**Baildon Horticultural Society**

**Minutes of the meeting dated 8h July 2024**

**The Bull’s Head**

**PRESENT:** Jon Roughton (JR), Dawn Tinsley (DT), Charlotte Martin (CM), Neal Parry (NP), Sharon Burrows (SB), Louise Mallinson (LM), Richard Nottidge (RN), Robin Weedon (RW), Dale Holgate (DH) and Claire Bray (CB).

**1. Apologies for absence:**Peter Laws (PL), Mike Webster (MW)

**2. Chairs opening remarks:**LM welcomed everyone to the meeting.

**3. Actions from previous meetings:**

1. **TL Back boundary fence (RN)**Ashlands Fencing are no longer able to do this job. Baildon Town Council have agreed that Hunters Trees can do the work. There is budget allocated.
**Action:** RN to contact Hunters Trees and agree a start date.
2. **Bank Mandate (SB)**Paperwork and meeting minutes have been sent to the bank.
Approval process ongoing.
3. **Rent invoice 2024/25 (LM/SB)**Invoice has been paid.
Rent invoice will be received in June each year.
4. **Management Agreement (CB)**No further queries to raise at this time.
**Action:** CB to double check the date the management agreement will need to be signed by each year.
5. **Yearly signing of tenancy agreement for plot holders (CB)**Invoices are paid yearly and on the basis that a tenant pays their rent they agree to the terms of the tenancy agreement they signed originally when taking on their plot. Data held by BHS will only be shared with BTC in the event of BHS having to wind up the Society. Data is not shared with any other party. A copy of the rules and this data sharing information will be supplied along with invoices each year.

**4. Member’s issues:**

None.

**5. Reports:**

**Allotment officers:**

**Charlestown:** No plots available.

**Thompson Lane:** 1 plot available.
Regular inspections continue across both sites to ensure plots are being maintained.

**Treasurer:**May financial summary spreadsheet shared with the committee.

**Secretary:**Nothing to report.

**Health and Safety:**Nothing to report.

**Show Secretary:**Nothing to report. Planning all going well.

**Membership Secretary:**Nothing to report.

**6. Any other business:**

1. **Committee meeting minutes be added to the website (RW)**
2. **Hedge cutting Charlestown (CB)**Boundary hedge Otley Road. Request that this hedge is trimmed received from a plot holder (the height of the hedge compared to previous years). Cutting of this hedge is managed by Baildon Town Council. **Action:** CB to request the hedge cutting schedule from BTC and enquire about the height it is kept to.
3. **Use of weedkiller (LM)**It has been noted that the use of weedkiller by plot holders across both sites has caused concern.

At Charlestown complaints have been received about the use of weedkiller in communal areas. These areas border plots, small holdings, and neighbouring properties causing risk to children, animals, wildlife and produce.

At Thompson Lane weedkiller use has affected neighbouring plots and communal pathways from the plot it was originally used on.
 **Action:** Suggest a ban on weedkillers in communal areas and for individual plot use advise safe application and best practice along with alternative methods of weed reduction. Email/letter to be sent to all plot holders.
4. **Antisocial and bullying behaviour (CB)**The committee has received a number of complaints and concerns regarding an individual plot holder at Charlestown. This is in breach of BHS rules and the committee take this very seriously. As stated in section 3 of BHS Disciplinary Policy, we will begin action with a first written warning.

**Date of the next meeting is 7pm Monday 5th August at The Bull’s Head.**