

## Applying to Queensland University of Technology (QUT)

### How to apply

Complete this form on screen, or print and complete it. Please email the completed form and scans of the supporting documents listed below to [mail@studyoptions.com](mailto:mail@studyoptions.com)

If you do not have access to a scanner, please take a clear photo of each page and document on your phone, and email the images to [mail@studyoptions.com](mailto:mail@studyoptions.com)

If neither of these are possible please post your forms and original documents to us as hard copy. Please post to Study Options, 83 Alma Road, Clifton, Bristol, BS8 2DP.

### Supporting documents required for undergraduate (bachelors) applications:

1. A photocopy of the personal details page of your passport
2. IF APPLYING BEFORE COMPLETION OF SCHOOL LEAVING QUALIFICATIONS (EG: A-LEVELS, IB, PRE-U DIPLOMA): Original certificates/evidence of GCSE and AS Level results (or equivalents) plus details of final predicted grades. Predicted grades must be official predictions, issued on school/college letterhead and signed by an appropriate person (head of careers, head of year etc).
3. IF APPLYING AFTER COMPLETION OF SCHOOL LEAVING QUALIFICATIONS (EG: A-LEVELS, IB, PRE-U DIPLOMA): Original certificates for GCSE and school-leaving qualifications.
4. A personal statement (please aim for a maximum of 400-500 words).

### Supporting documents required for postgraduate (masters) applications:

1. A photocopy of the personal details page of your passport
2. Original academic transcripts for each year of your degree (a transcript is an official list, issued by the university, of the subjects you've studied and the grades obtained). Transcripts should carry an explanation of the university's grading system on the back. If they don't, please provide one separately.
3. Original bachelors completion certificate.
4. A CV, detailing any relevant work experience.
5. A personal statement (please aim for a maximum of 400-500 words).

### Application notes

1. If further material or documents are required, Study Options will be in touch to request these after we have received and checked the application.
2. All academic documents must be submitted as originals, we can't accept photocopies. We'll make certified copies to send with your application, and will return the originals by recorded delivery. To ensure their safe arrival, please send your documents to us by recorded delivery.
3. Please use this form to apply for undergraduate (bachelor) degrees and postgraduate degrees by coursework (masters and graduate diplomas). Do not use this form if you are a research student, or if you are a citizen or permanent resident of Australia or New Zealand.

If you have any questions or problems making your application please contact a student advisor at Study Options on 020 7353 7200 or [mail@studyoptions.com](mailto:mail@studyoptions.com)



## Part 2: Tell us about yourself

### 1. Personal details

**Title** (Mr, Miss, Mx etc)  **Surname or family name**  **Given names**

**Male**  **Female**  **Other** **Date of birth** (dd/mm/yyyy)  /  /     **Current age**

**Citizenship**  **Country of birth**

**Applicant's permanent address in home country**  
(must not be an Australian address)

**Current country of residence**  
(country where you currently live)  **Years residing in current country of residence**

**Applicant's current address**

**Telephone**    **Telephone**     
Country code Area code Number Country code Area code Number

**Cell/mobile**    **Cell/mobile**     
Country code Area code Number Country code Area code Number

**Personal email**   
(If you are a current QUT student, all correspondence will be sent to your student email address.)

**Are you married?** No  Yes  **Date of Marriage** (if applicable)  /  /

**How many dependents\* do you have?**  **How many people\* will accompany you to Australia?**   
\*Dependents include spouse and/or children \*Includes spouse and/or children

**Do you have any family and/or relatives in Australia?** No  Yes  Please provide details below

**Statement of Purpose** (outline the reason you wish to study at QUT)

### 2. Passport and visa information

**Are you applying to study on campus in Australia?** Yes  No

**Do you have a current passport** Yes  Include copy of passport No  Date passport will be available (mm/yy)  /

**Are you currently in Australia?** No  Yes  **What type of visa do you hold?**  **Student** (You must include a copy of your current and any future eCoEs)  **Details of the institution where you are studying**   
 **Other visa**  **What visa type?**

**Have you ever had a visa refused or cancelled by Australia or any other country?** No  Yes  **Visa type**  Please provide the reason below, and include a copy of the Decision Record letter

### 3. Educational qualifications: current and prior study

#### Are you currently studying?

No  Please provide details of all activities undertaken since your last studies.

