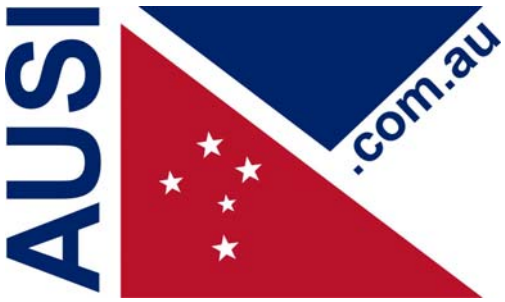


Instructor Manual

Snorkel Edition

August 2009

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Australian made divers. Worldwide!

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AUSI Mission Statement

Associated (Australian) Underwater Scuba Instructors (AUSI) was formed in 1994 with the goal to provide the diving industry with affordable, quality education services aimed at ensuing that trainee divers receive the highest quality diver eduction.

In line with this goal AUSI's Open Licence System, on-line diver training agency: www.ausi.com.au offers free visitor access to the AUSI Snorkel and Scuba Training Systems, free professional registration for instructors* as well as free on-line cross-overs*.

AUSI's unique open – licence approach is a dynamic ever-evolving system that not only welcomes input from its users but acts on there ideas and suggestions to improve the system.

August 2009

* Terms and conditions apply

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Associated Underwater Scuba Instructors

Introductory Scuba Programs

- **AUSI Scuba Experience** (Introductory Scuba)
- **AUSI Scuba Adventure** (Resort Scuba Dive)

Recreational Scuba Pathway

- **AUSI Level I Scuba Diver** (Supervised Diver)
- **AUSI Level II Scuba Diver** (Open Water Diver)
- **AUSI Level III Scuba Diver** (Advanced Diver)
- **AUSI Level IV Scuba Diver** (Deep Diver)
- **AUSI Level V Scuba Diver** (Rescue Diver)
- **AUSI Level VI Scuba Diver** (Master Diver)

AUSI SCUBA

Professional Scuba Pathway

- **AUSI Level VIII Scuba Instructor** (Instructor Examiner)
- **AUSI Level VII Scuba Instructor** (Instructor Trainer)
- **AUSI Level VI Scuba Instructor** (Dive Master Instructor)
- **AUSI Level V Scuba Instructor** (Rescue Instructor)
- **AUSI Level IV Scuba Instructor** (Deep Instructor)
- **AUSI Level III Scuba Instructor** (Advanced Instructor)
- **AUSI Level II Scuba Instructor** (Open Water Instructor)
- **AUSI Level I Scuba Instructor** (Resort Instructor)
- **AUSI Assistant Scuba Instructor** (Assistant Instructor)

Specialty Programs

- **AUSI Scuba Assistant**
- **AUSI Night Diver**
- **AUSI Underwater Naturalist r**
- **AUSI Underwater Photography**
- **AUSI Rescue Diver**
- **Plus many more**

AUSI Level VI Scuba Diver (Master Diver) + **First aid CPR Oxygen** + **Internship** → **AUSI Level VI Professional** (Dive Master) → **AUSI Assistant Scuba Instructor** (Assistant Instructor)

AUSI SNORKELLING

- **AUSI Snorkel Diver (Levels 1, 2 & 3)**
- **AUSI Snorkel Swimming Instructor**
- **AUSI Snorkel Guide (Levels 1, 2 & 3)**
- **AUSI Snorkel Diver Instructor**
- **AUSI Snorkel Diver Instructor Trainer**

Further information: www.ausi.com.au

AUSI Snorkel Programs

Recreational Levels:

Snorkel Swimming

Snorkel Swimming is using mask, snorkel, fins and a buoyancy aid to ensure positive buoyancy at all times.

Snorkel Diving

Snorkel Diving is intentionally going to depth using a mask, snorkel and fins where there is a possibility of achieving negative buoyancy and has inherent life threatening risks for the untrained.

Professional training is required and AUSI has a wide range of training programs.

Free Diving

Free Diving is breath-hold diving to depths beyond nine metres (30ft) and because of its inherent potential dangers requires specialist training.

Professional Levels:

AUSI Snorkel Swimming Instructor

a. Can conduct snorkel swimming programs in a pool,
b. Can conduct snorkel swimming programs in sheltered water under the supervision of an AUSI Snorkel Guide or higher, and
c. Can act as a lookout for snorkelling activities in open water under the supervision of an AUSI Snorkel Guide or higher.

AUSI Snorkel Guide

a. Can conduct snorkel swimming programs,
b. Can act as an in-water guide for uncertified snorkel divers in open water, and
c. Can supervise snorkelling activities in open water.

AUSI Snorkel Diver Instructor

a. Can conduct snorkel swimming programs,
b. Can act as an in-water guide for uncertified snorkel divers in open water,
c. Can supervise snorkelling activities in open water,
d. Can train and certify AUSI Snorkel Divers,
e. Can train and certify AUSI Snorkel Swimming Instructors, and
f. Can train and certify AUSI Snorkel Guides.

AUSI Snorkel Diver Instructor Trainer

a. Can conduct snorkel swimming programs,
b. Can act as an in-water guide for uncertified snorkel divers in open water,
c. Can supervise snorkelling activities in open water,
d. Can train and certify AUSI Snorkel Divers,
e. Can train and certify AUSI Snorkel Swimming Instructors,
f. Can train and certify AUSI Snorkel Guides, and
g. Can train and certify AUSI Snorkel Diver Instructors.

The table bellows shows the depth requirements for the various AUSI Snorkelling awards:

Certification Level	Snorkel Diver	Snorkel Guide	Snorkel Diver Instructor
Level 1	3 metres (10ft)	6 metres (20ft)	6 metres (20ft)
Level 2	6 metres (20ft)	9 metres (30ft)	9 metres (30ft)
Level 3	9 metres (30ft)	12 metres (40ft)	12 metres (40ft)

NOTE: 1.The certifying instructor shall be at the same level or higher than the level of AUSI Snorkel Diver certification being issued eg to issue a Level III Snorkel Diver certification the instructor must be an AUSI Level III Snorkel Diver Instructor or higher.

2. For depths greater than nine metres (30ft) see AUSI Free Diver Specialty.

AUSI Scuba Programs

Pre-Entry Levels:

Scuba Experience
Introduction to scuba diving on the surface or in shallow enclosed water.

Scuba Adventure (Resort Diving)
Introduction to scuba diving in the ocean.

AUSI Level I Scuba Diver (Supervised open water diving)
Scuba diving in the ocean under the direct supervision of an AUSI Level II Scuba Instructor or higher.

Recreational Levels:

AUSI Level II Scuba Diver (International Open Water Diver)
Scuba diving in the ocean unsupervised to 18 metres (60') in daylight hours.

AUSI Level III Scuba Diver (Advanced Diver)
Scuba diving in the ocean unsupervised to 30 metres (60') in daylight hours and 18 metres (60') at night.

AUSI Level IV Scuba Diver (Deep Diver)
Scuba diving in the ocean unsupervised to 39 metres (130') in daylight hours.

AUSI Level V Scuba Diver (Rescue Diver)
Trained in scuba rescue, first aid, CPR, oxygen provision and deep diving.

AUSI Level VI Scuba Diver (Master Diver)
Trained to organise and conduct scuba diving activities and underwater guiding.

AUSI Scuba Specialties
Many specialties including Rescue Diver, Underwater Photographer, Underwater Naturalist, Sinkhole & Cave Diving.

Professional Levels:

AUSI Level VI Professional – Professional Dive Master
AUSI Scuba Assistant Instructor – Assistant Instructor
AUSI Level I Scuba Instructor - Resort Instructor
AUSI Level II Scuba Instructor - Open Water Instructor
AUSI Level III Scuba Instructor - Advanced Instructor
AUSI Level IV Scuba Instructor - Deep Instructor
AUSI Level V Scuba Instructor - Rescue Instructor
AUSI Level VI Scuba Instructor - Dive Master Instructor
AUSI Level VII Scuba Instructor - Instructor Trainer
AUSI Level VIII Scuba Instructor - Instructor Examiner

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Section 1: AUSI Definitions

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DEFINITIONS

Active AUSI Instructor (October 2005):
See - Registered AUSI Instructor.

Approved Equivalent (October 2005):
Equivalency as approved by the AUSI Review Board.

Assistant Instructor (October 2005):
A qualified, approved instructor who can be used to assist an AUSI Instructor.

AUSI Academy (August 2007):
An AUSI Head Office registered training organisation that is authorised to train AUSI Instructors. An AUSI Academy can be either an AUSI Snorkel Academy or an AUSI Scuba Academy.

AUSI Adventure Centre (August 2007):
An AUSI Head Office registered training organisation that is authorised to conduct AUSI Adventure Programs. An AUSI Adventure Centre can be either an AUSI Snorkel Adventure Centre or an AUSI Scuba Adventure Centre.

AUSI Adventure Program (August 2007):
AUSI Adventure Programs include AUSI Scuba Experience, AUSI Scuba Adventure, certified scuba diving, snorkel swimming and snorkel diving.

AUSI Course Director (October 2005):
The AUSI Instructor Trainer in charge of an AUSI Instructor Training Program.

AUSI Cross Over (October 2005):
An AUSI Orientation program conducted to familiarise professionals from other recognised agencies such as dive masters, assistant instructors and instructors with AUSI Standards, Procedures and Teaching Guidelines.

AUSI Examiner (July 2008):
An approved independent AUSI Level VIII Scuba Instructor Trainer appointed by AUSI Head Office to conduct the final examination phase of an AUSI Level I Scuba Instructor Course.

AUSI Open Licence (October 2005):
A licence granted by AUSI to approved training organisations that wish to operate the AUSI Training System under their own corporate identification.

AUSI Professional (August 2007):
An AUSI Head Office registered AUSI Snorkel Swimming Instructor, AUSI Snorkel Instructor (any level), AUSI Level VI Professional (Dive Master) or AUSI Scuba Instructor (any level).

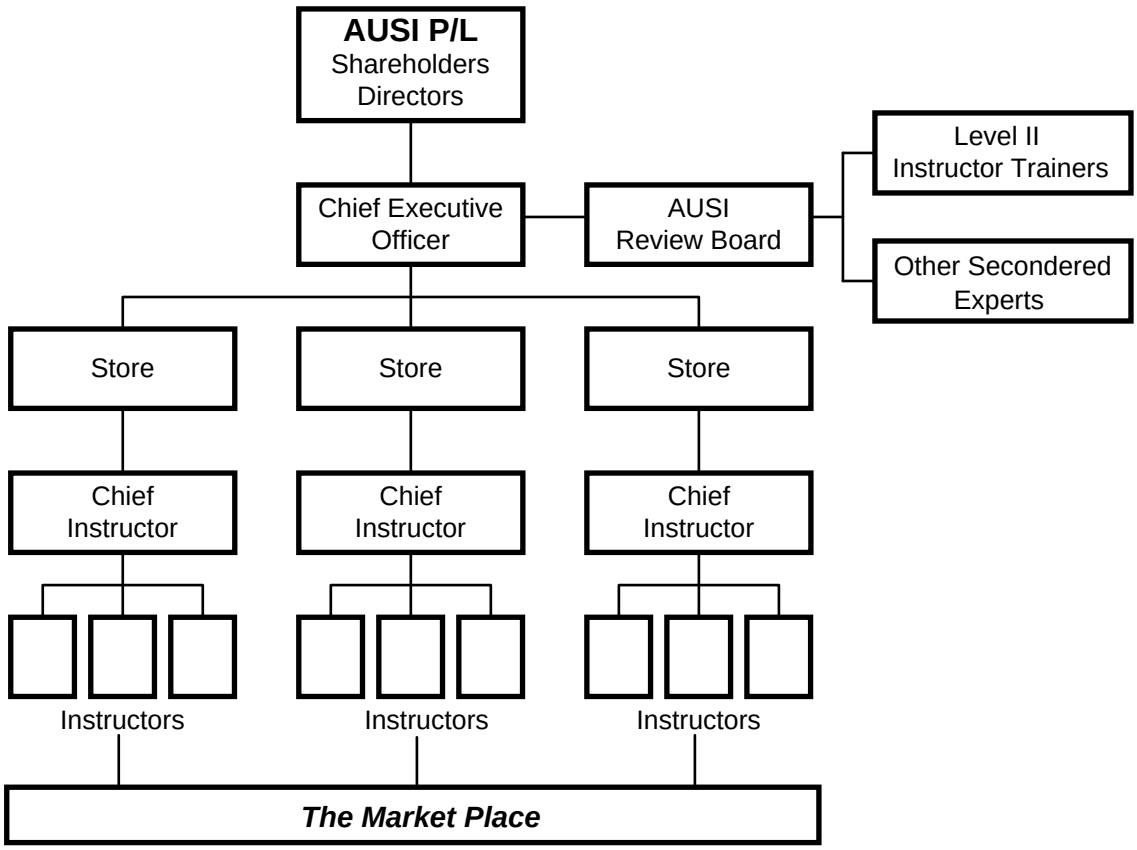
AUSI Training Organisation (August 2007):
An AUSI Head Office registered training organisation that is authorised to conduct AUSI Snorkel and/or Scuba Programs.

AUSI Training Centre (August 2007):
An AUSI Head Office registered training organisation that is authorised to train and certify AUSI Divers. An AUSI Training Centre can be either an AUSI Snorkel Training Centre or an AUSI Scuba Training Centre.

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AUSI Organisational Structure (October 2005):

The chart below shows the relationship between AUSI and the market place.



AUSI Review Board (October 2005):

The AUSI Review Board is a board consisting of the Chief Executive Officer and at least two AUSI Instructor Examiners plus appointed experts.

The AUSI Review Board is responsible for:

(a) Standards reviews and waivers,
(b) Approval of equivalences,
(c) Representation on external committees such as Standards Australia,
(d) Instructor renewal waivers,
(e) Assessment of cross-over instructor status,
(f) Coordination of AUSI Instructor Training Programs,
(g) Appointment of AUSI Scuba Instructor Examiners,
(h) Quality control and complaints procedures, and
(i) Discipline of AUSI instructors.

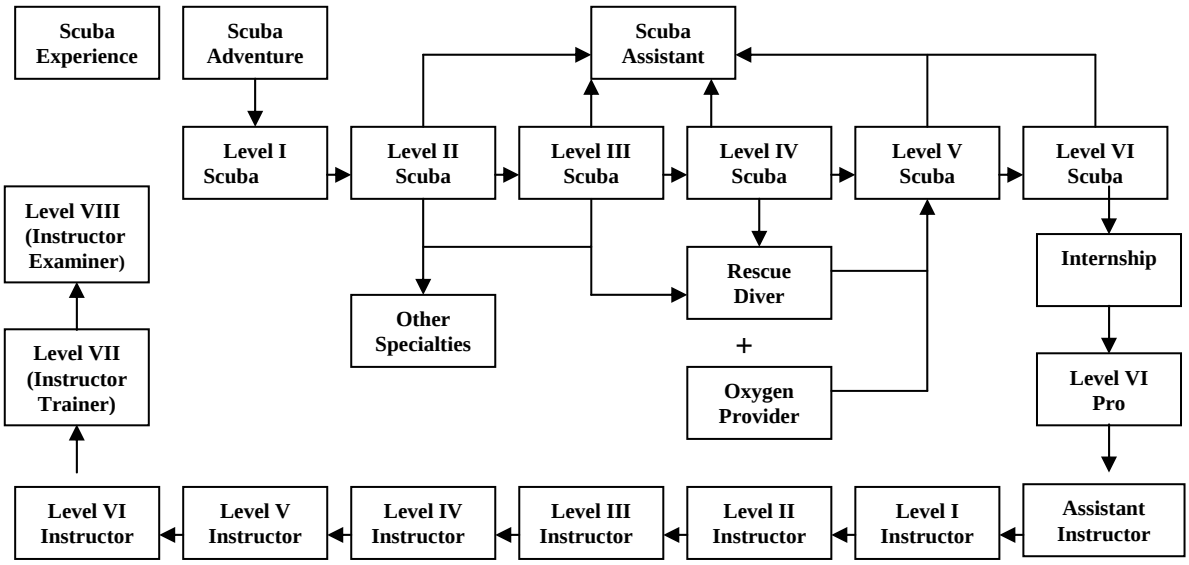
AUSI Scuba Assistant (July 2008):

A diver who is has completed an AUSI Assistant Scuba Instructor course but has not met the certification requirements as an AUSI Assistant Scuba Instructor. Whilst an AUSI Scuba Assistant is able to assist an AUSI Scuba Instructor to a level equivalent to their diving certification, instructor/student ratios cannot be increased.

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AUSI Scuba Certification Pathway (July 2008):

The chart below shows the relationship between the various AUSI Scuba Awards.



AUSI Scuba Learning Module (July 2008):

An AUSI Scuba Learning Module is a theory module consisting of student course notes and a lesson review, which is formally presented by an AUSI Scuba Instructor during the training process.

These modules are designed to assist learning from AUSI Scuba Adventure to AUSI Scuba Instructor.

A summary the current AUSI Scuba Training System's Scuba Learning Modules can be found on the AUSI web site: www.ausi.com.au

AUSI Snorkel Diver Certification Levels (October 2005):

The following table shows the depth requirements for various levels of AUSI Snorkel Diver certification.

Certification Level	Snorkel Diver	Snorkel Diver Instructor
Level I	3 metres (10 ft)	6 metres (20 ft)
Level II	6 metres (20 ft)	9 metres (30 ft)
Level III	9 metres (30 ft)	12 metres (40 ft)

NOTE: 1.The certifying instructor shall be at the same level or higher than the level of AUSI Snorkel Diver certification being issued eg to issue a Level III Snorkel Diver certification the instructor must be an AUSI Level III Snorkel Diver Instructor or higher.
2. For depths greater than nine metres (30 ft) see AUSI Free Diver Specialty.

Certified Medically Fit (October 2005):

Deemed medically fit for the activity by qualified medical practitioner.

Chief Executive Officer (October 2005):

Appointed by the AUSI Directors to administer the day to day running of AUSI.

Chief Instructor (October 2005):

An instructor appointed by a registered AUSI Facility who is responsible for ensuring that AUSI Procedures, Standards and Teaching Guidelines are met by the facility and its instructors.

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Current (May 2006):

In reference to diving medical, workplace first aid, CPR and oxygen provider certificates, the term current means valid for five years unless local authorities require less.

NOTE: AUSI Professionals are reminded that they must ensure that their medical, first aid, CPR and oxygen provider qualifications remain current.

Direct Supervision (October 2005):

Instructor must be in the water in direct visual contact with students and/or assistant instructor.

Diving Medical (May 2006):

AUSI Snorkel Programs

(1) When a student is participating in an AUSI Snorkel program they are required to be medically fit to snorkel dive. To assess the student's fitness to snorkel dive use the *AUSI Medical History Form* or an approved equivalent. An *AUSI Medical History Form* can be photocopied from the AUSI Forms section of this manual, or downloaded fro www.ausi.com.au.

(2) A full diving medical is required if a positive response is received for any of the relevant conditions listed in Section C of the *AUSI Medical History Form* or if any doubt exists concerning answers to Section B of the form.

(3) AUSI Snorkel Diving Instructors are required to undergo an annual diving medical for snorkel diving and, where possible, the medical should be performed by a doctor qualified in diving medicine.

NOTE: For an up to date list of qualified diving doctors go to www.spums.org.au/Divedocs.

AUSI Scuba Programs

(1) When a student is participating in an AUSI Scuba Diver training they are required to be medically fit to scuba dive. To assess the student's fitness to scuba dive use the *AUSI Medical History Form*, which can be photocopied from the AUSI Forms section of this manual, or downloaded from www.ausi.com.au, or approved equivalent, a full diving medical is required if a positive response is received for any of the conditions listed in Section C of the form or if any doubt exists concerning answers to Section B of the form.

NOTE: In Australia, AUSI Level II Scuba Diver (Open Water) trainees require a full diving medical to Australian Standard AS 4005.1. All diving medicals should be conducted by a doctor trained in diving medicine, however a general practitioner familiar with the student's history can be used provided the practitioner has read Appendix A, B and C of AS 4005-2000 "Training and certification of recreational divers; Part 1: Minimum entry-level SCUBA diving" and uses the Typical Medical Form, from Appendix B of AS 4005.1-2000.

(2) AUSI Level VI Scuba Professionals and AUSI Scuba Instructors are required to be medically fit to scuba dive. Those who are working as occupational divers in the recreational diving industry in Australia and New Zealand are required to have a diving medical for scuba diving as defined in Australian Standard AS/NZS 2299.1, where it is issued within 12 months. In Queensland additional tests are required, they are: an audiometry test; an ECG (if over 35 years) and a chest X-ray every five years or at the diving medical practitioners discretion.

NOTE: 1. Instructors should ensure no change in medical condition has occurred since the last dive medical was completed ie. serious accident, illness or Decompression Illness.
2. For an up to date list of qualified diving doctors go to www.spums.org.au/Divedocs.

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Enclosed Water (October 2005):

A body of water not influenced by strong current, wind, waves or swell that has a clearly defined edge eg. swimming pools, aquariums and rock pools at low tide.

Endorsed Scuba Instructor (October 2005):

An endorsed scuba instructor is a recognised scuba instructor who has been endorsed by AUSI to teach snorkel diving after having successfully completed the AUSI Snorkel Instructor fitness tests as outlined in the AUSI Snorkel Diver Instructor Teaching Guidelines.

Free Fee Policy (July 2008):

There are no AUSI Joining Fees, AUSI Registration Fees or AUSI Renewal Fees for AUSI Certifying Professionals, AUSI Training Organisations or AUSI Cross Over Candidates however, there may be a minimum purchase requirement.

NOTE: AUSI Snorkel Swimming Instructors, AUSI Level VI Professionlas (Dive Masters), AUSI Assistant Scuba Instructors (Assistant Instructors) and AUSI Scuba Adventure Instructors are non-certifying instructors and may be subject to a Joining Fee and an Annual Renewal Fee. For details consult the current AUSI Fee Fees Policy document, available on www.ausi.com.au.

Ideal Conditions (July 2008):

Refers to a body of water where there is no strong current, calm surface conditions, tropical water temperature (ie greater than 22 degrees Celsius), visibility is at least nine metres (30 ft) and when no diver in the group carries a weight system of more than 5.6 kilograms (12lb).

Maximum Ratios (October 2005):

Recommended maximum instructor/student ratio for ideal conditions.
Ratios should always be reduced if conditions are less than ideal or student ability dictates the need to do so.

NOTE: Where local authority ratios differ from AUSI ratios, then instructors must follow the most conservative ratio.

Medical History (October 2005):

A completed AUSI Medical History Form. This form can be photocopied from the AUSI Forms section of this manual or downloaded from www.ausi.com.au.

Medically Fit (October 2005):

Deemed medically fit for the activity as per the AUSI Medical History Form or by a medical practitioner which ever is required under the relevant AUSI Standard.

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Metric/Imperial Equivalents (October 2005):

The table below shows metric units used by AUSI and imperial equivalences that should be used by instructors in the USA:

Depth in metres	**Depth in feet**	**Distance in metres**	**Distance in yards**
1	3	5	6
1.5	5	25	30
3	10	50	55
6	20	100	110
9	30	200	220
12	40	250	275
15	50	500	550
18	60	800	880
21	70	1000	1100
24	80	**Pressure in atmospheres**	**Pressure in psi**
27	90	1	15
30	100	50	750
33	110	75	1000
36	120	100	1500
39	130	200	3000
Weight in kilograms	**Weight in pounds**	225	3400
1.4	3		

Open Water (October 2005):

A body of water that is subject to the influence of tide, current, wind and waves or swell.

Recognised Agency (October 2005):

A certification agency, which is approved by the AUSI Review Board.

Registered AUSI Instructor (October 2005):

An AUSI Instructor who is deemed "*active*" ie a member of AUSI who has met all AUSI Registration requirements as per the relevant AUSI Standards.

NOTE: AUSI Certifications can only be issued by registered AUSI Snorkel Diver Instructors or higher or registered AUSI Level II Scuba Instructors or higher.

Shall (October 2005):

Mandatory requirement.

Sheltered Water (July 2008):

A body of water within a barrier, either natural or man-made including a jetty, not adversely influenced by strong current, wind, waves or swell.

Should (October 2005):

Strong recommendation.

Snorkel Diving (October 2005):

Snorkel Diving is intentionally going to depth using a mask, snorkel and fins where there is a possibility of achieving negative buoyancy.

Snorkel Swimming (October 2005):

Snorkel Swimming is using mask, snorkel, fins and a buoyancy aid to ensure positive buoyancy at all times.

Strong current (July 2008):

A current too strong to comfortably swim against, as judged against the weakest diver.

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Section 2: AUSI Procedures

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May 2006 (0506) replaced October 2005 (1005)

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FACILITY REGISTRATION

(1) Complete an *AUSI Training Organisation Registration Form* (Form 2) and forward to AUSI Head Office with appropriate fee by 30 November each year.
This form can be photocopied from the AUSI Forms section of this manual, or downloaded from www.ausi.com.au.

NOTE: There are three levels of AUSI Facility:

1. AUSI Scuba Adventure Centre
2. AUSI Training Centre
3. AUSI Instructor Training Centre

(2) Appoint a Chief Instructor whose responsibility is to ensure that AUSI Standards, AUSI Procedures and AUSI Teaching Guidelines are adhered to.

(3) Facility registration requires Annual Renewal, see below.

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PROFESSIONAL REGISTRATION

A diver can become a registered AUSI Professional by successfully completing either the relevant:
(1) AUSI Professional Training Program, or

(2) AUSI Professional Cross-Over.

NOTE: Any certified instructor from any recognised agency can be used as an AUSI Instructor however; only AUSI registered instructors can issue AUSI certifications.

AUSI Professional Training

(1) Complete an *AUSI Professional Training Application Form* (Form 13) and forward to AUSI Head Office with relvent documentation and fee.
This form can be photocopied from the AUSI Forms section of this manual, or downloaded from www.ausi.com.au.

(2) Successfully complete the relevant AUSI Training Program, see relevant AUSI Standard and AUSI Teaching Guidelines.

(3) Instructor registration requires Annual Renewal, see below.

AUSI Professional Cross-Over

(1) Complete an *AUSI Professional Cross-Over Application Form* (Form 13) and forward to AUSI Head Office with relvent documentation and fee.
This form can be photocopied from the AUSI Forms section of this manual, or downloaded from www.ausi.com.au.

(2) Successfully complete the relevant AUSI Workbook and AUSI Standards & Procedures Exam, see relevant AUSI Standards.

(3) Instructor registration requires Annual Renewal, see below.

INSTRUCTOR TRAINING PROGRAMS

(1) AUSI Instructor Training Programs can only be conducted by approved registered AUSI Instructor Trainers.

(2) Training can be conducted either:

(a) As an in-store program where the training and assessment phases are conducted over any time frame that satisfies both the AUSI Course Director and the candidate, or
(b) As a full time AUSI Instructor Training Program which includes training, assessment and final examination.

(3) To avoid duplication of full time programs in any one region, all AUSI Instructor Training Programs must have AUSI Head Office approval.

(4) To gain approval, AUSI Course Directors must submit an *AUSI Professional Training Program Application Form* (Form 4) to AUSI Head Office at least 60 days in advance.
This form can be photocopied from the AUSI Forms section of this manual, or downloaded from www.ausi.com.au.

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ANNUAL RENEWAL

AUSI Facilities

(1) Complete an *AUSI Training Organisation Registration Form* (Form 2) and forward with appropriate fee to AUSI Head Office by 30 November each year.
This form can be photocopied from the AUSI Forms section of this manual, or downloaded from www.ausi.com.au.

(2) Appoint a Chief Instructor whose responsibility is to ensure that AUSI Standards, AUSI Procedures and AUSI Teaching Guidelines are adhered to.

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AUSI Professionals

AUSI Snorkel Instructors

(1) Satisfactorily complete the fitness tests as outlined in the relevant AUSI Snorkel Instructor Teaching Guidelines, these tests can be done "in-house" and must be authenticated by an AUSI Instructor, and
(2) Complete an *AUSI Professional Annual Renewal Form* (Form 3) and forward to AUSI Head Office with relevant documentation, appropriate fee and two passport photographs by 30 November each year.
This form can be photocopied from the AUSI Forms section of this manual, or downloaded from www.ausi.com.au.

NOTE: (1) AUSI Professionals are reminded that they must ensure that their medical, first aid, CPR and oxygen provider qualifications remain current.
(2) AUSI Snorkel Diver Instructors and higher will receive eight AUSI certification Forms.

AUSI Level VI Professionals, AUSI Scuba Assistant Instructors & AUSI Level I Scuba Instructors

(1) Complete an *AUSI Professional Annual Renewal Form* (Form 3) and forward to AUSI Head Office with relevant documentation, appropriate fee and two passport photographs by 30 November each year.
This form can be photocopied from the AUSI Forms section of this manual, or downloaded from www.ausi.com.au.

NOTE: AUSI Professionals are reminded that they must ensure that their medical, first aid, CPR and oxygen provider qualifications remain current.

AUSI Level II+ Scuba Instructors

(1) Must have certified a minimum of four AUSI Scuba Divers, at any level, in the previous 24 months or approved equivalent or complete the open book AUSI Standards and Procedures Examination, an instructor who has not been current for over five years must either complete an AUSI Scuba Instructor Orientation Program or assist on an AUSI Level I/II Scuba Diver course, preferably both, and
(2) Complete an *AUSI Professional Annual Renewal Form* (Form 3) and forward to AUSI Head Office with relevant documentation, appropriate fee (the pre-purchase of eight non-transferable AUSI Certification Forms) and two passport photographs by 30 November each year.
This form can be photocopied from the AUSI Forms section of this manual, or downloaded from www.ausi.com.au.

NOTE: (1) AUSI Professionals are reminded that they must ensure that their medical, first aid, CPR and oxygen provider qualifications remain current.
(2) AUSI Level V Scuba Instructors and higher require a current oxygen provider instructor certificate or an approved equivalent.

INSTRUCTOR UPGRADE

(1) Satisfy the requirements outlined in the relevant AUSI Standard.

(2) Forward completed *AUSI Professional Annual Renewal Form* (Form 3), with relevant documentation, two passport photographs and appropriate fee to AUSI Head Office.
This form can be photocopied from the AUSI Forms section of this manual, or downloaded from www.ausi.com.au.

STUDENT RECORDS

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(1) Accurate student records for each AUSI course must be kept, including the relevant:

(a) *AUSI Participation Agreement*
(b) *AUSI Training Record*
(c) *AUSI Theory Test Answer Sheet*, and
(d) Any other relevant AUSI Assessment Sheets.

(2) These records are to be kept for a minimum period of seven years from the time of the most recent training or if the student is under 18 years of age at the time of training then for seven years after the student turns 18 years of age.

(3) Records must be forwarded to AUSI Head Office either:

(a) Upon request to do so by AUSI Head Office, or
(b) If the AUSI Facility ceases to trade.

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CERTIFICATION PROCEDURES

AUSI Snorkel Awards

AUSI Snorkel Swimming

(1) Whilst there is no formal certification for this AUSI program, facilities and instructors are at liberty to issue a Certificate of Participation providing AUSI Head Office approves the document.

