and return it to the/a representative for Shed-Committee.



§ The group constitutes itself once a year right after the General-Assembly (end of March at the latest) with the appointment of a rope holder and deputy rope holder

§ The group refers to the board of the Foreningen Bispeparkens Havegruppe.

§ The group cannot dispose of funds independently. If necessary, it will be agreed in each individual case in advance with the board of the Foreningen Bispeparkens Havegruppe. (Annual budget-meeting with the board (Nov/Dec) about the Association's overall needs for catering - *\*Separate annual budget and meeting in early July/August* regarding the Autumn-Festival-/Høst-Fest-budget and the Association's desired green-and flee-market-like activities at our selling-table)

§ The group has the right to make proposals to the board of the Foreningen Bispeparkens Havegruppe, which will then consider the group's proposal at the next board meeting, and then give feedback to the group.

§ Contact the [Party-and Catering/Kitchen-Committee](#) by contacting the Board of Foreningen Bispeparkens Havegruppe - [bispefarmen@gmail.com](mailto:bispefarmen@gmail.com)