

RFI

**Request For
Information**

**Pricing is based on volume of
Work / Time to complete as
well as level of difficulty.**

Customer Provides: Stated Problem(s) with their best comprehensive description, Budget the customer is willing to pay for solution.

Objective: Define Problem(s) / Solution(s), Answer basic questions, If possible: Define basic plan, Estimate Cost Feasibility.

LC Completes:

1. Basic Research.
 - A. Internet
 - B. Phone calls
 - C. Engineering / Science Research
 - D. Contact potential solution providers
2. Organize Information.
3. Define/Answer Basic Questions
 - A. Is it possible to engineer, design, build request?
 - i. Y/N
 - B. Is additional Research necessary?
 - i. Y/N
 - ii. What is it?
 - C. Is there existing solutions that can be purchased?
 - i. Relevant Details.
 - ii. Cost?
 - D. Can Existing solutions be modified to work?
 - i. Relevant Details

ii. Cost Feasibility?

4. Report Findings

A. existence of a material, process, system, design which can or could overcome the problem.

5. Specifically state what **LC** can do to overcome the problem.

A. Engineering

B. Design

C. Prototype

D. Testing

E. Develop

6. Start a Basic Plan.

7. Basic Deliverables

A. **Timeline estimate**

B. Steps

C. Estimate cost Feasibility