

Applying to Western Sydney University

How to apply

Complete this form onscreen, or print it out and complete it as hard copy. Send the completed form and the supporting documents listed below to Study Options via email at mail@studyoptions.com.

Supporting documents required for undergraduate (bachelors) applications:

1. A photocopy of the personal details page of your passport
2. IF APPLYING BEFORE COMPLETION OF SCHOOL LEAVING QUALIFICATIONS (EG: A-LEVELS, IB, PRE-U DIPLOMA): Original certificates/evidence of GCSE and AS Level results (or equivalents) plus details of final predicted grades. Predicted grades must be official predictions, issued on school/college letterhead and signed by an appropriate person (head of careers, head of year etc).
3. IF APPLYING AFTER COMPLETION OF SCHOOL LEAVING QUALIFICATIONS (EG: A-LEVELS, IB, PRE-U DIPLOMA): Original certificates for GCSE and school-leaving qualifications.
4. A personal statement (please aim for a maximum of 400-500 words). This is not compulsory, but we strongly recommend that you include it.

Application notes

1. If any further material or documents are required for your application, Study Options will be in touch to request these after we have received and checked your application.
2. All academic documents must be submitted as originals, we can't accept photocopies. We'll make certified copies to send with your application, and will return the originals by recorded delivery. To ensure their safe arrival, please send your documents to us by recorded delivery.
3. Please use this form to apply for undergraduate (bachelor) degrees at the University of Melbourne. Do not use this form if you are postgraduate student, or if you are a citizen or permanent resident of Australia or New Zealand.

If you have any questions or problems making your application please contact a student advisor at Study Options on 020 7353 7200 or mail@studyoptions.com

International Student UNDERGRADUATE Application Form

- » All fields must be completed in order for this application to proceed for assessment.
- » Please print clearly in CAPITAL LETTERS

Do not use this form if:

- » you are a citizen of Australia or New Zealand or hold a permanent resident visa for Australia
- » you are an international student completing an Australian high school qualification at the time of application. You will need to apply through the NSW Universities Admissions Centre (UAC) uac.edu.au

UWS staff use only

Indicate at which event this application was collected:

Section A: Personal details

Title: Mr Ms Mrs Miss Other:

Family Name (as stated on your passport):

First Name (as stated on your passport):

Preferred First Name or Alias:

Date of Birth (dd/mm/yyyy): / / Gender: Male Female

Country of Birth: Country of Permanent Residence:

Country of Citizenship (as stated in Passport): Passport Number:

Have you ever had a visa or visa application revoked, cancelled or refused for Australia or any other country?

No Yes → If yes, please provide date, details and copies of documents:

Please indicate the location of visa submission: City Country

Applicant address details in home country (This is your permanent address in your home country)

Street Address:

City: Country:

Postcode: Telephone: Mobile:

Applicant address details in Australia (To be supplied if you are currently living in Australia)

Street Address:

City: Country:

Postcode: Telephone: Mobile:

i You will be contacted via email with important information relevant to your application such as admission updates, enrolment instructions, compulsory orientation activities and coming events. For your application to proceed, please clearly state your personal email address.

Applicant's email address:

Section B: Your application

Have you applied to UWS before OR have you been a UWS student?

No Yes → If yes, please state your UWS Student ID number **SID**:

Are you currently in Australia?

No Yes → If yes, please state your visa type and expiry date (and attach a certified copy of your visa)

Student visa Temporary visa subclass: Visa expiry date (dd/mm/yyyy): / /

Have you been excluded from an Australian university in the past two years?

No Yes → If yes, please provide date, details and copies of documents:

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Have you already organised overseas health cover? No Yes

Do you require UWS to organise overseas health cover for you? No Yes

If yes, please indicate whichever applies:

Single

Dual Family (covers one valid student visa holder plus either one adult spouse or recognised defacto partner or one or more dependant children)

Multi-family (covers one valid student visa holder plus one adult spouse or recognised defacto partner plus one or more dependant children)

Please list names and dates of birth for each family member to be covered

Name: Date of birth (dd/mm/yyyy): / /

Name: Date of birth (dd/mm/yyyy): / /

Name: Date of birth (dd/mm/yyyy): / /

Do you have any relatives (including a spouse, parents or children) currently living in Australia?