AUSI Snorkel Diver & Snorkel Specialties

(1) **AUSI Certification Forms** must be pre-purchased from AUSI head Office.

(2) Before issuing the Certification Card ensure the following:

(a) All theory and practical elements have been satisfactorily completed,

(b) The relevant AUSI Training Record is accurately completed by both student and instructor,

(c) Both student and instructor have signed the Certificate of Completion, and

(d) Student's dives are accurately logged in their personal logbook and counter signed by the instructor.

(3) When preparing the certification card:

(a) Ensure all required details are accurately completed,

(b) Affix a passport photograph of the student to the card,

(c) Ensure the instructor signs the card, and

(d) If a dual certification is issued fill in the details of the other certification in the "previous highest certification" section of the Student Profile on the certification card sheet.

(4) Before laminating the certification card, re-check all details.

(5) Issue laminated certification card and wall certificate to the student.

(6) Return the completed Student Profile to AUSI Head Office by the 14th day of the following month.

NOTE: Student Profiles can be returned via e-mail to certs@ausi.com.au, simply save the certification file with the file name "ausiXXXX".doc, where XXXX represents the Certification Number eg 0555.

AUSI Snorkel Professionals

(1) AUSI Snorkel Professional certifications are issued by AUSI Head Office upon receipt of the completed documentation and appropriate fee, see Professional Registration.

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AUSI Scuba Awards

AUSI Scuba Experience

(1) Whilst there is no formal certification for this AUSI program, facilities and instructors are at liberty to issue a Certificate of Participation providing AUSI Head Office approves the document.

NOTE: Instructors **must** emphasise to students that the AUSI Scuba Experience is **not** a certification course.

AUSI Scuba Adventure

(1) **AUSI Scuba Adventure Certification Cards** must be pre-purchased from AUSI Head Office, however AUSI approved operator based certificates can be used.

(2) Ensure all the required details are accurately completed before issuing the card.

(3) Either the AUSI Student Profile or the *AUSI Scuba Adventure Student Profile Sheet* found in Part 3 Teaching Guidelines - AUSI Scuba Adventure, is to be returned to AUSI Head Office by the 14th day of the next month.

NOTE: Instructors **must** emphasise to the student that:

1. The AUSI Scuba Adventure Course is **not** a full certification course
2. The certificate they are receiving only serves as verification of course completion
3. The student is **only** able to scuba dive under the direct supervision of a qualified AUSI Level I Instructor or higher
4. The course can be credited towards the AUSI Level I/II Scuba Diver course
5. The certificate is only valid for 30 days.

AUSI Level I Scuba Diver

(1) **AUSI Certification Forms** must be pre-purchased from AUSI Head Office.

(2) Before issuing the certificate ensure the following:

(a) All theory and practical elements have been completed,

(b) The *AUSI Level I Scuba Diver Training Record* is accurately completed by both student and instructor,

(c) Both student and instructor have signed the Certificate of Completion, and

(d) Student's dives are accurately logged in their personal logbook and counter signed by the instructor.

(3) When preparing the certificate:

(a) Ensure all required details are accurately completed, and

(b) Ensure the Instructor signs the certificate.

(4) Issue the wall certificate to the student.

(5) Return the completed Student Profile with the ***unissued*** certification card section of the sheet to AUSI Head Office by the 14th day of the next month.

NOTE: (1) Student Profiles can be returned via e-mail to certs@ausi.com.au, simply save the certification file with the file name "ausiXXXX".doc, where XXXX represents the Certification Number eg 0555.

(2) Instructors **must** emphasise to the student that:

1. The AUSI Level I Scuba Course is **not** a full certification course
2. The certificate they are receiving only serves as verification of course completion
3. The student is **only** able to scuba dive under the direct supervision of a qualified AUSI Level II Instructor or higher
4. The course can be credited towards the AUSI Level I/II Scuba Diver course
5. The certificate is only valid for 12 months.

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AUSI Level II to VI Scuba Diver, Rescue Diver & Specialties

(1) **AUSI Certification Forms** must be pre-purchased from AUSI Head Office.

(2) Before issuing the certification card ensure the following:

(a) All theory and practical elements have been completed satisfactorily,
(b) The relevant AUSI Training Record is accurately completed by both student and instructor,
(c) Both student and instructor have signed the Certificate of Completion, and
(d) Student's dives are accurately logged in their personal logbook and counter signed by the instructor.

(3) When preparing the certification card:

(a) Ensure all required details are accurately completed,
(b) Affix a passport photograph of the student to the card,
(c) Ensure the Instructor signs the card, and
(d) If a dual certification is issued please fill in the details of the other certification in the "previous highest certification" section of the Student Profile on the certification card sheet.

(4) Before laminating the certification card, recheck all details.

(5) Issue laminated certification card and wall certificate to student.

(6) Return completed Student Profile to AUSI Head Office by the 14th day of the next month.

NOTE: (1) Student Profiles can be returned via e-mail to certs@ausi.com.au, simply save the certification file with the file name "ausiXXXX".doc, where XXXX represents the Certification Number eg 0555.
(2) AUSI Level II Junior Scuba Divers to upgrade to AUSI Level II Scuba Divers must meet to upgrade requirements as laid out in the AUSI Level II Scuba Diver Teaching Guidelines.

AUSI Level VI Professionals & Scuba Instructors

(1) All AUSI Level VI Professional and AUSI Scuba Instructor certifications are issued by AUSI Head Office upon receipt of the completed documentation and appropriate fee. See Professional Registration.

REFERRAL FOR INCOMPLETE TRAINING

(1) If a student fails to complete their training in a particular area because of travel arrangements then they may choose to take an AUSI Referral with them.

(2) There are two options:

(a) Pre-pay for their AUSI Certification Form, which will be forwarded to the next AUSI Training Facility upon request, in this case the next facility will issue the AUSI Certification, or
(b) Complete their training with the next AUSI Training Facility and go on-line to obtain their AUSI Certification.

(3) In either case, the student is to be given a completed *AUSI Open Water Trainee Referral Form* (Form 12).
This form can be photocopied from the AUSI Forms section of this manual, or downloaded from www.ausi.com.au.

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TEMPORARY CARDS

(1) A temporary certification can be issued to students who do not provide a passport photograph or if a facility does not have access to a laminator.

(2) **AUSI Certification Forms** must be pre-purchased from AUSI Head Office.

(3) Before issuing the certification card ensure the following:

(c) All theory and practical elements have been completed satisfactorily,
(d) The relevant AUSI Training Record is accurately completed by both student and instructor,
(e) Both student and instructor have signed the Certificate of Completion, and
(f) Student's dives are accurately logged in their personal logbook and counter signed by the instructor.

(4) When preparing the certification card:

(a) Ensure all required details are accurately completed,
(b) Affix in place of a photograph, write the identification number and type eg Passport # G54632 and have the student sign the card,
(c) Ensure the Instructor signs the card, and
(d) If a dual certification is issued please fill in the details of the other certification in the "previous highest certification" section of the Student Profile on the certification card sheet.

(5) Before sealing the certification card, recheck all details.

(6) Issue sealed certification card and wall certificate to student as well as an *AUSI Replacement Certification Card Form* (Form 5).

(7) Return completed Student Profile to AUSI Head Office by the 14th day of the next month.
(8) To receive a permanent card the student must forward a passport photograph, a completed *AUSI Replacement Certification Card Form* (Form 5) and the appropriate fee to AUSI Head Office.
This form can be photocopied from the AUSI Forms section of this manual, or downloaded from www.ausi.com.au.

LOST OR DAMAGED CARDS

(1) Lost or damaged cards can be purchased on-line at www.ausi.com.au.

(2) AUSI Head Office will return the new plastic certification card direct to the AUSI Diver.

NOTE: If a certification card is damaged during the certification procedure issue the diver with another certification card and forward the damaged AUSI Certification Form to Head Office for **free** replacement.

AUSI PLASTIC CERTIFICATION CARDS

(1) Plastic certification cards are available to all AUSI Divers and must be applied for on-line at www.ausi.com.au.

(2) AUSI Head Office will return the new plastic certification card direct to the diver.

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AUSI CARDS FOR DIVERS CERTIFIED BY OTHER AGENCIES

(1) An AUSI Certification card can be issued to divers certified by other recognised agencies.
(2) **AUSI Certification Forms** must be pre-purchased from AUSI Head Office or can be applied for on-line at www.ausi.com.au or by using the *AUSI Replacement Certification Card Form* (Form 5).
This form can be photocopied from the AUSI Forms section of this manual, or downloaded from www.ausi.com.au.

(3) The AUSI card should be issued as an AUSI Scuba Diver with the diver's agency and certification number written in brackets after the words "AUSI Scuba Diver" eg AUSI Scuba Diver (Scuba Inc. #01032).

(4) When preparing the certification card:

(a) Ensure all required details are accurately completed,
(b) Affix a passport photograph of the student to the card,
(c) Ensure the Instructor signs the card, and
(d) Fill in the details of the certification in the "previous highest certification" section of the Student Profile on the certification card sheet.

(5) Before sealing the certification card, recheck all details.

(6) Issue sealed certification card and wall certificate.

(7) Return completed Student Profile to AUSI Head Office by the 14th day of the next month.

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ACCIDENT REPORTING

(1) Any incident or accident requiring first aid or medical treatment, or a fatality, occurring during training must be reported immediately to the AUSI Facility owner.

(2) A completed *AUSI Accident Report Form* (Form 6), which can be photocopied from the AUSI Forms section of this manual or downloaded from www.ausi.com.au, shall then be forwarded to the following, within 24 hours:

(a) Insurance company, if insured, and
(b) AUSI Head Office.

NOTE: The police must be informed immediately if there is a fatality.

(3) Never admit liability or blame anyone else.

(4) If your client contacts you with a request to pay medical costs, lost wages or any other form of compensation, ask them to write a letter detailing their version of the accident and their claim and forward the letter to your lawyer for professional advice.

QUALITY CONTROL

(1) AUSI Facilities are to ensure that all of their instructors follow the AUSI Standards, AUSI Procedures and AUSI Teaching Guidelines as outlined in this manual. This includes using the correct materials and keeping the correct records as outlined in the relevant AUSI Teaching Guidelines.

(2) An annual request will be made to all AUSI Facilities to forward a random selection of AUSI Student Records to AUSI Head Office for verification of standards.

(3) AUSI Head Office will also periodically conduct random surveys of divers certified by AUSI Instructors.

COMPLAINTS

(1) Any complaints against an AUSI Instructor must be forwarded to AUSI Head Office by registered mail.

(2) All complaints will be reviewed by the AUSI Review Board within 30 days of AUSI Head Office receiving the written notification.

(3) If the complaint is upheld, the instructor will be suspended subject to a hearing, which will be held within 60 days of the complaint being received. A panel consisting of two independent AUSI Instructor Trainers or Examiners, one of who will chair the panel, and two independent persons, will conduct the hearing. The panel chair will forward the panel's recommendations to the AUSI Review Board within seven days of the panel hearing.

(4) The panel has the power to recommend cancellation the instructor's certification.

(5) AUSI Head Office reserves the right to request relevant AUSI Student Records to assist with hearing the complaint.

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Section 3: AUSI Administration Forms

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Form 1 (0708) - AUSI MEDICAL HISTORY FORM

This form is used for the assessment of potential problems for persons wishing to partake in AUSI Snorkel or AUSI Scuba programs. In the interest of your safety it is important that you give true, full and complete answers to all questions. Your instructor may advise you to have a full diving medical before diving or may recommend that you do not dive at all.

IMPORTANT: Do you understand that incorrect or misleading information can lead to serious injury resulting in permanent damage or death? YES ☐ NO ☐

A. PERSONAL DETAILS

Name _____ Date of Birth ___/___/___

Address _____

Contact Email: _____ Mobile: _____ Phone: _____

Sex : Male ☐ Female ☐ Occupation _____

Where did you hear about this course? _____

B. GENERAL INFORMATION

	YES	NO	
1. Are you a non-swimmer?	☐	☐	
2. Have you ever had trouble in water?	☐	☐	Details _____
3. Have you scuba dived previously?	☐	☐	Details _____
4. Are you in good health?	☐	☐	Details _____
5. Are you on any medication?	☐	☐	Details _____
6. Operations within the last six months?	☐	☐	Details _____
7. Is there a family history of heart disease?	☐	☐	Details _____
8. Do you have any disease or disability	☐	☐	Details _____
9. Do you smoke?	☐	☐	

Pack Years (Should be < 10)

Cigarettes per day ☐ Multipliy by years of smoking ☐ Divide by 20 = ☐

	YES	NO
10. Have you consumed alcohol or any other drugs within the last 24 hours?	☐	☐
11. Will you be flying or going to altitudes above 300m within 24 hours after your last scuba dive?	☐	☐

Do you suffer from, or have you ever suffered any of the following?

12. Ear problems when flying or diving	☐	☐	16. Migraine or severe headache	☐	☐
13. Ruptured eardrum	☐	☐	17. Depression, claustrophobia or panic attacks	☐	☐
14. Chronic ear discharge or infection	☐	☐	18. Back problems	☐	☐
15. Sea sickness	☐	☐	19. Recompression for a diving related illness	☐	☐

C. MEDICAL HISTORY - Do you suffer from, or have you ever suffered any of the following?

	YES	NO		YES	NO
1. Ear surgery (other than drainage)	☐	☐	11. Pneumothorax (collapsed lung)	☐	☐
2. Persistent ringing noises or deafness	☐	☐	12. Persistent fainting or blackouts	☐	☐
3. Persistent loss of balance	☐	☐	13. Head injury requiring hospitalisation	☐	☐
4. Persistent allergies affecting nose/sinuses	☐	☐	14. Epilepsy or fits	☐	☐
5. Persistent cough or coughing blood	☐	☐	15. Any brain or spinal disorder	☐	☐
6. Recurrent chest/lung infections/problems	☐	☐	16. Diabetes	☐	☐
7. Abnormal chest pain	☐	☐	17. Heart disease	☐	☐
8. Chest surgery (heart or lung)	☐	☐	18. High blood pressure	☐	☐
9. Abnormal shortness of breath	☐	☐	19. Pulse irregularities	☐	☐
10. Asthma, wheezing or use of a puffer	☐	☐	20. Are you pregnant. or trying to be pregnant?	☐	☐

D. DECLARATION

I certify that the above information is true and complete to the best of my knowledge and I hereby authorize Dr _____ Phone # _____ to supply medical information relevant to this course regarding me to my instructor in my own personal interest.

Student's signature _____ Date ___/___/___

Instructor's signature _____ Instructor #: _____

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Form 2 (1008) - AUSI TRAINING ORGANISATION REGISTRATION FORM

If a new AUSI Training Organisation, who referred you? **If renewing, AUSI Facility No:**

Facility Name:
Address
Suburb: **State:** **Postcode:**
Phone: **Mobile:** **Fax:**
E-mail: **Web Site:**
Owner's Name
Vessel Names:

Type of Facility:

Scuba Adventure Centre	
Scuba Training Centre	
Scuba Academy	
Snorkel Adventure Centre	
Snorkel Training Centre	
Snorkel Academy	

Professional Register: Chief Instructor first, please use a second form if you have more than ten instructors to register

Instructor's Name	E-mail	Mobile	AUSI No.	AUSI Level	Date of Medical	First Aid Cert No.	CPR Cert No.	Oxygen Cert No.	Other Agency

Owner's Declaration: I hereby declare that the information provided in this application is to the best of my knowledge true and correct and I agree to abide by AUSI Standards, AUSI Procedures and AUSI Teaching Guidelines when conducting AUSI Programs. I also understand that materials I can download from www.ausi.com.au are protected by international copyright laws and that downloaded materials can only be used for my own personal use unless I have received written authorisation from AUSI and I further acknowledge that I have read and agree to the terms and conditions as specified in the AUSI Open Licence agreement. I also understand that my personal or business information will not be passed on to any external third party by AUSI without my express permission. I further declare that to the best of my knowledge that no one named in this form is under any outstanding ethics or standards complaint with any other agency.

Owner's Signature: _____ **Date:** _____

Annual Renewal is required by 30 November each year.

Please return completed form to by 30 September and a renewal invoice, if applicable, will be forwarded for payment by 30 November:

AUSI PO Box 202 Queenscliff Victoria 3225 AUSTRALIA or Fax: +61 3 5255 4455 or E-mail: ausi@ausi.com.au

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Form 3 (0809) - AUSI Professional Annual Renewal Form

Name: _____ **AUSI Number:**

Address: _____

_____ **Postcode:** _____

Phone: _____ **Mobile:** _____

E-mail: _____ **Facsimile:** _____

Facility: _____ **Facility Phone:** _____

Renewal for:

Snorkel Swimming Instructor*	☐		
Snorkel Guide*	☐	Level	☐
Snorkel Diver Instructor**	☐	Level	☐
Snorkel Diver Instructor Trainer**	☐	Level	☐
Level VI Professional*	☐		
Scuba Assistant Instructor*	☐		
Level I Scuba Instructor *	☐		
Level II-VI Scuba Instructor**	☐	Level	☐
Scuba Instructor Trainer (LVII)**	☐		
Scuba Instructor Examiner (LVIII)**	☐		

Current highest other diving certification:

Agency: _____

Level: _____

Number: _____

Date: _____

Scuba Instructor Level Upgrade:

Previous Level: ☐ New Level: ☐

Date of Upgrade: _____

Verified by: _____

AUSI No.: _____

Signature: _____

The following MUST accompany this renewal form: (*Scanned documents can be sent by e-mail*)

Appropriate fee (see below) – cheque made to AUSI or credit card or Pay Pal via web site	☐
Two passport photographs **OR** one electronic passport photograph to: info@ausi.com.au	☐
Copy of current medical (Australian Scuba Professionals require AS/NZ 2299.1)	☐
Copy of current work place first aid or approved equivalent	☐
Copy of current CPR or approved equivalent	☐
Copy of current oxygen provider or approved equivalent **OR**	☐
Current oxygen provider instructor or approved equivalent for Level V Scuba and higher	☐
Other relevant current teaching, instructing or coaching qualifications	☐

Annual Snorkel Endorsement: **Certification Duck Dive** (Max. comfortable depth): ☐ m/ft

Assessed by: **Instructor No.** **Date :**

AUSI Annual Renewal Fees:	**AUD**	
***Non-certifying Professionals:**	$55	☐
****Certifying Instructors:**	$110	☐
Instructor Upgrade Card Fee:	$15	☐

Note:
If Annual Renewal is received by 30 November, certifying instructors will have their fee rebated with eight AUSI Certification Forms.
If Annual Renewal is not received by 31 December, AUSI status will be downgraded to inactive.

Credit Card Payment Type of Card: Visa ☐ MasterCard ☐ Bankcard ☐

Amount authorised _____ Card Number ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Card Holder _____ Signature _____ Exp. Date ___ / ___

Applicant's Declaration: I hereby declare that the information provided in this application is to the best of my knowledge true and correct and I agree to abide by AUSI Standards, AUSI Procedures and AUSI Teaching Guidelines when conducting AUSI Programs and I understand that materials I can download from www.ausi.com.au are protected by international copyright laws and that downloaded materials can only be used for my own personal use unless I have received written authorisation from AUSI Pty Ltd. I further acknowledge that I have read and agree to the terms and conditions as specified in the AUSI Open Licence agreement. I also understand that my personal information will not be passed on to any third party by AUSI without my express permission. I further declare that to the best of my knowledge I am not under any outstanding ethics complaint.

Applicant's signature: _____ Date: _____

Return completed form with relevant documentation and payment to:

AUSI PO Box 202 Queenscliff Victoria 3225 AUSTRALIA

Fax: +61 3 5255 4455 **E-mail: info@ausi.com.au**

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Form 4 (0809) - AUSI PROFESSIONAL TRAINING PROGRAM APPLICATION FORM

Facility Name: _____

Address: _____

_____ **Postcode:** _____

Telephone: **Business:** _____ **Mobile:** _____

Facsimile: _____ **Private:** _____

E-mail: _____

Name of proposed Course Director: _____ **AUSI No.** _____

Names of proposed Staff Instructors: _____ **AUSI No** _____

_____ **AUSI No** _____

_____ **AUSI No** _____

_____ **AUSI No** _____

Type of Program:

AUSI Snorkel Swimmer Instructor	
AUSI Snorkel Guide	
AUSI Snorkel Diver Instructor	
AUSI Level I Scuba Instructor	
AUSI Level II Scuba Instructor	

Proposed format of program: Full time/Part time

Proposed number of candidates:

If an independent AUSI Examiner is required, proposed examination dates:

NOTE: *All candidates must pre-register with AUSI Head Office and pay appropriate fee prior to commencing course. Please use* ***Form 13 AUSI Professional Training Application Form (0809)***

Proposed location of program: _____

Other relevant information including proposed assistants:

_____

_____

_____

_____

_____

_____

To the best of my knowledge the above information is true and correct and I agree that my Facility will always abide by AUSI Standards, AUSI Procedures and AUSI Teaching Guidelines when conducting AUSI Programs.

Signed: _____ **Name:** _____

Date: _____

Photocopy for your records and forward completed form to AUSI Head Office at least 60 days prior to the commencement date of the program.

AUSI PO Box 202 Queenscliff Victoria 3225 AUSTRALIA or Fax: +61 3 5255 4455 or E-mail: info@ausi.com.au

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Form 5 (1005) - AUSI REPLACEMENT CERTIFICATION CARD FORM

REPLACEMENT AUSI CARD:

Name of Diver _____

Level of Certification _____ **Certification #** _____

Certifying Instructor _____ **Instructor #** _____

Name of Facility _____ **Facility #** _____

Please include the following:

- ☐ Two passport photographs
- ☐ Old Card, if possible
- ☐ Fee (AUD$27.50)

NOTIFIY OF ANY CHANGE OF ADDRESS

NEW AUSI CARD FOR DIVERS CERTIFIED BY OTHER AGENCIES:

Name of Diver _____ **Agency** _____

Level of Certification _____ **Certification #** _____

Certifying Instructor _____ **Instructor #** _____

Name of Facility _____

Please include the following:

- ☐ Two passport photographs
- ☐ Photocopy of certification
- ☐ Fee (AUD$27.50)

PERSONAL DETAILS: Mailing Address, Contact Number & E-mail

Credit Card Payment For credit card payment fill in details below or send cheque or money order made out to AUSI.

Type of card Visa / MasterCard / Bankcard

Amount authorised _____ Card Number | | | | | | | | | | | | | | | | |

Card Holder _____ Signature _____ Exp. Date ___ / ___

Please complete above information, photocopy for your records and forward with relevant documentation, passport photographs and payment to AUSI HEAD OFFICE:

AUSI
PO Box 202
QUEENSCLIFF
VICTORIA 3225
AUSTRALIA

Fax: +61 3 5255 4455

E-mail: info@ausi.com.au

FACILITY NOTE: If card is damaged during certification process simply return damaged card and wall certificate to AUSI Head Office for FREE replacement. Otherwise complete form and return to Head Office with card (if applicable), passport photograph & appropriate fee.

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Form 6 (1005) - AUSI ACCIDENT REPORT FORM

VICTIM DETAILS:

Name _____

Address _____

_____ **Postcode** _____

Telephone **Home** _____ **Work** _____

Details of previous training: Highest level of certification _____

Agency _____ Cert. No. _____ Certifying Instructor _____

INSTRUCTOR DETAILS:

Name of instructor in charge _____ **AUSI #** _____

Other instructors & their qualifications:

Name _____ **Qualifications** _____

_____ _____

_____ _____

ACCIDENT DETAILS:

Was victim a student under training? Yes / No. If yes, what level? _____

Date of event _____ **Time of Event** _____

Location of event _____

Name of dive site _____

Type of dive _____ **Depth** _____ **Dive Time** _____

Visibility _____ **Current** _____ **Sea conditions** _____

Type of injury _____

How event occurred _____

_____

_____

_____

_____

First aid rendered _____

_____

_____

_____

Name of any treating doctor or hospital _____

Contact number _____

Who else has been informed of accident? _____

_____

_____

Use extra sheets if necessary, photocopy for your records and return to AUSI Head Office within seven days.

AUSI
PO BOX 202
QUEENSCLIFF VICTORIA 3225
AUSTRALIA

Fax: +61 3 5255 4455 **E-mail: info@ausi.com.au**

..

Form 7 (0809) - AUSI CROSS-OVER APPLICATION FORM

Name: _____ **Referred by:**

Address: _____

_____ **Postcode:** _____

Phone: _____ **Mobile:** _____

E-mail: _____ **Facsimile:** _____

Facility: _____ **Facility Phone:** _____

Qualification applied for:

Snorkel Swimming Instructor*	☐		
Snorkel Guide*	☐	Level	☐
Snorkel Diver Instructor**	☐	Level	☐
Snorkel Diver Instructor Trainer**	☐	Level	☐
Level VI Professional*	☐		
Scuba Assistant Instructor*	☐		
Level I Scuba Instructor *	☐		
Level II-VI Scuba Instructor**	☐	Level	☐
Scuba Instructor Trainer (LVII)**	☐		
Scuba Instructor Examiner (LVIII)**	☐		

Current highest diving certification:

Agency _____

Level _____

Number _____

Date _____

Number of certifications issued:

Open Water	☐	**Other relevant experience:**
Advanced	☐	
Deep	☐	
Rescue	☐	
Dive Master	☐	

The following MUST accompany this application form: (*Scanned documents can be sent by e-mail*)

Appropriate fee (see below) – cheque made to AUSI or credit card or Pay Pal via web site	☐
Two passport photographs **OR** one electronic passport photograph to: info@ausi.com.au	☐
Copy of current professional certification	☐
Copy of current medical (Australian Scuba Professionals require AS/NZ 2299.1)	☐
Copy of current work place first aid or approved equivalent	☐
Copy of current CPR or approved equivalent	☐
Copy of current oxygen provider or approved equivalent **OR**	☐
Current oxygen provider instructor or approved equivalent for Level V Scuba and higher	☐
Other relevant current teaching, instructing or coaching qualifications	☐

Snorkel endorsement: (Optional for scuba) **Certification Duck Dive** (Max. comfortable depth): _____ m/ft

Assessed by: **Instructor No.** **Date :**

AUSI Cross-Over Fees:	**AUD**	☐
***Non-certifying Professionals:**	$55	☐
****Certifying Instructors:**	$110	☐

Note: *Fee includes electronic files ie Course Notes, Workbook and Standards & Procedures Exam and upon completion AUSI Certification Card and AUSI Membership to end of current year. Certifying instructors will also have their fee rebated with eight AUSI Certification Forms. Please refer to current AUSI Price List for hard copy orders.*

Credit Card Payment Type of Card: Visa ☐ MasterCard ☐ Bankcard ☐

Amount authorised _____ Card Number ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Card Holder _____ Signature _____ Exp. Date ___ / ___

Applicant's Declaration: I hereby declare that the information provided in this application is to the best of my knowledge true and correct and I agree to abide by AUSI Standards, AUSI Procedures and AUSI Teaching Guidelines when conducting AUSI Programs and I understand that materials I can download from www.ausi.com.au are protected by international copyright laws and that downloaded materials can only be used for my own personal use unless I have received written authorisation from AUSI Pty Ltd. I further acknowledge that I have read and agree to the terms and conditions as specified in the AUSI Open Licence agreement. I also understand that my personal information will not be passed on to any third party by AUSI without my express permission. I further declare that to the best of my knowledge I am not under any outstanding ethics complaint.

Applicant's signature: _____ Date: _____

Return completed form with relevant documentation and payment to:

AUSI PO Box 202 Queenscliff Victoria 3225 AUSTRALIA

Fax: +61 3 5255 4455 **E-mail: info@ausi.com.au**

..

FORM 9 (1005) AUSI SCUBA ADVENTURE PARTICIPANT PROFILE SUMMARY FORM

This form is **ONLY** to be used by approved AUSI Facilities who are authorised to issue their own Certificates of Participation.

Dive Facility: _____

PARTICIPANT'S DETAILS:							**INSTRUCTOR DETAILS:**	
Surname	**Other Names**	**State or Country of Origin**	**Sex (M/F)**	**Year of Birth**	**Date of Course**	**Cert. No.**	**Name**	**AUSI No.**
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
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22.								
23.								
24.								
25.								

Please return form to AUSI Head Office by the 14th day of the following month – **AUSI PO Box 202 Queenscliff Victoria 3225 Australia**

..

F10/0209 -AUSI Snorkel & Scuba Diving Participation Agreement (1/2)

This is an important document that affects your legal rights and should be read carefully and the terms understood before signing.

THIS AGREEMENT IS BETWEEN
_____ ***(ACN _____)*** of _____ in the State of _____
AND its diving instructors, employees and agents (Hereinafter referred to as "the Dive School")
AND

_____
(NAME OF PARTICIPANT)

of _____ in the State of _____
(ADDRESS)
(Hereinafter referred to as "the Participant")
FOR ALL IN-WATER DIVING ACTIVITIES including Snorkel Swimming, Snorkel Diving, Resort Scuba Diving and Certified Scuba Diving (Hereinafter referred to as "the Activity")
WHERE:
When Snorkelling, the Participant agrees to obey the Dive Master's directions and to always snorkel with a "buddy".
When taking part in a "Resort Dive", the Participant acknowledges that the Activity is a non-certification course providing only limited theoretical and practical training and experiences sufficient to enable the Participant to participate in introductory recreational scuba dives to a maximum depth of six metres (20ft) whilst under the direct supervision of a scuba instructor. The Participant also acknowledges that without further training he/she should not undertake any further dives without the supervision of a qualified scuba instructor.
When Certified Scuba Diving, the Participant agrees to obey the Dive Master's directions and to dive within the limits of his/her scuba certification as specified below.

Certifying Agency:	_____	Level of Certification:	_____
Certification Number:	_____	Date of Certification:	_____
Name of Instructor:	_____	Name of Facility:	_____
Date of Last Dive:	_____	Total Number of Dives:	_____

WARNING - RISKS OF SNORKELLING AND SCUBA DIVING

BY SIGNING THIS DOCUMENT YOU EXPRESSLY ASSUME ALL THE RISKS, HAZARDS AND DANGERS ASSOCIATED WITH SNORKELLING AND SCUBA DIVING.

The Dive School hereby provides the Participant with notice to warn him/her of the inherent risks, hazards and dangers of recreational snorkelling and/or scuba diving: ***(Initial each box if understood)***

1. The underwater environment is alien to human beings and as a consequence snorkel and scuba diving are risk inherent adventure activities which expose participants to the risk of serious injury or death. ☐
2. Many of the physiological effects on the human body due to the underwater environment and the pressure changes experienced whilst scuba diving are not properly understood. ☐
3. The long-term effects of scuba diving on the human body are generally either not known or not properly understood and there may be adverse health effects on the human body resulting from scuba diving which are presently unknown or not fully known. ☐
4. No decompression table or diving computer is completely safe and despite observance of safe diving practices, including diving within the tables or in accordance with the dive computer calculations, there is an inherent risk of developing decompression illness. ☐
5. Communication under water is limited to hand signals and, as a consequence of reduced visibility or separation, communication between the instructor and the Participant may be difficult or not possible. ☐
6. Snorkel and scuba diving can involve strenuous physical exertion under certain conditions which may include swimming underwater or on the surface against a current or tidal stream, in rough seas over long distances. ☐
7. The taking of various medications or drugs may have adverse health effects resulting from pressure changes associated with scuba diving. These are or may be unknown and medical advice should be obtained from an appropriately qualified diving doctor. ☐

The Participant expressly acknowledges he/she understands that recreational snorkel and scuba diving involves risk, hazards and dangers which could result in serious injury or death. The Participant nevertheless wishes to participate in the Activity and willingly accepts and expressly assumes all such risks, hazards and dangers.

