

## Privacy policy AEP Marine Parts B.V.

AEP Marine Parts B.V. (herein named as “AEP” or “we”) is responsible for the processing of personal data as displayed in this privacy policy. We respect your privacy and are committed to protecting it in compliance with the General Data Protection Regulation (GDPR).

Our privacy policy describes the types of information we may collect from you or that you may provide when you make use of our products and/or services and our practices for collecting, using, maintaining, protecting and disclosing that information.

Please read this document carefully to understand our policy and practices regarding your information and how we will treat it. If you do not agree with our policy and practices, your choice is not to use our products and/or services. By using our products and/or services, you agree to this privacy policy. This policy may change from time to time. Your continued use of our products and/or services after we make changes is deemed to be acceptance of those changes, so please check the policy periodically for updates.

In case you want to contact AEP about our privacy statement, you can reach AEP by the contact information below:

### Contact details:

AEP Marine Parts B.V.  
van Hennaertweg 9  
2952 CA Albasserdam  
The Netherlands  
+31 (0)78 692 0037  
[privacy@aepint.nl](mailto:privacy@aepint.nl)  
[www.aepmarineparts.com](http://www.aepmarineparts.com)

### Use of personal data

We process certain data, this can be personal data. We do not always process all the data listed underneath. This depends on our business relationship and the services we provide you. For example, we work with payment data when you place an order or pay an invoice, but we do not collect this information when you subscribe to our newsletter.

### Personal data

Depending on our services and relationship, we may process the following personal data:

- Name;
- E-mail address;
- Function;
- Your product- and service data;
- Gender;
- Interests;
- Phone number(s);
- Payment data.

We collect this information:

- Directly from you, when you provide it to us;
- Automatically;
- From third parties, for example, our business partners.

### **Fundamental rights for collecting personal data**

We process your personal data on the basis of one or more fundamental rights:

- Permission of the person involved;
- The processing is necessary in order to complete an agreement;
- The processing is necessary in order to fulfil a legal requirement;
- The processing is necessary in order to fulfil a legitimate interest.

### **Purposes**

We process your personal data for the following purposes:

- In order to process your order and inform you of its progress;
- In order to process your job application;
- In order to send newsletters and/or promotions;
- In order to know what is interesting for our contacts and thereby determine which products and services are interesting to them;
- In order to call or e-mail you in case we need to provide you any service;
- In order to inform you of the changes in our services and products;
- In order to deliver products and services;
- Legal commitments regarding taxes;
- Legal commitments for our personnel files;
- Legal commitments regarding the law.

### **Third parties**

To handle and process your data, AEP sometimes uses services of third parties. This data includes, but is not limited to: personal data, making payments and sending newsletters. When we use third parties, we make sure that the third party is contractually obligated to only use your data for its intended purposes. Furthermore we will not provide your data to other non-authorized parties, unless this is legally obligated.

With each third party that works with personal data, provided by us, verifiable rules and / or contracts have been set up, which comply with the GDPR privacy laws.

### **Profiling and cookies**

We combine your personal data from different sources in order to offer you the best service. By combining your data, we can offer you the best personalised offers and content, that matches your interests and purchase history. We also personalize our newsletters in this way.

We do not use cookies to collect and combine this data.

### **Automated decision making**

We do not make decisions based on automated processes.

### **Special and/or sensitive data we process**

Our website and/or service are not intended for children under 16 years of age.

No one under age 16 may provide any information to us. We do not knowingly collect personal information from children under 16. If you are under 16, do not provide any information to us.

If we learn we have collected or received information from a child under 16 without verification of parental consent, we will delete that information. If you believe we might have any information from or about a child under 16, please contact us at [privacy@aepint.nl](mailto:privacy@aepint.nl).

### **Security**

We take necessary security measures in order to prevent and limit abuse of unauthorised access to your personal data. We make sure that only the relevant and necessary users have access to this data. We regularly check our safety measures and update them.

### **Saving**

We do not save personal data longer than necessary. The storage period is one year. Exceptions to this rule, is the data that we have to save longer due to legislation.

### **Your rights**

Under the GDPR you have the following rights regarding personal data:

#### The right to data portability

The right to transfer your personal data to another company.

#### The right to oblivion

If you no longer want your data to be saved in our database, you can exercise your right to be oblivion. This means we have to erase all of your personal data.

#### The right of inspection

The right to see which personal data we process.

#### The right to rectification and addition

If your data is incorrect or if it has changed, you can exercise your right to have it rectified or added upon.

#### The right to limit the processing

The right to process less data.

#### The right to complain

You have the right to file a complaint at the Authority for Personal Data.

We would like to help you if you have a complaint regarding the processing of your personal data.

[You can contact the Authority for Personal Data here.](#)

Do you want to make use of one the following rights? Please send us a letter or an e-mail.

E-mail us at: [privacy@aepint.nl](mailto:privacy@aepint.nl) or send a letter to our marketing department.

We strive to respond within a maximum of 4 weeks of your initial request.

### **Validity**

This privacy statement came into effect on May 25, 2018.

### **Questions and Remarks**

For questions and / or comments you can always contact us. You can reach us by mail at:

[privacy@aepint.nl](mailto:privacy@aepint.nl) or send a letter to our marketing department.