No Yes → If yes, are they Australian citizens or permanent residents?

Have you read and understood the financial requirements to cover yourself and any family members travelling with you for the duration of your stay in Australia for living costs, tuition costs and school costs for any school-aged children?

No Yes

For information on financial costs (living, tuition and school costs) please go to uws.edu.au/international/fees

Do you have access to funds to cover your tuition costs, you and your family's accommodation and other living costs, schooling costs for any school-aged children and travel costs to and from Australia?

No Yes → If yes, please choose the source of funding:

Parents

Other relative(s) in home country

Bank loan

Employers

Relative(s) in Australia

Scholarship

Other (please specify)

Representative's Contact Details (if applicable)

Representative's Name:

Agent's Branch of Submission:

Email: Country:

Representative Stamp

i If you apply through a representative, you should ensure that your representative is registered with UWS to avoid delays in your application. For details of representatives in your country go to uws.edu.au/international/representatives_worldwide

Section C: Course preferences

You may list two courses in order of preference for assessment by UWS International Admissions. If you do not meet the requirements for the course of your first choice, your second preference will then be assessed. Before completing this section please refer to the International Course Guide, or International Fee Schedule at uws.edu.au/international/fees for the details requested below. Full details about the course you are applying to can be found at handbook.uws.edu.au/hbook/course_search.aspx

Preference ONE Course Name:

Specialisation:

Campus*: Code: Intake^: Year:

Preference TWO Course Name:

Specialisation:

Campus*: Code: Intake^: Year:

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Section D: Interpreting and translation applicants only

Interpreting and translation applicants must demonstrate advanced proficiency in English AND one of Arabic, Mandarin, Japanese or Spanish.

Please select the language you wish to study: Arabic Mandarin Japanese Spanish

If the language you wish to study is NOT your native language you MUST attach evidence of advanced proficiency in that language.

Section E: English language proficiency

You must submit proof of your English language proficiency with this application.

Is English your first language? Yes No, my first language is: _____

Please indicate which of the following applies to you:

I have completed/I intend to sit an English language proficiency test (IELTS/TOEFL). You must submit a certified copy of your IELTS or TOEFL results. Your English Language proficiency test must be no more than two years old at the time of commencement of the course in UWS.

Date of IELTS/TOEFL test sat or to be taken (dd/mm/yyyy): / /

Result (if known): IELTS Overall Score: Reading: Listening: Writing: Speaking:
TOEFL TOEFL Score: + TWE (Test of Written English) Score:

I intend to study an English language pathway program at **UWS**College. Please complete Section G.

I have been studying in Australia or in a country where English is an official language. If you are, or have been, studying in Australia, UWS will consider studies undertaken within the past two years in assessing English language proficiency. Please tick the qualification you have completed or are currently studying.

Senior secondary or year 12 qualification (e.g. HSC)

University Pathway Program (e.g. **UWS**College)

Tertiary study in Australia (e.g. Bachelor or Diploma studies)

Secondary or tertiary study in a country where English is an official language

Other → Name of Course: _____

Name of Institution: _____

Country: _____

Duration: Start Date: / / Completion Date: / /

If you do not meet UWS English language requirements, you may automatically be considered for an English language pathway program at **UWS**College. If this is the case, you will be given a package offer from UWS and **UWS**College.

Please note, for visa application purposes, the Australian Government may require proof of English proficiency and may only accept IELTS. For more information please refer to immi.gov.au/students

Section F: Academic qualifications

Certified copies of academic qualifications indicating grades and awards received MUST be submitted with this application. If qualifications are in a language other than English, please also supply certified translated copies – see back of application form for details. Your application cannot proceed for assessment without these documents. Please note, a collection of result slips and/or downloadable web transcripts will not be accepted.

Current academic study (course yet to complete)

Are you currently enrolled in/studying an academic qualification? No Yes → If YES then please complete the details below.