Yes  Please provide details of any course you are currently studying including English studies. You must attach certified copies of your academic results to date including your current enrolment statement.

Qualification you are currently studying	Country <small>(where you are currently studying)</small>	Study Mode <small>(on campus, online or external)</small>	Name of school	Start date	Completion date

#### Prior study

Please provide details of all prior secondary and post-secondary courses that you have enrolled in. You must attach certified copies of your academic results, including English translations where necessary.

Name of qualification <small>e.g. High school, A levels, Diploma of business, Bachelor of Science</small>	Country where studied	Study Mode <small>(on campus, online or external)</small>	Name of institution or school	Course completed?	Start date	Completion date

Have you ever been excluded, dismissed or prevented from continuing previous studies either in Australia or overseas?

No  Yes  If yes, please provide details below.

### 4. English proficiency

#### Have you taken OR will you be taking an English Test?

I will take a test on: / /   
(dd/mm/yyyy)

or

I have completed the following test:

<input type="checkbox"/> IELTS (academic) test	<input type="checkbox"/> Pearson Test of English (PTE academic)
<input type="checkbox"/> TOEFL iBT (internet based)	<input type="checkbox"/> Cambridge English Advanced test (CAE)
<input type="checkbox"/> Cambridge English Proficiency (CPE)	<input type="checkbox"/> Other _____

Registration number

You must submit a copy of your test results.

Are you applying for an English pathway? No  Yes

*To apply for an English package applicants MUST provide a QUT approved English test. We will calculate the best English pathway based on your test results.*

*Please refer to English Language [www.qut.edu.au/international-students/applying/step-3-check-you-meet-the-entry-requirements/](http://www.qut.edu.au/international-students/applying/step-3-check-you-meet-the-entry-requirements/) for further information about the minimum level of English proficiency requirements for admission to QUT courses.*

Preferred English courses	Weeks
General English	
English for Academic purposes - EAP 1	
English for Academic purposes - EAP 2	
English for Academic purposes - EAP 3	
University Certificate in Tertiary Preparation	

### 5. Financial details

International students are required to have access to sufficient funds to cover the full cost of your stay in Australia for the duration of your studies. Full cost includes tuition fees, study costs, and living expenses (including dependents). Please refer to the following address for further information: [www.qut.edu.au/study/student-life/life-in-brisbane/cost-of-living](http://www.qut.edu.au/study/student-life/life-in-brisbane/cost-of-living)

#### How will you be funding your studies in Australia?

## 6. Support Services

Do you have a disability, impairment or long-term medical condition which may affect your studies?

No  Yes  If yes, please attach additional information including details of support services required.

## 7. Work experience and professional registration

Some courses require evidence of work experiences and/or professional registration licences. Please check your intended course entry requirements at [www.qut.edu.au/international](http://www.qut.edu.au/international). If required, please provide certified copies of work experience statements from your employers, and professional registration papers.

I have attached evidence of work experience and/or professional recognition

## 8. Payment of application fee

**Application fee: AUD\$100.00** To pay application fee visit <https://pay.qut.edu.au/applicationfee> and select 'New International Student Payments'.

Please quote your QUTPay transaction number  
(Transaction number can be found on transaction receipt)

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**Do not send cash or personal cheques to QUT.**

## Part 3: Declaration (all applicants must sign)

The information collected through QUT admission application processes is used to determine whether you may be offered admission to the University. If you enrol as a student of QUT, the information you have provided on this admission form will be used to administer your enrolment, to offer other services to you and to provide statistical information to the Commonwealth Government as required by law. For full details of QUT's practices regarding student information and privacy [www.qut.edu.au/privacy](http://www.qut.edu.au/privacy)

QUT shall not be liable for any failure to provide services (including lectures, tutorials or examination results) or any teaching or other materials to students where such failure is due to circumstances beyond QUT's control. Such circumstances include, but are not limited to, natural disasters, malicious damage, outbreak of pandemic disease, industrial action or strikes, acts of war or acts of God.

