

BEE Bible School International

Annual Report 2013-2014

The Hague, July 31, 2014

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Words from the Principal

Grateful – that is what we are as we celebrate our short 5 years in existence as BEE Bible School. It's an exciting milestone and a chance for us to reflect on the many lives we have been able to touch through BEE. All honor and glory is due to our Lord and Savior Jesus Christ. He Alone is doing this – we are just His instruments!

I am grateful that God released the funds to go again to Sierra Leone in March/April to continue the work that we started 2 years ago. Praise God – we now have a BEE Bible School in Tokpoi Town/Bo, in the Southern Province Bo, Sierra Leone. On April 5 the first Graduation Service in Tokpoi Town was held where 13 students received their certificates for passing the requirements for the First Year Program. In my visit to Sierra Leone this year I have appointed Pastor James Kanimah, pastor of the Glory Assembly Bible Church in Tokpoi Town, as the National Principal for Sierra Leone. This means BEE Bible School International has become a reality. On June 6, I received an update from James with the news that there are 6 new students for the coming First Year and 10 students for the Second Year program. He also told me he has already visited Makeni in the Northern Province to start a school there as well.

I am grateful that the school here in Holland is also being blessed as once again we were privileged to release 11 people this year to work in His Kingdom. At the Graduation Service we heard many testimonies of what God is and has been doing in the lives of our students. So many of the 38 students who graduated from BEE over the last 5 years are now either part- or full-time involved in ministry either in their native country, in Europe or here in The Netherlands.

I am so grateful for the Presence of the Holy Spirit that we have sensed over and over again in our teaching staff which has worked tirelessly these five years. We are truly blessed to work with such a wonderful team who volunteer their time and energy without pay to further God's Kingdom.

I am grateful that – even though we lost some teachers this year – Father in His Grace has provided new people to come and teach. We are moving to another teaching location in Rotterdam for the coming school year. This place will give us the opportunity to grow as it grants us more space to increase the number of students that can study at BEE. Possibly our plans to start a Second Year program – called BEE Plus – will become a reality soon as well.

I am grateful that we can look forward to see what Father has in mind for the coming years. We have come this far by faith – it is our anthem – step by step we have continued by faith and we have witnessed God's favor on our work. And this we will continue to do as He leads.

Learning to be like Jesus,



Rev. Simon J.C. Kerkhof

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Report from the Board

Introduction

The fifth school year of BEE Bible School has been again a year full of unexpected events. However we have felt the Hand of the Lord guide us through these challenges. For the first year there was a focus on proper organization. In the second year the goal was to improve the quality and quantity of the teaching materials. The third year we focused on improving the administrative side of the school which included keeping proper records of the student's. This focus continued in the fourth year. In the fifth year we managed to link-up with other educational institutes which will make it easier for our graduates to further their studies. Also we are at the brink of finishing our efforts to bring the academical level of BEE to what it should be. Now at the end of this year we are grateful how the Lord provided for the school in so many ways. He provided teachers, new students and the finances to run the school. We are truly thankful to our Lord and Savior Jesus Christ.

This report will give an account of the developments of Stichting BEE Bible School in the school year 2013-2014.

Organization

Stichting BEE Bible School (hereafter called BEE) is governed by a Board. Rev. Stephen Overduin who was our Secretary for 2 years left BEE in August 2013, as the work in his church demanded more of his time. Our constitution allows that the Treasurer can also hold the responsibility of Secretary. Thus the positions of the Board were filled as follows: Simon J.C. Kerkhof (Principal), Diamond Ugbeye (Secretary/Treasurer), Stephen Kaimondo and Orobosa I. Johnson. We are in the process of finding a new Secretary.

The Board has met 5 times this school year as an extra Board meeting was necessary. And the Standing Committee (Principal, Secretary/Treasurer) met 12 times and several times via phone, Skype and e-mails.

BEE preserved the ANBI qualification which recognizes our charitable aim and makes gifts to BEE tax deductible.

