Section 4B: AUSI Snorkelling Teaching Guidelines

SNORKEL DIVER INSTRUCTOR – August 2009

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COURSE PLANNING

The AUSI Snorkel Diver Instructor training course is designed to train the prospective instructor to the key areas of snorkel diver training, namely:

1. Theory Knowledge,
2. Skill Development,
3. Accident Management ie snorkel rescue and management reviews
4. Classroom Presentation,
5. Practical Skills Training
6. Dive Leadership, and
7. Student Assessment.

The AUSI Snorkel Diver Instructor is able to teach and certify AUSI Snorkel Diver, AUSI Snorkel Swimming Instructor and AUSI Snorkel Guide, and must demonstrate the appropriate skills and knowledge to do so by undergoing training and assessment.

The training process involves the following:

1. Instructor Development Lectures, and
2. Assessment on aspects of the AUSI Snorkel Diver course throughout training.

Before being certified as an AUSI Snorkel Diver Instructor, the candidate must complete both the training and assessment phases.

Training can be conducted either:

1. As an in-facility program where the training and assessment phases are conducted over any time frame that satisfies both the AUSI Snorkel Diver Instructor Trainer and the candidate.

   In-facility programs require that the AUSI Snorkel Diver Instructor Trainer submit an *AUSI Professional Training Program Application Form* to AUSI Head Office 60 days prior to the proposed commencement date.

   or

2. As five day full time AUSI Snorkel Diver Instructor Training Program which includes training and assessment. To avoid duplication of such programs in any one region AUSI Snorkel Diver Instructor Training Programs must have AUSI Head Office approval. To gain approval AUSI Snorkel Diver Instructor Trainer must submit an *AUSI Professional Training Program Application Form* to AUSI Head Office at least 60 days in advance.

Prerequisites

Prior to participating on an AUSI Snorkel Diver Instructor Training Program candidates are required to meet the AUSI Snorkel Diver Instructor course prerequisites, which are:

1. Be at least 18 years of age,
2. Be certified medically fit to snorkel dive by a medical practitioner,
3. Be able to swim 200 metres (220yds) unaided in no more than five minutes and then immediately stay afloat for at least 10 minutes,
4. Be a certified AUSI Snorkel Diver or approved equivalent,
5. Have a current work place first aid certificate or approved equivalent,
6. Have a current CPR certificate or approved equivalent,
7. Have a current oxygen provider certificate or higher or approved equivalent,
8. Show evidence of 25 snorkel dives in varying locations and conditions,
9. Have assisted on at least one AUSI Snorkel Diver course in the last twelve months or approved equivalent,
10. Have submitted completed AUSI Snorkel Diver Instructor Workbook, and
11. Have submitted a completed AUSI Professional Training Application Form with appropriate fee to AUS Head Office prior to the commencement of training.

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Instructor

The course can only be conducted by an AUSI Snorkel Instructor Trainer or endorsed AUSI Level VII Scuba Instructor or higher or approved equivalent.

Ratios

Training ratios must not exceed eight candidates per instructor or 12 candidates with an AUSI Snorkel Diver Instructor as an assistant.

Materials

During the course it is compulsory for the instructor to use the following:

1. **AUSI Snorkel Diver Course Notes,**
2. **AUSI Instructor Course Notes,**
3. **AUSI Snorkel Diver Instructor Workbook,**
4. *AUSI Medical History Form,*
5. *AUSI Snorkel Diver Instructor Training Record,*
6. *AUSI Classroom Lesson Planner, and*
7. *AUSI Assessment Forms.*

Items 1, 2 & 3: Hard copy can be purchased from AUSI Head Office.

In lieu of Item 1: AUSI Snorkel Diver Course Notes and lesson reviews can be downloaded from www.ausi.com.au.

Items 4, 5, 6, & 7: Can be photocopied from the Course Materials section of the AUSI Instructor Manual.

All items: Can be downloaded from www.ausi.com.au however only registered instructors can download Items 3, 4, 5, 6, 7 & 8 as part of the AUSI Snorkel Diver Instructor Trainer Pack.

The recommended text, **Recreational Scuba Diving** by Sinclair and Kenley, is available from AUSI Head Office.

Equipment

Each instructor and candidate shall use the following equipment during all practical training and ocean diving throughout the course:

1. Mask, snorkel and fins,
2. Buoyancy control device with carbon dioxide emergency inflator designed to maintain the head above water surface when inflated,
3. Adequate exposure protection with appropriate quick release weight system,
4. Knife, and
5. Flotation device or devices, or platform capable of supporting all snorkellers must be used on all ocean dives.

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Suggested Timetables

The following are suggested course timetables:

PART-TIME (DOUBLE WEEKEND) COURSE

Weekend One:

FRIDAY	19:30	Introduction including an overview of the AUSI Dive Management Flow Chart & the AUSI Scuba Accident Management Flow Chart
	20:30	**AUSI Philosophy**
SATURDAY	08:00	Personal Skill Development & Snorkel Rescues
	10:00	**Classroom Presentation**
	12:00	LUNCH
	13:00	Lesson Planning (Group exercise)
	15:00	Classroom Presentations
	18:00	DINNER
SUNDAY	08:00	**Practical Skills Training**
	10:00	Practical Skills Presentations
	12:00	LUNCH
	13:00	**Ocean Training Dives**
	1500	Practical Dive Leaderships (Group exercise)
	17:00	Debrief

Weekend Two:

FRIDAY	19:30	**Student Assessment & Certification**
	21:00	Classroom Presentations
SATURDAY	08:00	**Medical Aspects of Diving**
	10:00	Practical Skills Presentations
	12:00	LUNCH
	13:00	**Legal Aspects of Diving Instruction**
	14:00	Fitness Tests
	16:00	Theory Review
	18:00	DINNER
SUNDAY	08:00	Practical Dive Leaderships (Ocean)
	10:00	Theory Examination
	12:00	LUNCH
	13:00	Standards & Procedures Examination
	16:00	Results & Debrief

NOTE: Basic Seamanship and Basic Navigation (AUSI Scuba Modules 21 & 22) are to be completed by home study between weekends and the AUSI Snorkel Diver Instructor Trainer should conduct a brief review to clarify any questions.

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FULL TIME (5 DAY) COURSE

Day One:

09:00 Introduction including an overview of the AUSI Dive Management Flow Chart & the AUSI Scuba Accident Management Flow Chart
10:00 **AUSI Philosophy**
12:00 LUNCH
13:00 Personal Skill Development & Snorkel Rescues
15:00 **Medical Aspects of Diving**
18:00 DINNER

Day Two:

08:00 **Classroom Presentation**
10:00 Lesson Planning (Group exercise)
12:00 LUNCH
13:00 Classroom Presentations
15:00 **Legal Aspects of Diving Instruction**
18:00 DINNER

Day Three:

08:00 **Practical Skills Training**
10:00 Practical Skills Presentations
12:00 LUNCH
13:00 **Ocean Training Dives**
15:00 Practical Dive Leaderships (Group exercise)
18:00 DINNER

Day Four:

08:00 **Student Assessment & Certification**
10:00 Practical Skills Presentations
12:00 LUNCH
13:00 Classroom Presentations
14:00 Fitness Tests
16:00 Theory Review
18:00 DINNER

Day Five:

08:00 Practical Dive Leaderships (Ocean)
10:00 Theory Examination
12:00 LUNCH
13:00 Standards & Procedures Examination Fitness Tests
1600 Results & Debrief

NOTE: Basic Seamanship and Basic Navigation (AUSI Scuba Modules 21 & 22) are to be completed by home study between weekends and the AUSI Snorkel Diver Instructor Trainer should conduct a brief review to clarify any questions.

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INSTRUCTOR DEVELOPMENT LECTURES

Introduction

The following materials are required for the Introduction Session:

1. **AUSI Snorkel Diver Course Notes**,
2. **AUSI Instructor Course Notes**,
3. **AUSI Snorkel Diver Instructor Workbook**,
4. *AUSI Medical History Form,* and
5. *AUSI Snorkel Diver Instructor Training Record.*

During the introductory session, which must be done before any practical sessions are conducted, the instructor is required to do the following:

1. Have student complete the *AUSI Medical History Form* or approved equivalent and check carefully,
2. Sight evidence that the student meets all the prerequisites for the course,
3. Check that the candidate meets the prerequisites and record on the *AUSI Snorkel Diver Instructor Training Record,*
4. Explain the AUSI Pathway and where the current course fits in,
5. Explain the structure of the AUSI Snorkel Diver Instructor Course,
6. Explain assessment procedures,
7. Discuss the timetable for the course,
8. Explain the requirements for certification, and
9. Explain the Annual Renewal procedure.

