

Applying to Victoria University of Wellington (VUW)

How to apply

Complete this form on screen, or print and complete it. Please email the completed form and scans of the supporting documents listed below to mail@studyoptions.com

If you do not have access to a scanner, please take a clear photo of each page and document on your phone, and email the images to mail@studyoptions.com

If neither of these are possible please post your forms and original documents to us as hard copy. Please post to Study Options, 83 Alma Road, Clifton, Bristol, BS8 2DP.

Supporting documents required for undergraduate (bachelors) applications:

1. A photocopy of the personal details page of your passport
2. IF APPLYING BEFORE COMPLETION OF SCHOOL LEAVING QUALIFICATIONS (EG: A-LEVELS, IB, PRE-U DIPLOMA): Original certificates/evidence of GCSE and AS Level results (or equivalents) plus details of final predicted grades. Predicted grades must be official predictions, issued on school/college letterhead and signed by an appropriate person (head of careers, head of year etc).
3. IF APPLYING AFTER COMPLETION OF SCHOOL LEAVING QUALIFICATIONS (EG: A-LEVELS, IB, PRE-U DIPLOMA): Original certificates for GCSE and school-leaving qualifications.
4. A personal statement (please aim for a maximum of 400-500 words).

Supporting documents required for postgraduate (masters) applications:

1. A photocopy of the personal details page of your passport
2. Original academic transcripts for each year of your degree (a transcript is an official list, issued by the university, of the subjects you've studied and the grades obtained). Transcripts should carry an explanation of the university's grading system on the back. If they don't, please provide one separately.
3. Original bachelors completion certificate.
4. A CV, detailing any relevant work experience.
5. A personal statement (please aim for a maximum of 400-500 words).

Application notes

1. If further material or documents are required, Study Options will be in touch to request these after we have received and checked the application.
2. All academic documents must be submitted as originals, we can't accept photocopies. We'll make certified copies to send with your application, and will return the originals by recorded delivery. To ensure their safe arrival, please send your documents to us by recorded delivery.
3. Please use this form to apply for undergraduate (bachelor) degrees and postgraduate degrees by coursework (masters and graduate diplomas). Do not use this form if you are a research student, or if you are a citizen or permanent resident of Australia or New Zealand.

If you have any questions or problems making your application please contact a student advisor at Study Options on 020 7353 7200 or mail@studyoptions.com

INTERNATIONAL APPLICATION FORM— FULL DEGREE PROGRAMME

Complete this form if you are an international student applying to study for a degree programme (except for a PhD).



STUDENT IDENTIFICATION

STUDENT DETAILS

GIVEN NAME(S) (as shown on your passport)

FAMILY NAME (as shown on your passport)

DATE OF BIRTH

GENDER Male Female Gender diverse

NEW ZEALAND NATIONAL STUDENT NUMBER (if known)

PERSONAL DETAILS

IDENTITY (Pronouns)

She/her He/him They/them Other
Prefer not to say

PREFERRED GIVEN NAME

Have you been known by any other names? Yes No

If you answered 'yes', complete the following two questions.

PREVIOUS GIVEN NAME

PREVIOUS FAMILY NAME

NATIONALITY

COUNTRY OF NATIONALITY (as shown on your passport; list both if you are a dual citizen)

Are you a permanent resident of:

New Zealand Australia

Do you have a consular or diplomat visa? Yes No

Are you, or have you been, a refugee? Yes No

ETHNICITY

(List up to three)

CONTACT DETAILS

EMAIL ADDRESS

PHONE NUMBER

Country code Phone number

APPLICANT ADDRESS

Apartment number and/or street number

Street name

Suburb or region

City

Postcode

State or province

Country

NOMINATED REPRESENTATIVE OR ADVISER

Are you a nominated representative or adviser applying on behalf of a student? Yes No

If you answered 'yes' above, please give us the name of your organisation.

INTERNATIONAL PARTNERS AND SPONSORED STUDENTS

Are you being funded by a government ministry or other scholarship or sponsorship? Yes No

Provide details of the scholarship or sponsorship

Are you studying at an institution that has an international partnership agreement with Te Herenga Waka—Victoria University of Wellington (for example, pathway, joint programme, dual degree): Yes No

If you answered 'yes' above, what is the name of the institution where you are currently studying?

CAREER INTENTIONS

What is your intended career?

Will your chosen qualification support your intended career goal? Yes No

PROGRAMME OF STUDY

Academic level

Undergraduate Postgraduate

Qualification

First choice

Second choice

Major

First choice

Second choice

Intended year of study at Te Herenga Waka—
Victoria University of Wellington

Trimester

Trimester 1
(February)

Trimester 2
(July)

Trimester 3
(November)

PREVIOUS QUALIFICATIONS

Are you currently waiting for results from any study you have
completed this year?