Teachers & Teachers Conferences

Regrettably 2 of our teachers stopped teaching at BEE this year. However the Lord has blessed us with two new teachers. Both these new teachers are in fact graduates from our school. Mrs. Nici Overduin, who teaches subject S2 *Christian Ethics*, will take a sabbatical this coming year as she plans to finish her degree. Drs. Ben van Noort has committed himself to teach both his own subject Church History and Christian Ethics this coming year.

The teaching staff reflects the international character of the school. Two teachers are Dutch, one American, one is from Congo, two from Nigeria, one from New Zealand, and one from Sierra Leone. Most teachers hold a degree in theology; all teachers serve their local churches as pastors, elders, teachers, evangelists or youth leaders.

We are very thankful for each teacher who so generously shares his or her time, energy and knowledge as they teach at BEE. The teachers make us a school, without their giving the school

would not exist. But through their sharing many students have been equipped to serve the Lord more effectively.

This year the Teachers Conference has been moved to August 23, 2014.

Students

Looking at each of the separate modules we have had quite a few challenges this year. In the 1st module we started strong with 14 students. However as the year progressed a few of our students stopped or could not continue their studies with us. Amongst our students are some who are undocumented and as the asylum procedures in The Netherlands have become so rigorous they could no longer come to the classes. Some students, either because of illness, because of returning to their native country or for other personal reasons, did not finish their studies at BEE.

1st module

14 students

3 students did not meet the requirements of the module

2nd module

13 students

1 new student entered the program

2 students did not meet the requirements of the module

3rd module

11 students

2 students left the program

4th module

12 students

1 new student entered the program

11 graduates

Our students had different levels of former education from a University to no formal education. They have come from countries like: Cameroon, Ghana, Congo, Surinam, Netherlands, Nigeria, Tanzania, Peru, and Sierra Leone.

Teaching Days

In the school year 2013-2014 we were able to have all lesson days continue, making our year total 20 lesson days. On each teaching day three classes were given according to the following time frame:

1st period: 10.00-11.30

break

2nd period: 12.00- 13.30

break

3rd period: 14.00- 15.30

Lesson days were held every two weeks except for holidays. A lesson day consists of a 90-minute lesson for each of the three streams: *Bible, Faith and Skills*. A module consists of five lesson days, thus with four modules there is a total of 60 lessons, or 90 hours of teaching time in total.

Module	Bible (B)	Faith (F)	Skills (S)
1	B1 - What is the Bible?	F1 - Who is God?	S1 – Communication Skills
2	B2 - Old Testament	F2 - Man, Sin & Salvation	S2 – Christian Ethics

3	B3 - New Testament	F3 - Sanctification & Discipleship	S3 – Evangelism
4	B4 - Wider Issues	F4 - Calling, Gifts & Ministry	S4 – Church History

Study Hours

BEE Bible School is characterized by assignments which the student must do at home. Students commit themselves to about 10.5 hours of study each week of the 10 month program. Each subject will have an average of 7.0 hours of homework per teaching day. This is 3.5 hours per week per subject.

Every subject consists of 5 lessons of 1.5 hours. Including the homework assignments this makes 42.5 hours per subject. Each module consists of three subjects. To successfully finish a module takes 127.5 hours of study. To become a BEE graduate and receive the BEE diploma all four modules need to be passed. BEE graduates have thus studied 510 hours to attain their diploma.

A Study Load Form is used by each teacher for each of the 12 subjects. This does not only allow for monitoring the amount of homework assignments, it also provides for insight and more credit when our graduates transfer to other educational institutions to further their education.

In The Netherlands study hours are calculated according to the European Credit Transfer System (ECTS). One study credit (EC) stands for 28 hours of study. This means that each BEE subject is 1.5 EC ($42.5 / 28 = 1.5$). Each module successfully passed gives 4.5 EC and the full BEE program grants 18 EC.