Is this a qualification for (please tick the appropriate box): Secondary (high school) or Post-secondary (tertiary studies)

Date commenced (dd/mm/yyyy): / /

Name of qualification/award (e.g. Bachelor of Business): _____

Duration: **School/Institution:** _____

Country/State: _____

Do you intend to complete this course? No Yes, expected date of completion (dd/mm/yyyy): / /

Please submit your certified academic transcripts for every session and year you have studied in the course above with this application. Once you have completed the course, you will need to submit your final completion certificate or graduation award to UWS International Admissions.

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Previous academic studies (Include details of all your previous academic qualifications. Please list your most recent qualifications first)

Name of qualification/award (e.g. Bachelor of Business):

Name of school/institution:

Country/State: Duration (years):

Commenced (dd/mm/yyyy): / / Completed (dd/mm/yyyy): / /

Name of qualification/award (e.g. Bachelor of Business):

Name of school/institution:

Country/State: Duration (years):

Commenced (dd/mm/yyyy): / / Completed (dd/mm/yyyy): / /

Name of qualification/award (e.g. Bachelor of Business):

Name of school/institution:

Country/State: Duration (years):

Commenced (dd/mm/yyyy): / / Completed (dd/mm/yyyy): / /

Section G: Application for English language and academic pathway programs at UWSCollege

Complete this section if you are also applying to study an academic pathway program and/or English Language pathway program at UWSCollege before your study at UWS. For details of fees, courses and start dates please refer to uwscollege.edu.au

English language pathway program selection The duration of your English course depends on your English level. All students without an official English test result (e.g. IELTS) are tested on arrival at the College.

Academic English for Tertiary Studies: EAP How many weeks?:

Advanced Academic English Skills: Module A: Reading and Writing (6 weeks) Module B: Listening and Speaking (4 weeks)
 Module A and B (10 weeks) Other (please specify):

Communicating in English (General English) Master of Teaching Direct Entry English Program (MTDEEP)

When do you want to start your English course? (dd/mm/yyyy): / /

Academic pathway program selection

University Foundation Studies: Extended (3 semester program – February intake only) Standard (2 semester program)

Please select a stream: Arts - for students wishing to study Arts, Humanities or Education Business Engineering
 Health Science/Nursing Information and Communications Technology Science

Diploma Programs: 2 terms 3 terms

Campus: Bankstown Nirimba

Please select a stream: Arts Business and Commerce Communication Construction Management
 Criminal and Community Justice Design Engineering Health Science (PDHPE)
 Health Science (HP, HSM & TR) Information and Communications Technology Islamic Studies
 Science Social Science

When do you want to start your academic pathway program?: March June October Year:

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Section K: Have you...

- | | |
|--|--|
| <input type="checkbox"/> provided your email and phone number on the front of this application | <input type="checkbox"/> attached English translations of ALL required documentation |
| <input type="checkbox"/> attached certified copies of ALL required documentation | <input type="checkbox"/> signed the declaration |

Section L: How did you hear about UWS?

- | | |
|---|---|
| <input type="checkbox"/> Agent | <input type="checkbox"/> Advertisement |
| <input type="checkbox"/> Education institution | <input type="checkbox"/> Education exhibition/interview program |
| <input type="checkbox"/> Family/friend | <input type="checkbox"/> Other, please specify: |
| <input type="checkbox"/> Australian Embassy/High Commission | |

Certification of documentation

Documents can be certified by any of the following:

- » a UWS International Officer
- » a contracted agent of UWS
- » a Student Central Officer at UWS
- » the Administration office or official Records Department of the institution which originally issued the document/s
- » an Australian overseas diplomatic mission
- » a Bank Manager/Senior Police Officer (Australia only)
- » a Solicitor/Attorney/Notary Public
- » a Justice of the Peace

The certifying officer must print 'this is a true copy of the original document sighted by me'. They should also record their name, contact address, telephone number, profession or occupation or organisation, date verified and then sign the document. The certifying officer should include the official stamp or seal of the certifier's organisation on the copy, if the organisation has such a stamp.

Warning: It is an offence to submit fraudulent documentation in support of an application. Where fraudulent documents are detected the application will be rejected, any offer of enrolment will be withdrawn and any student already studying at UWS will have their enrolment cancelled. The matter may be reported to ICAC (Independent Commission Against Corruption), the police, and the Department of Immigration and Border Protection (DIBP).