SCUBA ADVENTURE LESSON REVIEW - ANSWER SHEET

(1)	A	B	C	D	[ ]
(2)	A	B	C	D	[ ]
(3)	A	B	C	D	[ ]
(4)	A	B	C	D	[ ]
(5)	A	B	C	D	[ ]
(6)	A	B	C	D	[ ]

I declare I have discussed my incorrect answers with my instructor and I now acknowledge my understanding in those areas.
Participant's Signature:
_____
Date:

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F10/0209 -AUSI Snorkel & Scuba Diving Participation Agreement (2/2)

Medical Declaration for Scuba Diving

Name: _____ **Date of Birth:** _____ **Sex:** _____

Have you suffered, do you now suffer from, any of the following -

	Yes	No		Yes	No
Asthma or wheezing			Fainting, seizures or blackouts		
Brain, spinal cord or nervous disorder			Heart disease of any kind		
Chest surgery			Recurrent ear problems when flying		
Chronic bronchitis or persistent chest complaint			Tuberculosis or other long-term lung disease		
Chronic sinus condition			Breathlessness		
Collapsed lung (pneumothorax)			Chronic ear discharge or infection		
Diabetes mellitus (sugar diabetes)			High blood pressure		
Ear surgery			Perforated ear drum		
Epilepsy			Decompression Illness		
Other illness or operation within the last month including tooth extraction					
Are you pregnant or planning to become pregnant (females only)?					
Are you currently taking medicine or drug (excluding oral contraceptives)?					
Are you a non-swimmer or ever had trouble in the water?					
Have you ingested alcohol within the 8 hours prior to diving					
If you smoke, multiply the number of cigarettes per day by the number of years of smoking and divide by 20					
Do you understand that concealment of any condition incompatible with safe diving might put your life or health at risk?					

Participant's Statement: I certify that the above information is true and complete to the best of my knowledge.

[Name of Participant] ……..…….. Participant's Signature: …….

Liability Release and Indemnity Agreement

The Participant, in consideration of the Dive School agreeing to accept his/her participation in the Activity, agree to release the Dive School from all loss, damage, claims, demands, suits, actions or proceedings of any kind directly or indirectly arising out of or resulting from an accident or happening, equipment failure, latent conditions, damage, death, injury or loss arising or occurring to or suffering by him/her during or after the Activity or during any subsequent snorkel or scuba diving activity or related activity whether or not the same shall have been caused by, or contributed to in whole or in part to the negligence of or breach of contract by the Dive School.

The Participant expressly acknowledges that he/she is in good health and is not aware of any medical or health reason why he/she should not participate in scuba or snorkel diving and he/she has fully and truthfully disclosed to the Dive School and any doctor examining him/her for the purpose of determining his/her fitness to dive:-

(i) any medical or health condition suffered by or affecting him/her of which he/she is aware;

(ii) all medications or drugs which he/she is taking or takes from time to time;

The Participant expressly acknowledges that he/she has read and understood this agreement, and specifically the waiver of legal rights and notice warning of some of the risks inherent in the activities of snorkel and scuba diving, and agrees to be bound by them.

This agreement does not purport to or have the effect of excluding, restricting or modifying the application of any of the provisions of the *Fair Trading Act* or the *Trade Practices Act* or the exercise of a right conferred by any such provision or any liability for a breach of condition or warranty implied by such provision.

SIGNED for and on behalf of

_____ ……

[Business Name] [Instructor to Sign]

SEALED AND DELIVERED on the ……..……. day of ……..…….. (Month) …….. (Year) by the said

[Name of Participant] ……..…….. Participant's Signature: …….

in the presence of

[Name of Witness] ……..…..... Witness's Signature: …….

IF THE PARTICIPANT IS UNDER THE AGE OF 18 YEARS THIS AGREEMENT IS TO BE READ CAREFULLY AND THEN SIGNED BY THE PARTICIPANT'S PARENTS OR LEGAL GUARDIAN WHERE INDICATED ON AUSI FORM 11 (02/09).

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F11/0209 -AUSI Snorkel & Scuba Diving Participation Agreement (Under 18)

This form must be used for all Participants under the age of 18 years and must be attached to a completed AUSI Form 10 (0201).

Liability Release and Indemnity Agreement for Participants under the age of 18 years.

Child One

In consideration of the Participant being permitted to undertake the Activity I, _____, being at least eighteen years of age and the parent or legal guardian of the Participant, on behalf of myself and the Participant, agree to be bound by the terms and conditions of this agreement. I hereby acknowledge that I have read and understood this agreement, in particular, the Statement of Limitations, Notice of Warning of some of the risks inherent in the activities of snorkel and scuba diving and the Liability Release and Indemnity Agreement and hereby give my consent to the Participant participating in the Activity with full knowledge of the inherent risks involved.

I expressly acknowledge that the Participant is in good health and that I am not aware of any medical or health reason why he/she should not participate in scuba or snorkel diving and that I have fully and truthfully disclosed to the Dive School and any doctor examining him/her for the purpose of determining his/her fitness to dive:-

(i) any medical or health condition suffered by or affecting him/her of which he/she is aware;

(ii) all medications or drugs which he/she is taking or takes from time to time;

SIGNED SEALED AND DELIVERED on the ……..…day of …….. (Month) …….. (Year) by the said

[Name of Father/Mother/Legal Guardian] ……..… Signature: …….

in the presence of

[Name of Witness] …….…..... Witness's Signature: …….

Child Two

In consideration of the Participant being permitted to undertake the Activity I, _____, being at least eighteen years of age and the parent or legal guardian of the Participant, on behalf of myself and the Participant, agree to be bound by the terms and conditions of this agreement. I hereby acknowledge that I have read and understood this agreement, in particular, the Statement of Limitations, Notice of Warning of some of the risks inherent in the activities of snorkel and scuba diving and the Liability Release and Indemnity Agreement and hereby give my consent to the Participant participating in the Activity with full knowledge of the inherent risks involved.

I expressly acknowledge that the Participant is in good health and that I am not aware of any medical or health reason why he/she should not participate in scuba or snorkel diving and that I have fully and truthfully disclosed to the Dive School and any doctor examining him/her for the purpose of determining his/her fitness to dive:-

(iii) any medical or health condition suffered by or affecting him/her of which he/she is aware;

(iv) all medications or drugs which he/she is taking or takes from time to time;

SIGNED SEALED AND DELIVERED on the ……..…day of …….. (Month) …….. (Year) by the said

[Name of Father/Mother/Legal Guardian] ……..… Signature: …….

in the presence of

[Name of Witness] …….…..... Witness's Signature: …….

Child Three

In consideration of the Participant being permitted to undertake the Activity I, _____, being at least eighteen years of age and the parent or legal guardian of the Participant, on behalf of myself and the Participant, agree to be bound by the terms and conditions of this agreement. I hereby acknowledge that I have read and understood this agreement, in particular, the Statement of Limitations, Notice of Warning of some of the risks inherent in the activities of snorkel and scuba diving and the Liability Release and Indemnity Agreement and hereby give my consent to the Participant participating in the Activity with full knowledge of the inherent risks involved.

I expressly acknowledge that the Participant is in good health and that I am not aware of any medical or health reason why he/she should not participate in scuba or snorkel diving and that I have fully and truthfully disclosed to the Dive School and any doctor examining him/her for the purpose of determining his/her fitness to dive:-

(v) any medical or health condition suffered by or affecting him/her of which he/she is aware;

(vi) all medications or drugs which he/she is taking or takes from time to time;

SIGNED SEALED AND DELIVERED on the ……..…day of …….. (Month) …….. (Year) by the said

[Name of Father/Mother/Legal Guardian] ……..… Signature: …….

in the presence of

[Name of Witness] …….…..... Witness's Signature: …….

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Form 12 (0409) - AUSI OPEN WATER TRAINEE REFERRAL FORM

STUDENT DETAILS: ***Note:*** *Referral is only valid for 30 days.*

Name _____ **Sex** [ ]

Address _____ **Date of birth** _____

_____ **Postcode** _____

E-mail _____ **Mobile** _____

Emergency contact _____ **Phone** _____

Completed training as indicated (see attached copies of documentation)

Module:	**Y/N**	**Module:**	**Y/N**
Medical		Participation Agreement	
Theory Module One		Prerequisites	
Theory Module Two		Practical Module One	
Theory Module Three		Practical Module Two	
Theory Module Four		Practical Module Three	
Theory Test		Practical Module Four	

Referring AUSI Facility is to attach copies of the relevant documentation to this form.

REFERRING AUSI FACILITY DETAILS: ***Note:*** *Referral is only valid for 30 days.*

Name _____ **Date** _____

Address _____

_____ **Postcode** _____

E-mail _____ **Phone** _____

Instructor _____ **Mobile** _____

Signature _____ **AUSI Instructor No** _____

AUSI OPEN WATER CERTIFICATION REQUIREMENTS TO BE COMPLETED:

Logged a minimum of five satisfactory ocean dives	[ ]
Total ocean bottom time of at least 120 minutes	[ ]
Logged two ocean dives to at least 9m (30ft)	[ ]
Logged one ocean dive to between 15-18m (50-60ft)	[ ]
Satisfactorily completed ocean skills	[ ]

Options for Completion:
Option One – AUSI Certification, see below.
Option Two – Issue your own agency certification by applying your agency's standards & procedures but allowing credit for the training already completed.
Note: Minimum required depth is 5m (15').

COMPLETING INSTRUCTOR DETAILS: ***Note:*** *Referral is only valid for 30 days.*

Name _____ **Agency** _____

Address _____ **Instructor No** _____

_____ **Postcode** _____

E-mail _____ **Mobile** _____

Signature _____ **Date** _____

For AUSI Certification:
1. E-mail a request for AUSI Level II Scuba Diver Teaching Guidelines to referral@ausi.com.au
2. Complete open water requirements as per the relevant AUSI Teaching Guidelines
3. Complete Student's Record of Training including the AUSI Level II Scuba Diver Statement of Completion
4. Have Student log their dives in their logbook
5. Forward completed AUSI Record of Training, AUSI Open Water Trainee Referral Form and two passport photos to the Referring AUSI Facility.

Further Information: info@ausi.com.au **or** **www.ausi.com.au**

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Form 13 (0809) - AUSI Professional Training Application Form

Name: _____ **Referred by:**

Address: _____

_____ **Postcode:** _____

Phone: _____ **Mobile:** _____

E-mail: _____ **Facsimile:** _____

Facility: _____ **Facility Phone:** _____

Course applied for:

Snorkel Swimming Instructor	☐		
Snorkel Guide	☐		
Snorkel Diver Instructor	☐		
Scuba Instructor	☐	Level	☐

Current highest diving certification:

Agency _____

Level _____

Number _____

Date _____

To be conducted by: _____ **Date:** _____

Number of non-instructional scuba dives:

Total:	☐	
Night:	☐	
Deep:	☐	30-40m (100-133')
Drift:	☐	

The following MUST accompany this application form: (*Scanned documents can be sent by e-mail*)

Appropriate fee (see below – cheque made out to AUSI or credit card)	☐
Two passport photographs **OR** one electronic passport photograph to: info@ausi.com.au	☐
Copy of current highest diving certification	☐
Copy of current medical (Australian Scuba Professionals require AS/NZ 2299.1)	☐
Copy of current work place first aid or approved equivalent	☐
Copy of current CPR or approved equivalent	☐
Copy of current oxygen provider or approved equivalent	☐
Other relevant teaching, instructing or coaching qualifications	☐

AUSI Fees:	**AUD**		**Includes AUSI Membership to end of current year plus:**
Snorkel Swimming Instructor	$55	☐	Course Notes & Workbook
Snorkel Guide	$55	☐	Course Notes & Workbook
Snorkel Diver Instructor	$110	☐	Course Notes, Workbook & Training Record
Scuba Instructor	$880	☐	Course Notes, Workbook, Training Record & Examination

Credit Card Payment Type of Card: Visa ☐ MasterCard ☐ Bankcard ☐

Amount authorised _____ Card Number ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Card Holder _____ Signature _____ Exp. Date ___ / ___

Applicant's Declaration: I hereby declare that the information provided in this application is to the best of my knowledge true and correct and I agree to abide by AUSI Standards, AUSI Procedures and AUSI Teaching Guidelines when conducting AUSI Programs and I understand that materials I can download from www.ausi.com.au are protected by international copyright laws and that downloaded materials can only be used for my own personal use unless I have received written authorisation from AUSI Pty Ltd. I further acknowledge that I have read and agree to the terms and conditions as specified in the AUSI Open Licence agreement. I also understand that my personal information will not be passed on to any third party by AUSI without my express permission. I further declare that to the best of my knowledge I am not under any outstanding ethics complaint.

Applicant's signature: _____ Date: _____

Return completed form with relevant documentation and payment to:

AUSI PO Box 202 Queenscliff Victoria 3225 AUSTRALIA

Fax: +61 3 5255 4455 **E-mail: info@ausi.com.au**

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Section 4: AUSI Snorkelling

CONTENTS

Part 4A: AUSI Snorkelling Standards

Part 4B: AUSI Snorkel Teaching Guidelines

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Section 4A: AUSI Snorkelling Standards

Record of change: This version is **August 2009 (0809)** and replaces May 2006 (0506)
May 2006 (0506) replaced October 2005 (1005)

CONTENTS

AUSI Snorkel Swimming 1

AUSI Snorkel Diver 2

AUSI Snorkel Specialties 3

AUSI Snorkel Swimming Instructor 4

AUSI Snorkel Guide 5

AUSI Snorkel Diver Instructor 7

AUSI Snorkel Diver Instructor Trainer 9

AUSI Snorkel Professional Orientation Programs 10

AUSI Free Diver Instructor 11

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AUSI Snorkel Swimming (Introduction to Snorkelling)	
Date of implementation:	***1 August 2009***; supersedes May 2006.
International equivalent:	No equivalent.
Referenced standards:	No referenced standard.
Objective:	The AUSI Snorkel Swimming program is designed to introduce participants to the basics of safe snorkelling in buddy pairs while maintaining positive buoyancy.
Taught by:	a. AUSI Snorkel Swimming Instructor or higher, b. AUSI Scuba Assistant or higher, or c. Approved equivalent.
Prerequisites:	a. Be at least eight years of age, and b. Be medically fit to snorkel swim, use the AUSI Medical History Form or an approved equivalent (see notes).
Course content:	**Theory:** One formal brief including: *Selection and use of mask, snorkel & fins; Maintaining positive buoyancy; Personal Flotation Devices (PFD's), if applicable; The buddy system; Hand signals; Relevant potentially dangerous marine life & other marine hazards; Equalising ears; Dangers of sudden unconsciousness, epilepsy, asthma, hyperventilation, cold and exposure.* **Practical:** One formal session including: *Preparation and fitting mask, snorkel, fins, exposure suit & PFD; Breathing techniques; Snorkel clearing; Finning techniques; Equalising ears; Relevant entry & exit procedures.* **Ocean:** Participants must, at all times: a. Be supervised by an AUSI Snorkel Guide or higher acting as a lookout/rescue diver, b. Stay within the Safe Snorkel Area (see note), c. Remain in buddy pairs, and d. Be positively buoyant.
Teaching Ratios:	**Briefing:** 24:1. **Practical:** 16:1 or 24:1 with an AUSI Assistant Snorkel Swimming Instructor. **Ocean**: 20:1 in ideal conditions.
Certification requirements:	Whilst there is no formal qualification for this course a certificate of participation can be awarded.
Validity of training:	There are no renewal requirements.

Notes:

1. Anyone at risk of an asthma attack ie asthmatics that carry their medication, sudden unconsciousness, seizures or fitting, and cardiac disease must be advised of the risk and can only participate if directly supervised, one to one, by an AUSI Assistant Snorkel Swimming Instructor or higher. Due consideration should also be given to elderly participants.
2. Safe Snorkel Area is a marked out area no larger than 1000 square metres.
3. When conducting programs for schools, instructors must check relevant Education Department guidelines and follow the of the more conservative guidelines.

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<table>
<tr><th colspan="4">AUSI Snorkel Diver</th></tr>
<tr><td>Date of implementation:</td><td colspan="3">1 August 2009; supersedes May 2006.</td></tr>
<tr><td>International equivalent:</td><td colspan="3">No equivalent.</td></tr>
<tr><td>Referenced standards:</td><td colspan="3">National Qualifications Framework - SROSNK001A.</td></tr>
<tr><td>Certification:</td><td colspan="3">Trained to snorkel dive with a similarly qualified and experienced snorkel diver in open water with direct access to the surface during daylight hours, without the direct supervision of a guide or instructor.</td></tr>
<tr><td>Taught by:</td><td colspan="3">a. AUSI Snorkel Diver Instructor or higher,
b. Endorsed AUSI Level II Scuba Instructor or higher, or
c. Approved equivalent.</td></tr>
<tr><td>Prerequisites:</td><td colspan="3">a. Be at least 10 years of age (see note),
b. Be certified medically fit to snorkel dive by a medical practitioner, and
c. Be able to swim 200 metres (220yds) unaided in no more than five minutes and then immediately stay afloat for at least 10 minutes.</td></tr>
<tr><td>Course content:
For details refer to AUSI Snorkel Diver Teaching Guidelines.</td><td colspan="3">Theory: Three formal sessions.
Practical: One formal session.
Ocean: Four ocean modules.</td></tr>
<tr><td rowspan="2">Teaching Ratios:</td><td>Classroom</td><td>Pool</td><td>Ocean</td></tr>
<tr><td>24:1</td><td>16:1</td><td>8:1</td></tr>
<tr><td>Certification requirements:</td><td colspan="3">a. Be at least 14 years of age (see note),
b. Pass the AUSI Snorkel Diver Theory Knowledge Test,
c. Satisfactory completion of ocean modules,
d. Satisfactory skills assessment, and
e. Completion of all relevant documentation as per the AUSI Snorkel Diver Teaching Guidelines.</td></tr>
<tr><td>Snorkel Diver Upgrades:</td><td colspan="3">An AUSI Snorkel Diver can upgrade their level of certification at any time by undergoing a breath-hold certification dive, which shall be assessed by a higher level AUSI Snorkel Diver Instructor or endorsed AUSI Scuba Instructor.</td></tr>
<tr><td>Renewal requirements:</td><td colspan="3">There are no renewal requirements.</td></tr>
<tr><td colspan="4">Notes:
1. If the candidate is under 14 years of age then they will be certified as an AUSI Junior Snorkel Diver where an AUSI Junior Snorkel Diver must dive with a qualified parent or guardian or an AUSI Snorkel Guide or higher or approved equivalent.
2. AUSI Snorkel Divers are certified according to the following:
a. Level 1 – demonstrated ability to comfortably duck dive to 3 metres (10ft)
b. Level 2 - demonstrated ability to comfortably duck dive to 6 metres (20ft)
c. Level 3 - demonstrated ability to comfortably duck dive to 9 metres (30ft).
3. The AUSI Snorkel Diver course meets the requirements of National Qualifications Framework - SROSNK001A.
4. When conducting programs for schools, instructors must check relevant Education Department guidelines and follow the of the more conservative guidelines.</td></tr>
</table>

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AUSI SNORKEL SPECIALTY COURSES

Qualifications:

The current AUSI Snorkel Specialty Courses are:

Free Diving ie snorkelling to depths greater than nine metres (30ft), see page 10
Snorkel Rescue Diver
DAN Oxygen Provider
Underwater Photography
Underwater Naturalist
Kayak Snorkel Diving.

Instructors wishing to conduct specialty courses must submit their course outlines to AUSI Head Office for approval.

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AUSI Snorkel Swimming Instructor	
Date of implementation:	***1 August 2009***; supersedes May 2006.
International equivalent:	No equivalent.
Referenced standards:	No referenced standard.
Responsibilities:	a. Can conduct snorkel swimming programs in a pool, b. Can conduct snorkel swimming programs in sheltered water under the supervision of an AUSI Snorkel Guide or higher, and c. Can act as a lookout for snorkelling activities in open water under the supervision of an AUSI Snorkel Guide or higher.
Taught by:	a. AUSI Snorkel Diver Instructor or higher, b. Endorsed AUSI Level I Scuba Instructor or higher, or c. Approved equivalent.
Prerequisites:	a. Be at least 16 years of age (see note), b. Be certified medically fit to supervise snorkellers by a medical practitioner, c. Be able to swim 200 metres (220yds) unaided in no more than five minutes and then immediately stay afloat for at least 10 minutes, d. Have a current work place first aid certificate or approved equivalent, e. Have a current CPR certificate or approved equivalent, f. Have a current oxygen provider certificate or higher or approved equivalent, and g. Have completed the AUSI Snorkel Guide Workbook.
Course content: *For details refer to AUSI Snorkel Guide Teaching Guidelines.*	**Theory:** Three formal sessions. **Practical:** Two formal sessions.
Teaching Ratios:	12:1 for all phases.
Certification requirements:	a. Be 18 years of age (see note), b. Satisfactory completion of then AUSI Snorkel Swimming Instructor component of the AUSI Snorkel Guide course or approved equivalent, c. Satisfactory demonstration of relevant personal diving skills including rescue techniques, d. Present at least one satisfactory presentation in each of the following: i) Theory brief, and ii) Practical skills. e. Pass the AUSI Snorkel Guide Theory Knowledge Test, f. Agree to follow the appropriate AUSI Procedures, AUSI Standards and AUSI Teaching Guidelines when involved in AUSI Programs, and g. Complete an AUSI Snorkel Professional Registration Form and forward to AUSI Head Office with an electronic passport photograph, relevant documentation and appropriate fee.
Renewal requirements:	Annual renewal required *(see AUSI Procedures).*

Notes:

1. If the candidate is under 18 years of age they can be certified as an AUSI Assistant Snorkel Swimming Instructor until they reach the age of 18 when they can upgrade to AUSI Snorkel Swimming Instructor upon a retest of their personal diving skills including rescue techniques.
2. This course can be conducted in conjunction with the AUSI Scuba Experience Instructor Course where candidates who have satisfied the requirements of both courses can be awarded the ***AUSI Underwater Activities Instructor*** certificate.

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AUSI Snorkel Guide	
Date of implementation:	***1 August 2009***; new standard.
International equivalent:	Snorkel Guide.
Referenced standards:	a. ISO/228 N187 Annex, b. National Qualifications Framework - SROSNK002A.
Responsibilities:	a. Can conduct snorkel swimming programs, b. Can act as an in-water guide for uncertified snorkel divers in open water, where the ratio does not exceed 4:1, and c. Can supervise snorkelling activities in open water.
Taught by:	a. AUSI Snorkel Diver Instructor or higher, b. Endorsed AUSI Level I Scuba Instructor or higher, or c. Approved equivalent.
Prerequisites:	a. Be a certified AUSI Snorkel Diver or AUSI Level II Scuba Diver or higher or AUSI Snorkel Swimming Instructor or approved equivalent, b. Be at least 18 years of age, c. Be certified medically fit to supervise snorkel divers by a medical practitioner, d. Be able to swim 200 metres (220yds) unaided in no more than five minutes and then immediately stay afloat for at least 10 minutes, e. Have a current work place first aid certificate or approved equivalent, f. Have a current CPR certificate or approved equivalent, g. Have a current oxygen provider certificate or higher or approved equivalent, and h. Have completed the AUSI Snorkel Guide Workbook.
Course content: *For details refer to AUSI Snorkel Guide Teaching Guidelines.*	**Theory:** Four formal sessions. **Practical:** Two formal sessions. **Ocean:** Two formal session. **Internship:** One professional internship.
Teaching Ratios:	12:1 for all phases.
Certification requirements:	a. Satisfactory completion of an AUSI Snorkel Guide course or approved equivalent plus formal AUSI Snorkel Diver ocean modules, b. Completed internship, c. Satisfactory demonstration of relevant personal diving skills including rescue techniques within the last six months, including certification duck dive, d. Pass or have passed in the last six months the AUSI Snorkel Guide Theory Knowledge Test, e. Agree to follow the appropriate AUSI Procedures, AUSI Standards and AUSI Teaching Guidelines when involved in AUSI Programs, and f. Complete an AUSI Snorkel Professional Registration Form and forward to AUSI Head Office with an electronic passport photograph, relevant documentation and appropriate fee.
Guide Upgrades:	An AUSI Snorkel Guide can upgrade their level of certification at any time by undergoing a breath-hold certification dive, which shall be assessed by a higher level AUSI Snorkel Diver Instructor or endorsed AUSI Scuba Instructor.
Renewal requirements:	Annual renewal required (see AUSI Procedures).

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AUSI Snorkel Guide - continued

Notes:

1. AUSI Snorkel Guides are certified as follows:
   a. Level 1 – demonstrated ability to duck dive to 6 metres (20ft)
   b. Level 2 - demonstrated ability to duck dive to 9 metres (30ft)
   c. Level 3 - demonstrated ability to duck dive to 12 metres (40ft)
2. AUSI Snorkel Guides can supervise snorkel divers as follows:
   a. Level 1 – to a maximum depth of 3 metres (10ft)
   b. Level 2 - to a maximum depth of 6 metres (20ft)
   c. Level 3 - to a maximum depth of 9 metres (30ft)
3. Anyone at risk of an asthma attack ie asthmatics that carry their medication, sudden unconsciousness, seizures or fitting, and cardiac disease must be advised of the risk and can only participate if directly supervised, one to one, by an AUSI Snorkel Guide or higher. Due consideration should also be given to elderly participants.
4. When conducting programs for schools, instructors must check relevant Education Department guidelines and follow the of the more conservative guidelines.
5. The AUSI Snorkel Diver course meets the requirements of National Qualifications Framework - SROSNK002A.

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AUSI Snorkel Diver Instructor	
Date of implementation:	***1 August 2009***; supersedes May 2006.
International equivalent:	No equivalent.
Referenced standards:	National Qualifications Framework - SROSNK003A.
Responsibilities:	a. Can conduct snorkel swimming programs, b. Can act as an in-water guide for uncertified snorkel divers in open water, where the ratio does not exceed 8:1 (see notes), c. Can supervise snorkelling activities in open water, d. Can train and certify AUSI Snorkel Divers, e. Can train and certify AUSI Snorkel Swimming Instructors, and f. Can train and certify AUSI Snorkel Guides.
Taught by:	a. AUSI Snorkel Diver Instructor Trainer, b. Endorsed AUSI Level VII Scuba Instructor or higher, or c. Approved equivalent.
Prerequisites:	a. Be a certified AUSI Snorkel Diver or AUSI Level II Scuba Diver or higher or approved equivalent, b. Be at least 16 years of age (see note), c. Be certified medically fit to supervise snorkel divers by a medical practitioner, d. Be able to swim 200 metres (220yds) unaided in no more than five minutes and then immediately stay afloat for at least 10 minutes, e. Have a current work place first aid certificate or approved equivalent, f. Have a current CPR certificate or approved equivalent, g. Have a current oxygen provider certificate or higher or approved equivalent, h. Show evidence of 25 snorkel dives in varying locations and conditions, i. Have assisted on at least one AUSI Snorkel Diver course in the previous 12 months or approved equivalent, and j. Have completed the AUSI Snorkel Diver Instructor Workbook.
Course content: *For details refer to AUSI Snorkel Diver Instructor Teaching Guidelines.*	**Theory:** A minimum of seven formal sessions. **Practical:** A minimum of three formal sessions. **Ocean:** A minimum of two formal sessions.
Teaching Ratios:	For all phases: 8:1 or 12:1 with the assistance of an AUSI Snorkel Diver Instructor or endorsed AUSI Level I Scuba Instructor or higher.

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AUSI Snorkel Diver Instructor – continued	
Certification requirements:	a. Be 18 years of age, b. Satisfactory completion of an AUSI Snorkel Diver Instructor course or approved equivalent, c. Satisfactory demonstration of relevant personal diving skills including rescue techniques and certification duck dive, d. Pass a written diving theory knowledge examination, e. Pass a written AUSI Standards & Procedures Examination, f. Demonstrate competence in classroom teaching, practical skills teaching and student dive leadership, g. Submit completed AUSI Snorkel Instructor Workbook, h. Agree to follow the appropriate AUSI Procedures, AUSI Standards and AUSI Teaching Guidelines when involved in AUSI Programs, and i. Complete an AUSI Snorkel Professional Registration Form and forward to AUSI Head Office with an electronic passport photograph, relevant documentation and appropriate fee.
Instructor Upgrades:	An AUSI Snorkel Diver Instructor can upgrade their level of certification at any time by undergoing a breath-hold certification dive, which shall be assessed by a higher level AUSI Snorkel Diver Instructor or endorsed AUSI Scuba Instructor.
Renewal requirements:	Annual renewal required *(see AUSI Procedures).*

Notes:

1. If the candidate is under 18 years of age then they can be certified as an AUSI Assistant Snorkel Diver Instructor until they reach the age of 18 when they can upgrade to AUSI Snorkel Diver Instructor upon:
   a. Retest of their personal diving skills including rescue techniques, and
   b. Have assisted on at least one AUSI Snorkel Diver Instructor course in the previous six months to the satisfaction of the instructor conducting the course.
2. AUSI Snorkel Diver Instructors are certified as follows:
   a. Level 1 – demonstrated ability to duck dive to 6 metres (20ft)
   b. Level 2 - demonstrated ability to duck dive to 9 metres (30ft)
   c. Level 3 - demonstrated ability to duck dive to 12 metres (40ft).
3. AUSI Snorkel Diver Instructors can supervise snorkel divers as follows:
   a. Level 1 – to a maximum depth of 3 metres (10ft)
   b. Level 2 - to a maximum depth of 6 metres (20ft)
   c. Level 3 - to a maximum depth of 9 metres (30ft).
4. When conducting programs for schools, instructors must check relevant Education Department guidelines and follow the of the more conservative guidelines.
5. The AUSI Snorkel Diver course meets the requirements of National Qualifications Framework - SROSNK003A.