The recommended text books for those students who wishing to do further reading are:

1. **Recreational Scuba Diving** – Sinclair & Kenley,
2. **Oxygen First Aid** - J.Lippmann,
3. **The DAN Emergency Handbook** - J.Lippmann & S.Bugg
4. **The Sport Diving Medical** – Parker,
5. **Scuba Safety In Australia** - Wilks, Knight & Lippmann, and
6. **Diving Medicine for Scuba Divers** - Edmonds, McKenzie & Thomas.

All texts are available from AUSI Head Office.

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Theory Sessions

The AUSI Snorkel Diver Instructor course consists of seven Instructor Development Lectures with lesson reviews, three home study modules and a theory knowledge examination.

Instructor Development Lectures should be conducted in accordance with the Classroom Presentation section of the **AUSI Instructor Course Notes**.

The topics covered are listed below:

Instructor Development Lectures:

AUSI Philosophy

Classroom Presentations

Practical Skills Training

Ocean Training Dives

Student Assessment & Certification

Medical Aspects of Diving

Legal Aspects of Diving Instruction

Home Study Modules:

Basic Seamanship**

Basic Navigation**

** The AUSI Snorkel Diver Instructor Theory Examination is based on these topics.

Students must have their own current edition of the **AUSI Instructor Course Notes** and the **AUSI Snorkel Diver Instructor Workbook.**

After each theory session has been attended the student must complete the relevant lesson review found in the **AUSI Snorkel Diver Instructor Workbook**.

The *AUSI Snorkel Diver Instructor Training Record* is to be updated at the end of every theory session.

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CANDIDATE PRESENTATIONS

The overall aim of the candidate presentations is to have the candidate teach all aspects of an AUSI Snorkel Diver course in sequence. During the lesson presentation candidates are to be assessed and Instructor Trainers are to ensure theory knowledge and teaching skills are discussed to enhance candidate knowledge and skill.

The candidate will use the AUSI Snorkel Diver Teaching Guidelines and the **AUSI Snorkel Diving Course Notes** as a guide to each lesson. Instructor Trainers are to give feedback to the candidates so they understand the level at which the each lesson is to be pitched when teaching the AUSI Snorkel Diving course.

Each presentation will be assessed using the relevant *AUSI Assessment Form* and these forms must be filed in the candidates course file.

There are three presentation aspects to be assessed:

1. Classroom Presentation,
2. Practical Skills Training Presentation, and
3. Dive Leadership.

Using the AUSI Assessment Forms

The *AUSI Assessment Forms* are designed to give a competency-based result ie either a pass or a fail result. However, a performance mark is also given to act as a guide to the candidate's performance.

Performance is rated according to the following criteria:

< 60	unsatisfactory
60-70	poor
71-80	average
81-90	good
> 90	excellent

For example, FAIL/83 means key elements were missed but the performance was good

PASS/67 means all key elements were present but the performance was poor.

When calculating the performance mark, deduct full value when a point is missed or even if a point was made but not strongly enough eg. if a candidate gives a reason to learn but it was not very good or not very convincing then it is scored as being given but no marks are allocated.

Where there are scuba specific points to be covered award the point and marks to the candidate.

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Classroom Presentation

In the initial phase of instructor assessment it is best to have the candidate present micro lessons ie short 15-20 minute complete lessons on given topics eg Buoyancy.

The micro lesson must be carefully assessed using the *AUSI Classroom Presentation Assessment Form* with the assessing instructor carefully recording what they see and making any relevant comments. After completion of the presentation the assessing instructor must give the candidate carefully worded feedback on their performance. It is important that the feedback given to the candidate be as positive and constructive as possible while at the same time paying attention to the candidate's theory knowledge as well as presentation skills.

Candidates should be encouraged to use the AUSI Classroom Lesson Planner when planning and presenting presentations.

During the course Instructor Trainer's need to have the candidates, where possible, work through all the aspects of the **AUSI Snorkel Diver Course Notes** in sequence. Instructor Trainers need to provide feedback on the level of information candidates need to achieve and also help build on the candidate's theory knowledge.

If the audience used for the presentation is a manufactured audience ie not real students, then the audience must be briefed to behave and answer questions as real students would be expected to behave. Unruly behaviour and giving unreasonable answers is clearly unacceptable and only serves to unnecessarily upset the candidate.

Practical Skill Training Presentation

In the initial phase of instructor assessment it is best to have the candidate present micro lessons ie short 15-20 minute complete lessons on given skills eg Mask Clearing.

The micro lesson must be carefully assessed using the *AUSI Practical Presentation Assessment Form (Snorkel Diver Instructor)* with the assessing instructor carefully recording what they see and making any relevant comments. After completion of the presentation the assessing instructor must give the candidate carefully worded feedback on their performance. It is important that the feedback given to the candidate be as positive and constructive as possible while at the same time paying attention to the candidate's personal diving skills as well as presentation skills.

If the audience used for the presentation is a manufactured audience ie not real students then the audience must be briefed to behave and answer questions as real students would be expected to behave. Unruly behaviour and giving unreasonable answers is clearly unacceptable and only serves to unnecessarily upset the candidate.

In practical presentations the candidate must be given problems to solve. These problems must be problems that they would experience with real students and once a problem has been identified and solved then the lesson must be allowed to proceed as normal. It is also important not to overload the lesson with too many problems to solve, three or four problems per lesson is quite adequate.

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Dive Leadership

The aim of the Dive Leadership exercises is to prepare the AUSI Snorkel Diver Instructor candidate for their final Dive Leadership Assessment. The candidate needs to understand the key elements of dive leadership, and the sequence. During their training the candidate will be exposed to at least four complete dive leadership exercises, which should reinforce the key elements and sequence and increasingly introduce potential student problems.

Each candidate must act as the instructor for at least one section during each exercise. Try to ensure that each candidate has been the leader for all sections of a dive leadership and leads the in-water phase on at least two of the exercises. The dive leadership exercise should be conducted with one of the candidates acting as the instructor at all times and at least two mock students which during the later sessions should include the Instructor Trainer. or an assistant, who must be a minimum of an AUSI Snorkel Diver Instructor.

During the first session use a pool or easy access dive site to allow as many repetitions of the dive leadership sequence as possible. Concentrate on developing the sequence and keep student problems simple and to a minimum.

The dive leadership exercise should be as realistic as possible with the mock students having realistic problems, no more than one or two per candidate that they have been briefed on by the Instructor Trainer, or assistant. An *AUSI Dive Leadership Assessment Form (Snorkel Diver Instructor)* must be used by the Instructor Trainer, or assistant, and should be discussed in detail during the debrief session.

The Instructor Trainer must ensure that no candidate is put into a potentially dangerous situation when performing as mock students with problems or as the dive leader. Only take the scenario to the point where the lesson can be learnt without endangering safety.

Where possible, it is ideal if each candidate performs the in-water section of the dive leadership as the instructor.

The candidates should use the **AUSI Snorkel Dive Leader Cue Card** to help ensure that the dive leadership includes all required components.

When conducting practice sessions have the candidates rotate through the following phases of the exercise:

1. General Brief & Equipment Organisation,
2. Arrival & Dive Brief,
3. Gear Up & Entry, and
4. During Dive, Descent & Ascents, On Surface, Exit & Dive End.

Once in the water have candidates, in turn, takeover on surface and perform surface control, final brief, descent, dive, ascent and surface control followed by a quick debrief while still in-water.

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ASSESSMENT GUIDELINES

Assessment of an AUSI Snorkel Diver Instructor will be based on course results achieved in the following areas:

1. Classroom Presentation,
2. Practical Skill Training Presentation,
3. Dive Leadership,
4. Accident Management ie snorkel rescue and management reviews,
5. Snorkel Diving Theory Knowledge Examination,
6. AUSI Standards and Procedures Examination, and
7. Snorkel Diver Instructor Fitness Tests.

All assessment forms must be kept in the candidate's course file and all final results summarised on the *AUSI Snorkel Diver Instructor Training Record*.