Yes No

If yes, when will the result be available?

Are you seeking a credit transfer?
(undergraduate study only)

Yes No

List any earlier qualifications you have earned, and provide details.

Name of qualification	Name of institution	Country completed	Year started	Year completed
-----------------------	---------------------	-------------------	--------------	----------------

LANGUAGE PROFICIENCY

You must be proficient in written and spoken English to
study at Te Herenga Waka—Victoria University of
Wellington. For more information, go to
www.wgtn.ac.nz/international/applying/entry-requirements

Select the option that applies to you. If more than
one option applies, choose the most recent.

I have completed an English language test in the
past two years (attach documentary evidence)

I will submit my most recent English language
test results (attach documentary evidence)

My previous study was taught in English
(attach documentary evidence)

I have completed, or I am completing, an English
language course at Te Herenga Waka—Victoria
University of Wellington or foundation-level study in
New Zealand

My results will be available

Other (attach documentary evidence)

Attach the following documents to this application form:

certified copy of your passport (personal detail page)

evidence of English proficiency (if you have it)

certified copy of your previous academic results.

Note: When assessing your eligibility for admission,
we may request additional documents.

APPLICANT DECLARATION

When applying for admission to the University, you will need to read
and agree to the following declaration. The information contained in
your application must be true, correct, and complete.

- I declare that the information provided in this application is true,
correct, and complete, and that no information that would have
a bearing on my admission has been withheld. If requested, I will
provide any further information or documentation to the University
(including any information necessary that the University requires
under the [Education \(Pastoral Care of Tertiary and International
Learners\) Code of Practice 2021](#)).
- I understand that the University may decline or terminate my
application, withdraw, amend, or substitute an offer, decline
or cancel my enrolment, or apply other measures it considers
appropriate if I:
 - withhold information or provide false, misleading, incorrect, or
incomplete information; or
 - do not provide on time any information or documents required
by the University to support my application.
- I specifically acknowledge that submitting fraudulent, forged, or
otherwise dishonest documentation in support of my application
will disqualify me from enrolment. I understand that the University
reserves the right to inform all other New Zealand universities of
this fact, along with my name and date of birth, and that the police
and Immigration New Zealand may also be informed.
- I understand the University may decline my application, or offer me
an alternative programme of study, if I do not meet the University's
admission and enrolment requirements or the requirements for my
chosen programme of study.

- I understand that, in addition to the academic requirements of this
programme, further requirements may be necessary for my chosen
career. These could include other qualifications, registration with
a professional body, licensing, or other legal requirements.
I understand that it is my responsibility to be aware of these
additional requirements and to ensure that I can meet them.
- I understand and agree that the University may collect, use, retain,
and disclose personal information about me in accordance with its
[Privacy Notice](#), [Privacy Policy](#), and the [Privacy Act 2020](#).
- I will comply with the University's [statutes](#), [regulations](#), [policies](#),
and [procedures](#).
- I authorise Immigration New Zealand and the Ministry of Business,
Innovation and Employment to provide the University with any
personal details regarding my immigration status, including any
information that I have submitted to Immigration New Zealand in
the course of any visa or permit application.
- I further agree that the University may supply personal information
to Immigration New Zealand and the Ministry of Business,
Innovation and Employment where the University considers the
information relevant to my immigration status.

The University may update this Applicant Declaration from time to time
at www.wgtn.ac.nz/study/apply-enrol/terms-conditions/student-contract
From the date of each update, the most recent version of this Applicant
Declaration will apply to you and will replace any previous version(s) of
this Applicant Declaration.

Student signature

Date

STUDENT DECLARATION

Name:			
Date of birth:		Nationality:	
Mobile:		Landline:	
Email:			

Who will fund your tuition fees and living costs? Please give further details below:

Have you ever been refused a visa for Australia or another country?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have any health issues that may affect your application for a student visa?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Will you have any family members joining you? If so please state name, age and relationship to you in the box below.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

- I declare that I have read and understand the information relating to the cost of living in Australia at:
<https://immi.homeaffairs.gov.au/visas/web-evidentiary-tool>
and I have access to sufficient funds to cover all associated costs with my study, travel to and from Australia, living expenses for the duration of my studies for myself and my family members (if applicable) for the total period of my stay in Australia.
- I understand that the tuition fees do not include expenses such as textbooks, stationery and additional programme specific requirements.
- I understand that in the event that I have insufficient funds to cover all associated study and living costs, I will not seek assistance from the University or the Australian government.
- I understand that in the event that I have insufficient funds to cover all associated study and living costs, the University reserves the rights to terminate my enrolment and eCoE.
- I hereby certify that all the statements made on this declaration of finances are true and correct.

Student signature:	
Name:	
Date:	

Please return this declaration with your application form(s)