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AUSI Snorkel Diver Instructor Trainer	
Date of implementation:	***1 August 2009***; supersedes May 2006.
International equivalent:	No equivalent.
Referenced standards:	Nil.
Responsibilities:	a. Can conduct snorkel swimming programs, b. Can act as an in-water guide for uncertified snorkel divers in open water where the ratio does not exceed 8:1 (see notes), c. Can supervise snorkelling activities in open water, d. Can train and certify AUSI Snorkel Divers, e. Can train and certify AUSI Snorkel Swimming Instructors, f. Can train and certify AUSI Snorkel Guides, and g. Can train and certify AUSI Snorkel Diver Instructors.
Taught by:	AUSI Snorkel Diver Instructor or approved equivalent.
Certification requirements:	a. Be a certified AUSI Snorkel Diver Instructor or approved equivalent, b. Have conducted at least two AUSI Snorkel Diver courses and certified at least eight AUSI Snorkel Divers in the previous 12 months or approved equivalent, c. Have assisted on at least one AUSI Snorkel Diver Instructor course to the satisfaction of the supervising instructor or approved equivalent, d. Be certified medically fit to supervise snorkel divers by a medical practitioner, e. Have a current work place first aid certificate or approved equivalent, f. Have a current CPR certificate or approved equivalent, g. Have a current oxygen provider certificate or higher or approved equivalent, h. Agree to follow the appropriate AUSI Procedures, AUSI Standards and AUSI Teaching Guidelines when involved in AUSI Programs, and i. Complete an AUSI Snorkel Professional Registration Form and forward to AUSI Head Office with an electronic passport photograph, relevant documentation and appropriate fee.
Renewal requirements:	Annual renewal required *(see AUSI Procedures).*

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Notes:

1. AUSI Snorkel Diver Instructors are certified as follows:
   i. Level 1 – demonstrated ability to duck dive to 6 metres (20ft)
   ii. Level 2 - demonstrated ability to duck dive to 9 metres (30ft)
   iii. Level 3 - demonstrated ability to duck dive to 12 metres (40ft).
2. AUSI Snorkel Diver Instructors can supervise snorkel divers as follows:
   i. Level 1 – to a maximum depth of 3 metres (10ft)
   ii. Level 2 - to a maximum depth of 6 metres (20ft)
   iii. Level 3 - to a maximum depth of 9 metres (30ft).
3. When conducting programs for schools, instructors must check relevant Education Department guidelines and follow the of the more conservative guidelines.

AUSI Snorkel Professional Orientation Programs	
Date of implementation:	***1 August 2009***; supersedes May 2006
SPECIFIC PREREQUISITES:	
AUSI Snorkel Swimming Instructor	Be a certified Snorkel Diver Guide or higher, or Dive Master or higher with another recognised certification agency with at least six months experience or approved equivalent.
AUSI Snorkel Guide	Be a certified Snorkel Diver Guide or higher or Dive Master or higher with another recognised certification agency with at least six months experience or approved equivalent.
AUSI Snorkel Diver Instructor	Be a certified Snorkel Instructor or higher or Scuba Instructor or higher with another recognised certification agency with at least six months experience and have certified a minimum of eight snorkel divers or approved equivalent.
AUSI Snorkel Diver Instructor Trainer	Be a certified Snorkel Instructor or higher or Scuba Instructor or higher with another recognised certification agency with at least six months experience including having assisted in at least one snorkel diver instructor training course.
GENERAL REQUIREMENTS FOR ALL LEVELS:	
Prerequisites:	a. Be certified medically fit to supervise snorkel divers or scuba dive by a medical practitioner, b. Have a current work place first aid certificate or approved equivalent, c. Have a current CPR certificate or approved equivalent, and d. Have a current oxygen provider certificate or higher or approved equivalent.
Certification requirements:	a. Completed relevant AUSI Workbook, b. Completed relevant AUSI Standards & Procedures Exam, c. Certification duck dive (see note), d. Agree to follow the appropriate AUSI Procedures, AUSI Standards and AUSI Teaching Guidelines when involved in AUSI Programs, and e. Complete an AUSI Snorkel Professional Registration Form and forward to AUSI Head Office with an electronic passport photograph, relevant documentation and appropriate fee.
Conducted by:	AUSI Snorkel Diver Instructor Trainer or approved equivalent.
Renewal requirements:	Annual renewal required *(see AUSI Procedures).*

Notes:

1. The certification duck dive can be assessed by a qualified instructor from a recognised certification agency, the deepest depth up to and including 12 metres (40ft) comfortably reached must be recorded on the AUSI Snorkel Professional Registration Form.

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AUSI Free Diver Instructor	
Date of implementation:	***1 August 2009***; new standard.
International equivalent:	No equivalent.
Referenced standards:	Nil.
Responsibilities:	a. Can conduct snorkel swimming programs, b. Can act as an in-water guide for uncertified snorkel divers in open water, where the ratio does not exceed 8:1, c. Can supervise snorkelling activities in open water, d. Can train and certify AUSI Snorkel Divers, e. Can train and certify AUSI Snorkel Swimming Instructors, and f. Can conduct and certify AUSI Free Divers.
Certification requirements:	a. Be a certified AUSI Snorkel Diver Instructor or approved equivalent with demonstrated ability to comfortably and repetitively free dive to at least 12 metres (40ft), b. Be certified medically fit to supervise snorkel divers by a medical practitioner, c. Have a current work place first aid certificate or approved equivalent, d. Have a current CPR certificate or approved equivalent, e. Have a current oxygen provider certificate or higher or approved equivalent, f. Agree to follow the appropriate AUSI Procedures, AUSI Standards and AUSI Teaching Guidelines when involved in AUSI Programs, and g. Complete an AUSI Snorkel Professional Registration Form and forward to AUSI Head Office with an electronic passport photograph, relevant documentation and appropriate fee.
Renewal requirements:	Annual renewal required *(see AUSI Procedures).*

Notes:

1. The AUSI Free Diver certification can be awarded to snorkel divers with a demonstrated ability to free dive beyond nine metres (30ft),
2. When conducting AUSI Free Diver programs, AUSI Free Diver Instructors must:
   a. Not conduct the program in water deeper than three metres (10ft) less than their demonstrated free diving ability,
   b. Maintain visual contact with students who are at depth at all times,
   c. Use a shot line to guide descents and ascents,
   d. Have a fully charged scuba unit ready to go positioned where it can be immediately deployed in the event of a rescue or, if not a qualified Scuba Rescue Diver, have a qualified Scuba Rescue Dive on stand-by ready to go,
   e. Never have more than one student at depth at any one time, and
   f. Warn students of the dangers of exceeding their comfortable personal limits.
3. When conducting programs for schools, instructors must check relevant Education Department guidelines.

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Section 4B: AUSI Snorkel Teaching Guidelines

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Section 4B: AUSI Snorkelling Teaching Guidelines

SNORKEL DIVER – October 2005

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COURSE PLANNING

The AUSI Snorkel Diver course is designed to train divers to snorkel dive in open water with direct access to the surface with a similarly qualified and experienced snorkel diver during daylight hours without the direct supervision of an instructor.

NOTE: (1) The level of certification is determined by the depth achieved on the Certification Dive, see Section 1 Definitions.
(2) AUSI Junior Snorkel Divers must dive with a qualified parent or guardian or an AUSI Snorkel Diver Instructor or higher.

The course has three components:

1. Theory - three presentations, lesson reviews and test,
2. Practical Skills - one session, and
3. Ocean Dives - four ocean modules to be conducted over a minimum of two ocean dives.

Instructor

The course can only be conducted by an AUSI Snorkel Diver Instructor or an endorsed AUSI Scuba Instructor or an approved equivalent.

Ratios

1. Theory 24:1,
2. Pool >1.5m 8:1,
   <1.5m 16:1, and
3. Ocean 8:1.

NOTE: Ratios are for ideal conditions and may need to be reduced due to water conditions or student requirements. Ratios may also need to be reduced to meet relevant government guidelines.

Prerequisites

Prerequisites for the AUSI Snorkel Diver course are:

1. Be at least 16 years of age (AUSI Snorkel Diver) **or**
   Be at least 10 years of age (AUSI Junior Snorkel Diver),
2. Complete the *AUSI Medical History Form*, and
3. Swim 200 metres (220yds) unaided and tread water for 10 minutes.

Before conducting the course, ensure that students have met all the prerequisites and signed the *AUSI Snorkel Diver Participation Agreement*.

Materials

During the course it is compulsory for the instructor to use the following:

1. **AUSI Snorkel Diving Manual**,
2. *AUSI Medical History Form,*
3. *AUSI Snorkel Diver Participation Agreement,*
4. *AUSI Snorkel Diver Training Record,*
5. *AUSI Snorkel Diver Theory Test, and*
6. **AUSI Certification Sheet.**

Items 1 & 6: Can be purchased from AUSI Head Office.

In lieu of Item 1: AUSI Snorkel Diver Course Notes and lesson reviews can be downloaded from www.ausi.com.au.

Items 2, 3, 4 & 5: Can be photocopied from the Course Materials section of the AUSI Instructor Manual or registered instructors can download these items as part of the AUSI Snorkel Diver Instructor Pack from www.ausi.com.au.

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Equipment

Each instructor and student shall use the following equipment during all practical training and ocean diving throughout the course:

1. Mask, snorkel and fins,
2. Buoyancy control device with emergency carbon dioxide inflator designed to maintain the head above water surface when inflated,
3. Adequate exposure protection with appropriate quick release weight system, and
4. Flotation device or devices, or platform capable of supporting all snorkel divers must be used during all ocean dives.

Instructors must have all of the above plus a knife.

Suggested Timetables

Below is a suggested course timetable for the AUSI Snorkel Diver course

Day 1

0800	Introduction
0900	**Theory 1 - Introduction to Snorkelling**
1100	Practical Skills Module
1300	Lunch
1400	**Theory 2 - Dive Planning**
1600	Ocean Modules 1 & 2

Day 2

0800	**Theory 3 - Diving First Aid**
1000	Ocean Modules 3 & 4
1200	Lunch
1300	Theory Review
1500	Theory Test
1600	Debrief

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CLASSROOM PRESENTATIONS

Introduction

The following materials are required for the introductory session:

1. **AUSI Snorkel Diving Manual** or AUSI Snorkel Diver Course Notes,
2. *AUSI Medical History Form,*
3. *AUSI Snorkel Diver Participation Agreement,* and
4. *AUSI Snorkel Diver Training Record.*

During the introductory session, which must be done before any practical sessions are conducted, the instructor is required to do the following:

1. Have students complete the *AUSI Medical History Form* and check carefully,
2. Have students complete and sign the relevant sections of the *AUSI Snorkel Diver Participation Agreement,*
3. Sight evidence that the student meets all the prerequisites for the course,
4. Explain the AUSI Pathway and where the current course fits in,
5. Explain the structure of the AUSI Snorkel Diver Course,
6. Discuss the timetable for the course,
7. Explain the requirements for certification, and
8. Explain limits of training.

Theory Modules

The AUSI Snorkel Diver course consists of three theory presentations and lesson reviews which should be conducted in accordance with the Classroom Presentation section of the **AUSI Snorke Instructor Course Notes**, and a theory test.

The topics covered are detailed below:

Theory 1 – Introduction to Snorkel Diving
Theory 2 – Dive Planning
Theory 3 – Diving First Aid

The **AUSI Snorkel Diving Manual** or AUSI Snorkel Diver Course Notes must be made available to the students during the theory sessions. After the theory sessions have been attended the students must complete the lesson review for each lesson.

Course notes are also available from AUSI Head Office in A4 format for the production of overhead transparencies.

The *AUSI Snorkel Diver Training Record* is to be updated at the end of every theory session.

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PRACTICAL SKILLS TRAINING

All practical skills training must be conducted in accordance with the Practical Skills Training section of the **AUSI Instructor Course Notes**.

Practical Skills Sessions

The AUSI Snorkel Diver course consists of one practical skills module, which must be conducted in a pool or enclosed water.

The module is described in detail below. The skills are numbered using the following system:

<LEVEL>**.**P**.**<MODULE #>**.**<SKILL #>

where:

<LEVEL> is the AUSI Snorkel Diver Course

P represents that it is a practical skill

<MODULE #> is the practical skills module number

<SKILL #> is the sequential number starting with the first skill of the session

eg. SN.P.1.4 is skill four of the practical skills module in the AUSI Snorkel Diver course.

The **AUSI Snorkel Diver Instructor Cue Card** contains a summary of the skills to be performed during each practical skills training session.

The *AUSI Snorkel Diver Training Record* is to be updated at the end of the practical session.

NOTE:

1. Instructors must never exceed the maximum student to instructor ratios, see page 1, and should reduce these where conditions, student ability or relevant Government Department standards dictate the necessity.
2. Equipment used by instructors and students must comply with page 2.
3. Practical skills training whenever possible should be conducted in a pool, however instruction can take place in confined water, ie a protected part of the ocean with controlled depth where the students can stand up. Time spent teaching new skills in confined water cannot be credited to ocean diving time requirements.
4. All in-water skills are to be taught in chest deep water unless otherwise specified.

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Practical Skills Module

SN.P.1.1 Introduction

1. Introduce yourself and assistants
2. Explain what equipment is needed and where to find it
3. Record equipment given out
4. Explain overall aim of the session

SN.P.1.2 Assignment of Buddies and Groups

1. Explain the importance of the buddy system
2. Assign all students to buddy pairs and groups

NOTE: Where possible avoid pairing up close friends, eg. boy friend with girl friend, husband with wife, father and son, this can lead to poor learning through peer pressure and/or interference

SN.P.1.3 Use of Snorkelling Gear

1. Mask
   Explain and demonstrate:
   a) How to defog mask
   b) Keep hair and hood out to prevent flooding
   c) Check fit and seal
   d) Keep mask on face at all times
   e) Attach snorkel to left side of mask (to prevent entanglement with regulator)
   f) Do not have strap too tight
2. Snorkel
   Explain and demonstrate:
   a) Should be checked, students with unsuitable snorkels should be told to try another
   b) Attached to the left hand side of the mask
3. Fins
   Explain and demonstrate:
   a) Students should NOT walk with fins on
   b) Put fins on by poolside by either sitting down or by using buddy for support while one leg forms a figure 4 across the other so fin can be donned with minimum chance of loss of balance
4. Exposure Suit
   Explain and demonstrate:
   a) If the suit feels too tight NOT to persevere but rather get a larger size (if too loose, reverse applies)
   b) Not to dig finger nails into the material
   c) How to minimise wear and tear on suit knees. (wear knee guards, where appropriate)

NOTE: a. Students should put on their suits while under supervision.
b. Encourage the buddy system by having students help each other.

5. Weight Belt
   Explain and demonstrate:
   a) Weights should be evenly placed around the belt
   b) Do not carry weight belt with open end down (can lead to injury due to falling weights), better to carry done up
   c) To put weight belt on pick it up by both ends and step into it
   d) Weight belt must be above the hips and tightened comfortably around the waist and free to fall in an emergency
   e) Loose ends are to be left loose otherwise quick release function is lost - loose ends must not be tucked in

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SN.P.1.4 Buddy Check

Brief students on the importance of a buddy check and have the students make the following checks on each other:

1. Buoyancy Compensator
   a) Oral inflation and deflation
   b) Dump valve operation
   c) Any leaks
   d) Carbon Dioxide cartridge
   e) Strap adjustment, ensure there are no tangles or twists
2. Weight Belt
   a) Weights are evenly distributed over hips (where possible), loose end not tucked in
   b) Weight belt is clear of BC to ensure a proper ditch in an emergency
4. Mask
   a) Seal is on face not hair or wet suit hood and seal is not folded under itself
   b) Strap not too tight
5. Snorkel
   a) Attached to left side of mask, explain why
   b) Purge valve is in place and functional
   c) Mouth piece has undamaged lugs and no holes

SN.P.1.5 Correct Buoyancy

1. Check that students have been given the approximate weight they require
2. Students put on weight belt, mask, snorkel and fins and carefully enter water
4. Students should be told to assume the foetal position while holding breath, if buoyancy is correct they will float at ear/eye level, after fully exhaling

SN.P.1.6 Basic Snorkel Breathing & Clearing

1. Explain and demonstrate basic hand signals
2. Explain how to clear a non-self draining snorkel using the following methods where appropriate
   a) Blow hard
   b) Head back and blow hard
   c) Displacement
3. Explain how to clear a self draining snorkel using the preceding methods where appropriate
4. Practice each method at least five times
5. Check use of OK signal
6. While holding onto the side of the pool/back of boat lay face down with feet out stretched and breathe continuously underwater for about 15 breaths to get used to the feeling of breathing on a snorkel
7. Give students some time (5-10 minutes) to gain confidence and relax will swimming on the surface

SN.P.1.7 Finning Techniques

1. Explain the different styles of finning
   a) Proper hip kick
   b) Flutter kick
   c) Dolphin kick
2. Have students practice different styles by swimming across the pool

SN.P.1.8 Unknown Water (Seated) Entry

1. Explain reason to learn ie. entry is for situations when depth, current and conditions of bottom are unknown and have students practice five times
   a) Carefully sit on side of pool with feet in water. (be careful not to damage pool surrounds)
   b) Fit mask, snorkel and fins
   c) Partially inflate buoyancy compensator (BC)
   d) Have snorkel in mouth
   e) Place both hands on the right side of the body
   f) Turn body to right side and push out gently from the edge and lower gently into the water
   g) Give OK to buddy
   h) Buddy to do entry after returning OK signal

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SN.P.1.9 Step Entry

1. Explain the need for a low platform or boat step entry into the deep water ie greater than 2 metres (7ft) in depth, have students practice five times
   a) Gear up at pool side in buddy pairs
   b) Slightly inflate buoyancy compensator (BC)
   c) Hold mask firmly on face
   d) Stand with toes on edge of pool
   e) Check to see if it is clear to enter
   f) Keep body upright and stare straight ahead
   g) Lean forward slightly taking weight off heels and take a big STEP out, the other leg will follow - DO NOT JUMP
   h) Bring legs together in water to achieve uplift
   i) Exchange "OK" signals with buddy
   j) Buddy to do entry after returning OK signal

SN.P.1.10 Backward Roll (Small Boat) Entry

1. Explain reason to learn and have students practice five times
   a) Partially inflate BC
   b) On side of pool with back facing water
   c) Secure mask
   d) When clear behind, roll back on count of three
   e) Upon surfacing, switch to snorkel and signal OK to buddy and clear area
   f) Buddy to do entry after returning OK signal

SN.P.1.11 Mask Clearing

1. Explain reason to learn
2. Explain and demonstrate teaching points
3. Have students do a dry run above water, five times
4. Have student submerge and do a dry run underwater, if water gets in then correct technique as necessary
5. Partially fill mask with water
6. Place one hand at top of mask (leaving the other hand free for other tasks - explain this)
7. Apply slight pressure to the top of mask
8. Exhale through nose
9. Bend head backwards
10. Repeat until mastered on surface so that instructor can give feedback and correct technique
11. Repeat five times underwater
12. Repeat 2-9 with fully flooded mask

NOTE: a. Mask clearing should be taught above water, on surface, where maximum feedback can occur.

b. Have buddy stand behind the buddy that is practising mask clearing so the buddy can hold the practising diver underwater.

SN.P.1.12 Swimming without Mask

1. Explain reason to learn
2. Have students remove mask
3. Have students breathe underwater without mask while holding side of pool
4. Have students swim across pool and back without mask
5. Repeat five times

SN.P.1.13 Fin Removal and Replacement

1. Explain reason to learn
2. Hand to buddy one at a time while removing
3. Replace fins on feet, repeat five times
4. Buddy to repeat process

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SN.P.1.14 Duck Diving Techniques

1. Explain the correct sequence of descending ie signal, dump BC, equalise ears and duck dive
2. Have students practice dumping and orally inflating BC five times
3. Explain the different duck diving procedures and practise at least five times ie
   a) Standard duck dive (static)
   b) Feet first and underwater turn
   c) Angled dive (swimming)
4. Have students practice swimming underwater whilst staying in contact with the bottom in shallow water

SN.P.1.15 Diving to 2+ metres (6ft)

WARN STUDENTS OF THE DANGERS OF HYPERVENTILATION AND EAR INJURY AND THE NEED TO CLEAR EARS PROPERLY (ie. "Pop your ears on the surface and then every 1 – 2m (3 – 6ft). If ears cannot clear ascend").

1. Brief students, indicating the importance of equalising ears continually and breathing normally
2. Teach the following signals -
   a) Going down
   b) Going up
   c) Something is wrong
3. Instructor to lead the way signalling to students to clear ears and exchanging "OK" signals continually (take students down one buddy pair at a time)
4. Repeat at least five times using the three different duck diving techniques

SN.P.1.16 Swimming Underwater

1. Brief students on the dangers of hyperventilation and not equalising ears properly
2. Have students practice:
   a) Swimming underwater for 15 metres (15yds) on one breath
   b) Swimming underwater for 25 metres (30yds) taking no more than three breaths

SN.P.1.17 Weight Belt Removal & Replacement

1. On the surface in deep water ie. students can't touch the bottom
   a) Explain and demonstrate
   b) Inflate buoyancy compensator (BC)
   c) With snorkel in mouth remove weight belt and hand to buddy who has BC inflated
   d) Buddy hands back the weight belt and the student secures the non-buckle end against the hip with one hand while lying on back
   e) Whilst rolling to a face down position reaching behind with the other hand the student secures the other end of the belt as it rests on the hips
   f) Adjust and secure buckle
   g) Give "OK" signal
   h) Reverse roles and repeat five times

SN.P.1.18 Rescue Procedures

1. Cramp Removal
   a) Explain and demonstrate
   b) Have students practice on buddy and self
2. Tired Swimmer Tows
   a) Explain and demonstrate
      (i) Straight arm tow – rescuer secures patient via the patient's chin, wet suit collar or buoyancy aid collar and swims on side towing patient with straight arm and tows patient toward a secure platform.
      (ii) Fins on shoulder tow – rescuer, in face down position, gets the patient to lie on their back and place a foot on each shoulder of the rescuer, rescuer places hands on top of patient's knees and tows patient toward a secure platform.
      (iii) Do-cee-do tow – rescue secures patient by placing right arm over and under patient's right armpit and swims side on towing the patient to a secure platform.

NOTE: The rescuer must continually reassure and monitor the patient and may remove patient's weight belt if it is deemed necessary to do so.

   b) Have student demonstrate each tow for at least 25m (30yds)

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SN.P.1.18 Rescue Procedures (continued)

3. Surface Resuscitation
   a) Explain and demonstrate
      (i) Call for help
      (ii) Do-cee-do tow
      (iii) Remove weight belts
      (iv) Inflate BC's
      (v) Remove mask
      (vi) Seal nose
      (vii) Breathe out over patients opposite cheek (2 breaths every 10 seconds)
   b) Remove weight belts, secure patient
   c) Have students demonstrate and repeat
4. Recovery of Unconscious Diver
   a) Explain and demonstrate
      (i) **WARNING:** EARS AND HYPERVENTILATION
      (ii) Call for help
      (iii) Leave surface directly above diver
      (iv) Secure diver
      (v) Release patients weight belt
      (vi) Surface
      (vii) Commence surface resuscitation
   b) Have student demonstrate and repeat

SN.P.1.19 Snorkelling

1. Explain reason to learn
2. While maintaining buddy pairs swim 200 metres (110yds)
3. Buoyancy compensator (BC) should only be inflated if necessary and when inflated it should be done without contact with side or bottom of pool. Avoid over inflation and explain why
4. Instruct as necessary

SN.P.1.20 Pool Exit

1. Explain reason to learn
2. Remove weight belt and hand it up, open end first
3. Remove fins
4. Go up ladder one step at a time

WARNING: ***Students should be warned of the danger of someone falling backwards and therefore should keep well clear of the ladder until the exiting diver is completely out of the water and off the ladder.***

NOTE: Emphasise the need to keep masks and snorkels in place.

SN.P.1.21 Removal of Gear

1. Instructor should go through the disassembly procedure
2. Instruct students how to wash and stow equipment

NOTE: a. BC's need to have water drained out.
b. Faulty equipment needs to be labelled and separated for repair.

SN.P.1 22 Water Skills Test

1. Have student's swim 200 metres (220yds) non-stop, any style, without any aids to swimming (goggles are acceptable)

2. Have students demonstrate the ability to remain afloat for 10 minutes without any flotation aids

NOTE: These two skills can be integrated by including the swim in the floating time as long as students do not rest in between the two skills.

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OCEAN TRAINING DIVES

The AUSI Snorkel Diver course consists of four compulsory modules, which can be done over two ocean dives. All modules must be to at least one metre in depth and must consist of at least 20 minutes in water time. No dive should exceed nine metres (30ft) in depth. One dive shall be to at least six metres (20ft) and two dives shall be to at least three metres (10ft). The total accumulated in water time shall be no less than 80 minutes.

The ocean diving components of the AUSI Snorkel Diver course shall not be commenced until satisfactory completion of Practical Skills Module.

Students must not be taken deeper than three metres until the satisfactory completion of the Skills Assessment Module.

A mixture of boat and shore diving designed to familiarise student with local diving conditions should be planned. Students must be continually assessed and satisfactorily demonstrate the following:

1. Correct entry and exit procedures,
2. Correct boat diving techniques, and
3. Correct use of buoyancy compensator (BC).

Ideally the ocean skills should be done on Ocean Dive 4 but may be done on any other dive, where it is safe and practical to do so.

All ocean diving should be conducted in accordance with the Ocean Training Dives section of the **AUSI Instructor Course Notes** and be directly supervised by an AUSI Snorkel Instructor or an endorsed AUSI Scuba Instructor or an approved equivalent.

All dives are to be recorded in the student's logbook and the *AUSI Snorkel Diver Training Record* is to be updated after each dive.

The **AUSI Snorkel Diver Instructor Cue Card** contains a summary of the skills and requirements for each ocean module. The cue card can be photocopied from the Course Materials section of the AUSI Instructor Manual or downloaded by registered instructors as part of the AUSI Snorkel Diver Instructor Pack from www.ausi.com.au.

Each module is described in detail below:

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Ocean Module 1 (Orientation Dive)

AIM: To introduce students to the underwater world.
SELECTION: Should be shallow, 1 – 3m (3 – 10ft), with minimum hazards.

NOTE: Instructors must show lots of enthusiasm and show many different marine animals. Remember everything is new and exciting to students.

Ocean Module 2 (Consolidation Dive)

AIMS:

1. Introduce student to greater depth,
2. Increase student's awareness of correct equalising techniques,
3. Increase student's awareness of wet suit compression and associated buoyancy changes, and
4. Maintenance of good buddy contact and the one up, one down principle.

.

SELECTION: Should be 3 – 6m (10 – 20ft) with minimum hazards.

Ocean Module 3 (Skills Assessment Dive)

AIM: To assess student skills in ocean.
SKILLS TO BE ASSESSED:

1. Remove mask, breathe for a minimum of 30 seconds then replace mask,
2. Flood and clear mask underwater in one breath,
3. Clear snorkel using two methods,
4. Remove and replace fins on surface,
5. Swim horizontally underwater on one breath a distance of 15 metres (17yds),
6. Demonstrate correct buoyancy on surface with BC deflated,
7. On surface remove and replace weight belt,
8. Duck dive to at least three metres (10ft) and retrieve an object,
9. Swim 200m (220yds) on snorkel while demonstrating full submergence and snorkel clearing techniques,
10. Demonstrate cramp removal, and
11. Demonstrate two tired swimmer tows over a distance of 25 metres (30yds).

SELECTION: Should be 3 – 6m (10 – 20ft) with minimum hazards.

Ocean Module 4 (Certification Dive)

AIM: To introduce student to depths of the standards ie. 3 - 9 metres (10 – 30ft) while emphasising the need greater awareness of the dangers of hyperventilation and loss of buoyancy due to wet suit compression and assess the student's buddy techniques, duck diving techniques, equalisation techniques and finning techniques.
The level of certification is determined by the student's duck diving ability,
ie Level 1 – at least 3m(10ft), Level 2 – at least6m (20ft) and Level 3 – 9m (30ft).

SELECTION: Should be 3 – 9m (10 – 30ft) with minimum hazards.

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Ocean Entries and Exits

During the ocean diving stage of the course, the instructor is to choose and teach the most appropriate entry and exit. The reasons for the choice of entry and exit must be explained.

High Water Entry

1. Explain reason to learn eg useful for jetty diving,
2. Warn students about ears and hyperventilation,
3. Check for any underwater hazards and ensure water is deep enough, minimum five metres (15ft),
4. Gear up on top of the jetty,
5. Slightly inflate buoyancy compensator (BC),
6. Stand with toes on edge of the jetty,
7. Hold the mask firmly on face,
8. Check to see if it is clear to enter
9. Keep body upright and stare straight ahead, DO NOT WATCH THE WATER,
10. Lean forward slightly, lift weight off heels and STEP out. The other leg will follow, DO NOT JUMP,
11. Bring both legs together and keep them straight,
12. Point toes slightly, explain why,
13. On surface change to snorkel and exchange "OK" signal with buddy,and
14. Buddy enters after exchanging OK signals.

Surf Beach Entry/Exit

1. Explain reason to learn,
2. Gear up completely on dry sand ie above highest wave level and check buddy,
3. Observe the wave pattern,
4. Select the "lull" of the set,
5. Walk backwards towards water with snorkel in and buoyancy compensator (BC) deflated, explain why, watching for any big waves
6. If a big wave comes in brace yourself
7. Continue entry until deep water is reached or past "breaker zone", then inflate BC,
8. When past the "breaker zone" refit gear as necessary, check buddies gear, continue dive, and
9. Exiting is the reverse procedure, do not remove any gear until dry sand is reached.

NOTE: If knocked over swim underwater along the bottom until past the "breaker zone", explain why.

Rock Platform Entry/Exit

1. Explain reason to learn,
2. Gear up completely on dry rocks and check buddy,
3. Observe wave pattern,
4. Select the "lull" of the seat,
5. Carefully rock hop to the water level and carefully lower into the water and quickly swim beyond the "breaker zone", then inflate BC,
6. Refit gear as necessary, check buddy and continue dive, and
7. Exiting is the reverse procedure. Do not remove ANY gear until dry rocks are reached.

Boat Backward Roll Entries

1. Explain reason to learn,
2. Check depth, minimum two metres (7ft),
3. Fully gear up - carefully to maintain boat stability,
4. Complete buddy check,
5. Partially inflate buoyancy compensator (BC),
6. Sit on the gunwale lean body forward,
7. Secure mask with hand,
8. When clear, on the count of three both divers should gently roll backwards,
9. Upon surfacing exchange "OK" signals with boat attendants
10. Swim to either bow or stern of boat exchange "OK" signals with buddy, check each other and continue dive, and
11. Buddy does entry, simultaneously.

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Boat Step Entry

1. Explain reason to learn,
2. Check depth, minimum three metres (10ft),
3. Fully gear up - carefully maintain boat stability,
4. Complete buddy check,
5. Stand on platform with toes on edge,
6. Partially inflate buoyancy compensator (BC),
7. Secure mask with the hand,
8. When clear step out while watching horizon (not water)
9. Exchange "OK" signal with buddy, check,
10. Buddy enters after exchanging OK signals, and
11. Swim to either bow or stern of boat exchange "OK" signals with buddy, check each other and continue dive.

Boat Exits

1. Surface and secure the mermaid catcher,
2. Hand up weight belt by open end,
3. Exit from water,
4. Remove mask, snorkel and fins when safely in boat, and

NOTE: If the boat has a ladder, weight belts should still be handed in first.

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ASSESSMENT

Theory

Theory assessment is conducted continuously though out the course via lesson reviews with a final test to assess knowledge at the conclusion of the course.