Classroom Presentation

1. Candidate must present a minimum of two micro lessons, which must be different topics.
2. Assess using the *AUSI Classroom Presentation Assessment Form.*
3. Candidate must pass at least one presentation, where a pass is when the candidate scores the minimum required in the "must" column of the assessment form.

Practical Skills Training Presentation

1. Candidate must present a minimum of two micro lessons, which must be different topics.
2. Assess using the *AUSI Practical Presentation Assessment Form (Snorkel Diver Instructor).*
3. Candidate must pass at least one presentation, where a pass is when the candidate scores the minimum required in the "must" column of the assessment form.

Dive Leadership

1. Candidate must be involved with at least two different aspects of a dive leadership exercise including a full brief.
2. Assess using the *AUSI Dive Leadership Assessment Form (Snorkel Diver Instructor).*
3. Candidate must pass their brief section where the minimum mark required in the "must" column of the assessment form is achieved.

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Accident Management

Snorkel Rescue

1. Candidate must present a pass standard during the course.
2. Assess using the *AUSI Snorkel Rescue Assessment Form*.
3. A pass is achieved when the candidate records a pass in two consecutive attempts.

Snorkel Diving Theory Knowledge Examination

1. This closed book examination is to be marked by the AUSI Snorkel Diver Instructor Trainer.

2. Minimum mark required for a pass is 80%.

3. All incorrect answers must be reviewed.

4. A retest must be conducted for candidates who score less than 75% and the retest cannot be conducted for at least 30 days and must be done within 90 days.

NOTE: The AUSI Snorkel Diver Instructor Trainer can at their discretion conduct an oral examination to clarify areas of the candidate's theory knowledge. If an oral examination is to be conducted an AUSI Snorkel Diver Instructor must witness it.

AUSI Standards & Procedures Examination

1. This open book examination is to be conducted at the conclusion of the AUSI Snorkel Instructor Course.

2. Minimum mark required for a pass is 80%.

3. All incorrect answers must be reviewed.

4. A retest must be conducted for candidates who score less than 75% and the retest cannot be conducted for at least 30 days and must be done within 90 days.

Fitness Tests

During the course the AUSI Snorkel Diver Instructor candidate must:

1. Swim, without the use of aids, 200 metres (220yds) in no more than five minutes then immediately stay afloat for no less than 10 minutes
2. Snorkel swim, while neutrally buoyant, 800 metres (880yds) in no more than 16 minutes
3. In the ocean, duck dive and retrieve an object from a depth of no less than six metres (20ft) and no more than 12 metres (40ft). This Certification Dive determines the level of certification, ie Level 1 - at least six metres (20ft), Level 2 - at least nine metres (30ft) and Level 3 - 12 metres (40ft).
4. In the ocean, in no less than two metres of water, swim underwater a distance of 25 metres (30yds) on one breath.

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Internship

If the candidate has not previously done an internship with an AUSI Snorkel Diver Instructor then the candidate must sit in on an AUSI Snorkel Diver program.

The purpose of the trainee internship is to provide the candidate with a detailed overview of the running and management of a diving school in actual operation.

During the internship the supervising instructors are to ensure the candidate attends all sessions and is given meaningful explanations of the following:
1. Course programming,
2. Dive school organisation,
3. Dive site selection, and
4. Equipment stowage and repair procedures.

It is also very important to have the intern work with students and allow them an opportunity to give some small lesson presentations. Any lesson presentations must be assessed using the relevant AUSI Assessment Form which then must be placed in the trainees course file after an appropriate debrief on their performance.

Determining Results

The AUSI Snorkel Diver Instructor Trainer is to review the candidates *AUSI Snorkel Diver Instructor Training Record* to determine an overall result based on the following criteria:

Pass

A pass is awarded when the candidate achieves a pass in each of the following:
1. Classroom Presentation,
2. Practical Skill Training Presentation,
3. Dive Leadership,
4. Accident Management,
5. AUSI Snorkel Diving Theory Knowledge Examination,
6. AUSI Standards and Procedures Examination, and
7. Snorkel Diver Instructor Fitness Tests.

Provisional

Provisional status can only be awarded to a candidate when only one section is failed. The candidate will be given a minimum of 30 days and maximum of 60 days to complete a retest in that area.

Fail

When the candidate receives a fail in more than one area.

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RESULTS & DEBRIEF

The results, in writing, must be handed to the candidate at the conclusion of the final examination phase of the course.

After handing out results, an individual debrief must be conducted with each candidate by the AUSI Snorkel Diver Instructor Trainer.

During the debrief strengths and weaknesses must be brought to the attention of the candidate.

The candidate must also be given an opportunity to review their file.

NOTE: The level of certification is determined by the Certification Dive, which can be upgraded at any time subject to another Certification Dive.

REGISTRATION PROCEDURES

At the conclusion of the course the AUSI **Snorkel Diver Instructor** Trainer is to forward the following to AUSI Head Office:

1. Candidates course file with all assessment forms and examinations,
2. Completed *AUSI Snorkel Diver Instructor Training Record,* and
3. Completed **AUSI Snorkel Diver Instructor Workbook.**

AUSI Head Office will forward certification card and wall certificate to the candidate. These can be ordered prior to the examination phase but can only be presented when the above items are satisfactorily completed.

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AUSI SNORKEL DIVER INSTRUCTOR

COURSE MATERIALS

AUSI PROFESSIONAL TRAINING PROGRAM APPLICATION FORM

AUSI PROFESSIONAL TRAINING APPLICATION FORM

AUSI MEDICAL HISTORY FORM

AUSI SNORKEL DIVER INSTRUCTOR TRAINING RECORD

AUSI SNORKEL DIVER INSTRUCTOR THEORY TEST

AUSI SNORKEL DIVER INSTRUCTOR THEORY TEST ANSWER SHEET

AUSI SNORKEL DIVER INSTRUCTOR THEORY TEST ANSWER TEMPLATE

AUSI SNORKEL RESCUE ASSESSMENT FORM

AUSI CLASSROOM PRESENTATION ASSESSMENT FORM

AUSI PRACTICAL PRESENTATION ASSESSMENT FORM (Snorkel Diver Instructor)

AUSI DIVE LEADERSHIP ASSESSMENT FORM (Snorkel Diver Instructor)

AUSI CLASSROOM LESSON PLANNER

AUSI SNORKEL DIVE LEADERSHIP CUE CARD

Please photocopy the forms for use as necessary from this section of your AUSI Instructor Manual.
OR
Registered instructors can download an AUSI Snorkel Diver Instructor Trainer Pack from www.ausi.com.au.

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Form 4 (0809) - AUSI PROFESSIONAL TRAINING PROGRAM APPLICATION FORM

Facility Name: _____

Address: _____

_____ **Postcode:** _____

Telephone: **Business:** _____ **Mobile:** _____

Facsimile: _____ **Private:** _____

E-mail: _____

Name of proposed Course Director: _____ **AUSI No.** _____

Names of proposed Staff Instructors: _____ **AUSI No** _____

_____ **AUSI No** _____

_____ **AUSI No** _____

_____ **AUSI No** _____

Type of Program:

AUSI Snorkel Swimmer Instructor	
AUSI Snorkel Guide	
AUSI Snorkel Diver Instructor	
AUSI Level I Scuba Instructor	
AUSI Level II Scuba Instructor	

Proposed format of program: Full time/Part time

Proposed number of candidates:

If an independent AUSI Examiner is required, proposed examination dates:

NOTE: *All candidates must pre-register with AUSI Head Office and pay appropriate fee prior to commencing course. Please use* ***Form 13 AUSI Professional Training Application Form (0809)***

Proposed location of program: _____

Other relevant information including proposed assistants:

_____

_____

_____

_____

_____

_____

To the best of my knowledge the above information is true and correct and I agree that my Facility will always abide by AUSI Standards, AUSI Procedures and AUSI Teaching Guidelines when conducting AUSI Programs.

Signed: _____ **Name:** _____

Date: _____

Photocopy for your records and forward completed form to AUSI Head Office at least 60 days prior to the commencement date of the program.

