

Applying to Macquarie University

How to apply

Complete this form on screen, or print and complete it. Please email the completed form and scans of the supporting documents listed below to mail@studyoptions.com

If you do not have access to a scanner, please take a clear photo of each page and document on your phone, and email the images to mail@studyoptions.com

If neither of these are possible please post your forms and original documents to us as hard copy. Please post to Study Options, 83 Alma Road, Clifton, Bristol, BS8 2DP.

Supporting documents required for undergraduate (bachelors) applications:

1. A photocopy of the personal details page of your passport
2. IF APPLYING BEFORE COMPLETION OF SCHOOL LEAVING QUALIFICATIONS (EG: A-LEVELS, IB, PRE-U DIPLOMA): Original certificates/evidence of GCSE and AS Level results (or equivalents) plus details of final predicted grades. Predicted grades must be official predictions, issued on school/college letterhead and signed by an appropriate person (head of careers, head of year etc).
3. IF APPLYING AFTER COMPLETION OF SCHOOL LEAVING QUALIFICATIONS (EG: A-LEVELS, IB, PRE-U DIPLOMA): Original certificates for GCSE and school-leaving qualifications.
4. A personal statement (please aim for a maximum of 400-500 words).

Supporting documents required for postgraduate (masters) applications:

1. A photocopy of the personal details page of your passport
2. Original academic transcripts for each year of your degree (a transcript is an official list, issued by the university, of the subjects you've studied and the grades obtained). Transcripts should carry an explanation of the university's grading system on the back. If they don't, please provide one separately.
3. Original bachelors completion certificate.
4. A CV, detailing any relevant work experience.
5. A personal statement (please aim for a maximum of 400-500 words).

Application notes

1. If further material or documents are required, Study Options will be in touch to request these after we have received and checked the application.
2. All academic documents must be submitted as originals, we can't accept photocopies. We'll make certified copies to send with your application, and will return the originals by recorded delivery. To ensure their safe arrival, please send your documents to us by recorded delivery.
3. Please use this form to apply for undergraduate (bachelor) degrees and postgraduate degrees by coursework (masters and graduate diplomas). Do not use this form if you are a research student, or if you are a citizen or permanent resident of Australia or New Zealand.

If you have any questions or problems making your application please contact a student advisor at Study Options on 020 7353 7200 or mail@studyoptions.com

COMPLETE IF YOU MET US AT AN EVENT

Event Name

Event Date

D	D
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M	M
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Y	Y	Y	Y
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STUDY OPTIONS LTD
83 ALMA ROAD, CLIFTON
BRISTOL, BS8 2DP
+44 117 911 5610
MAIL@STUDYOPTIONS.COM



MACQUARIE
University
SYDNEY · AUSTRALIA

International student application form

Complete this form if you are applying for a full-time course at Macquarie University International College (MUIC) or Macquarie University North Ryde campus as an international student and you wish to submit your application by post or by email.

USE THIS APPLICATION FORM IF YOU ARE AN INTERNATIONAL STUDENT APPLYING FOR:

- MUIC foundation program
- MUIC diploma
- Undergraduate or postgraduate coursework degree (see exceptions, on right)

Citizens or permanent residents of Australia or New Zealand should use application methods for domestic students.

YOU WILL NEED A DIFFERENT FORM IF YOU ARE APPLYING FOR:

Master of Research, Macquarie City Campus, MBA or other programs offered by the Macquarie Graduate School of Management (MGSM), postgraduate research, study abroad, exchange, or distance programs. See mq.edu.au/study/international/how_to_apply

SOME COURSES REQUIRE A SUPPLEMENTARY APPLICATION FORM.

For further details please visit mq.edu.au/international-supplementary-form

SECTION A: YOUR DETAILS

To avoid delays in processing your application, complete ALL of your details **including your email address**. Macquarie University will contact you by email, post, telephone and/or SMS, to provide you with information relevant to your application, orientation and enrolment.

Have you previously applied to OR been a student at Macquarie University?
No Yes If yes, student no.

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Title: Mr Mrs Ms Miss

Family Name (as in passport)

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Given Names (as in passport)

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Have you ever been known by another name?
No Yes If yes, please complete:

Other Family Name

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Other Given Names

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YOUR DATE OF BIRTH MUST BE WRITTEN WITH THE DAY FIRST, FOLLOWED BY THE MONTH AND YEAR.

Date of Birth

D	D
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M	M
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Y	Y	Y	Y
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Country of Citizenship

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Country of Birth

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What language do you speak at home?

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Do you already hold a passport?
No Yes If yes, passport number:

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Expiry date

D	D
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M	M
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Y	Y	Y	Y
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Do you already hold a current visa to enter and reside in Australia?
No Yes If yes, please state visa type:

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Expiry Date

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M	M
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Y	Y	Y	Y
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APPLICANT HOME COUNTRY CONTACT DETAILS (COMPULSORY)
These are your contact details in your **home country**. ALL the fields below are **compulsory** including your email and phone number. (Agent contact details must **not** be used.)

Street Address

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City

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State

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Postcode

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Country

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Telephone

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 (Country)

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 (Area)

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Mobile

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Email

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APPLICANT CURRENT CONTACT DETAILS
If different to home country address. Leave this section blank if your current contact address is the same as your home country address. (Agent contact details must **not** be used.)

Street Address

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City

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State

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Postcode

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Country

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Telephone

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 (Country)

--	--

 (Area)

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Mobile

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Email

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SECTION B: PREVIOUS ACADEMIC QUALIFICATIONS

Include details of your previous academic qualifications, including completion dates or indication that you are yet to complete. Check courses.mq.edu.au for course requirements or prerequisites. Certified copies and official translations of academic transcripts must be attached to this application. Visit mq.edu.au/future_students/international/how_to_apply/certified_documents to check who can certify and translate your documents.