Lesson reviews are found at the conclusion of each lesson in the AUSI Snorkel Diver Course Notes and:

1. Students are to complete each lesson review for each theory lesson,
2. Instructors are to discuss each lesson review with students, and
3. The lesson review section of *AUSI Snorkel Diver Training Record* is to be signed by both student and instructor.

The *AUSI Snorkel Diver Theory Test* must be administered at the conclusion of the theory section of the course and:

1. Students must score 80% to pass,
2. Instructors must review incorrect answers with the student,
3. Both the student and instructor must sign the completed answer sheet,
4. The answer sheet must be kept with the *AUSI Snorkel Diver Training Record*, and
5. Students who score less than 70% must be re-tested.

Practical

When a skill has been taught and practiced satisfactorily both the instructor and the student are to sign the relevant section of *AUSI Snorkel Diver Training Record.*

During practical training sessions the instructor must personally assess combined mask and demand clear, alternate air source breathing, deep water descents and ascents, and snorkelling techniques.

Ocean Diving

During the ocean diving phase of the course students are to be continually monitored, assessed and given feedback in the following areas:

1. Equipment handling,
2. Surface control,
3. Buddy system,
4. The one up, one down principle,
5. Dive Planning,
6. Entries and exits,
7. Correct finning techniques,
8. Correct equalising techniques,
9. Correct boat diving techniques, and
10. Correct shore diving techniques.

The skills as listed in the Ocean Training Dives section of this manual must be individually assessed by an AUSI Snorkel Instructor or an endorsed AUSI Scuba Instructor or an approved equivalent.

When a skill or a dive has been completed, both the instructor and the student are to sign relevant section of the *AUSI Snorkel Diver Training Record*.

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CERTIFICATION

Before issuing certification the instructor must ensure that all aspects of the course and appropriate assessments are complete and finally determine if the snorkel diver is safe to dive with another similarly qualified snorkel diver without the direct supervision of an Instructor.

The level of certification is determined by the student's duck diving ability, ie Level 1 – at least 3m (10ft), Level 2 – at least 6m (20ft) and level 3 – 9m (30ft).

If certification is not issued the instructor is to ensure appropriate follow through, which may include counselling, further training or ocean dives.

Before issuing the certification card ensure the following:

1. All theory and practical elements have been completed satisfactorily,
2. The *AUSI Snorkel Diver Training Record* is accurately completed by both student and instructor,
3. Student's dives are accurately logged in the student's log book and counter signed by the instructor, and
4. Both student and instructor sign the Certificate of Completion.

When preparing the certification card and certificate:

1. Ensure all required details are accurately completed,
2. Ensure the Instructor signs the certificate and certification card, and
3. If a dual certification is issued fill in the details of the other certification in the "previous highest certification" section of the student profile on the certification card sheet.

Before printing, recheck all details.

Before laminating the certification card, affix passport photograph and sign card.

Issue certificate and card to student and return the Student Profile section to AUSI Head Office by the 14th day of the next month.

DEBRIEF

Debrief all students ensuring that the following points are covered:

1. What the qualification means,
2. Travelling overseas with the qualification,
3. Further education - snorkel specialties and scuba training, and
4. Precautions:
   - Ears, and
   - Local diver emergency services.

Where appropriate also include the following:

1. A course assessment sheet to analyse the student's impressions of their course,
2. Dive Club and Charter Boat information,
3. Dive Travel,
4. How to purchase or rent equipment, and
5. Any special package deals.

Note: Plastic AUSI Certification Cards are available via www.ausi.com.au

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AUSI SNORKEL DIVER

COURSE MATERIALS

AUSI MEDICAL HISTORY FORM

AUSI SNORKEL DIVER PARTICIPATION AGREEMENT

AUSI SNORKEL DIVER TRAINING RECORD

AUSI SNORKEL DIVER THEORY TEST

AUSI SNORKEL DIVER THEORY TEST - ANSWER SHEET

AUSI SNORKEL DIVER THEORY TEST - ANSWER TEMPLATE

AUSI SNORKEL DIVER INSTRUCTOR CUE CARD

Please photocopy the forms for use as necessary from this section of your AUSI Instructor Manual.
OR
Registered instructors can download an AUSI Snorkel Diver Instructor Pack from www.ausi.com.au.

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Form 1 (0708) - AUSI MEDICAL HISTORY FORM

This form is used for the assessment of potential problems for persons wishing to partake in AUSI Snorkel or AUSI Scuba programs. In the interest of your safety it is important that you give true, full and complete answers to all questions. Your instructor may advise you to have a full diving medical before diving or may recommend that you do not dive at all.

IMPORTANT: Do you understand that incorrect or misleading information can lead to serious injury resulting in permanent damage or death? YES ☐ NO ☐

A. PERSONAL DETAILS

Name _____ Date of Birth ___/___/___

Address _____

Contact Email: _____ Mobile: _____ Phone: _____

Sex : Male ☐ Female ☐ Occupation _____

Where did you hear about this course? _____

B. GENERAL INFORMATION

	YES	NO	
1. Are you a non-swimmer?	☐	☐	
2. Have you ever had trouble in water?	☐	☐	Details _____
3. Have you scuba dived previously?	☐	☐	Details _____
4. Are you in good health?	☐	☐	Details _____
5. Are you on any medication?	☐	☐	Details _____
6. Operations within the last six months?	☐	☐	Details _____
7. Is there a family history of heart disease?	☐	☐	Details _____
8. Do you have any disease or disability	☐	☐	Details _____
9. Do you smoke?	☐	☐	

Pack Years (Should be < 10)

Cigarettes per day ☐ Multipliy by years of smoking ☐ Divide by 20 = ☐

	YES	NO
10. Have you consumed alcohol or any other drugs within the last 24 hours?	☐	☐
11. Will you be flying or going to altitudes above 300m within 24 hours after your last scuba dive?	☐	☐

Do you suffer from, or have you ever suffered any of the following?

12. Ear problems when flying or diving	☐	☐	16. Migraine or severe headache	☐	☐
13. Ruptured eardrum	☐	☐	17. Depression, claustrophobia or panic attacks	☐	☐
14. Chronic ear discharge or infection	☐	☐	18. Back problems	☐	☐
15. Sea sickness	☐	☐	19. Recompression for a diving related illness	☐	☐

C. MEDICAL HISTORY - Do you suffer from, or have you ever suffered any of the following?

	YES	NO		YES	NO
1. Ear surgery (other than drainage)	☐	☐	11. Pneumothorax (collapsed lung)	☐	☐
2. Persistent ringing noises or deafness	☐	☐	12. Persistent fainting or blackouts	☐	☐
3. Persistent loss of balance	☐	☐	13. Head injury requiring hospitalisation	☐	☐
4. Persistent allergies affecting nose/sinuses	☐	☐	14. Epilepsy or fits	☐	☐
5. Persistent cough or coughing blood	☐	☐	15. Any brain or spinal disorder	☐	☐
6. Recurrent chest/lung infections/problems	☐	☐	16. Diabetes	☐	☐
7. Abnormal chest pain	☐	☐	17. Heart disease	☐	☐
8. Chest surgery (heart or lung)	☐	☐	18. High blood pressure	☐	☐
9. Abnormal shortness of breath	☐	☐	19. Pulse irregularities	☐	☐
10. Asthma, wheezing or use of a puffer	☐	☐	20. Are you pregnant. or trying to be pregnant?	☐	☐

D. DECLARATION

I certify that the above information is true and complete to the best of my knowledge and I hereby authorize Dr _____ Phone # _____ to supply medical information relevant to this course regarding me to my instructor in my own personal interest.

Student's signature _____ Date ___/___/___

Instructor's signature _____ Instructor #: _____

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AUSI Snorkel Diver Participation Agreement (1)

This is an important document that affects your legal rights and should be read carefully and the terms understood before signing.

THIS AGREEMENT IS BETWEEN

_____ ACN _____
(DIVE SCHOOL NAME)

of _____ in the State of _____
(Address)

AND its diving instructors, employees and agents (Hereinafter referred to as "the Dive School")

AND

_____
(NAME OF STUDENT)

of _____ in the State of _____
(Address)

(Hereinafter referred to as "the Student")

The Course

The Student wishes to participate in an Australian Underwater Scuba Instructors (AUSI) Snorkel Diver Course of instruction conducted by the Dive School which will take place on dates and times to be confirmed and comprise of three theory modules, one practical training session and four ocean modules ("the Course").

The Dive School agrees to provide to the Student as part of the Course the following:

☐ Course Materials	☐ Certification	☐ Snorkelling Equipment
☐ Pool Entrance	☐ Boat Hire	☐ Wetsuit & Weight Belt

In consideration of the Dive School conducting the Course the Student has agreed to pay the Dive School the sum of $_____ to participate in the Course ("the Course fee"). The Student acknowledges the Course fee does not include the cost of additional theory lectures, practical training sessions and ocean dives which the Dive School may determine the student must undertake in order to complete the Course. The Student also agrees to pay for any lost or damaged equipment that has been issued to the Student by the Dive School for their use during the Course.

If the Dive School in its absolute discretion determines the student has successfully completed the Course and otherwise satisfied AUSI Standards and Procedures, the Student will be issued with an AUSI Snorkel Diver certification where the level of certification will be determined by the Student's capability.

Statement of Limitations

The Student acknowledges that the Course provides limited theoretical and practical training and experiences sufficient to enable the Student to participate in introductory recreational snorkel dives to a maximum depth of nine metres (30 ft) with direct access to the surface or the level determined by the Student's capability with another similarly qualified snorkel diver without the supervision of a snorkel instructor. The Student further acknowledges that area orientation is required and that a buoyancy check is required any time that different equipment is used.

WARNING - RISKS OF SNORKELLING DIVING

BY SIGNING THIS DOCUMENT YOU EXPRESSLY ASSUME ALL THE RISKS, HAZARDS AND DANGERS ASSOCIATED WITH SNORKEL DIVING.

The Dive School hereby provides the Student with notice to warn him/her of the inherent risks, hazards and dangers of recreational snorkel diving:

☐ 1. The underwater environment is alien to human beings and as a consequence snorkel diving is risk inherent adventure activity which expose participants to the risk of serious injury or death.

☐ 2. Communication underwater is limited to hand signals and, as a consequence of reduced visibility or separation, communication between the instructor and the Student may be difficult or not possible.

☐ 3. Snorkel diving can involve strenuous physical exertion under certain conditions which may include swimming underwater or on the surface against a current or tidal stream, in rough seas over long distances.

The Student expressly acknowledges he/she understands that recreational snorkel and scuba diving involves risk, hazards and dangers which could result in serious injury or death. The Student nevertheless wishes to participate in the Course and willingly accepts and expressly assumes all such risks, hazards and dangers.

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AUSI Snorkel Diver Participation Agreement (2)

Liability Release and Indemnity Agreement

The Student, in consideration of the Dive School agreeing to accept his/her participation in, and to instruct the Student during the Course, agree to release the Dive School from all loss, damage, claims, demands, suits, actions or proceedings of any kind directly or indirectly arising out of or resulting from an accident or happening, equipment failure, latent conditions, damage, death, injury or loss arising or occurring to or suffering by him/her during or after the Course or during of after any subsequent snorkel diving activity or related activity whether or not the same shall have been caused by, or contributed to in whole or in part to the negligence of or breach of contract by the Dive School.

The Student expressly acknowledges that he/she is in good health and is not aware of any medical or health reason why he/she should not participate in snorkel diving and he/she has fully and truthfully disclosed to the Dive School and any doctor examining him/her for the purpose of determining his/her fitness to dive:-

(i) any medical or health condition suffered by or affecting him/her of which he/she is aware;

(ii) all medications or drugs which he/she is taking or takes from time to time;

The Student expressly acknowledges that he/she has read and understood this agreement, and specifically the waiver of legal rights and notice warning of some of the risks inherent in the activities of snorkel diving, and agrees to be bound by them.

This agreement does not purport to or have the effect of excluding, restricting or modifying the application of any of the provisions of the *Fair Trading Act* or the *Trade Practices Act* or the exercise of a right conferred by any such provision or any liability for a breach of condition or warranty implied by such provision.

SIGNED for and on behalf of

)

[name of Dive School] ……) X

) ……

SIGNED SEALED AND DELIVERED by the said

)

[name of Student] ……..……..) X

) ……

in the presence of

Witness xx ……..

IF THE STUDENT IS UNDER THE AGE OF 18 YEARS THIS AGREEMENT IS TO BE READ CAREFULLY AND THEN SIGNED BY THE STUDENT'S PARENTS OR LEGAL GUARDIAN WHERE INDICATED BELOW:

In consideration of the Student being permitted to undertake the Course I, _____, being at least eighteen years of age and the parent or legal guardian of the Student, on behalf of myself and the Student, agree to be bound by the terms and conditions of this agreement. I hereby acknowledge that I have read and understood this agreement, in particular, the Statement of Limitations, Express Assumption of Risk Agreement and the Liability Release and Indemnity Agreement and hereby give my consent to the Student participating in the Course with full knowledge of the inherent risks involved.

I expressly acknowledge that the Student is in good health and that I am not aware of any medical or health reason why he/she should not participate in snorkel diving and that I have fully and truthfully disclosed to the Dive School and any doctor examining him/her for the purpose of determining his/her fitness to dive:-

(i) any medical or health condition suffered by or affecting him/her of which he/she is aware;

(ii) all medications or drugs which he/she is taking or takes from time to time;

SIGNED SEALED AND DELIVERED by the said

)

[name of Father/Mother/Legal Guardian] ……..……..) X

) ……

in the presence of

Witness xx ……..

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AUSI SNORKEL DIVER TRAINING RECORD

Student's Name: _____ **Course No.:** _____

PREREQUISITES:

	Student	Instructor	No.		Student	Instructor	No.
Medical Statement							
200 m (220 yd) Swim Test				At least 10 years of age			

THEORY INSTRUCTION:

Class	Date	Student	Instructor	No.	Test	Date	Student	Instructor	No.
1					P / F				
2									
3									

PRACTICAL INSTRUCTION:

Session.	Date	Instructor	No.

Practical Skills	Student	Instructor	Practical Skills (cont)	Student	Instructor
Correct Buoyancy			Dive to 3+ m (10 ft)		
Basic Snorkel Breathing			Swimming Underwater		
Snorkel Clearing			W/Belt Remove & Replace		
Finning Techniques			Cramp Removal		
Unknown Water Entry			Tired Swimmer Tows		
Step Entry			Surface Resuscitation		
Backward Roll Entry			Recovery of U/Cons Diver		
Mask Clearing			200m (220 yd) Snorkel Swim		
Swim Without Mask			15 m (17 yd) Underwater Swim		
Fin Remove & Replace			25 m (30 yd) Underwater Swim		
Duck Diving Techniques			Proper Exit Procedures		

OCEAN DIVING: (as per AUSI Instructor Manual - Snorkel Diver Teaching Guidelines)

Module	Date	Site	Depth	In Water Time	Instructor	Visibility	Current	Surface Conditions
1								
2								
3								
4								

Ocean Skills:

Skills	Module	Student	Instructor	Skills	Module	Student	Instructor
Breathe w/o mask 30 secs				W/Belt Remove & Replace			
Flood & Clear Mask				Duck Dive to min. 3m (10')			
Clear Snorkel - 2 ways				200m (220 yd) Surface Swim			
Fin Remove & Replace				Cramp Removal			
15 m (30 yd) Underwater Swim				25 m (30 yd) Tows			
Correct Buoyancy				Proper Buddy Technique			

CERTIFICATION REQUIREMENTS:

Theory	Student	Instructor	No.		Student	Instructor	No.
Theory test				Ocean dives & skills			
Lesson reviews				Logged ocean dives			
Certification Dive				Depth achieved			

Certification Level: _____ **Number:** _____ **Level:** _____ **Junior: Yes / No**

COMMENTS:

AUSI SNORKEL DIVER CERTIFICATE OF COMPLETION

I _____ on this day _____ hereby state that the above record of my AUSI Snorkel Diver training is true and correct and that I understand the general principles of snorkel theory taught to me and feel proficient and confident of performing the practical skills taught to me. I acknowledge I am trained to dive with similarly qualified diver in daylight hours to a depth of ____ metres (____ ft) with direct access to the surface. I further acknowledge that area orientation is required when planning to dive in an unfamiliar area and that a buoyancy check is required any time different equipment is used.

Signature: _____ Instructor's Signature: _____ Number: _____

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AUSI SNORKEL DIVER
THEORY TEST (0809)

DIRECTIONS

- Do not mark question sheet
- Write all answers on the answer sheet provided
- Write name, date and course number on answer sheet
- Answer all questions
- Keep written answers brief
- Choose the most correct answer for multiple choice questions
- Minimum score 80% (20/25) to pass

---

1 What is the total pressure on a diver at 15m?
a) 1.5 ATA
b) 1.6 ATA
c) 2.5 ATA
d) 2.6 ATA

2 The greatest volume change of a gas occurs in the depth range of:
a) 0–10m
b) 10–20m
c) 20–30m
d) 30–40m

3 The volume of a gas filled balloon during ascent will:
a) stay the same
b) increase
c) decrease

4 To avoid ear injuries on descent you should:
a) "Pop" your ears when pressure is felt
b) "Pop" your ears on the surface then continuously during descent
c) "Pop" your ears when pain is felt
d) use ear plugs

5 If you usually dive in the ocean, how much weight will you need for a fresh water dive?
a) the same
b) more
c) less

6 If you are having problems equalising your ears on descent it is best to:
a) descend until pain occurs then "pop" your ears
b) continue descending until pain goes away
c) immediately ascend to the surface and try again
d) try to equalise by blowing harder

7 More than how many deep breaths before a breath hold dive is considered to be dangerous hyperventilation?
a) 3
b) 4
c) 5
d) 6

8 What is the most common symptom of excess CO_2?
a) headache
b) dizziness
c) nausea
d) tingling
e) Salt Water Fever

9 When choosing a buddy the most important consideration is their:
a) equipment
b) training
c) age
d) interests

10 A tight fitting exposure suit coat can cause:
a) headache
b) nausea
c) panic
d) all of the above

11 A weight belt should:
a) never be ditched because they are too expensive
b) have a quick release buckle
c) be adjusted so that the diver is negatively buoyant
d) have loose ends tucked in

12 The buoyancy vest's primary function is to:
a) maintain neutral buoyancy at depth
b) provide positive buoyancy on the surface
c) assist in an emergency
d) all of the above

13 When treating an accident victim the first aider must give priority to:
a) giving alcohol
b) giving fluids by mouth
c) reassuring the victim
d) getting to a doctor quickly

14 List two key elements to controlling severe bleeding.

15 List two key elements to controlling envenomation.

16 Which of the following indicates mild hypothermia?
a) sweating
b) shivering
c) spasmodic shivering
d) muscle rigidity

17 If hypothermia is suspected, the best first aid while arranging for help is:
a) give alcohol
b) hot shower
c) cold shower
d) space blanket

18 What is the most accurate way of determining the rate of breaths when administering Rescue Breaths?
a) patients age
b) number of operators
c) rise and fall of patients chest
d) one breath every 5 seconds

19 List two sources of oxygen in an emergency.

20 What is your DES phone number?

21 Ringing in the ears may indicate:
a) inner ear rupture
b) ear drum rupture
c) middle ear squeeze
d) reverse ear squeeze

22 Upon reaching a shark attack or propeller victim you should:
a) control bleeding in water; get patient to shore; stop bleeding; treat for shock; and go directly to hospital
b) control bleeding in water; get patient to shore; stop bleeding; treat for shock; and send for an ambulance
c) get patient to shore and go directly to hospital
d) get patient to shore; clean wound; bandage; treat for shock; and send for an ambulance

23 The first aid for a suspected blue-ringed octopus bite is:
a) pressure immobilisation; Rescue Breaths if necessary
b) hot water; Rescue Breaths, if necessary
c) ligature to limb; CPR if necessary
d) wash wound in vinegar, CPR if necessary

24 Before removing tentacles, treating for shock and seeking medical aid, jellyfish stings are best treated by applying which of the following to the stung area?
a) vinegar
b) wet sand
c) methylated spirits
d) Condy's Crystals

25 Which of the following is important to your continued diving safety and enjoyment?
a) area orientation
b) further training
c) regular diving
d) all of the above

..

AUSI SNORKEL DIVER

Theory Test - Answer Sheet (0809)

NAME: _____ DATE: _____ COURSE NO.: _____

	A	B	C	D	
1					2
2					2
3					2
4					2
5					2
6					2
7					2
8					2
9					2
10					2
11					2
12					2
13					2
14					1
					1
15					1
					1
16					2
17					2
18					2
19					1
					1
20					2
21					2
22					2
23					2
24					2
25					2
	A	**B**	**C**	**D**	50

Total: ____

Minimum required (40)

STUDENT DECLARATION

I _____

hereby declare that I have discussed my incorrect answers with my instructor:

_____ # _____

and I now acknowledge my understanding in those areas.

Student's signature: _____

Intructor's signature: _____

..

AUSI SNORKEL DIVER

Theory Test - Answer Template (0809)

NAME: _____ DATE: _____ COURSE NO.: _____

	A	B	C	D	
1			O		2
2	O				2
3		O			2
4		O			2
5			O		2
6			O		2
7	O				2
8	O				2
9		O			2
10				O	2
11		O			2
12		O			2
13			O		2

14	**Pressure**	1
	Elevation	1
15	**Pressure**	1
	Immobilisation	1

16			O		2
17				O	2
18			O		2

19	**Any two sources**	1
		1
20	**1800 088 200**	2

21	O				2
22		O			2
23	O				2
24	O				2
25				O	2
	A	B	C	D	50

Total: ☐

Minimum required (40)

..

AUSI SNORKEL DIVER PRACTICAL SKILLS

PRACTICAL TRAINING SESSION

- Distribution of equipment
- Explain use of snorkelling equipment
- Pool entry
- Buoyancy check
- Basic Snorkel Breathing
- Finning Techniques
- Unknown Water Entry
- Step Entry
- Backward Roll Entry
- Mask Clearing
- Swimming Without Mask
- Fin Removal and Replacement
- Duck Diving Techniques

PRACTICAL TRAINING SESSION

- Diving to 3+ metres (10 ft)
- Swimming Underwater
- Weight Belt Removal and Replacement
- Cramp Removal
- Tired Swimmer Tows
- Surface Resuscitation
- Recovery of Unconscious Diver
- 200 m (220 yd) Snorkel Swim
- 15m (17 yd) Underwater Swim
- 25m (30 yd) Underwater Swim
- Proper Exit Procedures
- Removal and Stowage of Gear

REPETITION IS ESSENTIAL - 15 TO 20 OF EACH SKILL

DIVER EMERGENCY SERVICE – 1800 088 200

CONTINUALLY WARN STUDENT OF THE DANGERS OF HYPERVENTILATION AND TO ALWAYS EQUALISE EARS PROPERLY

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AUSI SNORKEL DIVER OCEAN SKILLS

MODULE 1 - Depth Range 1 - 3 m (4 – 10 ft)

MODULE 2 - Depth Range 3 - 6 m (10 – 20 ft)

- Buddy checks
- One Up, One Down
- Proper Ear Equalisation

MODULE 3 - Depth Range 3 - 6 m (10 – 20 ft)

Skills Assessment:

- Breathe without mask for 30 seconds
- Flood & clear mask in one breath
- Clear snorkel using two methods
- Remove and replace fins
- Swim u/w horizontally for 15 m (17 yd)
- Demonstrate correct buoyancy
- Remove & replace weight belt
- Duck dive to 3 m (10 ft) & retrieve object
- 200m (220 yd) surface snorkel swim

Skills Assessment: (continued)

- Demonstrate cramp removal
- 25m (30 yd) tired swimmer tows

MODULE 4 – Certification Dive

Depth Range 3 - 9 m (10 – 30 ft)

All modules must be at least 20 minutes

DON'T FORGET:

- Dive flag
- Spare equipment
- Buoyancy Aid
- Ear warnings
- Warning on hyperventilation

A THOROUGH PRE-DIVE BRIEF IS ESSENTIAL TO A CONTROLLED STUDENT DIVE

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To waterproof, photocopy, fold in half, trim and laminate

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Section 4B: AUSI Snorkelling Teaching Guidelines

SNORKEL GUIDE incorporating SNORKEL SWIMMING INSTRUCTOR – August 2009

This version, **August 2009 (0809),** replaces AUSI Snorkel Swimming Instructor Teaching Guidelines - October 2005 (1005)

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COURSE MATERIALS 11

- **AUSI PROFESSIONAL TRAINING PROGRAM APPLICATION FORM**
- **AUSI PROFESSIONAL TRAINING APPLICATION FORM**
- **AUSI MEDICAL HISTORY FORM**
- **AUSI SNORKEL GUIDE TRAINING RECORD**
- **AUSI SNORKEL GUIDE THEORY TEST**
- **AUSI SNORKEL GUIDE THEORY TEST – Answer Sheet**
- **AUSI SNORKEL GUIDE THEORY TEST – Answer Template**
- **AUSI SNORKEL GUIDE CUE CARD**

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COURSE PLANNING

Overview

The AUSI Snorkel Guide Training Program includes training and assessment for both AUSI Snorkel Swimming Instructor and AUSI Snorkel Guide awards, where training and assessment covers the following areas:

1. Theory Knowledge,
2. Snorkelling Skills, and
3. Dive Leadership.

The AUSI Snorkel Swimming Instructor award, day one of the course, is designed to upgrade other related vocational trainers such as outdoor education teachers, swimming instructors and lifesavers, where successful candidates can:

1. Conduct AUSI Snorkel Swimming programs in a pool,
2. Conduct AUSI Snorkel Swimming programs in sheltered water under the supervision of an AUSI Snorkel Guide or higher, and
3. Act as a lookout for snorkelling activities in open water under the supervision of an AUSI Snorkel water unsupervised and supervise snorkel swimmers in open water under the supervision of an AUSI Snorkel Guide or higher, and

The AUSI Snorkel Guide, the complete course plus professional internship, is designed for people employed in the dive industry wishing to supervise and guide snorkelling activities, where successful candidates can:

1. Conduct AUSI Snorkel Swimming programs,
2. Act as a guide for uncertified snorkel divers in open water, and
3. Supervise snorkelling activities in open water.

Note: The AUSI Snorkel Guide course meets the requirements of National Training Framework – SROSNK002A.

Training can be conducted either:

1. As an "in-facility" program where the training and assessment phases are conducted over any time frame that satisfies both the AUSI Snorkel Diver Instructor conducting the training course and the candidate.
   In-facility programs require that the AUSI Snorkel Diver Instructor conducting the training submit an *AUSI Professional Training Program Application Form* to AUSI Head Office 30 days prior to the proposed commencement date, **or**
2. As a one-day AUSI Training Program which includes training and assessment.
   To avoid duplication of such programs in any one region AUSI Snorkel Swimming Instructor Training Programs must have AUSI Head Office approval. To gain approval the AUSI Snorkel Diver Instructor conducting the training course must submit an *AUSI Instructor Training Program Application Form* to AUSI Head Office at least 60 days in advance.

Prerequisites

Prior to participating on an AUSI Snorkel Guide Training Program candidates are required to meet the AUSI Snorkel Swimming Instructor course prerequisites, which are:

1. Be at least 16 years of age for participation on the course and must be 18 years of age for full certification,
2. Be certified medically fit to supervise snorkellers by a medical practitioner,
3. Be able to swim 200 metres (220yds) unaided in no more than five minutes and then immediately stay afloat for at least 10 minutes,
4. Have a current work place first aid certificate or approved equivalent,
5. Have a current CPR certificate or approved equivalent,
6. Have a current oxygen provider certificate or higher or approved equivalent
7. Have submitted a completed AUSI Professional Training Application Form with appropriate fee to AUS Head Office prior to the commencement of training, and
8. Submit a completed AUSI Snorkel Guide Workbook.

Note: If the candidate is less than 18 years of age they can be certified either as an AUSI Assistant Snorkel Swimming Instructor or AUSI Assistant Snorkel Guide until they reach the age of 18 when they can upgrade subject to satisfactory retest of their personal diving skills including rescue techniques.

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Instructor

The course can only be conducted by an AUSI Snorkel Diver Instructor or higher or endorsed AUSI Scuba Instructor, or approved equivalent.

Ratios

Classroom:	Must not exceed 12 candidates per instructor.
Pool:	Must not exceed 12 candidates per instructor.
Ocean:	Must not exceed 6 candidates per instructor.

Materials

During the course it is compulsory for the instructor to use the following:

1. **AUSI Snorkel Guide Course Notes** or relevant AUSI Course Notes,
2. **AUSI Snorkel Guide Workbook**,
3. *AUSI Medical History Form*, and
4. *AUSI Snorkel Guide Training Record*.

Items 1 & 2: Hard copy can be purchased from AUSI Head Office; in lieu of Item 1 the relevant AUSI Course Notes can be downloaded from www.ausi.com.au.
Items 3, & 4: Can be photocopied from the Course Materials section of the AUSI Instructor Manual.
All items: Can be downloaded from www.ausi.com.au however only registered instructors can download Items 3, & 4 as part of the AUSI Snorkel Guide Trainer Pack.

Equipment

Each instructor and candidate shall use the following equipment during all practical training and ocean diving throughout the course:

1. Mask, snorkel and fins,
2. Adequate exposure protection, and
3. If a neoprene exposure suit that provides significant positive buoyancy is not used then a buoyancy device that provides positive buoyancy at all times must be worn.

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Suggested Timetable

The following is a suggested one-day course timetable, suggested presentation time in brackets:

Day One: (*Both AUSI Snorkel Swimming & AUSI Snorkel Guide candidates*)

0730 **Introduction** (Classroom - 30 minutes)

0800 **Snorkel Theory Knowledge Test & Review** (Classroom - 60 minutes)

1000 **Personal Skill Development & Rescue Skills** (Pool - 90 minutes)

1230 Lunch

1300 **Snorkel Skill Training** (Classroom - 60 minutes)

1400 **Practical Skill Training Assessment** (Pool - 90 minutes)

1600 **Professional Responsibilities** (Classroom - 60 minutes)

1730 **Debrief** (Classroom - 30 minutes)

End of AUSI Snorkel Swimming Instructor training and assessment.

Day Two: (*AUSI Snorkel Guide candidates only*)

0800 **Snorkelling Skills** (Ocean – 90 minutes)

1030 **Dive Leadership** (Classroom - 60 minutes)

1200 Lunch

1230 **Practical Dive Leadership** (Ocean - 120 minutes)

1600 **Debrief** (Classroom - 30 minutes)

Post-Course Internship: (*AUSI Snorkel Guide candidates only*)

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PROFESSIONAL DEVELOPMENT

Introduction

The following materials are required for the Introduction Session:

1. **AUSI Snorkel Guide Course Notes,**
2. **AUSI Snorkel Guide Workbook,**
3. *AUSI Medical History Form*, and
4. *AUSI Snorkel Guide Training Record*.

