
Chapter Meeting Minutes Form

ASHRAE, INC.
1791 Tullie Circle, N.E.
Atlanta, Georgia 30329

MINUTES

THIS FORM SHOULD BE SUBMITTED TO YOUR DIRECTOR AND REGIONAL CHAIR (DRC) AND TO REGIONAL VICE CHAIR (RVC) OF CHAPTER TECHNOLOGY TRANSFER WITH MINUTES FOR ALL CHAPTER MEETINGS, Board of Governors (BOG) MEETINGS AND SECTION MEETINGS WITHIN THREE WEEKS OF EACH MEETING.

Chapter Name: **ASHRAE UK Midlands Chapter – Conference Call**

Meeting Date: **29th March 2021**

Check One:

Chapter BOG Section

Attendance: (Total for chapter and section meetings only)

Members _____ Guests _____ Students _____

Check One:

Joint Meeting? Yes No

Check One:

Technical Speaker/Program: Yes _____ No _____

PRESENT		APOLOGIES
Members: DW (Chair) ER SD ME JV FM ET AS	Students:	EM

Preliminaries

1. Roll Call and Quorum
2. Call to Order

Ethics Statement

In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and we shall avoid all real or perceived conflicts of interests.

3. Chapter Goals
 - Serve as liaison between an individual member and ASHRAE
 - Make every Chapter meeting worthwhile
 - Provide professional and personal growth opportunities
 - Attract the best graduates to HVAC&R
4. Approval of Agenda (Below)

REVIEW OF AGENDA

- 1. Apologies**
- 2. Minutes of last meeting**
- 3. Presidents Visit**
- 4. Scholarship**
- 5. *Student Branches***
- 6. *AOB***

The agenda was accepted as written.

1. *Apologies*

None

2. *Minutes of the last meeting*

Accepted

3. **Presidents Visit**

President to visit region on 17th & 18th May

School visit and student meet

Exhibition noon – 18:00hrs

Frank Mills to do Key Note Speech

ASHRAE student award

PhD Students present research

Judging panel required for awards

18:30 AGM

19:00 Presidents speech

20:00 Dinner

Companies approached about exhibiting

Stand for Midlands Chapter being designed

4. **Scholarship**

Fixed £1000 to student

Scholarship for Loughborough University initially then seek to expand to other universities with student branches.

Educations Committee proposed by ME

ME to put on the university web site. Criteria for award to be made by committee before October.

5. **Student Branches**

Sheffield to start branch – confirmed by EM

ME to ask the president to inaugurate the branch during his visit

4-5 student branches this year.

6. **AOB**

CRC later in year – FM, JV, ET SD looking to attend