

## Applying to James Cook University

### How to apply

Complete this form on screen, or print and complete it. Please email the completed form and scans of the supporting documents listed below to [mail@studyoptions.com](mailto:mail@studyoptions.com)

If you do not have access to a scanner, please take a clear photo of each page and document on your phone, and email the images to [mail@studyoptions.com](mailto:mail@studyoptions.com)

If neither of these are possible please post your forms and original documents to us as hard copy. Please post to Study Options, 83 Alma Road, Clifton, Bristol, BS8 2DP.

### Supporting documents required for undergraduate (bachelors) applications:

1. A photocopy of the personal details page of your passport
2. IF APPLYING BEFORE COMPLETION OF SCHOOL LEAVING QUALIFICATIONS (EG: A-LEVELS, IB, PRE-U DIPLOMA): Original certificates/evidence of GCSE and AS Level results (or equivalents) plus details of final predicted grades. Predicted grades must be official predictions, issued on school/college letterhead and signed by an appropriate person (head of careers, head of year etc).
3. IF APPLYING AFTER COMPLETION OF SCHOOL LEAVING QUALIFICATIONS (EG: A-LEVELS, IB, PRE-U DIPLOMA): Original certificates for GCSE and school-leaving qualifications.
4. A personal statement (please aim for a maximum of 400-500 words).

### Supporting documents required for postgraduate (masters) applications:

1. A photocopy of the personal details page of your passport
2. Original academic transcripts for each year of your degree (a transcript is an official list, issued by the university, of the subjects you've studied and the grades obtained). Transcripts should carry an explanation of the university's grading system on the back. If they don't, please provide one separately.
3. Original bachelors completion certificate.
4. A CV, detailing any relevant work experience.
5. A personal statement (please aim for a maximum of 400-500 words).

### Application notes

1. If further material or documents are required, Study Options will be in touch to request these after we have received and checked the application.
2. All academic documents must be submitted as originals, we can't accept photocopies. We'll make certified copies to send with your application, and will return the originals by recorded delivery. To ensure their safe arrival, please send your documents to us by recorded delivery.
3. Please use this form to apply for undergraduate (bachelor) degrees and postgraduate degrees by coursework (masters and graduate diplomas). Do not use this form if you are a research student, or if you are a citizen or permanent resident of Australia or New Zealand.

If you have any questions or problems making your application please contact a student advisor at Study Options on 020 7353 7200 or [mail@studyoptions.com](mailto:mail@studyoptions.com)

INTERNATIONAL UNDERGRADUATE  
& POSTGRADUATE

# Application Form



JAMES COOK  
UNIVERSITY  
AUSTRALIA

## PERSONAL DETAILS

Family Name				Title e.g. Mr/Ms/Dr	
Given Names		Date of Birth	Day	Month	Year
Country/Region/Economy of Birth					
Country/Region/Economy of Citizenship					
Country/Region/Economy in which you are submitting this application					

## CONTACT DETAILS

Permanent address in home country/region/economy <i>Note: PO Box is not accepted</i>					
Suburb/City				Post/Zip code	
Country/Region/Economy					
Is your mailing address the same as your permanent home address?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<i>If yes, please provide your mailing address below</i>		
Address				Suburb/City	
Post/Zip code			Country/Region/Economy		
What is the main language spoken at your permanent address?					
Telephone				Mobile/Cell Phone	
Email					
Please select one of these messaging contact options (If you do not have an account with one of the following messaging services you will need to sign up for one and provide your account details before your application will be assessed.) <input type="checkbox"/> WeChat <input type="checkbox"/> Viber <input type="checkbox"/> WhatsApp <input type="checkbox"/> Facebook Messenger					
Contact Number/ID					

## EMERGENCY CONTACT PERSONAL DETAILS

Family Name				Title e.g. Mr/Ms/Dr		
Given Names				Male <input type="checkbox"/>	Female <input type="checkbox"/>	Other <input type="checkbox"/>
Relationship to you						
Address				Suburb/City		
Post/Zip code			Country/Region/Economy			
Telephone				Mobile/Cell Phone		
Email						

## AUSTRALIAN VISA DETAILS

Do you intend to study in Australia (Onshore)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Do you have a current passport?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have a valid Australian Visa and/or a Confirmation of Enrolment to Study in Australia?	Yes <input type="checkbox"/>	No <input type="checkbox"/>			
Have you ever had a visa canceled, refused or overstayed your visa?	Yes <input type="checkbox"/>	No <input type="checkbox"/>			
<i>If you responded Yes to any of the above, please provide the appropriate documentation or evidence to support your response.</i>					
Do you intend to apply for a Student Visa?	Yes <input type="checkbox"/>	No <input type="checkbox"/>			

## COURSE SELECTION

Course name	e.g. Bachelor of Business					
Intake			Campus	Townsville <input type="checkbox"/>	Cairns <input type="checkbox"/>	External <input type="checkbox"/>
Major (if required)	e.g. Marketing					
If you are not eligible for direct entry into your chosen program, would you like to be considered for a pathway program	Yes <input type="checkbox"/>	No <input type="checkbox"/>				

## EDUCATIONAL QUALIFICATIONS

NAME OF SCHOOL OR INSTITUTION	NAME OF QUALIFICATION OR COURSE	YEARS ATTENDED (MONTH/YEAR TO MONTH/YEAR)	COURSE COMPLETED (YES/NO)

Please attach certified copies of transcripts of all academic records and the grading scale used at the awarding institution. (A certified copy means a stamped photocopy signed by a public notary or institution representative or authorised JCU agent as being a true and accurate record of the original document). All documents must be translated into English by the issuing institution or by an official translating service. Some programs consider entry based on work experience. Please provide a current curriculum vitae with you would you like to be considered for entry based on your work experience.