During the introductory session, which must be done before any practical sessions are conducted, the instructor is required to do the following:

1. Have student complete the *AUSI Medical History Form* or approved equivalent and check carefully,
2. Sight evidence that the candidate meets all the prerequisites for the course,
3. Check that the candidate meets the prerequisites and record on the *AUSI Snorkel Guide Training Record,*
4. Explain the AUSI Pathway and where the current course fits in,
5. Explain the structure of the AUSI Snorkel Guide Course,
6. Explain assessment procedures,
7. Discuss the timetable for the course,
8. Explain certification requirements, and
9. Explain the requirements for Annual Renewal.

The recommended text for those students wishing to do further reading is:

Recreational Scuba Diving – Sinclair & Kenley.

This text is available from AUSI Head Office.

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Theory Sessions

The AUSI Snorkel Guide course consists of four instructor development sessions with lesson reviews. These sessions should be conducted in accordance with the Classroom Presentation section of the **AUSI Instructor Course Notes**.

The topics covered are listed below:

Session 1: Theoretical Aspects of Snorkelling – Test and Review

- Equipment
- Basic Physics
- Ears & Diving
- Buoyancy
- Diving Gases
- Hyperventilation
- The Buddy System
- Hand Signals
- Safety Rules
- Understanding Water Movement
- Emergency Procedures
- Boat Diving
- Hunting & Spear fishing
- Free Diving
- Law & Environment
- Medical Considerations
- Basic First Aid
- Exposure
- Ear Injuries
- Potentially Dangerous Marine Animals

Session 2: Snorkel Skill Training

- Planning skills training
- Conducting Skills Training

Session 3: Professional Responsibilities

- Professional Obligations
- Legal Aspects
- Participant Screening

Session 4: Dive Leadership

- Planning Ocean Dives
- Conducting Ocean Dives
- Incident Management
- Accident Management

Students must have their own current edition of the **AUSI Snorkel Guide Course Notes** or relevant AUSI Course Notes and the **AUSI Snorkel Guide Workbook.**

The *AUSI Snorkel Guide Training Record* is to be updated at the end of every session.

Note: Certification will not be issued until the candidate has satisfactorily completed the theory reviews contained in the **AUSI Snorkel Guide Workbook.**

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Practical Sessions

The AUSI Snorkel Guide course consists of two practical sessions. These sessions should be conducted in a pool or enclosed water in accordance with the Practical Presentation section of the **AUSI Instructor Course Notes**.

The skills covered are listed below:

Session 1: Personal Skill Development - Pool

Equipment Handing

1. Mask – defogging, fitting, clearing
2. Snorkel – fitting, clearing
3. Fins – fitting and usage
4. Buoyancy devices – fitting and usage

Entries & Exits

1. Shallow water entry
2. Step entry
3. Backward roll entry
4. Pool exit
5. Ladder exit
6. Boat exit

Snorkelling Skills

1. Snorkel clearing
2. Finning techniques
3. Mask Clearing
4. Snorkel diving

Fitness Tests

1. 200m (220yd) swim in no more than five minutes
2. 10 minute tread
3. 3m (10ft) snorkel dive
4. 25m (30yd) underwater snorkel swim
5. 800m (880yd) surface snorkel swim in 15 minutes or less

Session 2: Rescue Skills - Pool

1. Entanglement
2. Cramp
3. Asthma management
4. Tired swimmer tows (10 metres)
5. Panicking swimmer
6. Recover an unconscious diver from 3m (10ft)
7. Unconscious swimmer surface tow & egress

Session 3: Teaching Skills - Pool

1. Teaching skills
2. Group control
3. Scenarios

Note: Refer to the AUIS Snorkel Diver Teaching Guidelines for the teaching details of each skill.

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Ocean Sessions

The AUSI Snorkel Guide course consists of two ocean sessions. These sessions should be conducted in sheltered or open water in accordance with the Ocean Dive Leadership section of the **AUSI Instructor Course Notes**.

The topics covered are listed below:

Session 1: Snorkel Skills - Ocean

1. Remove mask, breathe for a minimum of 30 seconds then replace mask
2. Flood and clear mask underwater in one breath
3. Clear snorkel using two methods
4. Remove and replace fins on surface
5. Swim horizontally underwater on one breath a distance of 15m (17yds)
6. Demonstrate correct buoyancy on surface with BC deflated
7. On surface remove and replace weight belt
8. Snorkel dive to at least three metres (10ft) and retrieve an object (see note)
9. Swim 200m (220yds) on snorkel while demonstrating full submergence and snorkel clearing techniques
10. Demonstrate cramp removal
11. Demonstrate two tired swimmer tows over a distance of 25 m (30yds).
12. Recover an unconscious diver from 3m (10ft)

Note: The level of certification is determined by the candidate's snorkel diving ability:
Level I – at least 3m (10ft), **Level II** – at least 6m (20ft) and **Level III** – 9m (30ft).

Session 2: Dive Leadership - Ocean

1. Plan and organise a snorkel excursion including equipment requirements
2. Conduct a dive brief
3. Lead a snorkel dive
4. Complete post dive procedures

Internship (AUSI Snorkel Guides only)

The purpose of the trainee internship is to provide the candidate with a detailed overview of the running and management of a snorkel diving business in actual operation.
During the internship, supervising instructors are to ensure that the candidate attends all sessions and is given meaningful explanations.
The candidate must:

1. Satisfactorily complete three days assisting a snorkel dive operation where areas of involvement should include:
   a. Vessel operations & organisation,
   b. Dive site selection & location,
   c. Manifest management,
   d. Gear stowage,
   e. Dive briefing,
   f. Lookout duties, and
   g. Diver entry & egress, and
2. Satisfactorily complete four dive leadership exercises on at least three different dive sites for a minimum of 12 snorkellers.

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COURSE ASSESSMENT GUIDELINES

AUSI SNORKEL GUIDE

Assessment for the AUSI Snorkel Guide award is based on satisfactory participation in all aspects of the course, satisfactory assessments and completion of a professional internship.

The following areas must be completed in order to achieve a successful outcome and certification:

1. Theory Knowledge,
2. Practical Skills,
3. Fitness Tests,
4. Dive Leadership, and
5. Ocean Skills.

All assessment records must be kept in the candidate's course file and all final results summarised on the *AUSI Snorkel Guide Training Record*.

Theory Knowledge

1. The candidate must attend each Instructor Development sessions,
2. Pass the AUSI Snorkel Guide Theory Test, minimum mark 80%, and
3. Complete the **AUSI Snorkel Guide Workbook.**

Practical Skills

1. The candidate must attend all practical sessions, and
2. Be actively involved to the satisfaction of the AUSI Snorkel Instructor conducting the course

Fitness Tests

During the course the candidate must:

1. Swim, without the use of aids, 200 metres (220yds) in no more than five minutes then immediately stay afloat for no less than 10 minutes
2. Snorkel dive and retrieve an object from a depth of no less than three metres (10ft) and no deeper than 12 metres (40ft)
3. Swim underwater a distance of 25 metres (30yds) on one breath.
4. Surface snorkel swim 800m (880yds) in no less than 15 minutes (AUSI Snorkel Guide candidates only)

NOTE: These tests can be done in a suitable swimming pool.

Ocean Skills

During the course the candidate must:

1. Satisfactorily complete all skills as listed on page 7, and
2. Complete a "Certification Snorkel Dive".

Dive Leadership

During the course the candidate must:

1. Participate in at least one complete dive leadership exercise and be directly assessed in at least one of the key elements as listed on page 7.

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AUSI SNORKEL SWIMMING INSTRUCTOR

Assessment for the AUSI Snorkel Swimming Instructor award is based on satisfactory participation in all aspects of day one of the course.

The following areas must be completed in order to achieve a successful outcome and certification:

1. Theory Knowledge,
2. Practical Skills, and
3. Fitness Tests.

All assessment records must be kept in the candidate's course file and all final results summarised on the *AUSI Snorkel Guide Training Record*.

Theory Knowledge

1. The candidate must attend each Instructor Development sessions,
2. Pass the AUSI Snorkel Guide Theory Test, minimum mark 80%, and
3. Complete the **AUSI Snorkel Guide Workbook.**

Practical Skills

1. The candidate must attend all practical sessions, and
2. Be actively involved to the satisfaction of the AUSI Snorkel Instructor conducting the course

Fitness Tests

During the course the candidate must:

1. Swim, without the use of aids, 200 metres (220yds) in no more than five minutes then immediately stay afloat for no less than 10 minutes
2. Snorkel dive and retrieve an object from a depth of no less than three metres (10ft) and no deeper than 12 metres (40ft)
3. Swim underwater a distance of 25 metres (30yds) on one breath.

Note: These tests can be done in a suitable swimming pool.

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DETERMINING RESULTS

AUSI Snorkel Guide

The AUSI Snorkel Diving Instructor conducting the course is to review the candidates *AUSI Snorkel Guide Training Record* to determine an overall result based on the following criteria:

Pass
A pass is awarded when the candidate participated satisfactorily in each session on both days of the course, passed the fitness tests, completed the certification snorkel dive and the professional internship.

Note: AUSI Snorkel Swimming Instructor candidates are awarded a pass when the candidate participated satisfactorily in each of the Day One sessions and passed the fitness tests.

Provisional
Provisional status can only be awarded to a candidate who has attended every session but failed to complete the Fitness Tests.

The candidate shall be given a minimum of one week and a maximum of one month to complete a full retest of the fitness tests.

Fail
A candidate who does not attend every session is deemed to fail the course.

REGISTRATION PROCEDURES

At the conclusion of the course or when all certification requirements have been met, the AUSI Snorkel Diver Instructor who conducted the course is to forward the following to AUSI Head Office:

1. Completed *AUSI Snorkel Guide Training Record,* and

2. Completed **AUSI Snorkel Guide Workbook**,

AUSI Head Office will forward certification card and wall certificate to the candidate. These can be ordered prior to the course but can only be presented when the above items are satisfactorily completed.

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AUSI SNORKEL GUIDE

COURSE MATERIALS

AUSI PROFESSIONAL TRAINING PROGRAM APPLICATION FORM

AUSI PROFESSIONAL TRAINING APPLICATION FORM

AUSI MEDICAL HISTORY FORM

AUSI SNORKEL GUIDE TRAINING RECORD

AUSI SNORKEL GUIDE THEORY TEST

AUSI SNORKEL GUIDE THEORY TEST – Answer Sheet

AUSI SNORKEL GUIDE THEORY TEST – Answer Template

AUSI SNORKEL GUIDE CUE CARD

Please photocopy the forms for use as necessary from this section of your AUSI Instructor Manual.
OR
Registered instructors can download an AUSI Snorkel Guide Trainer Pack from www.ausi.com.au.

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Form 4 (0809) - AUSI PROFESSIONAL TRAINING PROGRAM APPLICATION FORM

Facility Name: _____

Address: _____

_____ **Postcode:** _____

Telephone: **Business:** _____ **Mobile:** _____

Facsimile: _____ **Private:** _____

E-mail: _____

Name of proposed Course Director: _____ **AUSI No.** _____

Names of proposed Staff Instructors: _____ **AUSI No** _____

_____ **AUSI No** _____

_____ **AUSI No** _____

_____ **AUSI No** _____

Type of Program:

AUSI Snorkel Swimmer Instructor	
AUSI Snorkel Guide	
AUSI Snorkel Diver Instructor	
AUSI Level I Scuba Instructor	
AUSI Level II Scuba Instructor	

Proposed format of program: Full time/Part time

Proposed number of candidates:

If an independent AUSI Examiner is required, proposed examination dates:

NOTE: *All candidates must pre-register with AUSI Head Office and pay appropriate fee prior to commencing course. Please use* ***Form 13 AUSI Professional Training Application Form (0809)***

Proposed location of program: _____

Other relevant information including proposed assistants:

_____

_____

_____

_____

_____

_____

To the best of my knowledge the above information is true and correct and I agree that my Facility will always abide by AUSI Standards, AUSI Procedures and AUSI Teaching Guidelines when conducting AUSI Programs.

Signed: _____ **Name:** _____

Date: _____

Photocopy for your records and forward completed form to AUSI Head Office at least 60 days prior to the commencement date of the program.

AUSI PO Box 202 Queenscliff Victoria 3225 AUSTRALIA or Fax: +61 3 5255 4455 or E-mail: info@ausi.com.au

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Form 13 (0809) - AUSI Professional Training Application Form

Name: _____ **Referred by:**

Address: _____

_____ **Postcode:** _____

Phone: _____ **Mobile:** _____

E-mail: _____ **Facsimile:** _____

Facility: _____ **Facility Phone:** _____

Course applied for:

Snorkel Swimming Instructor	☐		
Snorkel Guide	☐		
Snorkel Diver Instructor	☐		
Scuba Instructor	☐	Level	☐

Current highest diving certification:

Agency _____

Level _____

Number _____

Date _____

To be conducted by: _____ **Date:** _____

Number of non-instructional scuba dives:

Total:	☐	
Night:	☐	
Deep:	☐	30-40m (100-133')
Drift:	☐	

The following MUST accompany this application form: (*Scanned documents can be sent by e-mail*)

Appropriate fee (see below – cheque made out to AUSI or credit card)	☐
Two passport photographs **OR** one electronic passport photograph to: info@ausi.com.au	☐
Copy of current highest diving certification	☐
Copy of current medical (Australian Scuba Professionals require AS/NZ 2299.1)	☐
Copy of current work place first aid or approved equivalent	☐
Copy of current CPR or approved equivalent	☐
Copy of current oxygen provider or approved equivalent	☐
Other relevant teaching, instructing or coaching qualifications	☐

AUSI Fees:	**AUD**		**Includes AUSI Membership to end of current year plus:**
Snorkel Swimming Instructor	$55	☐	Course Notes & Workbook
Snorkel Guide	$55	☐	Course Notes & Workbook
Snorkel Diver Instructor	$110	☐	Course Notes, Workbook & Training Record
Scuba Instructor	$880	☐	Course Notes, Workbook, Training Record & Examination

Credit Card Payment Type of Card: Visa ☐ MasterCard ☐ Bankcard ☐

Amount authorised _____ Card Number ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Card Holder _____ Signature _____ Exp. Date ___ / ___

Applicant's Declaration: I hereby declare that the information provided in this application is to the best of my knowledge true and correct and I agree to abide by AUSI Standards, AUSI Procedures and AUSI Teaching Guidelines when conducting AUSI Programs and I understand that materials I can download from www.ausi.com.au are protected by international copyright laws and that downloaded materials can only be used for my own personal use unless I have received written authorisation from AUSI Pty Ltd. I further acknowledge that I have read and agree to the terms and conditions as specified in the AUSI Open Licence agreement. I also understand that my personal information will not be passed on to any third party by AUSI without my express permission. I further declare that to the best of my knowledge I am not under any outstanding ethics complaint.

Applicant's signature: _____ Date: _____

Return completed form with relevant documentation and payment to:

AUSI PO Box 202 Queenscliff Victoria 3225 AUSTRALIA

Fax: +61 3 5255 4455 **E-mail: info@ausi.com.au**

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Form 1 (0708) - AUSI MEDICAL HISTORY FORM

This form is used for the assessment of potential problems for persons wishing to partake in AUSI Snorkel or AUSI Scuba programs. In the interest of your safety it is important that you give true, full and complete answers to all questions. Your instructor may advise you to have a full diving medical before diving or may recommend that you do not dive at all.

IMPORTANT: Do you understand that incorrect or misleading information can lead to serious injury resulting in permanent damage or death? YES ☐ NO ☐

A. PERSONAL DETAILS

Name _____ Date of Birth ___/___/___

Address _____

Contact Email: _____ Mobile: _____ Phone: _____

Sex : Male ☐ Female ☐ Occupation _____

Where did you hear about this course? _____

B. GENERAL INFORMATION

	YES	NO	
1. Are you a non-swimmer?	☐	☐	
2. Have you ever had trouble in water?	☐	☐	Details _____
3. Have you scuba dived previously?	☐	☐	Details _____
4. Are you in good health?	☐	☐	Details _____
5. Are you on any medication?	☐	☐	Details _____
6. Operations within the last six months?	☐	☐	Details _____
7. Is there a family history of heart disease?	☐	☐	Details _____
8. Do you have any disease or disability	☐	☐	Details _____
9. Do you smoke?	☐	☐	

Pack Years (Should be < 10)

Cigarettes per day ☐ Multipliy by years of smoking ☐ Divide by 20 = ☐

	YES	NO
10. Have you consumed alcohol or any other drugs within the last 24 hours?	☐	☐
11. Will you be flying or going to altitudes above 300m within 24 hours after your last scuba dive?	☐	☐

Do you suffer from, or have you ever suffered any of the following?

12. Ear problems when flying or diving	☐	☐	16. Migraine or severe headache	☐	☐
13. Ruptured eardrum	☐	☐	17. Depression, claustrophobia or panic attacks	☐	☐
14. Chronic ear discharge or infection	☐	☐	18. Back problems	☐	☐
15. Sea sickness	☐	☐	19. Recompression for a diving related illness	☐	☐

C. MEDICAL HISTORY - Do you suffer from, or have you ever suffered any of the following?

	YES	NO		YES	NO
1. Ear surgery (other than drainage)	☐	☐	11. Pneumothorax (collapsed lung)	☐	☐
2. Persistent ringing noises or deafness	☐	☐	12. Persistent fainting or blackouts	☐	☐
3. Persistent loss of balance	☐	☐	13. Head injury requiring hospitalisation	☐	☐
4. Persistent allergies affecting nose/sinuses	☐	☐	14. Epilepsy or fits	☐	☐
5. Persistent cough or coughing blood	☐	☐	15. Any brain or spinal disorder	☐	☐
6. Recurrent chest/lung infections/problems	☐	☐	16. Diabetes	☐	☐
7. Abnormal chest pain	☐	☐	17. Heart disease	☐	☐
8. Chest surgery (heart or lung)	☐	☐	18. High blood pressure	☐	☐
9. Abnormal shortness of breath	☐	☐	19. Pulse irregularities	☐	☐
10. Asthma, wheezing or use of a puffer	☐	☐	20. Are you pregnant. or trying to be pregnant?	☐	☐

D. DECLARATION

I certify that the above information is true and complete to the best of my knowledge and I hereby authorize Dr _____ Phone # _____ to supply medical information relevant to this course regarding me to my instructor in my own personal interest.

Student's signature _____ Date ___/___/___

Instructor's signature _____ Instructor #: _____

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AUSI SNORKEL GUIDE & AUSI SNORKEL SWIMMING INSTRUCTOR TRAINING RECORD

Candidate's Name: _____ **Course No.:** _____

Course Director: _____ **AUSI No.:** _____

Course Location: _____ **Course Date:** _____

AUSI Facility: _____ **Facility No.:** _____

COURSE: **AUSI Snorkel Guide** ☐ **AUSI Snorkel Swimming Instructor** ☐

PREREQUISITES:

At least 16 years of age	Date of Birth	_____	
Medical Certificate	Date	_____	Doctor's Details _____
Work Place First Aid	Date	_____	Issued by _____
CPR Certificate	Date	_____	Issued by _____
Oxygen Provider Certificate	Date	_____	Issued by _____
Completed AUSI Workbook	Date	_____	

INSTRUCTOR DEVELOPMENT:	Date	Instructor's Name	AUSI No.
Theory Review (Test Mark) **%**			
Personal Skill Development (Pool)			
Rescue Skills			
Snorkel Skill Training (Classroom)			
Practical Skill Training Assessment (Pool)			
Professional Responsibilities			
Snorkelling Skills (Ocean)			
Dive Leadership (Classroom)			
Practical Dive Leadership (Ocean)			
PROFESSIONAL INTERNSHIP			

FITNESS TESTS:	Depth	Date	Assessor's Name & AUSI No.
200m (220yd) Swim & 10 min Float			
25m (30yd) Underwater Swim			
Snorkel Dive & Retrieve (3–5m/10–15ft)			
800m (880yd) Snorkel Surface Swim			
CERTIFICATION DUCK DIVE	m		

OVERALL RESULT: PASS/PROVISIONAL/FAIL _____ If Provisional, state conditions:

Course Director's Signature **Date**

AUSI CERTIFICATE OF COMPLETION

I _____ hereby state that the above record of my AUSI Snorkel Guide/AUSI Swimming Instructor training is true and correct.

Candidate's Name: _____ Signature: _____ Date: _____

REGISTRATION For AUSI Registration please forward the following to AUSI Head Office

Completed AUSI Snorkel Guide Training Record (this form) ☐

Completed AUSI Snorkel Guide & AUSI Snorkel Swimming Instructor Workbook ☐

AUSI
PO Box 202
Queenscliff
Victoria 3225
AUSTRALIA

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AUSI SNORKEL GUIDE
THEORY TEST (0809)

DIRECTIONS

- Do not mark question sheet
- Write all answers on the answer sheet provided
- Write name, date and course number on answer sheet
- Answer all questions
- Keep written answers brief
- Choose the most correct answer for multiple choice questions
- Minimum score 80% (20/25) to pass

---

1 What is the total pressure on a diver at 15m?
a) 1.5 ATA
b) 1.6 ATA
c) 2.5 ATA
d) 2.6 ATA

2 The greatest volume change of a gas occurs in the depth range of:
a) 0–10m
b) 10–20m
c) 20–30m
d) 30–40m

3 The volume of a gas filled balloon during ascent will:
a) stay the same
b) increase
c) decrease

4 To avoid ear injuries on descent you should:
a) "Pop" your ears when pressure is felt
b) "Pop" your ears on the surface then continuously during descent
c) "Pop" your ears when pain is felt
d) use ear plugs

5 If you usually dive in the ocean, how much weight will you need for a fresh water dive?
a) the same
b) more
c) less

6 If you are having problems equalising your ears on descent it is best to:
a) descend until pain occurs then "pop" your ears
b) continue descending until pain goes away
c) immediately ascend to the surface and try again
d) try to equalise by blowing harder

7 More than how many deep breaths before a breath hold dive is considered to be dangerous hyperventilation?
a) 3
b) 4
c) 5
d) 6

8 What is the most common symptom of excess CO_2?
a) headache
b) dizziness
c) nausea
d) tingling
e) Salt Water Fever

9 When choosing a buddy the most important consideration is their:
a) equipment
b) training
c) age
d) interests

10 A tight fitting exposure suit coat can cause:
a) headache
b) nausea
c) panic
d) all of the above

11 A weight belt should:
a) never be ditched because they are too expensive
b) have a quick release buckle
c) be adjusted so that the diver is negatively buoyant
d) have loose ends tucked in

12 The buoyancy vest's primary function is to:
a) maintain neutral buoyancy at depth
b) provide positive buoyancy on the surface
c) assist in an emergency
d) all of the above

13 When treating an accident victim the first aider must give priority to:
a) giving alcohol
b) giving fluids by mouth
c) reassuring the victim
d) getting to a doctor quickly

14 List two key elements to controlling severe bleeding.

15 List two key elements to controlling envenomation.

16 Which of the following indicates mild hypothermia?
a) sweating
b) shivering
c) spasmodic shivering
d) muscle rigidity

17 If hypothermia is suspected, the best first aid while arranging for help is:
a) give alcohol
b) hot shower
c) cold shower
d) space blanket

18 What is the most accurate way of determining the rate of breaths when administering Rescue Breaths?
a) patients age
b) number of operators
c) rise and fall of patients chest
d) one breath every 5 seconds

19 List two sources of oxygen in an emergency.

20 What is your DES phone number?

21 Ringing in the ears may indicate:
a) inner ear rupture
b) ear drum rupture
c) middle ear squeeze
d) reverse ear squeeze

22 Upon reaching a shark attack or propeller victim you should:
a) control bleeding in water; get patient to shore; stop bleeding; treat for shock; and go directly to hospital
b) control bleeding in water; get patient to shore; stop bleeding; treat for shock; and send for an ambulance
c) get patient to shore and go directly to hospital
d) get patient to shore; clean wound; bandage; treat for shock; and send for an ambulance

23 The first aid for a suspected blue-ringed octopus bite is:
a) pressure immobilisation; Rescue Breaths if necessary
b) hot water; Rescue Breaths, if necessary
c) ligature to limb; CPR if necessary
d) wash wound in vinegar, CPR if necessary

24 Before removing tentacles, treating for shock and seeking medical aid, jellyfish stings are best treated by applying which of the following to the stung area?
a) vinegar
b) wet sand
c) methylated spirits
d) Condy's Crystals

25 Which of the following is important to your continued diving safety and enjoyment?
a) area orientation
b) further training
c) regular diving
d) all of the above

..

AUSI Snorkel Guide

Theory Test - Answer Sheet (0809)

NAME: _____ DATE: _____ COURSE NO.: _____

	A	B	C	D	
1					2
2					2
3					2
4					2
5					2
6					2
7					2
8					2
9					2
10					2
11					2
12					2
13					2
14					1
					1
15					1
					1
16					2
17					2
18					2
19					1
					1
20					2
21					2
22					2
23					2
24					2
25					2
	A	**B**	**C**	**D**	50

Total: ____

Minimum required (40)

STUDENT DECLARATION

I _____

hereby declare that I have discussed my incorrect answers with my instructor:

_____ # _____

and I now acknowledge my understanding in those areas.

Student's signature: _____

Intructor's signature: _____

..

AUSI Snorkel Guide

Theory Test - Answer Template (0809)

NAME: _____ DATE: _____ COURSE NO.: _____

	A	B	C	D	
1			O		2
2	O				2
3		O			2
4		O			2
5			O		2
6			O		2
7	O				2
8	O				2
9		O			2
10				O	2
11		O			2
12		O			2
13			O		2
14	**Pressure**				1
	Elevation				1
15	**Pressure**				1
	Immobilisation				1
16			O		2
17				O	2
18			O		2
19	**Any two sources**				1
					1
20	**1800 088 200**				2
21	O				2
22		O			2
23	O				2
24	O				2
25				O	2
	A	**B**	**C**	**D**	50

Total: ☐

Minimum required (40)

..

AUSI SNORKEL GUIDE CUE CARD

INTRODUCTION

- Welcome
- Define:
    - Snorkel Swimming
    - Snorkel Diving
    - Free Diving
- Explain certification requirements

FITNESS

- Medical:
    - High blood pressure
    - Heart disease
    - Asthma & lung complaints
    - Shortness of breath
    - Smoking
    - Epilepsy
    - Diabetes
    - Fainting & blackouts
- Swimming requirements

EQUIPMENT

- Mask
- Snorkel
- Fins
- Exposure suits
- Personal Floatation Devices

SAFETY RULES

- Buddy system
- Designated area
- Hand signals
- Ears
- Dangers of hyperventilation
- Marine Life
- Exposure
- Dehydration
- Entry & exit procedures

ERECT DIVE FLAG

MAINTAIN MANIFEST

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ALWAYS MAITAIN A PROPER LOOKOUT
AND SUPERVISE ONE ON ONE WHEN APPROPRIATE

To waterproof, photocopy, fold in half, trim and laminate

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Section 4B: AUSI Snorkelling Teaching Guidelines

SNORKEL DIVER INSTRUCTOR – August 2009

This version, **August 2009 (0809),** replaces October 2005 (1005).

COURSE PLANNING 1

INSTRUCTOR DEVELOPMENT LECTURES 5

CANDIDATE PRESENTATIONS 7

ASSESSMENT GUIDELINES 10

RESULTS & DEBRIEF 13

REGISTRATION PROCEDURES 13

COURSE MATERIALS 15

- **AUSI PROFESSIONAL TRAINING PROGRAM APPLICATION FORM**
- **AUSI PROFESSIONAL TRAINING APPLICATION FORM**
- **AUSI MEDICAL HISTORY FORM**
- **AUSI SNORKEL DIVER INSTRUCTOR TRAINING RECORD**
- **AUSI SNORKEL DIVER INSTRUCTOR THEORY TEST**
- **AUSI SNORKEL DIVER INSTRUCTOR THEORY TEST ANSWER SHEET**
- **AUSI SNORKEL DIVER INSTRUCTOR THEORY TEST ANSWER TEMPLATE**
- **AUSI SNORKEL RESCUE ASSESSMENT FORM**
- **AUSI CLASSROOM PRESENTATION ASSESSMENT FORM**
- **AUSI PRACTICAL PRESENTATION ASSESSMENT FORM (Snorkel Diver Instructor)**
- **AUSI DIVE LEADERSHIP ASSESSMENT FORM (Snorkel Diver Instructor)**
- **AUSI CLASSROOM LESSON PLANNER**
- **AUSI SNORKEL DIVE LEADERSHIP CUE CARD**

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COURSE PLANNING

The AUSI Snorkel Diver Instructor training course is designed to train the prospective instructor to the key areas of snorkel diver training, namely:

1. Theory Knowledge,
2. Skill Development,
3. Accident Management ie snorkel rescue and management reviews
4. Classroom Presentation,
5. Practical Skills Training
6. Dive Leadership, and
7. Student Assessment.

The AUSI Snorkel Diver Instructor is able to teach and certify AUSI Snorkel Diver, AUSI Snorkel Swimming Instructor and AUSI Snorkel Guide, and must demonstrate the appropriate skills and knowledge to do so by undergoing training and assessment.

The training process involves the following:

1. Instructor Development Lectures, and
2. Assessment on aspects of the AUSI Snorkel Diver course throughout training.

Before being certified as an AUSI Snorkel Diver Instructor, the candidate must complete both the training and assessment phases.

Training can be conducted either:

1. As an in-facility program where the training and assessment phases are conducted over any time frame that satisfies both the AUSI Snorkel Diver Instructor Trainer and the candidate.

   In-facility programs require that the AUSI Snorkel Diver Instructor Trainer submit an *AUSI Professional Training Program Application Form* to AUSI Head Office 60 days prior to the proposed commencement date.

   or

2. As five day full time AUSI Snorkel Diver Instructor Training Program which includes training and assessment. To avoid duplication of such programs in any one region AUSI Snorkel Diver Instructor Training Programs must have AUSI Head Office approval. To gain approval AUSI Snorkel Diver Instructor Trainer must submit an *AUSI Professional Training Program Application Form* to AUSI Head Office at least 60 days in advance.

Prerequisites

Prior to participating on an AUSI Snorkel Diver Instructor Training Program candidates are required to meet the AUSI Snorkel Diver Instructor course prerequisites, which are:

1. Be at least 18 years of age,
2. Be certified medically fit to snorkel dive by a medical practitioner,
3. Be able to swim 200 metres (220yds) unaided in no more than five minutes and then immediately stay afloat for at least 10 minutes,
4. Be a certified AUSI Snorkel Diver or approved equivalent,
5. Have a current work place first aid certificate or approved equivalent,
6. Have a current CPR certificate or approved equivalent,
7. Have a current oxygen provider certificate or higher or approved equivalent,
8. Show evidence of 25 snorkel dives in varying locations and conditions,
9. Have assisted on at least one AUSI Snorkel Diver course in the last twelve months or approved equivalent,
10. Have submitted completed AUSI Snorkel Diver Instructor Workbook, and
11. Have submitted a completed AUSI Professional Training Application Form with appropriate fee to AUS Head Office prior to the commencement of training.

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Instructor

The course can only be conducted by an AUSI Snorkel Instructor Trainer or endorsed AUSI Level VII Scuba Instructor or higher or approved equivalent.

Ratios

Training ratios must not exceed eight candidates per instructor or 12 candidates with an AUSI Snorkel Diver Instructor as an assistant.