Graduation

The school year closed with the joyful graduation of 11 students. At the Graduation Service full of thanksgiving and praise the students received their diplomas. After the official ceremony the students prepared a reception with some wonderful food.

Several Pastors from the Rotterdam area were invited to attend the Graduation Service. Also invitations were sent to Tyndale Theological Seminary and its President, Mr. Mark Garavaglia, joined us for the service. We trust the Lord that more students will come out of these contacts.

Public Relations

Kairoos Productions is still serving the school with the maintenance of the BEE website. The web address is <http://www.bee-bible-school.org>. The Principal has posted articles weekly on Facebook. At the closing of the school year 147 people were fan of BEE on Facebook.

BEE advertised four times this year in The African Bulletin. The first one in August just before the start of the school year, and then in October, January and April which are the months prior to the start of each of the next 3 modules.

Challenges and future objectives

By the Grace of our Lord Jesus Christ BEE keeps growing and because of His blessings continuous to develop in spite of the challenges we face. We are particularly asking for prayer in that more students will come to study at our institution.

Even though we had hoped that in the school year 2013-2014 mentors would become a part of the teaching program we still need to grow in this area. It remains a challenge. However this last year

again has given more evidence that our students need a mentor to assist them in their studies and thus this remains a point to be developed for the coming school year.

We are still seeking the Lord how to answer the request from some of our graduates as they ask for more training within BEE. As BEE is moving to Nebokerk, Smeetslandsedijk 280, in Rotterdam, for the coming teaching year the plans are closer to becoming a reality. BEE Plus will give training in areas such as leadership skills, participating in the life of their church communities and more practical applications of our curriculum such as teaching and preaching the Word of God.

Bringing BEE Bible School to Africa has become a fact. Tremendous progress has been made this last year in Sierra Leone as you have read in the foreword of the Principal. The right teaching materials have been found and are under further development. In Tokpoi Town/Bo, in the Southern Province Bo, Sierra Leone there now is a First and Second Year program. Plans to start a BEE school in Makeni in the Northern Province are well on their way.

However we do need God's wisdom and direction on how to proceed. Prayer and financial partners need to be found. Teaching materials need to be purchased and/or printed. Then also more local people need to be trained to become BEE teachers. We trust the Lord that we will be able to do this in 2015 when some of us will again visit Sierra Leone.

We want to take this opportunity to give thanks for our prayer partners and our sponsors. In the financial part of this Annual Report you can see how much has been given this year to further the work of BEE. Most do not want their names to be made known – but Father knows you and He will reward you for your faithfulness.

Last but definitely not least, the Board is thankful for each person involved in the ministry of BEE Bible School and we are looking forward to work in unity in the new school year with the aim to equip the workers in the Kingdom of God.

For the Lord is the Spirit, and wherever the Spirit of the Lord is, there is freedom. So all of us who have had that veil removed can see and reflect the glory of the Lord. And the Lord – Who is the Spirit—makes us more and more like Him as we are changed into His glorious image.

2 Corinthians 3:17-18 (New Living Translation)

Financial Report 2013-2014

Introduction

This financial report is based on the financial administration of the foundation “Stichting BEE Bible School” (hereafter called BEE). The responsibility for the accuracy and completeness of this report lies with the treasurer of BEE. This financial report is prepared ensuring that it conforms to the generally accepted accounting policies as regards to financial statements.

General

The major activity of BEE is giving of Biblical education in the English language to those who seek refuge in The Netherlands and anybody who wants to study the Bible in the English Language. BEE was founded on August 11, 2009 and is a non-profit organization.

Financial Position 2014

Net income according to income statement	€685.17
Fiscal year net income	€685.17

Basis for accounting and income recognition

Tangible assets

Tangible fixed assets are stated at cost price less depreciation based on the estimated useful life of the fixed asset.

Other assets and liabilities

All other assets and liabilities are valued at face value.

Depreciation

Depreciation of tangible fixed assets is calculated using fixed percentage of 20%.