Lodging your application

Please forward your application to:

UWS International Admissions
Building ES, Parramatta campus
University of Western Sydney
Locked Bag 1797
Penrith 2751 NSW
AUSTRALIA

Or email your application to uwsiadmissions@uws.edu.au

Please note:

- » Satisfying minimum entry requirements does not guarantee admission.
- » You will be advised by mail of the result of this application as soon as possible.
- » If submitting documents by email, you will need to supply certified copies of original documents on request.

Students with disabilities

If you need extra help due to a disability while you are studying at the University, please provide a brief statement outlining your needs on a separate piece of paper. This information will be confidential and will not affect your admission to the area of study for which you are applying.

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Section H: Academic credit/advanced standing for previous study

Do you wish to apply for advanced standing from previous study? Yes No Unknown

Please download the Advanced Standing Application form at uws.edu.au/international/credit.html
You must include this form and certified documentation (as advised on the form) with your application.

Section I: Scholarships and sponsorships

Have you been granted a scholarship? Yes No

Are you being sponsored? Yes No

If yes, please give the name of the scholarship/sponsoring organisation:

Duration of scholarship/sponsorship:

Course/s being sponsored (e.g. English + Pathway + UG/PG):

Contact person of the scholarship/sponsorship organisation:

If you've received the scholarship/sponsorship, please attach a certified copy of the document.

Section J: Declaration and signature

- I wish to be considered for entry to the course listed above, and declare that all the information submitted on this application form is correct and complete.
- I authorise the University of Western Sydney to obtain official records from any educational institution previously attended by me.
- I clearly understand and accept that enrolment in the University of Western Sydney will require compliance with the provisions established by the Australian Government for fee-paying overseas students, which include the following:
 - Temporary entry to Australia, if granted, will be for study purposes only.
 - To be accepted to study at the University of Western Sydney, I must have at least the minimum academic and English language requirements for the course.
 - I will be permitted to continue my study in Australia only if I make satisfactory progress in my course.
 - I undertake to inform the University of my Australian residential address and telephone number at enrolment.
I will advise the University of any changes to these details while enrolled at the University of Western Sydney.
 - I am to return home on the completion of my study or at the expiration of my temporary entry permit, and I understand that temporary entry as a student confers no right of permanent residence in Australia at a later date.
- I undertake to pay the prescribed tuition fee for which I am liable, and am aware that failure to pay the charge when it becomes due means that I will not be permitted further temporary stay in Australia to pursue the studies which attracted the charge.
- I understand I will be required to pay compulsory school fees for any children accompanying me to Australia who are aged between 6 and 15 years.
- I understand that the University of Western Sydney reserves the right to vary any decision regarding admission or enrolment made on the basis of incorrect or incomplete information.
- Should I be found ineligible for admission to either of the courses nominated on the front of this application, I authorise UWS to assess my eligibility for a university pathway course.
- Information is collected on this form and during your enrolment in order to meet our obligations under the ESOS Act and the National Code 2007; to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007. Information collected about you on this form and during your enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the TPS Director. In other instances information collected on this form or during your enrolment can be disclosed without your consent where authorised or required by law. See aei.gov.au/Regulatory-Information/Education-Services-for-Overseas-Students-ESOS-Legislative-Framework/ESOSQuickInformation/Documents/ESOS%20Factsheets/ESOS%20Factsheets%202012/standard%203.1.pdf
- FEES For information regarding Fees please refer to our website at uws.edu.au/international/course_fees
- REFUND POLICY For information regarding the Refund Policy please refer to our website at uws.edu.au/international/feepol

I have read and understood the above conditions and accept them fully. Signature of applicant (not agent):

Date (dd/mm/yyyy): / /

Parent/Guardian signature of applicant (for students under the age of 18 at time of application, the signature of a parent or guardian is required)

Date (dd/mm/yyyy): / /

I grant UWS/UWSCollege permission to provide my parent(s), agent(s) or guardian(s), if requested, with any information pertaining to my application to study, ongoing academic progress, results and attendance.

Yes No