AUSI PO Box 202 Queenscliff Victoria 3225 AUSTRALIA or Fax: +61 3 5255 4455 or E-mail: info@ausi.com.au

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Form 13 (0809) - AUSI Professional Training Application Form

Name: _____ **Referred by:**

Address: _____

_____ **Postcode:** _____

Phone: _____ **Mobile:** _____

E-mail: _____ **Facsimile:** _____

Facility: _____ **Facility Phone:** _____

Course applied for:

Snorkel Swimming Instructor	☐		
Snorkel Guide	☐		
Snorkel Diver Instructor	☐		
Scuba Instructor	☐	Level	☐

Current highest diving certification:

Agency _____

Level _____

Number _____

Date _____

To be conducted by: _____ **Date:** _____

Number of non-instructional scuba dives:

Total:	☐	
Night:	☐	
Deep:	☐	30-40m (100-133')
Drift:	☐	

The following MUST accompany this application form: (*Scanned documents can be sent by e-mail*)

Appropriate fee (see below – cheque made out to AUSI or credit card)	☐
Two passport photographs **OR** one electronic passport photograph to: info@ausi.com.au	☐
Copy of current highest diving certification	☐
Copy of current medical (Australian Scuba Professionals require AS/NZ 2299.1)	☐
Copy of current work place first aid or approved equivalent	☐
Copy of current CPR or approved equivalent	☐
Copy of current oxygen provider or approved equivalent	☐
Other relevant teaching, instructing or coaching qualifications	☐

AUSI Fees:	**AUD**		**Includes AUSI Membership to end of current year plus:**
Snorkel Swimming Instructor	$55	☐	Course Notes & Workbook
Snorkel Guide	$55	☐	Course Notes & Workbook
Snorkel Diver Instructor	$110	☐	Course Notes, Workbook & Training Record
Scuba Instructor	$880	☐	Course Notes, Workbook, Training Record & Examination

Credit Card Payment Type of Card: Visa ☐ MasterCard ☐ Bankcard ☐

Amount authorised _____ Card Number ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Card Holder _____ Signature _____ Exp. Date ___ / ___

Applicant's Declaration: I hereby declare that the information provided in this application is to the best of my knowledge true and correct and I agree to abide by AUSI Standards, AUSI Procedures and AUSI Teaching Guidelines when conducting AUSI Programs and I understand that materials I can download from www.ausi.com.au are protected by international copyright laws and that downloaded materials can only be used for my own personal use unless I have received written authorisation from AUSI Pty Ltd. I further acknowledge that I have read and agree to the terms and conditions as specified in the AUSI Open Licence agreement. I also understand that my personal information will not be passed on to any third party by AUSI without my express permission. I further declare that to the best of my knowledge I am not under any outstanding ethics complaint.

Applicant's signature: _____ Date: _____

Return completed form with relevant documentation and payment to:

AUSI PO Box 202 Queenscliff Victoria 3225 AUSTRALIA

Fax: +61 3 5255 4455 **E-mail: info@ausi.com.au**

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Form 1 (0708) - AUSI MEDICAL HISTORY FORM

This form is used for the assessment of potential problems for persons wishing to partake in AUSI Snorkel or AUSI Scuba programs. In the interest of your safety it is important that you give true, full and complete answers to all questions. Your instructor may advise you to have a full diving medical before diving or may recommend that you do not dive at all.

IMPORTANT: Do you understand that incorrect or misleading information can lead to serious injury resulting in permanent damage or death? YES ☐ NO ☐

A. PERSONAL DETAILS

Name _____ Date of Birth ___/___/___

Address _____

Contact Email: _____ Mobile: _____ Phone: _____

Sex : Male ☐ Female ☐ Occupation _____

Where did you hear about this course? _____

B. GENERAL INFORMATION

	YES	NO	
1. Are you a non-swimmer?	☐	☐	
2. Have you ever had trouble in water?	☐	☐	Details _____
3. Have you scuba dived previously?	☐	☐	Details _____
4. Are you in good health?	☐	☐	Details _____
5. Are you on any medication?	☐	☐	Details _____
6. Operations within the last six months?	☐	☐	Details _____
7. Is there a family history of heart disease?	☐	☐	Details _____
8. Do you have any disease or disability	☐	☐	Details _____
9. Do you smoke?	☐	☐	

Pack Years (Should be < 10)

Cigarettes per day ☐ Multipliy by years of smoking ☐ Divide by 20 = ☐

	YES	NO
10. Have you consumed alcohol or any other drugs within the last 24 hours?	☐	☐
11. Will you be flying or going to altitudes above 300m within 24 hours after your last scuba dive?	☐	☐

Do you suffer from, or have you ever suffered any of the following?

12. Ear problems when flying or diving	☐	☐	16. Migraine or severe headache	☐	☐
13. Ruptured eardrum	☐	☐	17. Depression, claustrophobia or panic attacks	☐	☐
14. Chronic ear discharge or infection	☐	☐	18. Back problems	☐	☐
15. Sea sickness	☐	☐	19. Recompression for a diving related illness	☐	☐

C. MEDICAL HISTORY - Do you suffer from, or have you ever suffered any of the following?

	YES	NO		YES	NO
1. Ear surgery (other than drainage)	☐	☐	11. Pneumothorax (collapsed lung)	☐	☐
2. Persistent ringing noises or deafness	☐	☐	12. Persistent fainting or blackouts	☐	☐
3. Persistent loss of balance	☐	☐	13. Head injury requiring hospitalisation	☐	☐
4. Persistent allergies affecting nose/sinuses	☐	☐	14. Epilepsy or fits	☐	☐
5. Persistent cough or coughing blood	☐	☐	15. Any brain or spinal disorder	☐	☐
6. Recurrent chest/lung infections/problems	☐	☐	16. Diabetes	☐	☐
7. Abnormal chest pain	☐	☐	17. Heart disease	☐	☐
8. Chest surgery (heart or lung)	☐	☐	18. High blood pressure	☐	☐
9. Abnormal shortness of breath	☐	☐	19. Pulse irregularities	☐	☐
10. Asthma, wheezing or use of a puffer	☐	☐	20. Are you pregnant. or trying to be pregnant?	☐	☐

D. DECLARATION

I certify that the above information is true and complete to the best of my knowledge and I hereby authorize Dr _____ Phone # _____ to supply medical information relevant to this course regarding me to my instructor in my own personal interest.

Student's signature _____ Date ___/___/___

Instructor's signature _____ Instructor #: _____

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AUSI SNORKEL DIVER INSTRUCTOR TRAINING RECORD (1/2)

Candidate's Name: _____ **Course No.:** _____

Course Director: _____ **AUSI No.:** _____

Course Location: _____ **Course Date:** _____

AUSI Facility: _____ **Facility No.:** _____

PREREQUISITES

At least 18 years of age	Date of Birth			
Medical Certificate	Date		Doctor's Details	
Certified Snorkel Diver	Cert. No.		Issued by	
Work Place First Aid	Date		Issued by	
CPR Certificate	Date		Issued by	
Oxygen Provider Certificate	Date		Issued by	
Evidence of at least 25 snorkel dives	Date sighted		Instructor / AUSI #	
Internship	Date		Details	

INSTRUCTOR DEVELOPMENT LECTURES

	Date	Instructor's Name & Number
AUSI Philosophy		
Classroom Presentations		
Practical Skills Training		
Ocean Training Dives		
Student Assessment		
Medical Aspects		
Legal Aspects		

Comments

CLASSROOM PRESENTATIONS

Date	Topic	Result	Mark	Assessor's Name / No.

PRACTICAL SKILLS TRAINING PRESENTATIONS

Date	Topic	Result	Mark	Assessor's Name / No.

DIVE LEADERSHIP PRESENTATIONS

Date	Dive Site	Result	Mark	Assessor's Name / No.

SNORKEL RESCUE

Date	Location	Result	Mark	Assessor's Name / No.

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AUSI SNORKEL DIVER INSTRUCTOR TRAINING RECORD (2/2)

Candidate's Name: _____ **Course No.:** _____

FITNESS TESTS

	Date	Depth	Assessor's Name / No.
200 m (220yd) Swim & 10 min Float			
800 m (880yd) Snorkel Swim in 16 minutes			
25 m (30yd) Underwater Swim			
Certification Dive			

COURSE RESULTS		Mark	Result
Teaching Skills	Classroom Presentations		
	Practical Skills Training Presentation		
	Dive Leadership		
Rescue			
Snorkel Diving Theory Knowledge Examination			
AUSI Standards and Procedures Examination			
Fitness Tests			
Certification Dive	Depth Achieved		
Boating & Navigation Lesson Reviews			

Comments

OVERALL RESULT PASS/PROVISIONAL/FAIL _____ Level of certification _____

If Provisional, state conditions _____

Course Director's Name _____ **AUSI No.** _____

Course Director's Signature _____ **Date** _____

AUSI SNORKEL DIVER INSTRUCTOR CERTIFICATE OF COMPLETION

I _____ on this day _____ hereby state that the above record of my AUSI Snorkel Instructor training is correct.