Computers & Accessories	20%
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Balance sheet per 31-07-2014

	2014	2013	2012	2011	2010
	(€)	(€)	(€)	(€)	(€)
Current Assets					
Cash	1045.17	560.68	807.64	1893.56	535.49
Account receivable	-	0.00	40.00	200.00	0.00
Prepaid expenses	-	400.00	360.00	-	-
Total Current Assets	1045.17	960.68	1207.64	2093.56	535.49
Fixed asset					
Equipment & building	-	-	-	-	-
Computer & Accessories	-	-	-	-	-
Total Assets	1045.17	960.68	1207.64	2093.56	535.49
Liabilities(Expenses) and Equity					
Current Liabilities					
Accounts payable	360.00	400.00	385.00	560.00	-
Total Current Liabilities	360.00	400.00	385.00	560.00	-
Long term liabilities		-	-	-	-
Total Liabilities	360.00	400.00	385.00	560.00	-
Equity	685.17	560.68	822.64	1533.56	535.49
Total liabilities & Equity	1045.17	960.68	1207.64	2093.56	535.49

Notes on balance sheet 2014

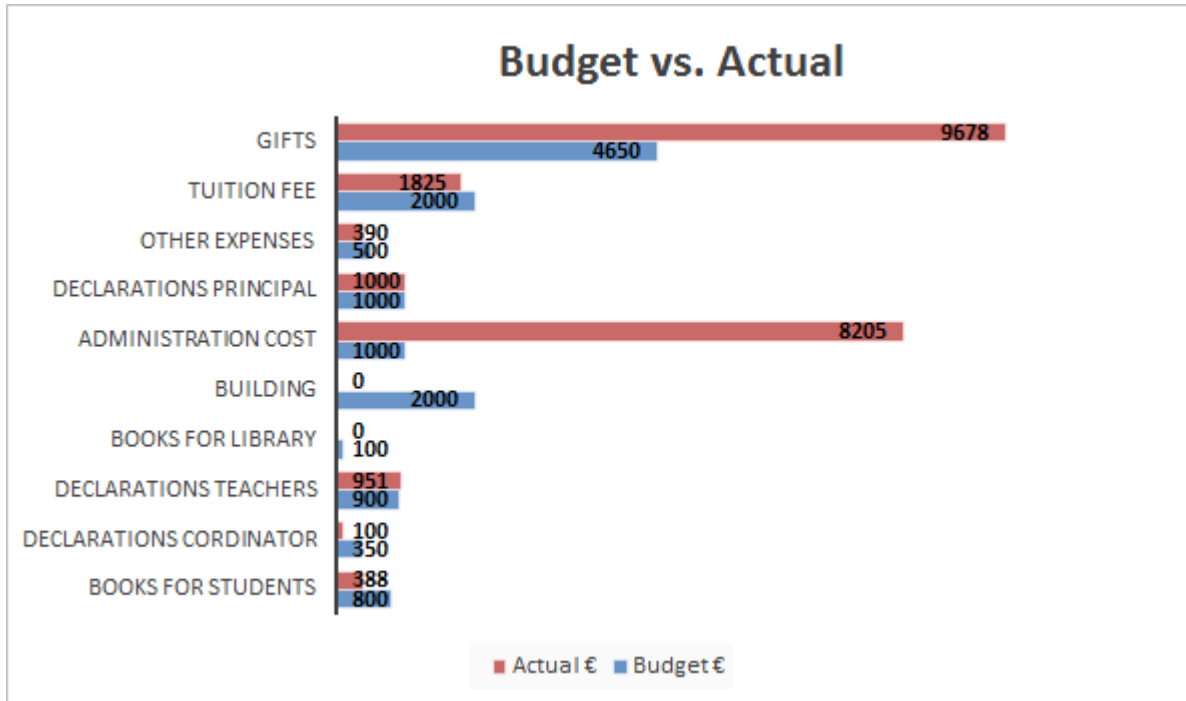
The balance sheet per 31-07-2014 shows the assets and liabilities of BEE. The amount €1045.17 is the balance of BEE for the book year 2013 - 2014. Equity comprises of students tuition and financial gifts received from sponsors of BEE. Account receivables constitute tuition which has not been paid by students. Account payable constitutes commitment of BEE to mission. The profit and loss account follows hereafter.

