

# MENTOR AGREEMENT

## MENTEE INFORMATION

Name:

Phone number:

Email:

Educational background:

Work experience:

## MENTOR INFORMATION

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Phone number:

Email:

Educational background:

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## MENTEE EXPECTATIONS

In which areas, would I like support?

What would I like to achieve?

How much time can I invest?

What do I expect from mentor?

## MENTOR EXPECTATIONS

In which areas, would I like to support mentee?

What would I like to achieve through this mentorship?

How much time can I invest?

What do I expect from mentee?



## **GUIDELINES OUR CODE OF CONDUCT**

**How often will we meet?**

**How long will meetings last, and what time of day will we typically meet?**

**Where will we meet (e.g. platforms and physical locations)?**

**Who is responsible for scheduling meetings?**

**Who is responsible for preparation (e.g., agenda, follow-up, next steps)?**

**What are valid reasons for canceling or rescheduling meetings?**

**Which topics will we focus on? Are there topics we prefer not to discuss?**

**How do we handle confidentiality?**

**How will we evaluate our collaboration, and how often?**

**When does the mentorship end?**