Candidate's Name: _____ Signature: _____ Date: _____

REGISTRATION For Candidate Registration please forward the following to AUSI Head Office

Completed AUSI Snorkel Instructor Workbook
Completed AUSI Snorkel Diver Instructor Training Record (this form)
All course AUSI Assessment Forms and Examination Papers

AUSI
PO Box 202
Queenscliff
Victoria 3225
AUSTRALIA

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AUSI SNORKEL DIVER INSTRUCTOR

THEORY KNOWLEDGE EXAMINATION

Time allowed: One (1) hour

Question Paper
(1007)

Please do not write on this question document, an answer sheet will be provided.

01 At what level is a scuba diver allowed to scuba dive independently of a scuba instructor?

A AUSI Scuba Experience

B AUSI Scuba Adventure

C AUSI Level I Scuba Diver

D AUSI Level II Scuba Diver

02 What is the total pressure on a diver at 15m?

A 1.5 ATA

B 1.6 ATA

C 2.5 ATA

D 2.6 ATA

03 The greatest volume change of a gas occurs in the depth range of:

A 0–10m

B 10–20m

C 20–30m

D 30–40m

04 The volume of a gas filled balloon during ascent will:

A increase

B decrease

C stay the same

05 To avoid ear injuries on descent you should:

A "pop" your ears when pressure is felt

B "pop" your ears continuously

C "pop" your ears when pain is felt

D use ear plugs

06 If you usually dive in the ocean, how much weight will you need for a fresh water dive?

A the same

B more

C less

D does not matter

07 If you are having problems equalising your ears on descent it is best to:

A immediately ascend to the surface

B descend until pain occurs then "pop" your ears

C continue descending until pain goes away

D ascend a little and then try to "pop" your ears again

08 If a diver wearing a wet suit requires a 5kgm weight belt to achieve neutral buoyancy at the surface, what will be the diver's buoyancy at 10 metres?