Financial review

Looking back to the book year 2013 - 2014, a good financial result was achieved. This result is due largely to gifts received from sponsors and tuition received from students in the book year 2013 - 2014. Despite the challenging economic climate of the book year 2013 - 2014, income from sponsors increased by 250% from €2761.98 to €9677.93 mainly due to an additional campaign for more sponsors in an effort to raise extra funds for BEE Sierra Leone. Tuition actualized increased by 22% from €1500.00 to €1825.00 mainly due to increase in the tuition fee of students from €25.00 to €50.00. The total liability (expenses) for the book year 2013 - 2014 increased by 125% when compared to the total liability for the book year 2012-2013. The liability is increased from €4902.94 to €11034.44. The increase in expenses is mainly due to unbudgeted expenses made for BEE Sierra Leone which were offset by gifts received for BEE Sierra Leone. Relating the financial result to the budget of 2013 - 2014, an income realization of 173% was actualized. The forecasted or budgeted income was €6650.00 and the actualized income is €11502.93. In terms of liabilities, the budgeted liability for the book year 2013 - 2014 was €6650.00 and the actualized liability amounted to €11034.44 which is approximately 166% of the budget. The actual vs. budget gap, is

mainly due to activities related to BEE Sierra Leone which was not included in the budget of 2013 – 2014. Furthermore, it is paramount to note that in the book year 2013 - 2014, 84% of BEE’s income came from sponsors (19% more than previous book year). An indication that efforts to raise more funds from sponsors pay out and should be maintained going forward. Besides for continuance of BEE, it is paramount to maintain the present sponsor’s relationship.

Figure 1: Budget vs. Actuals



Profit and loss Account 2013-2014

	2014	2013	2012	2011	2010
	(€)	(€)	(€)	(€)	(€)
Income					
Equity(Cash)	576.68	807.64	1483.56	535.49	-
Gifts	9677.93	2761.98	2325.24	2793.22	2376.66
Student fees	1825.00	1500.00	1000.00	1330.00	525.00
Total income	12079.61	5069.62	4808.80	4658.71	2901.66
Liabilities(Expenses)					
Student books	388.03	1273.23	727.66	231.75	999.00
Administration	8205.08	855.93	896.90	379.67	567.72
Coordinator declarations	100.40	270.84	265.32	207.29	-
Principal declarations	1000.13	1130.70	1030.16	775.74	
Other expenses	390.00	50.00	-	128.56	-
Teachers declarations	950.80	596.80	696.12	885.94	799.45
Scholarship	-	285.00	-	200.00	-
Mission	360.00	400.00	385	360.00	-
BEE Library	-	40.44	-	6.20	-
Total liabilities	11394.44	4902.94	4001.16	3175.15	2366.17
Net Income	685.17	166.68	807.64	1483.56	535.49

Notes on profit and loss account 2013-2014

Income

Equity denotes the residual income/cash carried over from the book year 2012 - 2013 to 2013 - 2014. The financial gifts in cash received from sponsors of BEE amounts to €9677.93. The total tuition fees from students for the book year 2013 - 2014 amounts to €1825.00. The tuition fee per module for each student is €50.00.

