

CURRICULUM VITAE

MOHAMMED ABDUL MAJEED

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 **9989669261**



Objective

Intend to work with leading corporate of hi-tech environment with committed & dedicated people, which will help me to explore my skills. Willing to work as a key player in challenging & creative environment.

Strong points

- Highly motivated, creative and disciplined personality.
- Result oriented, smart & hard working sincere and responsible.
- Excellent man-management, negotiation and public relations skill.
- Energetic self-starter with excellent analytical.

Educational Qualification

- .B.Sc. 1983-1986 . From Anwarul Uloom Degree College, Mallepally.Hyderabad.
- Intermediate 1983. From Anwarul Uloom Junior College, Nampally. Hyderabad.
- S.S.C 1981. From Government Boys High School, Shah Ali Banda, Hyderabad.

INTERESTED IN:-

Web Designing, Content Writing, Blogs Creation and Development, SEO techniques.

Complete Digital Marketing and have attended an extensive training program at DSIM, Banjara Hills, Hyderabad.T.S.

Graphics and Flash Components.

Hosting and Online updating and maintenance of websites.

DTP & Urdu Software , Adobe Photoshop, Coral Draw, In Design, Inpage.

Printing, Scanning,

Image Editing. Karizma Photo Albums and E-Books Creation and Development.

Technical Skills & Work Experience

I have been working since 1998 to till date and my experience is in the following skills and activities.

Web Designing Tools and Software Known and Worked on it at different platforms.

Technical Qualification

1. Certificate Course in Web Applications Designs, 2002 from NIIT,BASHEERBAGH, HYDERABAD.
2. Typewriting from Board of Technical Education First Division 1985.
3. **Computer: MS Window** (Vista to XP and Windows 7).
4. **MS Office** (MS Word, Excel, PowerPoint , Outlook, Publisher.
5. **Internet** (E-mail Send & Receive, Downloading, Searching.
6. WordPress.
7. Wix Plateform.
8. Photoshop
9. Canva
10. Video Editing Softwares.
11. Domain, Hosting and Websites Management.
12. Social Media Optimization Maintaining various plateforms.
13. Complete Digital Marketing Trainer and Coach.
14. Created more than 500 websites since 2002.
15. Webmaster of www.AdsManager.Com
16. Webmaster of www.IQRASOFT.COM
17. Training faculty for Digital Marketing Courses Online and Offline with various institutions.
18. Multi Lingual DTP Job performed since long time.
19. Flex Designs and Printing Experience.
20. Multi Format Designing and Video Creations on Various Platforms.
21. MS Front Page.
22. ADOBE DREAMVEAWER.
23. Edit Plus.
24. HTML
25. JAVA SCRIPTS
26. ADOBE PHOTOSHOP
27. CORAL DRAW
28. IN DESIGN
29. FLASH AND ANIMATIONS INTROS.
30. AUDIO AND VEDIO EDITING.
31. WEB CONFRENCING.
32. MICROSOFT OFFICE
33. MS WORD
34. MS EXCEL
35. MS ACCESS

36. MS POWERPOINT
37. MS OUTLOOK
38. MS OUTLOOK EXPRESS.
39. MS PUBLISHERS.
40. CD AND DVD WRITING MAKING SOFTWARES.
41. WEBSITE CREATION DOMAIN REGISTRATION AND ADMINISTRATION.
42. HOSTING AND DOMAIN ADMINISTRATION AND MANAGEMENT.
43. EMAIL AND OTHERS TOOLS MANAGEMENT.
44. MOBILE WEBSITES. WAP APPLICATIONS.
45. HAVING RICH EXPERIENCE IN WEB BROWSING AND USING INTERNET.
46. EMAIL AND WEB PAGES MANAGERMENTS.
47. FTP MANAGEMENT.
48. WEBSITE UPDATION AND OTHER SERVICES MANAGEMENT.
49. COMPLETE HARDWARE AND SOFTWARE INSTALLATION AND ASSEMBLING OF
50. PCS.
51. TROUBLESHOOTING AND FORMATING SYSTEMS AND NEW INSTALLATIONS.
52. NETWORKING AND COMPUTER SHARING AND USING ROUTERS.
53. USING PRINTERS, SCANNERS, CAMERAS, CARD READERS.
54. SEARCH ENGINE OPTIMIZATION TECHNIQUES.
55. SOCIAL MEDIA NETWORKS CREATION.
56. URDU SOFTWARE INPAGE.
57. MULTI LINGUAL DTP JOB WORK.
58. FLEX LARGE FORMAT DESIGNING.
59. KARIZMA DITAL ALBUMS CREATION.
60. E-BOOKS CREATION AND E-ALBUMS CREATION.
61. CONTENT MANAGEMENT SYSTEM (CMS) WORD PRESS.
62. EDUCATIONAL MANAGEMENT SYSTEM (EMS) WEBSITES

Interested in

- To Work with a organization which can offer me suitable job.
- Team Leader with excellent efficiency in handling work force.
- Ability to Assure, Monitor and maximize over all development in work force.
- Result oriented, target based development and progress in team management.

Work Experience

Worked as a Team Leader and Project Manager, at Bannus.Com
 An IT and Content Development Company for Management Projects at British Universities Students Projects.

Languages

English: Good Oral and Good Written Skills
Urdu: Good Oral and Good Written Skills
Hindi: Good Oral Only
Arabic: Poor Oral and Good Written Skills
(Good Communication Skills Decent Personality)

Salary expectation

- Negotiable

Hobbies

- Reading books, watching news and playing cricket & Listening, net surfing.

Personal Profile

Name: Mohammed Abdul Majeed.

Fathers Name Mohammed Abdul Jabbar (Late).

Date of birth: 05-03-1965 Sex: Male

Marital status Married.

Nationality Indian

Permanent Address:H.No.16-9-307/41, OLD MALAKPET,
HOUSING BOARD COLONY,
HYDERABAD -500036.TELENGANA.

Date : ____/____./____.

Place: Hyderabad.

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<https://www.adsmanager.com/view-my-work-profile/>