Materials

During the course it is compulsory for the instructor to use the following:

1. **AUSI Snorkel Diver Course Notes,**
2. **AUSI Instructor Course Notes,**
3. **AUSI Snorkel Diver Instructor Workbook,**
4. *AUSI Medical History Form,*
5. *AUSI Snorkel Diver Instructor Training Record,*
6. *AUSI Classroom Lesson Planner, and*
7. *AUSI Assessment Forms.*

Items 1, 2 & 3: Hard copy can be purchased from AUSI Head Office.

In lieu of Item 1: AUSI Snorkel Diver Course Notes and lesson reviews can be downloaded from www.ausi.com.au.

Items 4, 5, 6, & 7: Can be photocopied from the Course Materials section of the AUSI Instructor Manual.

All items: Can be downloaded from www.ausi.com.au however only registered instructors can download Items 3, 4, 5, 6, 7 & 8 as part of the AUSI Snorkel Diver Instructor Trainer Pack.

The recommended text, **Recreational Scuba Diving** by Sinclair and Kenley, is available from AUSI Head Office.

Equipment

Each instructor and candidate shall use the following equipment during all practical training and ocean diving throughout the course:

1. Mask, snorkel and fins,
2. Buoyancy control device with carbon dioxide emergency inflator designed to maintain the head above water surface when inflated,
3. Adequate exposure protection with appropriate quick release weight system,
4. Knife, and
5. Flotation device or devices, or platform capable of supporting all snorkellers must be used on all ocean dives.

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Suggested Timetables

The following are suggested course timetables:

PART-TIME (DOUBLE WEEKEND) COURSE

Weekend One:

FRIDAY	19:30	Introduction including an overview of the AUSI Dive Management Flow Chart & the AUSI Scuba Accident Management Flow Chart
	20:30	**AUSI Philosophy**
SATURDAY	08:00	Personal Skill Development & Snorkel Rescues
	10:00	**Classroom Presentation**
	12:00	LUNCH
	13:00	Lesson Planning (Group exercise)
	15:00	Classroom Presentations
	18:00	DINNER
SUNDAY	08:00	**Practical Skills Training**
	10:00	Practical Skills Presentations
	12:00	LUNCH
	13:00	**Ocean Training Dives**
	1500	Practical Dive Leaderships (Group exercise)
	17:00	Debrief

Weekend Two:

FRIDAY	19:30	**Student Assessment & Certification**
	21:00	Classroom Presentations
SATURDAY	08:00	**Medical Aspects of Diving**
	10:00	Practical Skills Presentations
	12:00	LUNCH
	13:00	**Legal Aspects of Diving Instruction**
	14:00	Fitness Tests
	16:00	Theory Review
	18:00	DINNER
SUNDAY	08:00	Practical Dive Leaderships (Ocean)
	10:00	Theory Examination
	12:00	LUNCH
	13:00	Standards & Procedures Examination
	16:00	Results & Debrief

NOTE: Basic Seamanship and Basic Navigation (AUSI Scuba Modules 21 & 22) are to be completed by home study between weekends and the AUSI Snorkel Diver Instructor Trainer should conduct a brief review to clarify any questions.

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FULL TIME (5 DAY) COURSE

Day One:

09:00 Introduction including an overview of the AUSI Dive Management Flow Chart & the AUSI Scuba Accident Management Flow Chart
10:00 **AUSI Philosophy**
12:00 LUNCH
13:00 Personal Skill Development & Snorkel Rescues
15:00 **Medical Aspects of Diving**
18:00 DINNER

Day Two:

08:00 **Classroom Presentation**
10:00 Lesson Planning (Group exercise)
12:00 LUNCH
13:00 Classroom Presentations
15:00 **Legal Aspects of Diving Instruction**
18:00 DINNER

Day Three:

08:00 **Practical Skills Training**
10:00 Practical Skills Presentations
12:00 LUNCH
13:00 **Ocean Training Dives**
15:00 Practical Dive Leaderships (Group exercise)
18:00 DINNER

Day Four:

08:00 **Student Assessment & Certification**
10:00 Practical Skills Presentations
12:00 LUNCH
13:00 Classroom Presentations
14:00 Fitness Tests
16:00 Theory Review
18:00 DINNER

Day Five:

08:00 Practical Dive Leaderships (Ocean)
10:00 Theory Examination
12:00 LUNCH
13:00 Standards & Procedures Examination Fitness Tests
1600 Results & Debrief

NOTE: Basic Seamanship and Basic Navigation (AUSI Scuba Modules 21 & 22) are to be completed by home study between weekends and the AUSI Snorkel Diver Instructor Trainer should conduct a brief review to clarify any questions.

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INSTRUCTOR DEVELOPMENT LECTURES

Introduction

The following materials are required for the Introduction Session:

1. **AUSI Snorkel Diver Course Notes**,
2. **AUSI Instructor Course Notes**,
3. **AUSI Snorkel Diver Instructor Workbook**,
4. *AUSI Medical History Form,* and
5. *AUSI Snorkel Diver Instructor Training Record.*

During the introductory session, which must be done before any practical sessions are conducted, the instructor is required to do the following:

1. Have student complete the *AUSI Medical History Form* or approved equivalent and check carefully,
2. Sight evidence that the student meets all the prerequisites for the course,
3. Check that the candidate meets the prerequisites and record on the *AUSI Snorkel Diver Instructor Training Record,*
4. Explain the AUSI Pathway and where the current course fits in,
5. Explain the structure of the AUSI Snorkel Diver Instructor Course,
6. Explain assessment procedures,
7. Discuss the timetable for the course,
8. Explain the requirements for certification, and
9. Explain the Annual Renewal procedure.

The recommended text books for those students who wishing to do further reading are:

1. **Recreational Scuba Diving** – Sinclair & Kenley,
2. **Oxygen First Aid** - J.Lippmann,
3. **The DAN Emergency Handbook** - J.Lippmann & S.Bugg
4. **The Sport Diving Medical** – Parker,
5. **Scuba Safety In Australia** - Wilks, Knight & Lippmann, and
6. **Diving Medicine for Scuba Divers** - Edmonds, McKenzie & Thomas.

All texts are available from AUSI Head Office.

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Theory Sessions

The AUSI Snorkel Diver Instructor course consists of seven Instructor Development Lectures with lesson reviews, three home study modules and a theory knowledge examination.

Instructor Development Lectures should be conducted in accordance with the Classroom Presentation section of the **AUSI Instructor Course Notes**.

The topics covered are listed below:

Instructor Development Lectures:

AUSI Philosophy

Classroom Presentations

Practical Skills Training

Ocean Training Dives

Student Assessment & Certification

Medical Aspects of Diving

Legal Aspects of Diving Instruction

Home Study Modules:

Basic Seamanship**

Basic Navigation**

** The AUSI Snorkel Diver Instructor Theory Examination is based on these topics.

Students must have their own current edition of the **AUSI Instructor Course Notes** and the **AUSI Snorkel Diver Instructor Workbook.**

After each theory session has been attended the student must complete the relevant lesson review found in the **AUSI Snorkel Diver Instructor Workbook**.

The *AUSI Snorkel Diver Instructor Training Record* is to be updated at the end of every theory session.

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CANDIDATE PRESENTATIONS

The overall aim of the candidate presentations is to have the candidate teach all aspects of an AUSI Snorkel Diver course in sequence. During the lesson presentation candidates are to be assessed and Instructor Trainers are to ensure theory knowledge and teaching skills are discussed to enhance candidate knowledge and skill.

The candidate will use the AUSI Snorkel Diver Teaching Guidelines and the **AUSI Snorkel Diving Course Notes** as a guide to each lesson. Instructor Trainers are to give feedback to the candidates so they understand the level at which the each lesson is to be pitched when teaching the AUSI Snorkel Diving course.

Each presentation will be assessed using the relevant *AUSI Assessment Form* and these forms must be filed in the candidates course file.

There are three presentation aspects to be assessed:

1. Classroom Presentation,
2. Practical Skills Training Presentation, and
3. Dive Leadership.

Using the AUSI Assessment Forms

The *AUSI Assessment Forms* are designed to give a competency-based result ie either a pass or a fail result. However, a performance mark is also given to act as a guide to the candidate's performance.

Performance is rated according to the following criteria:

< 60	unsatisfactory
60-70	poor
71-80	average
81-90	good
> 90	excellent

For example, FAIL/83 means key elements were missed but the performance was good

PASS/67 means all key elements were present but the performance was poor.

When calculating the performance mark, deduct full value when a point is missed or even if a point was made but not strongly enough eg. if a candidate gives a reason to learn but it was not very good or not very convincing then it is scored as being given but no marks are allocated.

Where there are scuba specific points to be covered award the point and marks to the candidate.

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Classroom Presentation

In the initial phase of instructor assessment it is best to have the candidate present micro lessons ie short 15-20 minute complete lessons on given topics eg Buoyancy.

The micro lesson must be carefully assessed using the *AUSI Classroom Presentation Assessment Form* with the assessing instructor carefully recording what they see and making any relevant comments. After completion of the presentation the assessing instructor must give the candidate carefully worded feedback on their performance. It is important that the feedback given to the candidate be as positive and constructive as possible while at the same time paying attention to the candidate's theory knowledge as well as presentation skills.

Candidates should be encouraged to use the AUSI Classroom Lesson Planner when planning and presenting presentations.

During the course Instructor Trainer's need to have the candidates, where possible, work through all the aspects of the **AUSI Snorkel Diver Course Notes** in sequence. Instructor Trainers need to provide feedback on the level of information candidates need to achieve and also help build on the candidate's theory knowledge.

If the audience used for the presentation is a manufactured audience ie not real students, then the audience must be briefed to behave and answer questions as real students would be expected to behave. Unruly behaviour and giving unreasonable answers is clearly unacceptable and only serves to unnecessarily upset the candidate.

Practical Skill Training Presentation

In the initial phase of instructor assessment it is best to have the candidate present micro lessons ie short 15-20 minute complete lessons on given skills eg Mask Clearing.

The micro lesson must be carefully assessed using the *AUSI Practical Presentation Assessment Form (Snorkel Diver Instructor)* with the assessing instructor carefully recording what they see and making any relevant comments. After completion of the presentation the assessing instructor must give the candidate carefully worded feedback on their performance. It is important that the feedback given to the candidate be as positive and constructive as possible while at the same time paying attention to the candidate's personal diving skills as well as presentation skills.

If the audience used for the presentation is a manufactured audience ie not real students then the audience must be briefed to behave and answer questions as real students would be expected to behave. Unruly behaviour and giving unreasonable answers is clearly unacceptable and only serves to unnecessarily upset the candidate.

In practical presentations the candidate must be given problems to solve. These problems must be problems that they would experience with real students and once a problem has been identified and solved then the lesson must be allowed to proceed as normal. It is also important not to overload the lesson with too many problems to solve, three or four problems per lesson is quite adequate.

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Dive Leadership

The aim of the Dive Leadership exercises is to prepare the AUSI Snorkel Diver Instructor candidate for their final Dive Leadership Assessment. The candidate needs to understand the key elements of dive leadership, and the sequence. During their training the candidate will be exposed to at least four complete dive leadership exercises, which should reinforce the key elements and sequence and increasingly introduce potential student problems.

Each candidate must act as the instructor for at least one section during each exercise. Try to ensure that each candidate has been the leader for all sections of a dive leadership and leads the in-water phase on at least two of the exercises. The dive leadership exercise should be conducted with one of the candidates acting as the instructor at all times and at least two mock students which during the later sessions should include the Instructor Trainer. or an assistant, who must be a minimum of an AUSI Snorkel Diver Instructor.

During the first session use a pool or easy access dive site to allow as many repetitions of the dive leadership sequence as possible. Concentrate on developing the sequence and keep student problems simple and to a minimum.

The dive leadership exercise should be as realistic as possible with the mock students having realistic problems, no more than one or two per candidate that they have been briefed on by the Instructor Trainer, or assistant. An *AUSI Dive Leadership Assessment Form (Snorkel Diver Instructor)* must be used by the Instructor Trainer, or assistant, and should be discussed in detail during the debrief session.

The Instructor Trainer must ensure that no candidate is put into a potentially dangerous situation when performing as mock students with problems or as the dive leader. Only take the scenario to the point where the lesson can be learnt without endangering safety.

Where possible, it is ideal if each candidate performs the in-water section of the dive leadership as the instructor.

The candidates should use the **AUSI Snorkel Dive Leader Cue Card** to help ensure that the dive leadership includes all required components.

When conducting practice sessions have the candidates rotate through the following phases of the exercise:

1. General Brief & Equipment Organisation,
2. Arrival & Dive Brief,
3. Gear Up & Entry, and
4. During Dive, Descent & Ascents, On Surface, Exit & Dive End.

Once in the water have candidates, in turn, takeover on surface and perform surface control, final brief, descent, dive, ascent and surface control followed by a quick debrief while still in-water.

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ASSESSMENT GUIDELINES

Assessment of an AUSI Snorkel Diver Instructor will be based on course results achieved in the following areas:

1. Classroom Presentation,
2. Practical Skill Training Presentation,
3. Dive Leadership,
4. Accident Management ie snorkel rescue and management reviews,
5. Snorkel Diving Theory Knowledge Examination,
6. AUSI Standards and Procedures Examination, and
7. Snorkel Diver Instructor Fitness Tests.

All assessment forms must be kept in the candidate's course file and all final results summarised on the *AUSI Snorkel Diver Instructor Training Record*.

Classroom Presentation

1. Candidate must present a minimum of two micro lessons, which must be different topics.
2. Assess using the *AUSI Classroom Presentation Assessment Form.*
3. Candidate must pass at least one presentation, where a pass is when the candidate scores the minimum required in the "must" column of the assessment form.

Practical Skills Training Presentation

1. Candidate must present a minimum of two micro lessons, which must be different topics.
2. Assess using the *AUSI Practical Presentation Assessment Form (Snorkel Diver Instructor).*
3. Candidate must pass at least one presentation, where a pass is when the candidate scores the minimum required in the "must" column of the assessment form.

Dive Leadership

1. Candidate must be involved with at least two different aspects of a dive leadership exercise including a full brief.
2. Assess using the *AUSI Dive Leadership Assessment Form (Snorkel Diver Instructor).*
3. Candidate must pass their brief section where the minimum mark required in the "must" column of the assessment form is achieved.

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Accident Management

Snorkel Rescue

1. Candidate must present a pass standard during the course.
2. Assess using the *AUSI Snorkel Rescue Assessment Form*.
3. A pass is achieved when the candidate records a pass in two consecutive attempts.

Snorkel Diving Theory Knowledge Examination

1. This closed book examination is to be marked by the AUSI Snorkel Diver Instructor Trainer.

2. Minimum mark required for a pass is 80%.

3. All incorrect answers must be reviewed.

4. A retest must be conducted for candidates who score less than 75% and the retest cannot be conducted for at least 30 days and must be done within 90 days.

NOTE: The AUSI Snorkel Diver Instructor Trainer can at their discretion conduct an oral examination to clarify areas of the candidate's theory knowledge. If an oral examination is to be conducted an AUSI Snorkel Diver Instructor must witness it.

AUSI Standards & Procedures Examination

1. This open book examination is to be conducted at the conclusion of the AUSI Snorkel Instructor Course.

2. Minimum mark required for a pass is 80%.

3. All incorrect answers must be reviewed.

4. A retest must be conducted for candidates who score less than 75% and the retest cannot be conducted for at least 30 days and must be done within 90 days.

Fitness Tests

During the course the AUSI Snorkel Diver Instructor candidate must:

1. Swim, without the use of aids, 200 metres (220yds) in no more than five minutes then immediately stay afloat for no less than 10 minutes
2. Snorkel swim, while neutrally buoyant, 800 metres (880yds) in no more than 16 minutes
3. In the ocean, duck dive and retrieve an object from a depth of no less than six metres (20ft) and no more than 12 metres (40ft). This Certification Dive determines the level of certification, ie Level 1 - at least six metres (20ft), Level 2 - at least nine metres (30ft) and Level 3 - 12 metres (40ft).
4. In the ocean, in no less than two metres of water, swim underwater a distance of 25 metres (30yds) on one breath.

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Internship

If the candidate has not previously done an internship with an AUSI Snorkel Diver Instructor then the candidate must sit in on an AUSI Snorkel Diver program.

The purpose of the trainee internship is to provide the candidate with a detailed overview of the running and management of a diving school in actual operation.

During the internship the supervising instructors are to ensure the candidate attends all sessions and is given meaningful explanations of the following:
1. Course programming,
2. Dive school organisation,
3. Dive site selection, and
4. Equipment stowage and repair procedures.

It is also very important to have the intern work with students and allow them an opportunity to give some small lesson presentations. Any lesson presentations must be assessed using the relevant AUSI Assessment Form which then must be placed in the trainees course file after an appropriate debrief on their performance.

Determining Results

The AUSI Snorkel Diver Instructor Trainer is to review the candidates *AUSI Snorkel Diver Instructor Training Record* to determine an overall result based on the following criteria:

Pass

A pass is awarded when the candidate achieves a pass in each of the following:
1. Classroom Presentation,
2. Practical Skill Training Presentation,
3. Dive Leadership,
4. Accident Management,
5. AUSI Snorkel Diving Theory Knowledge Examination,
6. AUSI Standards and Procedures Examination, and
7. Snorkel Diver Instructor Fitness Tests.

Provisional

Provisional status can only be awarded to a candidate when only one section is failed. The candidate will be given a minimum of 30 days and maximum of 60 days to complete a retest in that area.

Fail

When the candidate receives a fail in more than one area.

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RESULTS & DEBRIEF

The results, in writing, must be handed to the candidate at the conclusion of the final examination phase of the course.

After handing out results, an individual debrief must be conducted with each candidate by the AUSI Snorkel Diver Instructor Trainer.

During the debrief strengths and weaknesses must be brought to the attention of the candidate.

The candidate must also be given an opportunity to review their file.

NOTE: The level of certification is determined by the Certification Dive, which can be upgraded at any time subject to another Certification Dive.

REGISTRATION PROCEDURES

At the conclusion of the course the AUSI **Snorkel Diver Instructor** Trainer is to forward the following to AUSI Head Office:

1. Candidates course file with all assessment forms and examinations,
2. Completed *AUSI Snorkel Diver Instructor Training Record,* and
3. Completed **AUSI Snorkel Diver Instructor Workbook.**

AUSI Head Office will forward certification card and wall certificate to the candidate. These can be ordered prior to the examination phase but can only be presented when the above items are satisfactorily completed.

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AUSI SNORKEL DIVER INSTRUCTOR

COURSE MATERIALS

AUSI PROFESSIONAL TRAINING PROGRAM APPLICATION FORM

AUSI PROFESSIONAL TRAINING APPLICATION FORM

AUSI MEDICAL HISTORY FORM

AUSI SNORKEL DIVER INSTRUCTOR TRAINING RECORD

AUSI SNORKEL DIVER INSTRUCTOR THEORY TEST

AUSI SNORKEL DIVER INSTRUCTOR THEORY TEST ANSWER SHEET

AUSI SNORKEL DIVER INSTRUCTOR THEORY TEST ANSWER TEMPLATE

AUSI SNORKEL RESCUE ASSESSMENT FORM

AUSI CLASSROOM PRESENTATION ASSESSMENT FORM

AUSI PRACTICAL PRESENTATION ASSESSMENT FORM (Snorkel Diver Instructor)

AUSI DIVE LEADERSHIP ASSESSMENT FORM (Snorkel Diver Instructor)

AUSI CLASSROOM LESSON PLANNER

AUSI SNORKEL DIVE LEADERSHIP CUE CARD

Please photocopy the forms for use as necessary from this section of your AUSI Instructor Manual.
OR
Registered instructors can download an AUSI Snorkel Diver Instructor Trainer Pack from www.ausi.com.au.

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Form 4 (0809) - AUSI PROFESSIONAL TRAINING PROGRAM APPLICATION FORM

Facility Name: _____

Address: _____

_____ **Postcode:** _____

Telephone: **Business:** _____ **Mobile:** _____

Facsimile: _____ **Private:** _____

E-mail: _____

Name of proposed Course Director: _____ **AUSI No.** _____

Names of proposed Staff Instructors: _____ **AUSI No** _____

_____ **AUSI No** _____

_____ **AUSI No** _____

_____ **AUSI No** _____

Type of Program:

AUSI Snorkel Swimmer Instructor	
AUSI Snorkel Guide	
AUSI Snorkel Diver Instructor	
AUSI Level I Scuba Instructor	
AUSI Level II Scuba Instructor	

Proposed format of program: Full time/Part time

Proposed number of candidates:

If an independent AUSI Examiner is required, proposed examination dates:

NOTE: *All candidates must pre-register with AUSI Head Office and pay appropriate fee prior to commencing course. Please use* ***Form 13 AUSI Professional Training Application Form (0809)***

Proposed location of program: _____

Other relevant information including proposed assistants:

_____

_____

_____

_____

_____

_____

To the best of my knowledge the above information is true and correct and I agree that my Facility will always abide by AUSI Standards, AUSI Procedures and AUSI Teaching Guidelines when conducting AUSI Programs.

Signed: _____ **Name:** _____

Date: _____

Photocopy for your records and forward completed form to AUSI Head Office at least 60 days prior to the commencement date of the program.

AUSI PO Box 202 Queenscliff Victoria 3225 AUSTRALIA or Fax: +61 3 5255 4455 or E-mail: info@ausi.com.au

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Form 13 (0809) - AUSI Professional Training Application Form

Name: _____ **Referred by:**

Address: _____

_____ **Postcode:** _____

Phone: _____ **Mobile:** _____

E-mail: _____ **Facsimile:** _____

Facility: _____ **Facility Phone:** _____

Course applied for:

Snorkel Swimming Instructor	☐		
Snorkel Guide	☐		
Snorkel Diver Instructor	☐		
Scuba Instructor	☐	Level	☐

Current highest diving certification:

Agency _____

Level _____

Number _____

Date _____

To be conducted by: _____ **Date:** _____

Number of non-instructional scuba dives:

Total:	☐	
Night:	☐	
Deep:	☐	30-40m (100-133')
Drift:	☐	

The following MUST accompany this application form: (*Scanned documents can be sent by e-mail*)

Appropriate fee (see below – cheque made out to AUSI or credit card)	☐
Two passport photographs **OR** one electronic passport photograph to: info@ausi.com.au	☐
Copy of current highest diving certification	☐
Copy of current medical (Australian Scuba Professionals require AS/NZ 2299.1)	☐
Copy of current work place first aid or approved equivalent	☐
Copy of current CPR or approved equivalent	☐
Copy of current oxygen provider or approved equivalent	☐
Other relevant teaching, instructing or coaching qualifications	☐

AUSI Fees:	**AUD**		**Includes AUSI Membership to end of current year plus:**
Snorkel Swimming Instructor	$55	☐	Course Notes & Workbook
Snorkel Guide	$55	☐	Course Notes & Workbook
Snorkel Diver Instructor	$110	☐	Course Notes, Workbook & Training Record
Scuba Instructor	$880	☐	Course Notes, Workbook, Training Record & Examination

Credit Card Payment Type of Card: Visa ☐ MasterCard ☐ Bankcard ☐

Amount authorised _____ Card Number ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Card Holder _____ Signature _____ Exp. Date ___ / ___

Applicant's Declaration: I hereby declare that the information provided in this application is to the best of my knowledge true and correct and I agree to abide by AUSI Standards, AUSI Procedures and AUSI Teaching Guidelines when conducting AUSI Programs and I understand that materials I can download from www.ausi.com.au are protected by international copyright laws and that downloaded materials can only be used for my own personal use unless I have received written authorisation from AUSI Pty Ltd. I further acknowledge that I have read and agree to the terms and conditions as specified in the AUSI Open Licence agreement. I also understand that my personal information will not be passed on to any third party by AUSI without my express permission. I further declare that to the best of my knowledge I am not under any outstanding ethics complaint.

Applicant's signature: _____ Date: _____

Return completed form with relevant documentation and payment to:

AUSI PO Box 202 Queenscliff Victoria 3225 AUSTRALIA

Fax: +61 3 5255 4455 **E-mail: info@ausi.com.au**

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Form 1 (0708) - AUSI MEDICAL HISTORY FORM

This form is used for the assessment of potential problems for persons wishing to partake in AUSI Snorkel or AUSI Scuba programs. In the interest of your safety it is important that you give true, full and complete answers to all questions. Your instructor may advise you to have a full diving medical before diving or may recommend that you do not dive at all.

IMPORTANT: Do you understand that incorrect or misleading information can lead to serious injury resulting in permanent damage or death? YES ☐ NO ☐

A. PERSONAL DETAILS

Name _____ Date of Birth ___/___/___

Address _____

Contact Email: _____ Mobile: _____ Phone: _____

Sex : Male ☐ Female ☐ Occupation _____

Where did you hear about this course? _____

B. GENERAL INFORMATION

	YES	NO	
1. Are you a non-swimmer?	☐	☐	
2. Have you ever had trouble in water?	☐	☐	Details _____
3. Have you scuba dived previously?	☐	☐	Details _____
4. Are you in good health?	☐	☐	Details _____
5. Are you on any medication?	☐	☐	Details _____
6. Operations within the last six months?	☐	☐	Details _____
7. Is there a family history of heart disease?	☐	☐	Details _____
8. Do you have any disease or disability	☐	☐	Details _____
9. Do you smoke?	☐	☐	

Pack Years (Should be < 10)

Cigarettes per day ☐ Multipliy by years of smoking ☐ Divide by 20 = ☐

	YES	NO
10. Have you consumed alcohol or any other drugs within the last 24 hours?	☐	☐
11. Will you be flying or going to altitudes above 300m within 24 hours after your last scuba dive?	☐	☐

Do you suffer from, or have you ever suffered any of the following?

12. Ear problems when flying or diving	☐	☐	16. Migraine or severe headache	☐	☐
13. Ruptured eardrum	☐	☐	17. Depression, claustrophobia or panic attacks	☐	☐
14. Chronic ear discharge or infection	☐	☐	18. Back problems	☐	☐
15. Sea sickness	☐	☐	19. Recompression for a diving related illness	☐	☐

C. MEDICAL HISTORY - Do you suffer from, or have you ever suffered any of the following?

	YES	NO		YES	NO
1. Ear surgery (other than drainage)	☐	☐	11. Pneumothorax (collapsed lung)	☐	☐
2. Persistent ringing noises or deafness	☐	☐	12. Persistent fainting or blackouts	☐	☐
3. Persistent loss of balance	☐	☐	13. Head injury requiring hospitalisation	☐	☐
4. Persistent allergies affecting nose/sinuses	☐	☐	14. Epilepsy or fits	☐	☐
5. Persistent cough or coughing blood	☐	☐	15. Any brain or spinal disorder	☐	☐
6. Recurrent chest/lung infections/problems	☐	☐	16. Diabetes	☐	☐
7. Abnormal chest pain	☐	☐	17. Heart disease	☐	☐
8. Chest surgery (heart or lung)	☐	☐	18. High blood pressure	☐	☐
9. Abnormal shortness of breath	☐	☐	19. Pulse irregularities	☐	☐
10. Asthma, wheezing or use of a puffer	☐	☐	20. Are you pregnant. or trying to be pregnant?	☐	☐

D. DECLARATION

I certify that the above information is true and complete to the best of my knowledge and I hereby authorize Dr _____ Phone # _____ to supply medical information relevant to this course regarding me to my instructor in my own personal interest.

Student's signature _____ Date ___/___/___

Instructor's signature _____ Instructor #: _____

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AUSI SNORKEL DIVER INSTRUCTOR TRAINING RECORD (1/2)

Candidate's Name: _____ **Course No.:** _____

Course Director: _____ **AUSI No.:** _____

Course Location: _____ **Course Date:** _____

AUSI Facility: _____ **Facility No.:** _____

PREREQUISITES

At least 18 years of age	Date of Birth			
Medical Certificate	Date		Doctor's Details	
Certified Snorkel Diver	Cert. No.		Issued by	
Work Place First Aid	Date		Issued by	
CPR Certificate	Date		Issued by	
Oxygen Provider Certificate	Date		Issued by	
Evidence of at least 25 snorkel dives	Date sighted		Instructor / AUSI #	
Internship	Date		Details	

INSTRUCTOR DEVELOPMENT LECTURES

	Date	Instructor's Name & Number
AUSI Philosophy		
Classroom Presentations		
Practical Skills Training		
Ocean Training Dives		
Student Assessment		
Medical Aspects		
Legal Aspects		

Comments

CLASSROOM PRESENTATIONS

Date	Topic	Result	Mark	Assessor's Name / No.

PRACTICAL SKILLS TRAINING PRESENTATIONS

Date	Topic	Result	Mark	Assessor's Name / No.

DIVE LEADERSHIP PRESENTATIONS

Date	Dive Site	Result	Mark	Assessor's Name / No.

SNORKEL RESCUE

Date	Location	Result	Mark	Assessor's Name / No.

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AUSI SNORKEL DIVER INSTRUCTOR TRAINING RECORD (2/2)

Candidate's Name: _____ **Course No.:** _____

FITNESS TESTS

	Date	Depth	Assessor's Name / No.
200 m (220yd) Swim & 10 min Float			
800 m (880yd) Snorkel Swim in 16 minutes			
25 m (30yd) Underwater Swim			
Certification Dive			

COURSE RESULTS		Mark	Result
Teaching Skills	Classroom Presentations		
	Practical Skills Training Presentation		
	Dive Leadership		
Rescue			
Snorkel Diving Theory Knowledge Examination			
AUSI Standards and Procedures Examination			
Fitness Tests			
Certification Dive	Depth Achieved		
Boating & Navigation Lesson Reviews			

Comments

OVERALL RESULT PASS/PROVISIONAL/FAIL _____ Level of certification _____

If Provisional, state conditions _____

Course Director's Name _____ **AUSI No.** _____

Course Director's Signature _____ **Date** _____

AUSI SNORKEL DIVER INSTRUCTOR CERTIFICATE OF COMPLETION

I _____ on this day _____ hereby state that the above record of my AUSI Snorkel Instructor training is correct.

Candidate's Name: _____ Signature: _____ Date: _____

REGISTRATION For Candidate Registration please forward the following to AUSI Head Office

Completed AUSI Snorkel Instructor Workbook
Completed AUSI Snorkel Diver Instructor Training Record (this form)
All course AUSI Assessment Forms and Examination Papers

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Queenscliff
Victoria 3225
AUSTRALIA

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AUSI SNORKEL DIVER INSTRUCTOR

THEORY KNOWLEDGE EXAMINATION

Time allowed: One (1) hour

Question Paper
(1007)

Please do not write on this question document, an answer sheet will be provided.