Expenses

For all the cost made (excl. cost made for BEE Sierra Leon in Sierra Leone) there is a receipt with the Treasurer. The total amount spent on books purchased for students as part of their study/graduation materials amount to €388.03. Administration cost amount to €8205.08. Administration costs include expenses such as: website cost, bank account cost, envelopes, advertisement, telephone cost, brochure cost, cost made in Sierra Leone for BEE Sierra Leone etc. Total teachers declarations amounts to €950.80. The teacher's declarations consist primarily of travel expenses and other expenses such as photo-copying/printing costs for study materials used in their classes. Not all teachers ask for reimbursement of their expenses thus the actual teachers expenses is higher than the reported €950.80. Scholarship consists of students that are unable to pay the tuition fee of BEE but are allowed to participate in the BEE program. This year 2 scholarships were granted.

Net Income

In 2013 - 2014 the net income amount to €807.57

Detail description of profit and loss account

	2014	2013	2012	2011	2010
Income			(€)	(€)	(€)
Equity	576.68	807.64	1483.56	535.49	-
Gift from former students	-	-	-	-	350.00
BEE graduation offering	187.40	314.30	257.60	-	157.32
Gift Zion Charismatic Church	-	-	-	-	30.00
Gift from Glory Assembly Roosendaal	-	-	-	-	68.43
Gift from First Light Community, The Hague	-	-	-	-	100.00
Gift from sponsors	9490.53	2447.68	2067.64	2793.22	1670.91
Student fees	1825	1500.00	1000.00	1330.00	525.00
Total	12079.61	5069.62	4808.80	4658.71	2901.66
Expenses					
Student books	388.03	1273.23	727.66	231.75	999.00
Administration					
Website	35.96	17.98	17.98	17.98	17.98
Bank account	241.92	135.71	142.77	103.36	120.53
Kamer van Koophandel annual fee	-	-	24.08	26.64	52.28
BEE brochure/others	331.39	-	-	28.00	
Photo copies/Envelopes/Stamps	147.7	461.24	474.07	25.19	
Advertisement	242.00	241.00	238.00	178.50	119.00
BEE Sierra Leone	7274.24	-	-	-	-
Mission cost (2013 -2014)	390.00	-	-	78.56	195.94
Graduation celebration cost	102.87	50.00	-	50.00	50.00
Book BEE library	-	40.44	-	6.20	11.99
Coordinator declarations	100.40	270.84	265.32	207.29	-
Principal Declarations	1000.13	1130.70	1030.16	775.74	-
Teachers declarations module 1	217.55	317.20	364.24	209.00	243.00
Teachers declarations module 2	159.35	153.10	193.03	203.60	160.45
Teachers declarations module 3	-	-	-	118.68	263.00
Teachers declarations module 4	402.90	126.50	138.85	354.66	133.00
Mission cost (2014 -2015)	360.00	400.00	385.00	360.00	-
Scholarships	-	285.00	-	200.00	-
Total	11394.44	4902.94	4001.16	3175.15	2366.17
Net Income	685.17	166.68	807.64	1483.56	535.49