A +ve 2.5kgm

B neutral

C -ve 2.5kgm

D -ve 5kgm

09 Moore than how many deep breaths before a breath hold dive is considered to be dangerous hyperventilation?

A 2

B 3

C 4

D 5

10 What is the most common symptom of excess CO_2?

A headache

B dizziness

C nausea

D tingling

11 When choosing a buddy the most important consideration is:

A their equipment

B their training

C their age

D their interests

12 Upon reaching the surface the first thing to do is:

A remove snorkel

B place mask on forehead

C signal OK to buddy

D inflate BC

13 A tight fitting exposure suit coat can cause

A headache

B nausea

C panic

D all of the above

14 A weight belt should:

A never be ditched because they are too expensive

B have a quick release buckle

C be adjusted so that the diver is negatively buoyant

D have loose ends tucked in

15 The buoyancy compensator's main function is to:

A provide positive buoyancy on the surface

B provide oxygen in an emergency

C assist in an emergency

D all of the above

16 When treating an accident victim the first aider must give priority to:

A giving alcohol

B giving fluids by mouth

C reassuring the victim

D getting to a doctor quickly

17 List 2 key elements to controlling severe bleeding.

18 List 2 key elements to controlling envenomation.

19 Which of the following indicates mild hypothermia?

A sweating

B shivering

C spasmodic shivering

D muscle rigidity

20 If hypothermia is suspected, the best first aid while arranging for help is:

A give alcohol

B hot shower

C cold shower

D car heater

21 What is the phone number for DES?

22 Ringing in the ears may indicate:

A Inner Ear Rupture

B Ear Drum Rupture

C Middle Ear Squeeze

D Reverse Ear Squeeze

23 Before removing tentacles, the stung area from jellyfish stings is best treated by applying?

A vinegar

B wet sand

C methylated spirits

D Condy's Crystals

24 Carotid Sinus Syndrome is caused by:

A high CO_2 blood levels

B low CO_2 blood levels

C pressure on the Frontal Sinus

D pressure on the Carotid Arteries

25 Which of the following is important for continued diving safety and enjoyment?

A area orientation

B further training

C regular diving

D all of the above

26 Area orientation is important:

A for all levels of training

B only after snorkel swimming training

C only if you are trained in the tropics

D only if you feel it is necessary

27 Over forceful equalisation can result in:

A Reverse Ear Squeeze

B Inner Ear Rupture

C Ear Drum Rupture

D Middle Ear Squeeze

28 When choosing a dive site the most important consideration is:

A the least experienced diver

B an alternate site

C state of the tides

D water clarity

29 Which of the following statements is correct?

A hyperventilation is ok because it extends breath holding capacity

B diving hand signals are standardised throughout the world

C hyperventilation does not extend available oxygen on a breath hold dive

D a dive flag is not necessary when diving under a jetty

30 If you are feeling mildly seasick it is best to:

A relax

B to get into the water but abort the dive if still feeling unwell

C move to the front of the boat

D move to the back of the boat

31 The buddy check should confirm that:

A the diver has appropriate training & experience

B the diver understands buddy's hand signals

C all snorkelling gear is in place and bc functions correctly

D all of the above

32 Which of the following statements is correct?

A divers may not approach within 100m of a whale

B an *Historic Ship Wreck* is any wreck older than 50 years

C touching things underwater is OK as long as gloves are worn

D snorkel divers can suffer from Decompression Illness

33 The best knot to tie a loop in the end of a rope is a:

A reef knot

B bowline

C clove hitch

D round turn and two half hitches

34 Objects underwater appear to be:

A larger and closer

B smaller and closer

C larger and further away

D smaller and further away

35 In Australia, medical oxygen cylinders are:

A black

B white

C black bottom with white top

D black top with white bottom

36 In a rigid gas filled container, as temperature increases:

A both pressure and volume increase

B pressure remains constant whilst volume increases

C pressure increases and volume remains constant

D both pressure and volume remain constant

37 If a balloon is filled with air to a volume of 6 litres at 30 m, then its volume at 10 m would become:

A 9 litres

B 12 litres

C 18 litres

D 24 litres

38 What is the partial pressure of nitrogen in air at 40 metres?

A 0.8 ATA

B 1.0 ATA

C 3.2 ATA

D 4.0 ATA

39 Diffusion is the principle of:

A transmission of pressure through a liquid

B compressibility of gases

C movement of gases from high to low concentration

D dissolving of gas into a liquid

40 Which of the following tides has the greatest tidal range?

A ebb tide

B flood tide

C neap tide

D spring tide

41 What does DR H ABCDEF stand for?

42 The correct hand position for CPR compressions is:

A top of the chest

B middle of the chest

C bottom third of chest

D bottom of chest

43 When administering CPR, the ratio of compressions to breaths is:

A 30:1

B 30:2

C 15:1

D 15:2

44 Gas exchange occurs in the:

A Trachea

B Bronchioles

C Alveoli

D all of the above

45 The substance that lines the alveolus is called:

A haemoglobin

B surfactant

C lymph

D plasma

46 The major factor controlling breathing rate is the:

A level of CO_2

B level of O_2

C pulse rate

D lung capacity

47 Most oxygen is carried around the body by:

A platelets

B red blood cells

C white blood cells

D plasma

48 Suspected carbon dioxide toxicity is best treated by:

A increasing breathing rate

B decreasing breathing rate

C taking deep breaths

D relaxing

49 A feeling of fullness in the ear after a dive most likely indicates:

A inner ear damage

B middle ear squeeze

C ear drum rupture

D water in the ear

50 Hyperventilation:

A increases O_2 and decreases CO_2 levels

B decreases O_2 and increases CO_2 levels

C increases O_2 and increases CO_2 levels

D has little or no effect on O_2 and decreases CO_2 levels

51 The priority for an apparently lost diver is to:

A recall all divers

B appoint a look out

C mark the spot where last seen

D call third party help

52 When suffering from a burn it is best to apply:

A butter

B antiseptic cream

C anaesthetic cream

D cold water

53 If bitten by a snake it is best to:

A apply a tourniquet

B cut wound and allow to bleed

C apply pressure bandage and immobilise limb

D take victim directly to hospital

54 If someone is choking and unable to breathe it is best to first:

A apply abdominal thrust

B apply back blows

C apply back blows

D apply lateral thrust

55 An apparently recovered near-drowned diver must be:

A put to bed and observed

B sent to hospital

C given 100% oxygen

D put to bed and given 100% oxygen

56 If struck by a sting ray, after removing any spine:

A immerse in hot water, apply anaesthetic, bandage wound, get an X-ray

B immerse in hot water, apply anaesthetic, bandage wound

C apply vinegar and anaesthetic, bandage wound

D apply vinegar, bandage wound, get an X-ray

57 The first aid for a suspected blue-ringed octopus bite is:

A pressure immobilisation; EAR if necessary

B hot water; EAR if necessary

C ligature to limb; CPR if necessary

D wash wound in vinegar, CPR if necessary

58 Upon reaching a shark attack or propeller victim and controlling bleeding you should

A control bleeding, and go directly to hospital

B control bleeding and send for ambulance

C control bleeding; treat for shock; and go directly to hospital

D control bleeding; treat for shock; and send for ambulance

59 Referring to the diagram on the answer sheet, match the following list of names with the correct number:

a. lung capillaries	f. vena cava
b. body capillaries	g. right atrium
c. pulmonary artery	h. left ventricle
d. pulmonary vein	i. pulmonary circulation
e. aorta	j. systemic circulation

60 Draw the International Code Flag A, indicate colours and briefly state what it means.

AUSI Snorkel Diver Instructor
Theory Test (1007) - Answer Sheet – Page 1

Name: _____ **Date:** _____ **Course No.:** _____

Time started: _____ **Time finished:** _____ **Time taken:** _____

CIRCLE CORRECT ANSWER - QUESTIONS HAVE ONLY ONE CORRECT ANSWER

1.	a.	b.	c.	d.	☐
2.	a.	b.	c.	d.	☐
3.	a.	b.	c.	d.	☐
4.	a.	b.	c.	d.	☐
5.	a.	b.	c.	d.	☐
6.	a.	b.	c.	d.	☐
7.	a.	b.	c.	d.	☐
8.	a.	b.	c.	d.	☐
9.	a.	b.	c.	d.	☐
10.	a.	b.	c.	d.	☐
11.	a.	b.	c.	d.	☐
12.	a.	b.	c.	d.	☐
13.	a.	b.	c.	d.	☐
14.	a.	b.	c.	d.	☐
15.	a.	b.	c.	d.	☐
16.	a.	b.	c.	d.	☐
17.	_____				☐
	_____				☐
18.	_____				☐
	_____				☐
19.	a.	b.	c.	d.	☐
20.	a.	b.	c.	d.	☐
21.	_____				☐
22.	a.	b.	c.	d.	☐
23.	a.	b.	c.	d.	☐
24.	a.	b.	c.	d.	☐
25.	a.	b.	c.	d.	☐
26.	a.	b.	c.	d.	☐
27.	a.	b.	c.	d.	☐
28.	a.	b.	c.	d.	☐
29.	a.	b.	c.	d.	☐
30.	a.	b.	c.	d.	☐
31	a.	b.	c.	d.	☐
32	a.	b.	c.	d.	☐
33	a.	b.	c.	d.	☐
34.	a.	b.	c.	d.	☐
35.	a.	b.	c.	d.	☐
36.	a.	b.	c.	d.	☐
37.	a.	b.	c.	d.	☐
38.	a.	b.	c.	d.	☐
39.	a.	b.	c.	d.	☐
40.	a.	b.	c.	d.	☐
41.	D.	_____			☐
	R.	_____			☐
	H.	_____			☐
	A.	_____			☐
	B.	_____			☐
	C.	_____			☐
	D.	_____			☐
	E.	_____			☐
	F.	_____			☐
42.	a.	b.	c.	d.	☐
43.	a.	b.	c.	d.	☐
44.	a.	b.	c.	d.	☐
45.	a.	b.	c.	d.	☐
46.	a.	b.	c.	d.	☐
47.	a.	b.	c.	d.	☐
48.	a.	b.	c.	d.	☐
49.	a.	b.	c.	d.	☐
50.	a.	b.	c.	d.	☐
51.	a.	b.	c.	d.	☐
52.	a.	b.	c.	d.	☐
53.	a.	b.	c.	d.	☐
54.	a.	b.	c.	d.	☐
55.	a.	b.	c.	d.	☐
56.	a.	b.	c.	d.	☐
57.	a.	b.	c.	d.	☐
58.	a.	b.	c.	d.	☐

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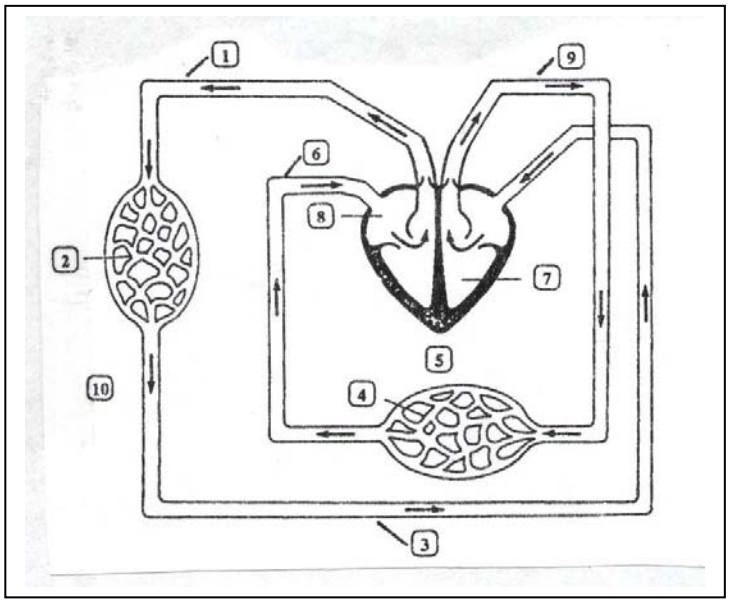
AUSI Snorkel Diver Instructor
Theory Test (1007) - Answer Sheet – Page 2

Name: _____ **Date:** _____ **Course No.:** _____

59.

a) ☐	f) ☐	☐☐
b) ☐	g) ☐	☐☐
c) ☐	h) ☐	☐☐
d) ☐	i) ☐	☐☐
e) ☐	j) ☐	☐☐

60. ☐☐



RESULT: **PASS / FAIL / RETEST (60 – 63)**

Number correct: _____ (Minimum allowed 64)

Percentage: Number correct divided by 80 multiplied by 100 = _____ %

Corrected by: _____ **AUSI Number:** _____

Note: Retest must be done between 14 and 30 days after original examination

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AUSI Snorkel Diver Instructor
Theory Test (1007) - Answer Template – Page 1

Name: _____ **Date:** _____ **Course No.:** _____

Time started: _____ **Time finished:** _____ **Time taken:** _____

CIRCLE CORRECT ANSWER - QUESTIONS HAVE ONLY ONE CORRECT ANSWER

1.				D		34.	A		
2.			C			35.		C	
3.	A					36.		C	
4.	A					37.		B	
5.		B				38.			D
6.			C			39.		C	
7.				D		40.	A		
8.			C			41.	D.	Danger	
9.		B					R.	Response	
10.	A						H.	Help	
11.		B					A.	Airway	
12.			C				B.	Breathing	
13.				D			C.	Circulation	
14.		B					D.	Defribrillation	
15.	A						E.	Effect CPR	
16.			C				F.	First Aid	
17.	Pressure					42.		B	
	Elevation					43.		B	
18.	Pressure					44.			C
	Immobilisation					45.		B	
19.			C			46.	A		
20.				D		47.		B	
21.	1800 088 200					48.			C
22.	A					49.		B	
23.	A					50.			D
24.				D		51.			C
25.				D		52.			D
26.	A					53.			C
27.		B				54.	A		
28.	A					55.		B	
29.			C			56.	A		
30.		B				57.	A		
31				D		58.			D
32				D					
33		B							

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AUSI Snorkel Diver Instructor
Theory Test (1007) - Answer Template – Page 2

