

**MINUTES OF A MEETING OF THE PARISH COUNCIL OF BARMSTON &  
FRAISTHORPE held in THE VILLAGE HALL, BARMSTON**

**on Wednesday 14<sup>th</sup> March 2018 at 7.30pm**

**Present:** Councillors: J Swift (Chairman), K Manuel, M Marshall, G Riby and L Wiles

**In Attendance:** R Swift, Clerk

**1. Apologies:** Councillor S Austerfield and, Ward Councillors J Evison, J Owen & P Lisseter

**2. Declaration of Pecuniary and Non-Pecuniary Interests in relation to this Agenda in accordance with the Localism Act 2011.** There were none

**3. Minutes of the Meetings 26<sup>th</sup> January and 14<sup>th</sup> February 2018** were approved and signed

**4. Matters Arising**

**4.1 Notice Board Fraisthorpe** Carried forward

**4.2 Trees and usage Hollycroft Green** Councillor Manuel will talk to Councillor Austerfield re the replacement tree and Councillor Wiles will prune the lower branches of one of the existing trees.

**4.3 Telephone Box and Defibrillator Barmston** The Chairman reported that BT have still not trained any staff to replace the light bulb in the telephone box but reported on the new developments regarding possible replacement, free of charge, of the box holding the defibrillator by the Yorkshire Ambulance Service (YAS). The new box will still not comply with BT specifications for its installation in the telephone kiosk. YAS will not install the new box in the telephone kiosk nor in the present position due to problems with the power supply. The new box will have to be located elsewhere. The Chairman proposed that he give details of both boxes in Barmston to YAS and that he talk with the Black Bull regarding re-locating the box to their outside wall with them providing the electricity for which the parish council would offer £10 per annum. The motion was seconded by Councillor Manuel and carried unanimously.

**4.4 Post Office** The Chairman reported that the weekly service had once again stopped with no explanation given. He had the latest schedule of payments due to the Village Hall to hand to Nathan but had not been able to do so as Nathan has not been to Barmston. We do not have Nathan's full name or his address. The clerk offered to check back through the correspondence and send the request for payment to Nathan c/o Marton Road Post Office and to the various PO Ltd personnel for whom she has addresses. Councillor Wiles agreed that the clerk should do this on behalf of the Village Hall. Ward Councillor Evison is continuing to make contact with personnel at PO Ltd and will keep us informed of any developments.

**4.5 No Through Road Sign at Entrance to Hamilton Hill Road** This has now been erected and the clerk has written to ERYC to thank them. The planter will not now fit under the road sign and the Chairman has agreed with Joan to leave it where it is subject to the agreement of the resident outside of whose property it is. The Chairman will follow this up.

**4.6 Appointment of Auditors** The clerk reported on the change in the internal auditing requirements with much greater emphasis on appraisal and reporting on the adequacy of internal control systems. She emphasised to the councillors the need for the appointment of an internal auditor who is suitably qualified in public sector audit and reported that she had finally located Richard Dixon FMAAT who has quoted the sum of £300 to carry out the audit for the year ended 31st March 2018. Councillor Marshall proposed and Councillor Wiles seconded the proposal to appoint Richard Dixon as our internal auditor for the year ended 31<sup>st</sup> March 2018 and the motion was passed unanimously.

**4.7 Footpath on A165, Frasthorpe** Councillor Wiles reported that he had spoken with Mr Tennent who has confirmed that the path has been swept.

**5. Planning**

**5.1 Erection of Temporary Meteorological Monitoring Mast, Fraisthorpe** Application approved. It was noted that the mast had been erected prior to approval of the application but the applicant had asked in their original letter that the application be considered under ERYC's delegated authority

## **5. Planning - 5.1 - continued**

to enable the mast to be erected as soon as possible. Approval is only granted for it to stay up for a period of 5 months

**5.2 Any New Applications Submitted Prior to Meeting and General Matters** One new application has been received and this will be dealt with via a separate parish council meeting.

## **6. ERNLLCA**

A course has been arranged covering "Councillors' Financial Responsibilities". No councillors wish to attend.

ERNLLCA have notified us that there is a Local Government Standards Review 2018 to which we are asked to submit our comments. This will be dealt with at our next meeting.