Please list most recent qualifications first (including courses that you are yet to complete)

Qualification (eg. high school, bachelor degree)

University / Institution

Country

Duration OR tick if you are yet to complete

Date Award Conferred / /

Qualification (eg. high school, bachelor degree)

University / Institution

Country

Duration OR tick if you are yet to complete

Date Award Conferred / /

Qualification (eg. high school, bachelor degree)

University / Institution

Country

Duration OR tick if you are yet to complete

Date Award Conferred / /

SECTION C: ENGLISH LANGUAGE PROFICIENCY

Macquarie University has compulsory minimum English proficiency requirements which can differ from course to course. To check if you meet the requirements, visit mq.edu.au/english-requirements

Is English your first language?

Yes No PLEASE ATTACH EVIDENCE OF YOUR ENGLISH LANGUAGE PROFICIENCY.

If you do not meet the English proficiency requirements, you may be eligible for a Package Offer, which includes an appropriate amount of English study at the Macquarie University English Language Centre (or another approved ELICOS provider) before you start your degree program.

For information on the Macquarie University English Language Centre, visit elc.mq.edu.au

Would you like to package your offer with an English language program at the Macquarie University English Language Centre (ELC)?

Yes No

SECTION D: COURSE PREFERENCE

Before completing this section, you should refer to the Macquarie University course guides or check courses.mq.edu.au for correct degree names, CRICOS codes, locations and commencement dates.

I am applying for an **undergraduate** course

I am applying for a **postgraduate** course

Commencement Year Session 1 OR Session 2

What course are you applying for (eg. 'Master of Engineering')?

Course CRICOS Code:

SECTION E: PATHWAY PREFERENCE

If you do not meet the minimum academic or English requirements for entry into the first year of a Macquarie University undergraduate degree you can package a MUIC foundation or MUIC diploma program with your degree preference. Before completing this section you should refer to mq.edu.au/college for pathway program names, foundation stream options, CRICOS codes and commencement dates.

Your pathway preference and choice of stream (Arts, Business and Commerce, or Engineering and Science):

Standard Foundation ▶ Stream

Extended Foundation ▶ Stream

Intensive Foundation ▶ Stream

Diploma ▶ Name

Pathway CRICOS Code:

Preferred Commencement Date /

Undergraduate applicants only: In the event that my application to the University or MUIC is unsuccessful, I consent to my details being forwarded to Sydney Institute of Business and Technology (SIBT) for consideration.

SECTION F: RECOGNITION OF PRIOR LEARNING

If you have studied at another academic institution, you may be eligible for credit towards your degree at Macquarie University.

To request credit for prior learning or credit transfer, you will need to provide documentary evidence of your current or prior learning. Certified copies and official translations of relevant documents must be attached to this application. For more information on credit for prior learning, please visit mq.edu.au/international/rpl

Are you seeking credit for prior learning? No Yes

Your letter of offer will contain further information on general credit for prior learning and course exemptions.



STUDENT OR AGENT COMMENTS (OPTIONAL)

CHECKLIST

COMPLETE THE FOLLOWING CHECKLIST BEFORE POSTING YOUR APPLICATION:

- Attach certified copy of passport (Section A)
- Attach certified copies or original evidence of all academic qualifications, including transcripts and graduation certificates (Section B)
- Attach certified copies or original evidence of English language proficiency (Section C)
- If necessary, attach any other additional information or supplementary application forms (see the entry requirements for the degree you are applying for)
- Agree to the declaration on the application form (Section J)

POST / EMAIL YOUR COMPLETED FORM TO:

Macquarie International Admissions
Macquarie University
North Ryde NSW 2109 AUSTRALIA
miapplications@mq.edu.au

STUDY OPTIONS LTD
83 ALMA ROAD, CLIFTON
BRISTOL, BS8 2DP
+44 117 911 5610
MAIL@STUDYOPTIONS.COM

WHEN WILL YOU KNOW? Applications are processed continually throughout the year and processing times may vary depending on the program applied for. You (or your representative) will receive an acknowledgment of your application once assessment has commenced. The email address you provide on this application (or that of your representative) will be used for all correspondence including requests for any further information we may need and the outcome of the application assessment.

FOR AGENT USE ONLY

I have informed the applicant of his/her obligations regarding the 'Privacy and Student Declaration'.

Company

Branch (optional)

Name

Telephone (Country) (Area)

Mobile

Email

Street Address

8	3		A	l	m	a		R	o	a	d								
C	l	i	f	t	o	n													

City

Postcode

Country

STUDENT DECLARATION

Name:			
Date of birth:		Nationality:	
Mobile:		Landline:	
Email:			

Who will fund your tuition fees and living costs? Please give further details below:

Have you ever been refused a visa for Australia or another country?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have any health issues that may affect your application for a student visa?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Will you have any family members joining you? If so please state name, age and relationship to you in the box below.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

- I declare that I have read and understand the information relating to the cost of living in Australia at:
<https://immi.homeaffairs.gov.au/visas/web-evidentiary-tool>
and I have access to sufficient funds to cover all associated costs with my study, travel to and from Australia, living expenses for the duration of my studies for myself and my family members (if applicable) for the total period of my stay in Australia.
- I understand that the tuition fees do not include expenses such as textbooks, stationery and additional programme specific requirements.
- I understand that in the event that I have insufficient funds to cover all associated study and living costs, I will not seek assistance from the University or the Australian government.
- I understand that in the event that I have insufficient funds to cover all associated study and living costs, the University reserves the rights to terminate my enrolment and eCoE.
- I hereby certify that all the statements made on this declaration of finances are true and correct.

Student signature:	
Name:	
Date:	

Please return this declaration with your application form(s)