Name: _____ **Date:** _____ **Course No.:** _____

59.	**a)**	**2**	**f)**	**6**
	b)	**4**	**g)**	**8**
	c)	**1**	**h)**	**7**
	d)	**3**	**i)**	**10**
	e)	**9**	**j)**	**5**

60. **Shape & colour**
Definition

Dive Flag: Shape – white with blue swallowtails
Definition – boats stay 90m away or speed 5 Knots

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AUSI SNORKEL RESCUE ASSESSMENT FORM

Candidates Name: _____ **Date:** _____

Assessors Name: _____ **Instructor #:** _____

Site: _____ **Rescue #:** _____

Time Started: _____
Time Finished: _____
Time Taken: _____

INITIAL RESONSE	Must	Should	COMMENTS
Danger identified and removed	❑		
Stay calm		❑	
Call for assistance to stand by	❑		
Clear instructions given		❑	
Assign lookout		❑	
ENTRY & ON SURFACE			
Head-up entry	❑		
Head-up approach on surface	❑		
Efficient use of time	❑		
Descend directly over victim	❑		
UNDERWATER			
Secure patient	❑		
Ascend with patient	❑		
Neck extension during ascent	❑		
BEGINNING EAR			
Patient face-up on surface	❑		
Patient secured		❑	
Weight belts removed	❑		
BC's inflated		❑	
Masks removed	❑		
Airway extension	❑		
Sufficient height to achieve a good seal	❑		
5 full breaths	❑		
CONTINUING EAR			
Call for emergency services	❑		
Information adequate		❑	
Maintain EAR rate	❑		
Maintain nose seal	❑		
Remove own gear (if applicable)		❑	
Remove patients gear (if applicable)		❑	
Secure and tow patient (at least 25m)	❑		
EXIT			
Remove patient from water		❑	
Assess patient (DRABC)	❑		
Arrange for oxygen	❑		
POSSIBLE	21	9	
TOTALS			
MINIMUM REQUIRED	21	6	

WAS RESCUE EFFECTIVE? (NO = FAIL) - explain why!	❑

PASS / FAIL

GENERAL COMMENTS

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AUSI CLASSROOM PRESENTATION ASSESSMENT FORM

Candidates Name: _____ **Date:** _____

Assessors Name: _____ **Instructor #:** _____

Topic: _____ **Core: Y / N** **Lesson #:** _____

Time Started: _____
Time Finished: _____
Time Taken: _____
Time Allowed: _____

START	Must	Should	Value	Deduct	COMMENTS
Name - self		❑	1		
Name - students		❑	1		
SRF/Log Book		❑	1		
Lesson Review		❑	2		
INTRODUCTION					
Topic - verbal	❑		1		
Topic - written		❑	1		
Reason to learn	❑		4		
Scope - verbal	❑		4		
Scope - written		❑	1		
Start linked to prior learning		❑	3		
AIDS					
Whiteboard ❑ or OHP ❑ as major aid	❑		2		
Planned major aid		❑	3		
Effective use of major aid		❑	3		
Course notes used		❑	1		
Other aids used		❑	2		
Effective use of other aids		❑	3		
Not constantly talking to board		❑	1		
QUESTIONS					
Questions used	❑		4		
Feedback given		❑	2		
Relevant		❑	2		
Listening to answers		❑	3		
Not constantly answering own questions		❑	1		
Effective class involvement		❑	3		
CONTENT					
All essentials covered	❑		3		
Information is relevant		❑	2		
Logical sequence		❑	3		
Any new terminology explained		❑	1		
Correct use of terminology		❑	1		
Use of students previous knowledge		❑	3		
Adequate theory knowledge		❑	3		
GENERAL					
Voice clear	❑		2		
Eye contact		❑	1		
Good personal presentation		❑	2		
Enthusiastic		❑	3		
Organised		❑	2		
Own experiences used		❑	3		
Use of neutral language (eg no swearing or slang)		❑	2		
Correct spelling		❑	1		
No annoying tics or repetitive phrases		❑	2		
Class controlled	❑		4		
Classroom arrangement		❑	2		
No distractions in classroom		❑	1		
END					
Establish understanding	❑		4		
Restatement of main points	❑		4		
Effective conclusion		❑	2		

POSSIBLE	10	35		100
TOTALS				**PASS / FAIL**
MINIMUM REQUIRED	9	24		**SCORE**

WAS LESSON SAFE? (NO = FAIL) - explain why!	❑				

General Note: If one of the essential points is missed a pass can still awarded but the same point cannot be missed in any subsequent lessons. An UNSAFE lesson **MUST** fail!.

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AUSI PRACTICAL PRESENTATION ASSESSMENT FORM
SNORKEL DIVER INSTRUCTOR

Candidates Name: _____ **Date:** _____

Assessors Name: _____ **Instructor #:** _____

Topic: _____ **Core: Y / N** **Lesson #:** _____

Time Started: _____
Time Finished: _____
Time Taken: _____
Time Allowed: _____

INTRODUCTION	**Must**	**Should**	**Value**	**Deduct**	**Comments**
Name - self		❑	1		
Name - students		❑	1		
Buddy pairs	❑		1		
Buddy checks	❑		1		
Instructor double check		❑	2		
Instructor's gear checked		❑	1		
Effective positioning		❑	2		
THE SKILL					
Name of skill		❑	1		
Any new terminology defined		❑	2		
Reason to learn skill	❑		3		
Teaching points in logical order		❑	3		
All crucial teaching points covered	❑		3		
DEMONSTRATION					
Demonstration of skill	❑		3		
Demonstration is correct		❑	3		
Demonstration is slow & clear		❑	2		
Restatement of teaching points		❑	2		
PRACTICE					
Surface practice		❑	2		
Underwater practice		❑	2		
First attempt observed		❑	3		
Corrections made		❑	3		
Repetition	❑		3		
Instructor observing practice		❑	3		
Problems identified & solved	❑		3		
Students kept busy		❑	3		
Debrief on practice		❑	3		
Debrief includes positive encouragement		❑	2		
Appropriate extension skills used		❑	2		
DESCENT & ASCENT PROCEDURES					
Clear instructions before descent		❑	3		
Warnings - ears	❑		3		
Correct descent procedure		❑	2		
Correct ascent procedure		❑	2		
GENERAL					
Voice clear	❑		3		
Class controlled	❑		3		
Masks on faces	❑		3		
Instructors equipment in good condition		❑	2		
Enthusiastic		❑	3		
Organised		❑	3		
Use of neutral language (eg no swearing or slang)		❑	2		
No annoying tics or repetitive phrases		❑	2		
Students involved using questions		❑	3		
Effective use of time		❑	3		
END					
Effective conclusion		❑	3		

POSSIBLE	11	31		100
TOTALS				**PASS / FAIL**
MINIMUM REQUIRED	10	20		**SCORE**

WAS LESSON SAFE? (NO = FAIL) - explain why!	❑				

General Note: If one of the essential points is missed a pass can still awarded but the same point cannot be missed in any subsequent lessons. An UNSAFE lesson **MUST** fail!.

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AUSI DIVE LEADERSHIP ASSESSMENT FORM (Pre Dive)
SNORKEL DIVER INSTRUCTOR

Candidates Name: _____ **Date:** _____

Assessors Name: _____ **Instructor #:** _____

Site: _____ **Type:** _____ **Dive #:** _____

Time Started: _____
Time Finished: _____
Time Taken: _____
Time Allowed: _____

GENERAL BRIEF	Must	Should	Value	Deduct	Comments
Introduction		❑	1		
Site description		❑	2		
Purpose		❑	2		
Equipment requirements		❑	1		
What equipment checks are to be done		❑	1		
Extra weight for ocean (if applicable)		❑	1		
Extra equipment (eg hat, sun screen, towel etc)		❑	1		
Check students health	❑		5		
Transportation & loading equipment		❑	1		
Directions to site		❑	1		
Time to meet		❑	1		
EQUIPMENT					
Equipment checks of students gear		❑	2		
Equipment checks of own gear		❑	2		
Appropriate spares (spares kit)		❑	2		
Appropriate emergency equipment	❑		5		
Flag/float	❑		5		
Appropriate additional equipment (eg reel, slate etc)		❑	2		
Extra weight for instructor		❑	1		
Equipment handled correctly	❑		5		
BOAT (if applicable)					
Introduce skipper		❑	1		
Boat brief	❑		5		
Fill in manifest	❑		5		
Safety equipment check	❑		5		
Check dive flag	❑		5		
Observe students for correct behaviour	❑		5		
ON ARRIVAL					
Check conditions are safe to dive	❑		5		
Help skipper if required		❑	2		
Dive platform readied (eg flag, ladders, lines etc)	❑		2		
DIVE BRIEF					
Brief given (see page 2)	❑				
GEARING UP					
Instructions given		❑	3		
Watching students		❑	5		
Buddy system employed		❑	5		
Buddy checks	❑		5		
Instructor checks - weight belt	❑		3		
Instructors equipment checked	❑		3		
POSSIBLE	15	21		100	
TOTALS					
MINIMUM REQUIRED	14	14			

PASS / FAIL

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General Note: If one of the essential points is missed a pass can still awarded but the same point cannot be missed in any subsequent lessons. An UNSAFE lesson **MUST** fail!.

