

**Barmston & Fraisthorpe Parish Council**  
**Ordinary meeting Wednesday 9th October 2019 at 7pm in the Village Hall, Barmston**

**Present:** Councillor Manuel (Chairman), Councillors Lawson, Nicholson & Wiles & Councillor Mrs Marshall, Ward Councillor Paul Lisseter & clerk Helen Carter.

1. **Notice of meeting, it was: - RESOLVED:** That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **48/19**
2. **The need to declare personal or a disclosable pecuniary interest & to note dispensations given**– none made.
3. **Apologies** – had been received from Councillor Mrs Austerfield & ERYC Councillors Jane Evison & Jonathan Owen. It was **RESOLVED the apologies be accepted.** **49/19**
4. **Public participation** no residents present.
5. **Minutes** to receive, approve & sign the minutes of the ordinary meeting held 11<sup>th</sup> September 2019. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **50/19**
6. **Defibrillator** – there was discussion as to whether the defibrillator should be positioned in the telephone box which the Parish Council are now responsible for. The chairman has asked a local electrician to check out the supply. It was agreed this was a good idea & the clerk will check the possibility with the supplier of the defib & report to the next meeting.
7. **Planning** the following applications were discussed: -
  - **19/00993/PLF & 19/00994/PLB**– extension to rear, installation of roof lights to rear, installation of new windows & doors & erection of detached garage – St Edmunds Church dwelling, Church Lane Fraisthorpe –nothing further heard from ERYC.
8. **Matters for discussion with any Ward Councillor present** – the following were discussed with Paul: -
  - **Flooding in Sands Lane** – Paul had no knowledge of this. Councillor Wiles reported he had seen ERYC officials looking at the area earlier that day.
  - **Ward Councillor/s reports** – Paul reported there is not a lot going on of relevance to the parish at present. There is a Cluster meeting the following evening, Councillor Lawson hopes to attend. The chairman asked about the red road markings not having been renewed as you enter Barmston. A machine had been seen in the village filling potholes & doing some form of “topping”.
9. **Neighbourhood Watch & General Police matters** – Councillor Mrs Austerfield was not in attendance. Councillor Lawson reported a sales leaflet had been received through his letterbox, although there were no contact details provided. Councillor Nicholson had seen a white transit van roaming around & had taken the registration.
10. **ERYC Emergency Plan** – Councillor Mrs Austerfield was not in attendance but had spoken to the clerk. A few changes need to be made to the contact details of those on call & having keys to the Village Hall. These can be made & ERYC advised.
11. **Village Taskforce schedule** – the chairman reported a lot of the work had been undertaken e.g. litter bins & seats painted. Some footpath siding out had been done & road works. The grips still need attention & siding out of other footpaths. There is a broken manhole cover outside the cricket ground. The clerk will photograph & report. The Joyce Abbey bench near the church needs painting & will get done.  
**At this stage Paul left the meeting having been thanked for attending.**

- 12. New Noticeboard for Barmston** – a report with details of two quotations for a new notice board for Barmston was circulated at the meeting. After discussion it was **RESOLVED to accept quote 1 for a unit to display 12 x A4 notices, i.e. 6 per window at a cost of £785 plus delivery & VAT.** The clerk will progress with the company. **51/19**  
It was also **RESOLVED to apply for a grant of £500 from the Lissett Wind Farm Grant Fund.****52/19**
- 13. VE Day 2020** – the secretary of Barmston & Fraisthorpe Village Hall had suggested that the Parish Council & the Village Hall committee work together to commemorate VE Day 75 in May 2020. The Parish Council are keen to be involved & it was agreed to respond that members will join the Village Hall Committee & that the Parish Council will consider making a donation towards the cost & also that the Village Hall may wish to consider applying for a Fraisthorpe Wind Farm Grant.
- 14. Christmas 2019** information required by ERYC in respect of the lighting permit was discussed. It was agreed the lights switch on will take place on Wednesday 11<sup>th</sup> December 2019. (The Parish Council meeting will be changed to 4<sup>th</sup> December). There will be further discussion at the November meeting.
- 15. ERYC** information relating to the following had been circulated prior to the meeting: -
- Dog Warden Service – Councillor Nicholson will look at this & report to the next meeting.
  - Polling Station review – information noted.
  - Allowances to Councillors – Barmston & Fraisthorpe do not pay any remuneration to its councillors.
  - Rough Sleepers – the survey is to be undertaken evening 19<sup>th</sup> November morning 20<sup>th</sup> November.
  - Cluster meeting 10<sup>th</sup> October 6.30pm at Foston. Councillor Lawson is able to attend.
- 16. Alteration to parish boundaries around Ulrome by Diocese of York** – correspondence had been circulated prior to the meeting. After discussion, it was agreed no comment is to be made by the Parish Council.
- 17. Parish Council Boundaries** – extent of our boundaries was looked at on a Landranger & electronic map for information only.
- 18. Finance** – members discussed the following matters: -
- a) **Bank Reconciliation for period ended 28<sup>th</sup> September 2019** the figures had been circulated prior to the meeting. Balances held £7,027.35, receipts £6,274.36, payments £3,231.98. It was **RESOLVED the bank reconciliations be approved & accepted by the council with the details checked & signed off by Councillor Lawson.** **53/19**
- b) **Budget Monitoring** the receipts & payments figures to 30<sup>th</sup> September 2019 had been circulated prior to the meeting. Payments £3,231.98, receipts £9,424.36. It was **RESOLVED to accept the figures provided.** **54/19**
- c) **New Financial Regulations NALC July 2019** – a copy of the new regulations had been circulated prior to the meeting. After discussion it was **RESOLVED to approve & adopt the new regulations as circulated.** **55/19**
- d) **HSBC Banking arrangements** – the clerk reported Councillor Lawson has been set up as another user & authorising is now to be clarified with HSBC.
- e) **Website** – a link to the new draft website had been circulated to members a few weeks ago. There was discussion about the content which the clerk will take forward. On the understanding the website is ready to go live prior to the next meeting, it was **RESOLVED the invoice for £850 development & £150 first year maintenance & support could be paid.** **56/19**
- f) **Audit query re s8 LGA 1894** – a report detailing the query from the auditor on incurring expenditure on “property relating to the affairs of the church or an ecclesiastical charity” had been circulated prior to the meeting. The clerk had referred the matter to ERNCCLA for their advice. Following discussion, it was **RESOLVED that as the statute forbids the funding of the church from Parish Council funds that the Parish Council will not be able to make the annual donation to All Saints Church.** **57/19**

A letter will be sent to the churchwarden to explain this.

- g) **Npower** the clerk reported a further invoice had been received for the 2018/19 supply. She is presently in discussion with Npower about it.
- h) **Schedule of payments** information had been circulated prior to the meeting. It was **RESOLVED payments totalling £439.75 could be paid.** **58/19**

**19. Report from the chairman/councillors or clerk** – no report made.

**20. PRIVATE SESSION: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following item of business in view of the confidential nature of the business to be transacted.** **59/19**

**21. Correspondence from resident** -the chairman reported correspondence had been received following the September meeting. Advice had been taken from ERNLLCA & a reply was to be dealt with by the chairman & the clerk.

**22. Time & Date of the next meeting** it was agreed the time & date of the next meeting is Wednesday 13<sup>th</sup> November 2019 at 7pm. As discussed under agenda item 14, the December meeting has been brought forward to 4<sup>th</sup> December 2019 at 7pm.

Signed **Geoff Riby**  
**Meeting Chairman**

**Date 13<sup>th</sup> November 2019**