

Barmston & Fraisthorpe Parish Council
Ordinary meeting Wednesday 10th July 2019 at 7.30pm in the Village Hall, Barmston

Present: Councillor Manuel (Chairman), Councillors Lawson, Nicholson & Wiles & Councillors Mrs Austerfield & Mrs Marshall, Ward Councillor Lisseter & clerk Helen Carter.

1. **Notice of meeting, it was: - RESOLVED:** That Public Notice of the meeting had been given in accordance with Schedule 12 para10 (2) (b) of the Local Government Act 1972. **26/19**
2. **New Councillor Nicholson** – Les was welcomed to the meeting & the clerk confirmed he had signed his declaration of acceptance of office prior to the meeting.
3. **The need to declare personal or a disclosable pecuniary interest & to note dispensations given**– none made.
4. **Apologies** – had been received from Councillor Riby & Ward Councillors Jane Evison & Jonathan Owen. It was **RESOLVED the apologies be accepted.** **27/19**
5. **Public participation** no one present.
6. **Minutes** to receive, approve & sign the minutes of the ordinary meeting held 12th June 2019. It was **RESOLVED that the minutes of the meeting be approved & were signed.** **28/19**
7. **Telephone Box** – The clerk advised the contract needed to be signed along with the cheque for £1. The chairman signed the contract. Ideas had been received from residents that the box be used as a library or planted up. It was agreed to have further discussion once the box is in our ownership.
8. **Defibrillator** Councillor Mrs Austerfield gave the electrician details to the chairman; he is to contact him & also see the landlord of the Black Bull. The clerk confirmed she had contacted YAS & the box will need registering once working.
9. **Planning** the following applications were discussed: -
 - **19/01327/PLF**- erection of cantilever carport to side (retrospective application)-27 Hollycroft, Barmston – the application has been permitted before the Parish Council had had the opportunity to consider the plans.
 - **19/00939/PLF** – erection of 2 dwellings following demolition of existing bungalow – Magnolia Cottage, 18 Sands Lane, Barmston – **application outstanding.**
 - **19/00993/PLF & 19/00994/PLB**– extension to rear, installation of roof lights to rear, installation of new windows & doors & erection of detached garage – St Edmunds Church dwelling, Church Lane Fraisthorpe – **application outstanding.**
 - **19/01482/TPO** – felling of trees & work on tress The Rectory, Sands Lane, Barmston **application permitted.**
10. **Matters for discussion with any Ward Councillor present** – the following were discussed with Paul: -
 - **Cluster meeting invitation** – the clerk read out a letter received from the 3 Ward Councillors inviting representatives from the Parish Council to a meeting & asking for issues they would like to be considered. No date has yet been agreed. The opportunity was welcomed by the members & a reply is to be made that the issues of most concern are speeding & the condition of local roads.
 - **Flooding in Sands Lane** – Jane Evison had advised the clerk a job had been raised to dig out between the gully & the pond & level the connection at the same time. The members reported the work had started.
 - **Ward Councillor/s reports** Paul had spoken during the Cluster meeting request. He is aware Humberside Police are recruiting extra officers to target speeding & speed gun training may be

available at a future date. He is aware that many Parish Council have frustrations about how the planning department works. **Paul was thanked for attending & he left the meeting.**

- **National Highways & Transport** – the clerk had circulated an email about a public satisfaction survey which ERYC are taking part in.

- 11. Neighbourhood Watch & General Police matters** – Councillor Mrs Austerfield reported it had been quiet in the village. Councillor Lawson reported he had spoken to two cold callers about the village being a no cold calling area.
- 12. Notice Board for Barmston** – after discussion it was agreed to take the one down by the telephone box & refurbish the one at the pond. A new header may be purchased. Also, consideration to purchasing a new map at a future date.
- 13. Filming & Recording Policy** a policy was circulated at the meeting. The clerk explained the Parish Council needs to adopt a policy to ensure they are covered by any instance if a request is made to film or record a meeting. It was **RESOLVED to adopt the policy as detailed.** **29/19**
- 14. Npower** – the chairman & clerk reported correspondence had been received of the threat of disconnection, court action & the fees which could be incurred. The clerk had spent several hours speaking to Npower & reading files in an attempt to get to the bottom of the matter which goes back to 2016. An offer has been received from Npower to write off half the debt. The issue was discussed following which it was **RESOLVED that £99.37 could be paid to bring the issue to a conclusion.** **30/19**
- 15. Wind Farm Grants** – the clerk reported the award of £1,400 grant had been received from ERYC re The Lissett Wind Farm Community Fund.
- 16. Finance the following were discussed & decided on: -**
- a) Bank reconciliation period ending 28th June 2019-** the figures were circulated at the meeting. Balances held £5,364.16; payments £1,992.43, receipts £3,371.62. It was **RESOLVED the bank reconciliation be approved & accepted by the council with the details were signed off by Cllr Lawson.** **31/19**
 - b) Budget monitoring -** figures to 30th June 2019 were circulated at the meeting. Payments £1,992.43, receipts £3,371.62. It was **RESOLVED to accept the figures provided.** **32/19**
 - c) HSBC Banking Arrangements** – the clerk reported the changes to the signing mandate have been made. She also has access to Internet Banking. An electronic banking policy was circulated at the meeting. The policy was explained by the clerk & discussed following which it was **RESOLVED to adopt the policy & to allow the clerk to make payments in line with the policy.** **33/19**
 - d) ICO payment** – the clerk explained if payment is made by Direct Debit there is a saving of £5 per year. It was **RESOLVED to sign the DDR mandate for payments.** **34/19**
 - e) Pensions** – the clerk reported she has concluded re-enrolment of the Parish Council as required by the Pensions Regulator.
 - f) Schedule of payments** information was circulated at the meeting. It was **RESOLVED payments totalling £419 could be paid.** **35/19**
- 17. Reports from the chairman/councillors** – Cllr Manuel spoke about provision of a sign for The Village Green – “No Ball games” as there had been one previously, the post of which had rotted away. Cllr Lawson agreed to source a replacement & if the cost is reasonable advised the chairman & clerk & then progress the issue. Cllr Lawson mentioned a resident is 100 later in the year and maybe the Parish Council would find a way to acknowledge this. Cllr Wiles asked if any further information was needed from him in connection with last year’s Wind Farm grant monies. The clerk will look into this.
- 18. Time & date of the next meetings** it was agreed the time & date of the next meeting is Wednesday 11th September 2019 at 7.30pm.

Signed *KManuel*

Date 11th September 2019