By submitting this application I agree to comply with the rules of Queensland University of Technology that apply to me and as documented on the QUT website available at [www.mopp.qut.edu.au/Appendix/](http://www.mopp.qut.edu.au/Appendix/). I further agree that I am subject to and must comply with any policies or procedures of the University governing my conduct as a student, and academic matters affecting my studies, including but not limited to, the QUT Student Code of Conduct [www.mopp.qut.edu.au/E/E\\_02\\_01.jsp](http://www.mopp.qut.edu.au/E/E_02_01.jsp) and the procedures for management of student discipline [www.mopp.qut.edu.au/E/E\\_08\\_01.jsp](http://www.mopp.qut.edu.au/E/E_08_01.jsp).

I declare that to the best of my knowledge the information supplied by me is true, correct and complete in every respect.

I acknowledge that the submission of false, incorrect, incomplete or misleading information may result in delays in processing, my application being rejected and cancellation of my enrolment. I authorise QUT to verify any records related to this application and grant my consent for other educational institutions, admissions centres, government bodies or employers to disclose information in this regard.

I understand that any information I provide to QUT in relation to my admission application may be made available to other educational institutions, admission centres or employers, to determine if I may be offered admission to the University. This information may also be made available to Commonwealth and State Government authorities and agencies, and the Director of the Tuition Protection Scheme, pursuant to obligations under the ESOS Act 2000 and the National Code.

I have read and understood the University's admission procedures at [www.qut.edu.au/international/applying](http://www.qut.edu.au/international/applying), admission requirements at [www.qut.edu.au/international/applying/step-3-check-you-meet-the-entry-requirements/](http://www.qut.edu.au/international/applying/step-3-check-you-meet-the-entry-requirements/), privacy statement, and the international tuition fee and refund policy and its conditions at <https://www.student.qut.edu.au/enrolment/fees-and-finances/study-costs/international-student-fee-and-refund-policies>.

I am aware of the likely costs of my stay in Australia, which includes tuition fee and associated study costs, living costs and dependent expenses (if applicable), and I understand that neither QUT nor the Australian Government is obliged to help me if I require financial assistance. I understand that if I have children between the ages of 6 to 15 who will accompany me in Australia, I will be required to pay compulsory school fees. I declare that I have access to sufficient funds to cover the full costs of my study in Australia for the duration of my studies.

**Applicant signature** \_\_\_\_\_

Date 

		/			/				
d	d		m	m		y	y	y	y

**Parent / Guardian signature**  
(if applicant under 18) \_\_\_\_\_

# STUDENT DECLARATION

<b>Name:</b>			
<b>Date of birth:</b>		<b>Nationality:</b>	
<b>Mobile:</b>		<b>Landline:</b>	
<b>Email:</b>			

<b>Who will fund your tuition fees and living costs? Please give further details below:</b>

<b>Have you ever been refused a visa for Australia or another country?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Do you have any health issues that may affect your application for a student visa?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Will you have any family members joining you? If so please state name, age and relationship to you in the box below.</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

- I declare that I have read and understand the information relating to the cost of living in Australia at:  
<https://immi.homeaffairs.gov.au/visas/web-evidentiary-tool>  
 and I have access to sufficient funds to cover all associated costs with my study, travel to and from Australia, living expenses for the duration of my studies for myself and my family members (if applicable) for the total period of my stay in Australia.
- I understand that the tuition fees do not include expenses such as textbooks, stationery and additional programme specific requirements.
- I understand that in the event that I have insufficient funds to cover all associated study and living costs, I will not seek assistance from the University or the Australian government.
- I understand that in the event that I have insufficient funds to cover all associated study and living costs, the University reserves the rights to terminate my enrolment and eCoE.
- I hereby certify that all the statements made on this declaration of finances are true and correct.

<b>Student signature:</b>	
<b>Name:</b>	
<b>Date:</b>	

Please return this declaration with your application form(s)