



February 2024

Legal Centre Lesvos Guidelines for Funding Applications

1. Introduction

1.1 intention

The objective of this policy is to establish a clear, ethical, and principled approach to funding applications by Legal Centre Lesvos ('LCL').

2. Policy requirements

2.1 General Principles

- (1) LCL must not enter into or remain in a financial relationship with any organisation, involved or potentially involved in human rights abuses. Specifically, the organisation must -
 - i. Not have committed and not be complicit in human rights abuses
 - ii. Not violate labour rights principles in both statutes and practice
 - iii. Not discriminate with regard to its employment practices and activities
 - iv. Act with transparency with regard to their structure and their relationships with other organisations
 - v. Not knowingly profit from exploitation of child labour or any other form of servitude
 - vi. Not have a history of producing any products that have been implicated in human rights abuses by armed actors such as military, security, police forces, or non-state actors
 - vii. Not engage in sexual exploitation and harassment across its activities
 - viii. Not engage in activities that cause environmental destruction or depend on the depletion of finite resources
 - ix. Not otherwise be directly or indirectly responsible for activities which cause or perpetuate the root causes of forced displacement.
- (2) LCL must not enter into or remain in a financial relationship which compromises, or inhibits the ability of LCL to abide by the principles mentioned within its Founding Document, its other constitutional documents or the General Principles mentioned in 2.1(1).

2.2 Associated Organisations

- (1) When there is evidence to suggest that a prospective or current donor is associated with an organisation which acts contrary to the General Principles contained within paragraph 2.1(1) of these Guidelines, LCL shall assess whether to enter into or continue its relationship with the donor, taking into account the following:
 - the aims and objectives of the donor
 - the reputational and other risks involved
 - the proximity of the offending behaviour to the donor, including percentage of funding source coming from source in violation of 2.1, and influence of that source in potential donor's activities, and degrees of organisation removal.
 - any other form of benefit (including partnerships, building of networks, sustainability) for the Legal Centre Lesvos derived from the agreement with the donor
 - requirements contained within the funding agreement, including reporting requirements, and those related to publication of the agreement and restrictions on LCL's ability to carry out its activities in an independent manner.
 - the duration of the proposed agreement
 - measures that can be adopted to mitigate the risks identified
 - any additional information provided by the donor upon request.
- (2) For the purposes of paragraph 2.2 of this Guidance, "associated" means having a relationship as a parent or subsidiary of the organisation, or otherwise having the organisation in its supply chain.

3. Donor Mapping and Reporting

3.1 Donor Mapping

- (1) Prior to the submission of applications for funding, potential donor organisations will be vetted by a member of LCL staff to make sure they are in line with this Guidance.
- (2) LCL Fundraising Team will consult with the Partners to enter into an agreement in following circumstances:
 - a. the value of the agreement exceeds 20 percent of LCL's annual budget;
 - b. Staff believe it is worthwhile to enter into an agreement with an Associated Organisation following an assessment in line with Paragraph 2.2(1) above; or
 - c. The donor requirements are considered particularly onerous, or other factors affect LCL's autonomy.
- (3) If, after application of 3.1(2), there are still concerns from any LCL team member or partner, that the potential funder would be contrary to LCL's fundraising guidelines, LCL will not enter into a funding agreement with that funder
- (4) If a situation outlined in 3.1(2) applies, but it is considered by the LCL staff member and a member of the Fundraising Team that there is not sufficient time for the partners to jointly make a decision, the LCL staff member, Fundraising Team member, and at least 1 of the partners, will jointly decide on behalf of the LCL whether to apply for the funds in question.

4. Reporting

4.1 The partners are jointly responsible for meeting the reporting requirements stipulated within funding agreements the Legal Centre enters into.

4.2 The partners may delegate responsibility to LCL staff for preparing such reports.