

Policy for Basingstoke Makerspace related to COVID 19

The goal of these policies is to ensure that Basingstoke Makerspace remains a safe environment for all members following the COVID 19 outbreak. It is expected that all members will conform with the intent of these policies at all times. However, if there is a conflict between these requirements and the goal of having a safe space please bring this to the attention of a director and err on the side of caution:

- All members must read and accept these policies before entering the Makerspace
- Any constraints imposed by UK law will, of course, take precedence over the policies described here
- You should keep at least 2m away from other members while in the space. If there are so many other members present when you arrive that this is a challenge you should not enter the space until someone else has left
- At this time the Makerspace does not require that members pre-book access or time on particular tools, if issues arise from this approach this position may be reviewed
- During time in the space members will wear a mask (unless there is a valid reason for not, such as photo shoots). Wearing gloves is optional.
- A new “sign in” book is now available (on the meeting table), all members should register any time that they spend in the space. This will allow contact tracing should a member later test positive for COVID 19
- Members should wash their hands upon entering the space and just before leaving the space
- Disinfectant spray and disposable rags are available on the bar, you should wipe down surfaces, handles and other things you touch
- When working in the space avoid setting up your main work area at “choke” points in the space
- If you are feeling unwell, or have had COVID symptoms in the last two weeks please avoid visiting the space
- If any member either tests positive for COVID, or, is notified that they have been in contact with someone who has, they will send an email notification to committee@basingstokemakerspace.org.uk providing details and confirming the dates and times they were in the space
- Any member who was in the space on the same day as a member who subsequently tested positive will be notified by a director via their registered email address. The name of the infected member will not be given
- If you feel that you are particularly at risk and that you require additional safeguards then please contact a director and propose the additional actions you would like to suggest

Each member is responsible for taking the steps necessary to reduce the chance that they will infect others. It is expected that members will behave in a reasonable manner. If you perceive that another member is failing to live up to this standard it is your responsibility to discuss the matter with a director.