01 At what level is a scuba diver allowed to scuba dive independently of a scuba instructor?

A AUSI Scuba Experience

B AUSI Scuba Adventure

C AUSI Level I Scuba Diver

D AUSI Level II Scuba Diver

02 What is the total pressure on a diver at 15m?

A 1.5 ATA

B 1.6 ATA

C 2.5 ATA

D 2.6 ATA

03 The greatest volume change of a gas occurs in the depth range of:

A 0–10m

B 10–20m

C 20–30m

D 30–40m

04 The volume of a gas filled balloon during ascent will:

A increase

B decrease

C stay the same

05 To avoid ear injuries on descent you should:

A "pop" your ears when pressure is felt

B "pop" your ears continuously

C "pop" your ears when pain is felt

D use ear plugs

06 If you usually dive in the ocean, how much weight will you need for a fresh water dive?

A the same

B more

C less

D does not matter

07 If you are having problems equalising your ears on descent it is best to:

A immediately ascend to the surface

B descend until pain occurs then "pop" your ears

C continue descending until pain goes away

D ascend a little and then try to "pop" your ears again

08 If a diver wearing a wet suit requires a 5kgm weight belt to achieve neutral buoyancy at the surface, what will be the diver's buoyancy at 10 metres?

A +ve 2.5kgm

B neutral

C -ve 2.5kgm

D -ve 5kgm

09 Moore than how many deep breaths before a breath hold dive is considered to be dangerous hyperventilation?

A 2

B 3

C 4

D 5

10 What is the most common symptom of excess CO_2?

A headache

B dizziness

C nausea

D tingling

11 When choosing a buddy the most important consideration is:

A their equipment

B their training

C their age

D their interests

12 Upon reaching the surface the first thing to do is:

A remove snorkel

B place mask on forehead

C signal OK to buddy

D inflate BC

13 A tight fitting exposure suit coat can cause

A headache

B nausea

C panic

D all of the above

14 A weight belt should:

A never be ditched because they are too expensive

B have a quick release buckle

C be adjusted so that the diver is negatively buoyant

D have loose ends tucked in

15 The buoyancy compensator's main function is to:

A provide positive buoyancy on the surface

B provide oxygen in an emergency

C assist in an emergency

D all of the above

16 When treating an accident victim the first aider must give priority to:

A giving alcohol

B giving fluids by mouth

C reassuring the victim

D getting to a doctor quickly

17 List 2 key elements to controlling severe bleeding.

18 List 2 key elements to controlling envenomation.

19 Which of the following indicates mild hypothermia?

A sweating

B shivering

C spasmodic shivering

D muscle rigidity

20 If hypothermia is suspected, the best first aid while arranging for help is:

A give alcohol

B hot shower

C cold shower

D car heater

21 What is the phone number for DES?

22 Ringing in the ears may indicate:

A Inner Ear Rupture

B Ear Drum Rupture

C Middle Ear Squeeze

D Reverse Ear Squeeze

23 Before removing tentacles, the stung area from jellyfish stings is best treated by applying?

A vinegar

B wet sand

C methylated spirits

D Condy's Crystals

24 Carotid Sinus Syndrome is caused by:

A high CO_2 blood levels

B low CO_2 blood levels

C pressure on the Frontal Sinus

D pressure on the Carotid Arteries

25 Which of the following is important for continued diving safety and enjoyment?

A area orientation

B further training

C regular diving

D all of the above

26 Area orientation is important:

A for all levels of training

B only after snorkel swimming training

C only if you are trained in the tropics

D only if you feel it is necessary

27 Over forceful equalisation can result in:

A Reverse Ear Squeeze

B Inner Ear Rupture

C Ear Drum Rupture

D Middle Ear Squeeze

28 When choosing a dive site the most important consideration is:

A the least experienced diver

B an alternate site

C state of the tides

D water clarity

29 Which of the following statements is correct?

A hyperventilation is ok because it extends breath holding capacity

B diving hand signals are standardised throughout the world

C hyperventilation does not extend available oxygen on a breath hold dive

D a dive flag is not necessary when diving under a jetty

30 If you are feeling mildly seasick it is best to:

A relax

B to get into the water but abort the dive if still feeling unwell

C move to the front of the boat

D move to the back of the boat

31 The buddy check should confirm that:

A the diver has appropriate training & experience

B the diver understands buddy's hand signals

C all snorkelling gear is in place and bc functions correctly

D all of the above

32 Which of the following statements is correct?

A divers may not approach within 100m of a whale

B an *Historic Ship Wreck* is any wreck older than 50 years

C touching things underwater is OK as long as gloves are worn

D snorkel divers can suffer from Decompression Illness

33 The best knot to tie a loop in the end of a rope is a:

A reef knot

B bowline

C clove hitch

D round turn and two half hitches

34 Objects underwater appear to be:

A larger and closer

B smaller and closer

C larger and further away

D smaller and further away

35 In Australia, medical oxygen cylinders are:

A black

B white

C black bottom with white top

D black top with white bottom

36 In a rigid gas filled container, as temperature increases:

A both pressure and volume increase

B pressure remains constant whilst volume increases

C pressure increases and volume remains constant

D both pressure and volume remain constant

37 If a balloon is filled with air to a volume of 6 litres at 30 m, then its volume at 10 m would become:

A 9 litres

B 12 litres

C 18 litres

D 24 litres

38 What is the partial pressure of nitrogen in air at 40 metres?

A 0.8 ATA

B 1.0 ATA

C 3.2 ATA

D 4.0 ATA

39 Diffusion is the principle of:

A transmission of pressure through a liquid

B compressibility of gases

C movement of gases from high to low concentration

D dissolving of gas into a liquid

40 Which of the following tides has the greatest tidal range?

A ebb tide

B flood tide

C neap tide

D spring tide

41 What does DR H ABCDEF stand for?

42 The correct hand position for CPR compressions is:

A top of the chest

B middle of the chest

C bottom third of chest

D bottom of chest

43 When administering CPR, the ratio of compressions to breaths is:

A 30:1

B 30:2

C 15:1

D 15:2

44 Gas exchange occurs in the:

A Trachea

B Bronchioles

C Alveoli

D all of the above

45 The substance that lines the alveolus is called:

A haemoglobin

B surfactant

C lymph

D plasma

46 The major factor controlling breathing rate is the:

A level of CO_2

B level of O_2

C pulse rate

D lung capacity

47 Most oxygen is carried around the body by:

A platelets

B red blood cells

C white blood cells

D plasma

48 Suspected carbon dioxide toxicity is best treated by:

A increasing breathing rate

B decreasing breathing rate

C taking deep breaths

D relaxing

49 A feeling of fullness in the ear after a dive most likely indicates:

A inner ear damage

B middle ear squeeze

C ear drum rupture

D water in the ear

50 Hyperventilation:

A increases O_2 and decreases CO_2 levels

B decreases O_2 and increases CO_2 levels

C increases O_2 and increases CO_2 levels

D has little or no effect on O_2 and decreases CO_2 levels

51 The priority for an apparently lost diver is to:

A recall all divers

B appoint a look out

C mark the spot where last seen

D call third party help

52 When suffering from a burn it is best to apply:

A butter

B antiseptic cream

C anaesthetic cream

D cold water

53 If bitten by a snake it is best to:

A apply a tourniquet

B cut wound and allow to bleed

C apply pressure bandage and immobilise limb

D take victim directly to hospital

54 If someone is choking and unable to breathe it is best to first:

A apply abdominal thrust

B apply back blows

C apply back blows

D apply lateral thrust

55 An apparently recovered near-drowned diver must be:

A put to bed and observed

B sent to hospital

C given 100% oxygen

D put to bed and given 100% oxygen

56 If struck by a sting ray, after removing any spine:

A immerse in hot water, apply anaesthetic, bandage wound, get an X-ray

B immerse in hot water, apply anaesthetic, bandage wound

C apply vinegar and anaesthetic, bandage wound

D apply vinegar, bandage wound, get an X-ray

57 The first aid for a suspected blue-ringed octopus bite is:

A pressure immobilisation; EAR if necessary

B hot water; EAR if necessary

C ligature to limb; CPR if necessary

D wash wound in vinegar, CPR if necessary

58 Upon reaching a shark attack or propeller victim and controlling bleeding you should

A control bleeding, and go directly to hospital

B control bleeding and send for ambulance

C control bleeding; treat for shock; and go directly to hospital

D control bleeding; treat for shock; and send for ambulance

59 Referring to the diagram on the answer sheet, match the following list of names with the correct number:

a. lung capillaries	f. vena cava
b. body capillaries	g. right atrium
c. pulmonary artery	h. left ventricle
d. pulmonary vein	i. pulmonary circulation
e. aorta	j. systemic circulation

60 Draw the International Code Flag A, indicate colours and briefly state what it means.

AUSI Snorkel Diver Instructor
Theory Test (1007) - Answer Sheet – Page 1

Name: _____ **Date:** _____ **Course No.:** _____

Time started: _____ **Time finished:** _____ **Time taken:** _____

CIRCLE CORRECT ANSWER - QUESTIONS HAVE ONLY ONE CORRECT ANSWER

1.	a.	b.	c.	d.	☐
2.	a.	b.	c.	d.	☐
3.	a.	b.	c.	d.	☐
4.	a.	b.	c.	d.	☐
5.	a.	b.	c.	d.	☐
6.	a.	b.	c.	d.	☐
7.	a.	b.	c.	d.	☐
8.	a.	b.	c.	d.	☐
9.	a.	b.	c.	d.	☐
10.	a.	b.	c.	d.	☐
11.	a.	b.	c.	d.	☐
12.	a.	b.	c.	d.	☐
13.	a.	b.	c.	d.	☐
14.	a.	b.	c.	d.	☐
15.	a.	b.	c.	d.	☐
16.	a.	b.	c.	d.	☐
17.	_____				☐
	_____				☐
18.	_____				☐
	_____				☐
19.	a.	b.	c.	d.	☐
20.	a.	b.	c.	d.	☐
21.	_____				☐
22.	a.	b.	c.	d.	☐
23.	a.	b.	c.	d.	☐
24.	a.	b.	c.	d.	☐
25.	a.	b.	c.	d.	☐
26.	a.	b.	c.	d.	☐
27.	a.	b.	c.	d.	☐
28.	a.	b.	c.	d.	☐
29.	a.	b.	c.	d.	☐
30.	a.	b.	c.	d.	☐
31	a.	b.	c.	d.	☐
32	a.	b.	c.	d.	☐
33	a.	b.	c.	d.	☐
34.	a.	b.	c.	d.	☐
35.	a.	b.	c.	d.	☐
36.	a.	b.	c.	d.	☐
37.	a.	b.	c.	d.	☐
38.	a.	b.	c.	d.	☐
39.	a.	b.	c.	d.	☐
40.	a.	b.	c.	d.	☐
41.	D.	_____			☐
	R.	_____			☐
	H.	_____			☐
	A.	_____			☐
	B.	_____			☐
	C.	_____			☐
	D.	_____			☐
	E.	_____			☐
	F.	_____			☐
42.	a.	b.	c.	d.	☐
43.	a.	b.	c.	d.	☐
44.	a.	b.	c.	d.	☐
45.	a.	b.	c.	d.	☐
46.	a.	b.	c.	d.	☐
47.	a.	b.	c.	d.	☐
48.	a.	b.	c.	d.	☐
49.	a.	b.	c.	d.	☐
50.	a.	b.	c.	d.	☐
51.	a.	b.	c.	d.	☐
52.	a.	b.	c.	d.	☐
53.	a.	b.	c.	d.	☐
54.	a.	b.	c.	d.	☐
55.	a.	b.	c.	d.	☐
56.	a.	b.	c.	d.	☐
57.	a.	b.	c.	d.	☐
58.	a.	b.	c.	d.	☐

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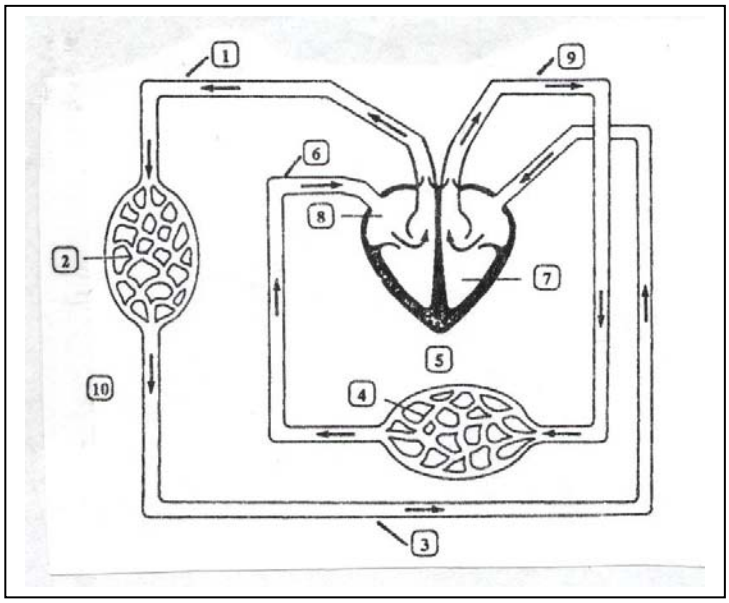
AUSI Snorkel Diver Instructor
Theory Test (1007) - Answer Sheet – Page 2

Name: _____ **Date:** _____ **Course No.:** _____

59.

a) ☐	f) ☐	☐☐
b) ☐	g) ☐	☐☐
c) ☐	h) ☐	☐☐
d) ☐	i) ☐	☐☐
e) ☐	j) ☐	☐☐

60. ☐☐



RESULT: **PASS / FAIL / RETEST (60 – 63)**

Number correct: _____ (Minimum allowed 64)

Percentage: Number correct divided by 80 multiplied by 100 = _____ %

Corrected by: _____ **AUSI Number:** _____

Note: Retest must be done between 14 and 30 days after original examination

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AUSI Snorkel Diver Instructor
Theory Test (1007) - Answer Template – Page 1

Name: _____ **Date:** _____ **Course No.:** _____

Time started: _____ **Time finished:** _____ **Time taken:** _____

CIRCLE CORRECT ANSWER - QUESTIONS HAVE ONLY ONE CORRECT ANSWER

1.				D		34.	A		
2.			C			35.		C	
3.	A					36.		C	
4.	A					37.		B	
5.		B				38.			D
6.			C			39.		C	
7.				D		40.	A		
8.			C			41.	D.	Danger	
9.		B					R.	Response	
10.	A						H.	Help	
11.		B					A.	Airway	
12.			C				B.	Breathing	
13.				D			C.	Circulation	
14.		B					D.	Defribrillation	
15.	A						E.	Effect CPR	
16.			C				F.	First Aid	
17.	Pressure					42.		B	
	Elevation					43.		B	
18.	Pressure					44.			C
	Immobilisation					45.		B	
19.			C			46.	A		
20.				D		47.		B	
21.	1800 088 200					48.			C
22.	A					49.		B	
23.	A					50.			D
24.				D		51.			C
25.				D		52.			D
26.	A					53.			C
27.		B				54.	A		
28.	A					55.		B	
29.			C			56.	A		
30.		B				57.	A		
31				D		58.			D
32				D					
33		B							

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AUSI Snorkel Diver Instructor
Theory Test (1007) - Answer Template – Page 2

Name: _____ **Date:** _____ **Course No.:** _____

59.	**a)**	**2**	**f)**	**6**
	b)	**4**	**g)**	**8**
	c)	**1**	**h)**	**7**
	d)	**3**	**i)**	**10**
	e)	**9**	**j)**	**5**

60. **Shape & colour**
Definition

Dive Flag: Shape – white with blue swallowtails
Definition – boats stay 90m away or speed 5 Knots

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AUSI SNORKEL RESCUE ASSESSMENT FORM

Candidates Name: _____ **Date:** _____

Assessors Name: _____ **Instructor #:** _____

Site: _____ **Rescue #:** _____

Time Started: _____
Time Finished: _____
Time Taken: _____

INITIAL RESONSE	Must	Should	COMMENTS
Danger identified and removed	❑		
Stay calm		❑	
Call for assistance to stand by	❑		
Clear instructions given		❑	
Assign lookout		❑	
ENTRY & ON SURFACE			
Head-up entry	❑		
Head-up approach on surface	❑		
Efficient use of time	❑		
Descend directly over victim	❑		
UNDERWATER			
Secure patient	❑		
Ascend with patient	❑		
Neck extension during ascent	❑		
BEGINNING EAR			
Patient face-up on surface	❑		
Patient secured		❑	
Weight belts removed	❑		
BC's inflated		❑	
Masks removed	❑		
Airway extension	❑		
Sufficient height to achieve a good seal	❑		
5 full breaths	❑		
CONTINUING EAR			
Call for emergency services	❑		
Information adequate		❑	
Maintain EAR rate	❑		
Maintain nose seal	❑		
Remove own gear (if applicable)		❑	
Remove patients gear (if applicable)		❑	
Secure and tow patient (at least 25m)	❑		
EXIT			
Remove patient from water		❑	
Assess patient (DRABC)	❑		
Arrange for oxygen	❑		
POSSIBLE	21	9	
TOTALS			
MINIMUM REQUIRED	21	6	

WAS RESCUE EFFECTIVE? (NO = FAIL) - explain why!	❑

PASS / FAIL

GENERAL COMMENTS

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AUSI CLASSROOM PRESENTATION ASSESSMENT FORM

Candidates Name: _____ **Date:** _____

Assessors Name: _____ **Instructor #:** _____

Topic: _____ **Core: Y / N** **Lesson #:** _____

Time Started: _____
Time Finished: _____
Time Taken: _____
Time Allowed: _____

START	Must	Should	Value	Deduct	COMMENTS
Name - self		❑	1		
Name - students		❑	1		
SRF/Log Book		❑	1		
Lesson Review		❑	2		
INTRODUCTION					
Topic - verbal	❑		1		
Topic - written		❑	1		
Reason to learn	❑		4		
Scope - verbal	❑		4		
Scope - written		❑	1		
Start linked to prior learning		❑	3		
AIDS					
Whiteboard ❑ or OHP ❑ as major aid	❑		2		
Planned major aid		❑	3		
Effective use of major aid		❑	3		
Course notes used		❑	1		
Other aids used		❑	2		
Effective use of other aids		❑	3		
Not constantly talking to board		❑	1		
QUESTIONS					
Questions used	❑		4		
Feedback given		❑	2		
Relevant		❑	2		
Listening to answers		❑	3		
Not constantly answering own questions		❑	1		
Effective class involvement		❑	3		
CONTENT					
All essentials covered	❑		3		
Information is relevant		❑	2		
Logical sequence		❑	3		
Any new terminology explained		❑	1		
Correct use of terminology		❑	1		
Use of students previous knowledge		❑	3		
Adequate theory knowledge		❑	3		
GENERAL					
Voice clear	❑		2		
Eye contact		❑	1		
Good personal presentation		❑	2		
Enthusiastic		❑	3		
Organised		❑	2		
Own experiences used		❑	3		
Use of neutral language (eg no swearing or slang)		❑	2		
Correct spelling		❑	1		
No annoying tics or repetitive phrases		❑	2		
Class controlled	❑		4		
Classroom arrangement		❑	2		
No distractions in classroom		❑	1		
END					
Establish understanding	❑		4		
Restatement of main points	❑		4		
Effective conclusion		❑	2		

POSSIBLE	10	35		100
TOTALS				**PASS / FAIL**
MINIMUM REQUIRED	9	24		**SCORE**

WAS LESSON SAFE? (NO = FAIL) - explain why!	❑				

General Note: If one of the essential points is missed a pass can still awarded but the same point cannot be missed in any subsequent lessons. An UNSAFE lesson **MUST** fail!.

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AUSI PRACTICAL PRESENTATION ASSESSMENT FORM
SNORKEL DIVER INSTRUCTOR

Candidates Name: _____ **Date:** _____

Assessors Name: _____ **Instructor #:** _____

Topic: _____ **Core: Y / N** **Lesson #:** _____

Time Started: _____
Time Finished: _____
Time Taken: _____
Time Allowed: _____

INTRODUCTION	**Must**	**Should**	**Value**	**Deduct**	**Comments**
Name - self		❑	1		
Name - students		❑	1		
Buddy pairs	❑		1		
Buddy checks	❑		1		
Instructor double check		❑	2		
Instructor's gear checked		❑	1		
Effective positioning		❑	2		
THE SKILL					
Name of skill		❑	1		
Any new terminology defined		❑	2		
Reason to learn skill	❑		3		
Teaching points in logical order		❑	3		
All crucial teaching points covered	❑		3		
DEMONSTRATION					
Demonstration of skill	❑		3		
Demonstration is correct		❑	3		
Demonstration is slow & clear		❑	2		
Restatement of teaching points		❑	2		
PRACTICE					
Surface practice		❑	2		
Underwater practice		❑	2		
First attempt observed		❑	3		
Corrections made		❑	3		
Repetition	❑		3		
Instructor observing practice		❑	3		
Problems identified & solved	❑		3		
Students kept busy		❑	3		
Debrief on practice		❑	3		
Debrief includes positive encouragement		❑	2		
Appropriate extension skills used		❑	2		
DESCENT & ASCENT PROCEDURES					
Clear instructions before descent		❑	3		
Warnings - ears	❑		3		
Correct descent procedure		❑	2		
Correct ascent procedure		❑	2		
GENERAL					
Voice clear	❑		3		
Class controlled	❑		3		
Masks on faces	❑		3		
Instructors equipment in good condition		❑	2		
Enthusiastic		❑	3		
Organised		❑	3		
Use of neutral language (eg no swearing or slang)		❑	2		
No annoying tics or repetitive phrases		❑	2		
Students involved using questions		❑	3		
Effective use of time		❑	3		
END					
Effective conclusion		❑	3		

POSSIBLE	11	31		100
TOTALS				**PASS / FAIL**
MINIMUM REQUIRED	10	20		**SCORE**

WAS LESSON SAFE? (NO = FAIL) - explain why!	❑				

General Note: If one of the essential points is missed a pass can still awarded but the same point cannot be missed in any subsequent lessons. An UNSAFE lesson **MUST** fail!.

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AUSI DIVE LEADERSHIP ASSESSMENT FORM (Pre Dive)
SNORKEL DIVER INSTRUCTOR

Candidates Name: _____ **Date:** _____

Assessors Name: _____ **Instructor #:** _____

Site: _____ **Type:** _____ **Dive #:** _____

Time Started: _____
Time Finished: _____
Time Taken: _____
Time Allowed: _____

GENERAL BRIEF	Must	Should	Value	Deduct	Comments
Introduction		❑	1		
Site description		❑	2		
Purpose		❑	2		
Equipment requirements		❑	1		
What equipment checks are to be done		❑	1		
Extra weight for ocean (if applicable)		❑	1		
Extra equipment (eg hat, sun screen, towel etc)		❑	1		
Check students health	❑		5		
Transportation & loading equipment		❑	1		
Directions to site		❑	1		
Time to meet		❑	1		
EQUIPMENT					
Equipment checks of students gear		❑	2		
Equipment checks of own gear		❑	2		
Appropriate spares (spares kit)		❑	2		
Appropriate emergency equipment	❑		5		
Flag/float	❑		5		
Appropriate additional equipment (eg reel, slate etc)		❑	2		
Extra weight for instructor		❑	1		
Equipment handled correctly	❑		5		
BOAT (if applicable)					
Introduce skipper		❑	1		
Boat brief	❑		5		
Fill in manifest	❑		5		
Safety equipment check	❑		5		
Check dive flag	❑		5		
Observe students for correct behaviour	❑		5		
ON ARRIVAL					
Check conditions are safe to dive	❑		5		
Help skipper if required		❑	2		
Dive platform readied (eg flag, ladders, lines etc)	❑		2		
DIVE BRIEF					
Brief given (see page 2)	❑				
GEARING UP					
Instructions given		❑	3		
Watching students		❑	5		
Buddy system employed		❑	5		
Buddy checks	❑		5		
Instructor checks - weight belt	❑		3		
Instructors equipment checked	❑		3		
POSSIBLE	15	21		100	
TOTALS					
MINIMUM REQUIRED	14	14			

PASS / FAIL

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General Note: If one of the essential points is missed a pass can still awarded but the same point cannot be missed in any subsequent lessons. An UNSAFE lesson **MUST** fail!.

AUSI DIVE LEADERSHIP ASSESSMENT FORM (Dive Brief)
SNORKEL DIVER INSTRUCTOR

Candidates Name: _____ **Date:** _____

Assessors Name: _____ **Instructor #:** _____

Site: _____ **Type:** _____ **Dive #:** _____

Time Started: _____
Time Finished: _____
Time Taken: _____
Time Allowed: _____

INTRODUCTION	Must	Should	Value	Deduct	Comments
Site description & discuss conditions		❑	1		
Emergency facilities		❑	1		
Hazards ®	❑		5		
Purpose of dive		❑	2		
Buddy allocation	❑		2		
GEAR UP					
Gear up instructions (weight belt first)		❑	2		
Buddy system	❑		2		
Buddy checks	❑		2		
ON SURFACE					
Entry	❑		2		
Surface drill	❑		1		
Where to go	❑		2		
DESCENT					
Descent procedures ie one up, one down	❑		5		
Ears	❑		5		
DURING DIVE					
Skills		❑	2		
Swim direction		❑	2		
Position		❑	2		
Buddy system	❑		5		
ON SURFACE					
Surface drill	❑		2		
Exit		❑	1		
DIVE END					
Gear removal		❑	2		
Gear stowage		❑	2		
EMERGENCY PROCEDURES					
Lost buddy or instructor ®	❑		5		
Caught in current (if applicable) ®	❑		5		
Signals ®	❑		5		
Ear problems ®	❑		5		
POSSIBLE	15	10		70	
TOTALS					**PASS / FAIL**
MINIMUM REQUIRED	14	7			

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® These points are not covered elsewhere in the dive leadership so they must be covered here!! All other “must” points can be picked up eleswhere.

AUSI DIVE LEADERSHIP ASSESSMENT FORM (The Dive)
SNORKEL DIVER INSTRUCTOR

Candidates Name: _____ **Date:** _____

Assessors Name: _____ **Instructor #:** _____

Site: _____ **Type:** _____ **Dive #:** _____

Time Started: _____
Time Finished: _____
Time Taken: _____
Time Allowed: _____

ENTRY & SURFACE	Must	Should	Value	Deduct	Comments
Safe and appropriate entry	❑		5		
Surface control - positive buoyancy	❑		5		
- masks on	❑		5		
- snorkel in mouth	❑		5		
- buddy pairs	❑		5		
- group controlled	❑		5		
Final brief - max depth	❑		5		
- lost buddy	❑		5		
- ears	❑		5		
DESCENT					
Pop ears	❑		5		
Group descent (instructor in control)	❑		5		
AT DEPTH					
Buddy system	❑		5		
Group control	❑		5		
Maintain interest		❑	5		
ON SURFACE					
Positive buoyancy	❑		5		
Masks on	❑		5		
Snorkel in mouth	❑		5		
Buddy pairs	❑		5		
Group controlled by instructor	❑		5		
Controlled exit		❑	5		

POSSIBLE	18	2		100
TOTALS				**PASS / FAIL**
MINIMUM REQUIRED	17	2		

SAFETY					
WERE ANY INCIDENTS CONTROLLED?	❑				
WAS SEPARATION PREVENTED?	❑				
WAS DIVE SAFE (explain why not)	❑				

The above three points are a must

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AUSI DIVE LEADERSHIP ASSESSMENT FORM (Post Dive)

Candidates Name: _____ **Date:** _____

Assessors Name: _____ **Instructor #:** _____

Site: _____ **Type:** _____ **Dive #:** _____

Time Started: _____
Time Finished: _____
Time Taken: _____
Time Allowed: _____

REMOVAL & STOWAGE OF GEAR	Must	Should	Value	Deduct	Comments
Buddy system used for gear removal		❑	2		
Correct stowage		❑	2		
BOAT (if applicable)					
Dive sheet (manifest) completed	❑		3		
Dive platform packed up (eg flag, ladders, lines etc)		❑	2		
HEALTH					
Check OK	❑		5		
Observe		❑	2		
DEBRIEF					
Positive feedback		❑	3		
Correction of techniques	❑		5		
Discuss things seen		❑	2		
Paperwork (log book, student record folder)		❑	2		
End statement		❑	2		
POSSIBLE	3	8		30	
TOTALS					
MINIMUM REQUIRED	3	6			

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TOTALS

		Must	Should	Value	
	POSSIBLE	15	21	100	
PRE DIVE	SCORE				PASS / FAIL
	MINIMUM REQUIRED	14	14		
	POSSIBLE	15	10	70	
DIVE BRIEF	SCORE				PASS / FAIL
	MINIMUM REQUIRED	14	7		
	POSSIBLE	21	2	100	
THE DIVE	SCORE				PASS / FAIL
	MINIMUM REQUIRED	20	2		
	POSSIBLE	3	8	30	
POST DIVE	SCORE				PASS / FAIL
	MINIMUM REQUIRED	3	6		
	POSSIBLE	54	41	300	
OVERALL TOTAL	SCORE				/ 3 = SCORE % PASS / FAIL
	MINIMUM REQUIRED	51	29		

GENERAL COMMENTS

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9. ESTABLISH UNDERSTANDING

10. RESTATE IMPORTANT POINTS

11. END STATEMENT

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TOPIC

MATERIALS

AIMS

PRIOR KNOWLEDGE

==========

1. INTRODUCTIONS (SMILE & NAME ON BOARD)
2. PAPERWORK
3. LESSON REVIEW FOR PREVIOUS LESSON
4. TOPIC ON BOARD
5. REASON TO LEARN
6. SCOPE
7. START POINT

8. CONTENT AND BOARD PLAN

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AUSI Snorkel Dive Leadership Cue Card

GENERAL BRIEF
- Introduction
- Site description
- Purpose
- Equipment requirements
- What equipment checks are to be done
- Extra weight for ocean (if applicable)
- Extra equipment (hat, sun screen, towel)
- Check students health
- Transportation & loading equipment
- Directions to site
- Time to meet

EQUIPMENT
- Equipment checks of students gear
- Equipment checks of own gear
- Appropriate spares (spares kit)
- Appropriate emergency equipment
- Flag/float
- Appropriate additional equipment
- Extra weight for instructor
- Equipment handled correctly

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BOAT (if applicable)
- Introduce skipper
- Boat brief
- Fill in manifest
- Safety equipment check
- Check dive flag
- Observe students for correct behaviour

ON ARRIVAL
- Check conditions are safe to dive
- Help skipper if required

Dive platform readied (flag, ladders, lines)

DIVE BRIEF
- Brief given (see other side)

GEARING UP
- Instructions given
- Watching students
- Buddy system employed
- Buddy checks
- Instructor checks - weight belt
- Instructors equipment checked

POST DIVE
- Manifest
- Well being of students
- Debrief

AUSI Snorkel Dive Brief Cue Card

INTRODUCTION
- Site description & discuss conditions
- Emergency facilities
- Hazards
- Purpose of dive
- Buddy allocation

GEAR UP
- Gear up instructions (weight belt first)
- Buddy system
- Buddy checks

ON SURFACE
- Entry
- Surface drill
- Where to go

DESCENT
- Descent procedures ie one up, one down
- Ears

DURING DIVE
- Skills
- Swim direction
- Position
- Buddy system

ON SURFACE
- Surface drill
- Exit

DIVE END
- Gear removal
- Gear stowage

EMERGENCY PROCEDURES
- Lost buddy or instructor
- Current
- Signals
- Ear problems

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