Figure 2: Net income 2010-2014

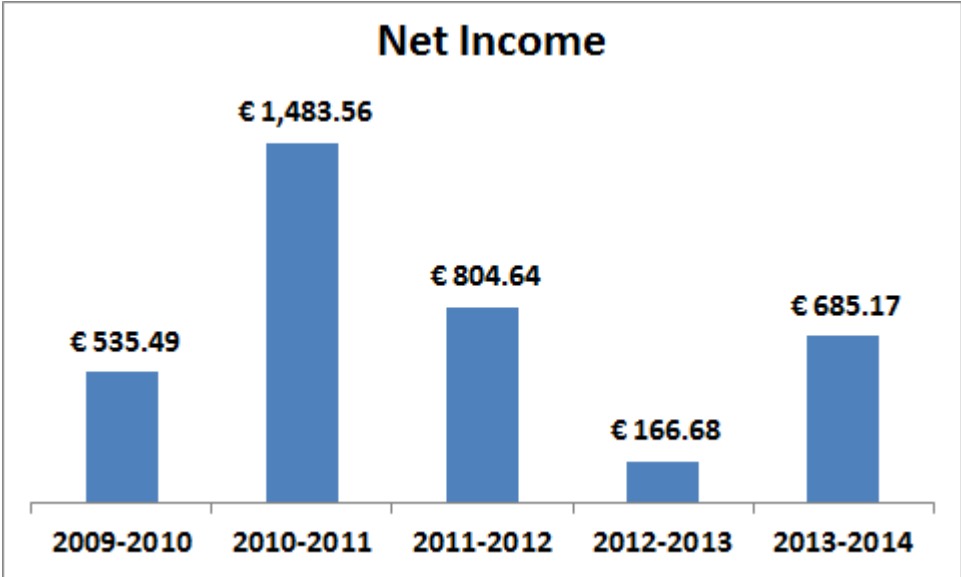
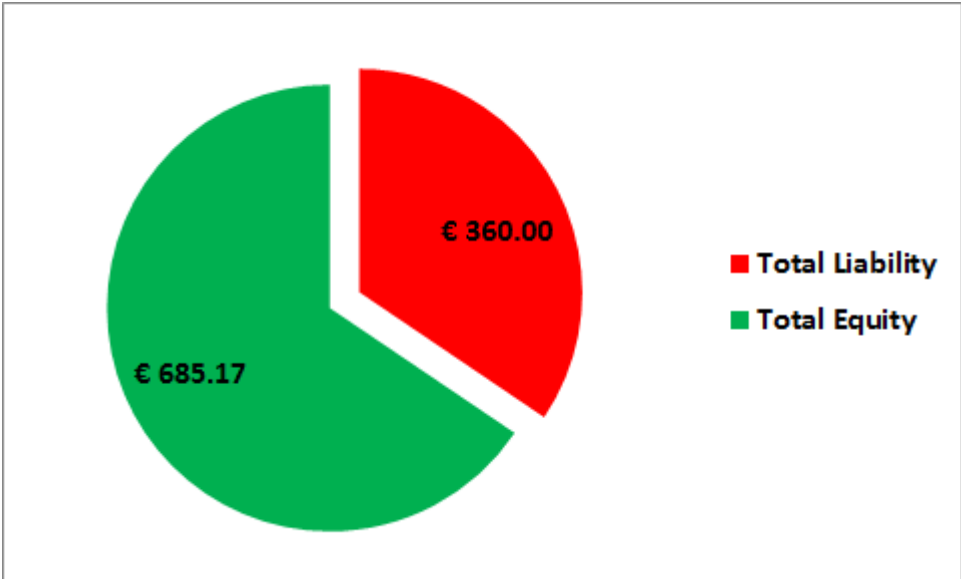


Figure 3: Total Assets & Liabilities 2013-2014



Budget 2014 – 2015

Income description	Amount per module (€)	Number of modules	Number of students	Amount (€)	Expenses description	Amount (€)
Tuition	50	4	10	2000	Books for students	800
Gifts				4650	Declarations Coordinator	350
					Declarations teachers	900
					Books for teachers	100
					Building	2000
					Administration costs	1000
					Declarations Principal	1000
					Other expenses	500
Total				6650		6650

The budget for “Books for Students” is left at €800.00 because BEE expects to upgrade its stock of books for students to 20. The declarations for the Coordinator remain €350.00, because the Coordinators’ expenses for the book year 2013 - 2014 were less than the budgeted amount. “Teachers declarations” is kept at €900.00 because the actual teachers’ declarations for the book year 2013 - 2014 were lower than the budgeted “Teachers declarations”. Administration costs include expenses such as: website cost, bank account cost, envelopes, advertisement, telephone cost, transportation cost, photo copies, gifts etc. The budget for the “Declarations of the Principal” is kept at €1000.00 because the expenses of the Principal is expected to be lower in 2014 – 2015 because of expected lower visits to Ali & Basiah at the cost of BEE. Buffer/other expenses e.g. support of missionaries is €500.00.

Note: Budget is based on 10 students however BEE has the facility/capacity to accommodate and train 20 students