AUSI DIVE LEADERSHIP ASSESSMENT FORM (Dive Brief)
SNORKEL DIVER INSTRUCTOR

Candidates Name: _____ **Date:** _____

Assessors Name: _____ **Instructor #:** _____

Site: _____ **Type:** _____ **Dive #:** _____

Time Started: _____
Time Finished: _____
Time Taken: _____
Time Allowed: _____

INTRODUCTION	Must	Should	Value	Deduct	Comments
Site description & discuss conditions		❑	1		
Emergency facilities		❑	1		
Hazards ®	❑		5		
Purpose of dive		❑	2		
Buddy allocation	❑		2		
GEAR UP					
Gear up instructions (weight belt first)		❑	2		
Buddy system	❑		2		
Buddy checks	❑		2		
ON SURFACE					
Entry	❑		2		
Surface drill	❑		1		
Where to go	❑		2		
DESCENT					
Descent procedures ie one up, one down	❑		5		
Ears	❑		5		
DURING DIVE					
Skills		❑	2		
Swim direction		❑	2		
Position		❑	2		
Buddy system	❑		5		
ON SURFACE					
Surface drill	❑		2		
Exit		❑	1		
DIVE END					
Gear removal		❑	2		
Gear stowage		❑	2		
EMERGENCY PROCEDURES					
Lost buddy or instructor ®	❑		5		
Caught in current (if applicable) ®	❑		5		
Signals ®	❑		5		
Ear problems ®	❑		5		
POSSIBLE	15	10		70	
TOTALS					**PASS / FAIL**
MINIMUM REQUIRED	14	7			

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® These points are not covered elsewhere in the dive leadership so they must be covered here!! All other “must” points can be picked up eleswhere.

AUSI DIVE LEADERSHIP ASSESSMENT FORM (The Dive)
SNORKEL DIVER INSTRUCTOR

Candidates Name: _____ **Date:** _____

Assessors Name: _____ **Instructor #:** _____

Site: _____ **Type:** _____ **Dive #:** _____

Time Started: _____
Time Finished: _____
Time Taken: _____
Time Allowed: _____

ENTRY & SURFACE	Must	Should	Value	Deduct	Comments
Safe and appropriate entry	❑		5		
Surface control - positive buoyancy	❑		5		
- masks on	❑		5		
- snorkel in mouth	❑		5		
- buddy pairs	❑		5		
- group controlled	❑		5		
Final brief - max depth	❑		5		
- lost buddy	❑		5		
- ears	❑		5		
DESCENT					
Pop ears	❑		5		
Group descent (instructor in control)	❑		5		
AT DEPTH					
Buddy system	❑		5		
Group control	❑		5		
Maintain interest		❑	5		
ON SURFACE					
Positive buoyancy	❑		5		
Masks on	❑		5		
Snorkel in mouth	❑		5		
Buddy pairs	❑		5		
Group controlled by instructor	❑		5		
Controlled exit		❑	5		

POSSIBLE	18	2		100
TOTALS				**PASS / FAIL**
MINIMUM REQUIRED	17	2		

SAFETY					
WERE ANY INCIDENTS CONTROLLED?	❑				
WAS SEPARATION PREVENTED?	❑				
WAS DIVE SAFE (explain why not)	❑				

The above three points are a must

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AUSI DIVE LEADERSHIP ASSESSMENT FORM (Post Dive)

Candidates Name: _____ **Date:** _____

Assessors Name: _____ **Instructor #:** _____

Site: _____ **Type:** _____ **Dive #:** _____

Time Started: _____
Time Finished: _____
Time Taken: _____
Time Allowed: _____

REMOVAL & STOWAGE OF GEAR	Must	Should	Value	Deduct	Comments
Buddy system used for gear removal		❑	2		
Correct stowage		❑	2		
BOAT (if applicable)					
Dive sheet (manifest) completed	❑		3		
Dive platform packed up (eg flag, ladders, lines etc)		❑	2		
HEALTH					
Check OK	❑		5		
Observe		❑	2		
DEBRIEF					
Positive feedback		❑	3		
Correction of techniques	❑		5		
Discuss things seen		❑	2		
Paperwork (log book, student record folder)		❑	2		
End statement		❑	2		
POSSIBLE	3	8		30	
TOTALS					
MINIMUM REQUIRED	3	6			

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TOTALS

		Must	Should	Value	
	POSSIBLE	15	21	100	
PRE DIVE	SCORE				PASS / FAIL
	MINIMUM REQUIRED	14	14		
	POSSIBLE	15	10	70	
DIVE BRIEF	SCORE				PASS / FAIL
	MINIMUM REQUIRED	14	7		
	POSSIBLE	21	2	100	
THE DIVE	SCORE				PASS / FAIL
	MINIMUM REQUIRED	20	2		
	POSSIBLE	3	8	30	
POST DIVE	SCORE				PASS / FAIL
	MINIMUM REQUIRED	3	6		
	POSSIBLE	54	41	300	
OVERALL TOTAL	SCORE				/ 3 = SCORE % PASS / FAIL
	MINIMUM REQUIRED	51	29		

GENERAL COMMENTS

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9. ESTABLISH UNDERSTANDING

10. RESTATE IMPORTANT POINTS

11. END STATEMENT

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TOPIC

MATERIALS

AIMS

PRIOR KNOWLEDGE

==========

1. INTRODUCTIONS (SMILE & NAME ON BOARD)
2. PAPERWORK
3. LESSON REVIEW FOR PREVIOUS LESSON
4. TOPIC ON BOARD
5. REASON TO LEARN
6. SCOPE
7. START POINT

8. CONTENT AND BOARD PLAN

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AUSI Snorkel Dive Leadership Cue Card

GENERAL BRIEF
- Introduction
- Site description
- Purpose
- Equipment requirements
- What equipment checks are to be done
- Extra weight for ocean (if applicable)
- Extra equipment (hat, sun screen, towel)
- Check students health
- Transportation & loading equipment
- Directions to site
- Time to meet

EQUIPMENT
- Equipment checks of students gear
- Equipment checks of own gear
- Appropriate spares (spares kit)
- Appropriate emergency equipment
- Flag/float
- Appropriate additional equipment
- Extra weight for instructor
- Equipment handled correctly

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BOAT (if applicable)
- Introduce skipper
- Boat brief
- Fill in manifest
- Safety equipment check
- Check dive flag
- Observe students for correct behaviour

ON ARRIVAL
- Check conditions are safe to dive
- Help skipper if required

Dive platform readied (flag, ladders, lines)

DIVE BRIEF
- Brief given (see other side)

GEARING UP
- Instructions given
- Watching students
- Buddy system employed
- Buddy checks
- Instructor checks - weight belt
- Instructors equipment checked

POST DIVE
- Manifest
- Well being of students
- Debrief

AUSI Snorkel Dive Brief Cue Card

INTRODUCTION
- Site description & discuss conditions
- Emergency facilities
- Hazards
- Purpose of dive
- Buddy allocation

GEAR UP
- Gear up instructions (weight belt first)
- Buddy system
- Buddy checks

ON SURFACE
- Entry
- Surface drill
- Where to go

DESCENT
- Descent procedures ie one up, one down
- Ears

DURING DIVE
- Skills
- Swim direction
- Position
- Buddy system

ON SURFACE
- Surface drill
- Exit

DIVE END
- Gear removal
- Gear stowage

EMERGENCY PROCEDURES
- Lost buddy or instructor
- Current
- Signals
- Ear problems

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