## CREDIT FOR PREVIOUS STUDY

Are you applying for credit for previous studies? Yes  No

If yes, please complete the credit application at [www.jcu.edu.au/students/enrolment/study-credit](http://www.jcu.edu.au/students/enrolment/study-credit)

## ENGLISH LANGUAGE PROFICIENCY

Have you completed an English language proficiency test? Yes  No

If yes, please provide a copy of your English Language Proficiency test.

If you have not completed an English language proficiency test, would you like to be considered for an English for Academic Purposes program before commencing your degree studies? Yes  No

## ADDITIONAL QUESTIONS

Please advise if you will be requiring JCU to arrange Overseas Student Health Cover (OSHC)? Yes  No

If yes, please select the level of visa length cover Single  Dual  Family

For more information on OSHC, please visit the Allianz Global Assistance website: [oshcallianzassistance.com.au](http://oshcallianzassistance.com.au)

Please indicate if you have a disability, impairment or medical condition? Yes  No

If yes, please provide a letter from a medical professional that can provide information on your disability, impairment or medical condition. Please ensure your doctor outlines your support requirements (if any), ability to meet the university's academic demands and the impacts on the ability to study full time.

How do you intend to fund your study at James Cook University? Self Funded  Family Support  Bank Loan  Scholarship/Sponsorship

If you are intending on applying for scholarship or sponsorship, please specify details

## DECLARATION (all applicants must complete)

I declare that the information I have supplied on this form is, to the best of my knowledge, complete and correct. I acknowledge that my application is subject to acceptance by James Cook University and that any offer for a place may be subject to additional conditions which will need to be met to be eligible for admission.

### STUDENT VISA DECLARATION

I make this declaration in relation to my application for my preferred course/s at James Cook University (JCU). I understand that the University will rely on this declaration in relation to any offer of enrolment in the Course which is made to me. I declare that:

- I am a Genuine Temporary Entrant<sup>\*</sup>;
- studying the Course is my primary purpose for coming to Australia;
- I understand that if I am granted an Australian student visa, I will have to comply with the conditions on that visa;
- I believe that I am academically qualified for the Course I have applied for and have, or will have, the English proficiency level required to commence the Course;
- I have calculated the cost of my course, am aware of the current exchange rate between the currency of my home country/region/economy and the Australian dollar and understand that the exchange rate will vary from time to time;
- I have genuine access to the total funds required<sup>\*\*</sup>, while in Australia, to cover all tuition fees, travel (including return airfare), living costs and Overseas Student Health Cover for myself and my dependents (if any) for the duration of the Course; and
- If I have ever been refused a visa for entry into Australia, I have advised JCU and provided a copy of the visa refusal notification from the Australian Government and any other relevant documentation;
- If I have ever been refused a visa for entry into another country/region/economy, I have advised JCU of the country/region/economy and provided relevant documentation.
- For the definition of Genuine Temporary Entrant under the SSVF visit the Department of Home Affairs (DOHA) Genuine Temporary Entrant (GTE) requirements: <https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/genuine-temporary-entrant>

<sup>\*</sup> For the definition of Genuine Temporary Entrant under the SSVF visit DIBP Genuine Temporary Entrant (GTE) requirements: [border.gov.au/Trav/Stud/More/Genuine-Temporary-Entrant](http://border.gov.au/Trav/Stud/More/Genuine-Temporary-Entrant)

<sup>\*\*</sup> For financial requirements for obtaining a student visa under the SSVF visit the Department of Home Affairs (DOHA) Student visa financial capacity requirements: [immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/genuine-access-to-funds](http://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/genuine-access-to-funds)

### PRIVACY

Personal information supplied on this form will be handled in accordance with JCU's Privacy Policy (available at [jcu.edu.au](http://jcu.edu.au)).

I acknowledge that James Cook University (JCU) will use the personal information that I have provided in, and attached to, this form to assess my application to study at JCU. I authorise JCU to provide my personal information to the Australia Government Department that is responsible for tertiary education (including the Department of Education and Training), the Australian Government Department that manages immigration (including the Department of Home Affairs), the Tuition Protection Service, my Education Agent if I have appointed one, Allianz Global Assistance if I nominated JCU to arrange my Overseas Student Health Cover (OSHC) and any other Australian or Queensland Government bodies as required by law.

Signature

Date

## STUDENT DECLARATION

<b>Name:</b>			
<b>Date of birth:</b>		<b>Nationality:</b>	
<b>Mobile:</b>		<b>Landline:</b>	
<b>Email:</b>			

<b>Who will fund your tuition fees and living costs? Please give further details below:</b>

<b>Have you ever been refused a visa for Australia or another country?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Do you have any health issues that may affect your application for a student visa?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Will you have any family members joining you? If so please state name, age and relationship to you in the box below.</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

- I declare that I have read and understand the information relating to the cost of living in Australia at:  
<https://immi.homeaffairs.gov.au/visas/web-evidentiary-tool>  
 and I have access to sufficient funds to cover all associated costs with my study, travel to and from Australia, living expenses for the duration of my studies for myself and my family members (if applicable) for the total period of my stay in Australia.
- I understand that the tuition fees do not include expenses such as textbooks, stationery and additional programme specific requirements.
- I understand that in the event that I have insufficient funds to cover all associated study and living costs, I will not seek assistance from the University or the Australian government.
- I understand that in the event that I have insufficient funds to cover all associated study and living costs, the University reserves the rights to terminate my enrolment and eCoE.
- I hereby certify that all the statements made on this declaration of finances are true and correct.

<b>Student signature:</b>	
<b>Name:</b>	
<b>Date:</b>	

Please return this declaration with your application form(s)