## **7. Annual Parish Meeting**

This will take place on Wednesday, 11<sup>th</sup> April at 7.30pm in the Village Hall. The Chairman reported on the contact we have had with the Plunkett Foundation and it was decided that it would not be beneficial to them or us to extend the invitation to come and address the Annual Parish Meeting. The clerk was instructed to notify them accordingly. The clerk will send out the usual invitations to all organisations within the parish to give their annual reports to the meeting and she and Councillor Marshall will provide the refreshments during the meeting.

## **8. Neighbourhood Watch, General Police Matters**

The clerk informed the meeting that PCSO Andrew Milner is leaving to start training to join the regulars and will be replaced by PCSO Steven Sharp with effect from 25<sup>th</sup> March 2018.

## **9. Beach Access**

The clerk read out the response she had received from ERYC and the meeting noted that we are now waiting to hear back from the Environment Agency. Councillor Riby had heard from the Coastal Path Project that the plans for our area are available for inspection at Bridlington Library and that we have until the 25<sup>th</sup> April to make comments. The clerk will investigate why the parish council have not been notified of this. Councillor Riby will look at the plans and report back.

## **10. Estuary TV**

The clerk reported that she had not received any response to the request for a volunteer to act as a "newshound" for Estuary. She was asked to respond to Estuary accordingly.

## **11. Pot Holes Sands Lane**

The Chairman informed the meeting that Councillor Austerfield had reported these to ERYC and that he had followed this up by reporting them again via their website having failed to be able to speak with anyone despite prolonged efforts to contact ERYC by telephone.

## **12. General Data Protection Regulations (GDPR)**

The clerk gave a brief introduction to this new legislation which is due to come into force in May of this year. She reported on the ERNLLCA briefing she had attended and distributed copies of some notes about the new act. After some discussion it was agreed that the clerk should purchase a new lockable filing cabinet and that Councillor Marshall will ask the Trustees of the Village Hall if the parish council may site it in the Village Hall. The clerk will continue to monitor the requirements and make every effort to comply with the new legislation.

## **13. Wind Farm Grants**

The clerk reported that she had returned the required paperwork to Two Ridings enabling the Small Fund Grant from the Fraisthorpe Wind Farm Community Fund to be paid to the parish council for distribution as they see fit. She reminded recipient organisations of the grants in 2017 that the "End of Grant" forms must be submitted to her by the 24<sup>th</sup> of March.

## **14. Financial Position and Cheques.**

The clerk distributed accounts to the end of February 2018 showing an estimated position at the year end of a surplus for the year of £1655 and total accumulated funds carried forward of £3617. It was therefore agreed that the following payments included in the balances be made:

**14. Financial Position and Cheques - continued**

Trustees of Barmston & Fraisthorpe Village Hall	Use of Village Hall for Meetings	£200.00
All Saints' Barmston PCC	Contribution towards upkeep of Parish burial ground	£500.00
HART	Contribution towards cost of Community Bus Service	£ 50.00
Office Depot UK Ltd	Ink cartridges & paper	£ 59.57
R Swift	Balance of net fees 2017/18	£543.65
HM Customs & Revenue	PAYE on clerk's fees	£107.60
R Swift	MacAfee Computer Security and postage	£ 61.66

and that a transfer from the bank deposit account to the current account of £1500 be made

**15. Correspondence that the Chairman Deems is of an Urgent Nature**

There was none

**16. Any Other Business that the Chairman Deems is of an Urgent Nature**

**16.1** Councillor Wiles raised the issue of drainage and the state of dykes. Further investigation will be made before the next meeting when this will be put on the agenda

**16.2** A litter pick will be scheduled for next month before the next meeting

**16.3** A collection has been taken around Barmston for a retirement gift for our long serving postman, Paul Stephenson who retires on the 28<sup>th</sup> March

**17. Date and Time of Next Meeting**

**THE NEXT PLANNING MEETING OF THE PARISH COUNCIL WILL BE ON FRIDAY, 23<sup>rd</sup> MARCH 2018 at 2.00pm in the Village Hall**

**THE NEXT FULL MEETING OF THE PARISH COUNCIL WILL BE ON WEDNESDAY, 18<sup>th</sup> APRIL 2018 at 7.30pm in the Village Hall**

**The ANNUAL PARISH MEETING will take place on the 11<sup>th</sup> April 2018 at 7.30pm in the Village Hall**

Signed.....on.....

John H Swift – Chairman