
Chapter Meeting Minutes Form

ASHRAE, INC.
1791 Tullie Circle, N.E.
Atlanta, Georgia 30329

MINUTES

THIS FORM SHOULD BE SUBMITTED TO YOUR DIRECTOR AND REGIONAL CHAIR (DRC) AND TO REGIONAL VICE CHAIR (RVC) OF CHAPTER TECHNOLOGY TRANSFER WITH MINUTES FOR ALL CHAPTER MEETINGS, Board of Governors (BOG) MEETINGS AND SECTION MEETINGS WITHIN THREE WEEKS OF EACH MEETING.

Chapter Name: **ASHRAE UK Midlands Chapter – Conference Call**

Meeting Date: **11th July 2022**

Check One:

Chapter BOG Section

Attendance: (Total for chapter and section meetings only)

Members _____ Guests _____ Students _____

Check One:

Joint Meeting? Yes No

Check One:

Technical Speaker/Program: Yes _____ No

PRESENT		APOLOGIES
Members:	Students:	Eric Roberts
Dimitris Tseno Mahroo Eftekhari Vanda Dimitriou Joshua Vasudevan Saziye Dickson JD Bhadra Renjith Jayapalan- Nair DIALYNAS Filippou Edward Murphy Darren Wilkinson Sid Ouldja		

Preliminaries

1. Roll Call and Quorum
2. Call to Order

Ethics Statement

In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, inclusiveness and respect for others, which exemplify our core values of excellence, commitment, integrity, collaboration, volunteerism and diversity, and we shall avoid all real or perceived conflicts of interests.

3. Chapter Goals
 - Serve as liaison between an individual member and ASHRAE
 - Make every Chapter meeting worthwhile
 - Provide professional and personal growth opportunities
 - Attract the best graduates to HVAC&R
4. Approval of Agenda (Below)

REVIEW OF AGENDA

1. Introduction of the new BOG members
2. Introduction to the chapter to new committee chairs – number of members we have, how do we meet, how often we organise events etc.. YEA activities, any competitions etc...POAE points how to enter them.
3. News from Canada
4. Chapter Regional Conference (CRC) in Madrid and Online training sessions
5. Handover of chapter chairs – progress
6. Financials
7. AOB

The agenda was accepted as written.

1. *Apologies*

Eric Roberts sent his apologies

2. *Minutes of the last meeting*

Accepted

3. *Introduction of the new BOG members*

BOG members introduced themselves and as an ice breaker the dream destination of each members were asked.

4. *Introduction of Chapter*

Saziye introduced the chapter, year it created, past presidents, past events happened, future events, YEA activities.

5. **PAOE points**

Saziye also explained about the PAOE points and how to enter them. For a chapter to function the PAOE points will help a lot.

6. **News from Canada**

Mahroo and Amr share their experiences about the ASHRAE Annual Conference at Toronto. Mahroo discussed about the new president, Technical Committee meetings and the social events. Amr gave an update on the YEA and student committee meetings. They met ASHRAE Ireland chapter President and YEA chair in the conference.

7. **Chapter Regional Conference (CRC) 2022 – Madrid, Spain**

The CRC is happening in Madrid, Spain on 9th and 10th of September. The details of the packages are discussed. Chapter President, President Elect, YEA chair, Government Affairs Chair, CTTC chair will be sponsored for their travel. The hotel and registration should be paid by the individual. There are online workshops for chapter chair trainings. The schedule is already circulated to the BOG members. Kindly attend the workshops.

8. **Handover Chapter Chairs – progress**

Communications and RP handover is done
YEA is to be done – Action – Joshua
GA is to be done – Action – Mahroo
CTTC is to be done – Action - Saziye

9. **Financials**

Mahroo explained the financials. Still pending payment from sponsors (Forest Rock). We have made GBP 1000 from HVAC Exhibition. Still some expense payments are pending.

10. **AOB**

Joshua mentioned the YEA Leadership International (YLI) in Malaysia this October. Encouraged Filipos & Dimitris to participate in the YLI.
He mentioned about the RP and MP training in the US. We need to plan it ahead for next year training.

Whatsapp group for BOG members is created. If you need to be added kindly send your number to

+44 7570204666 or joshuavasudevan2011@gmail.com