

Friday, December 10, 2021

Dear Parents / Carers

### Staffing update

As we approach the Christmas holidays, I am writing to explain a few changes to staffing from January.

#### Mrs Platt – SENDCo

As many of you will know, Mrs Platt is very excited about the arrival of her baby at the start of January. She has been working tirelessly for past few weeks making sure that everything is in place for Mrs Piperdy who will take the role of Special Educational Needs Co-ordinator during Mrs Platt's maternity leave. Mrs Piperdy has many years of teaching and SEND experience as well as working in alternative provision and social care. We are excited about her joining the team and continuing the excellent SEND provision at the school.

I am sure you will join me in wishing Mr and Mrs Platt all the very best at this exciting time.

#### Miss Munford – Learning Mentor

Miss Munford has gained an exciting promotion to work with Gloucester Academy from the start of January. Miss Munford has been at Kingsway for many years and has been highly a valued colleague. She has provided excellent personal and pastoral support to many children and families during her time at our school; she is well-respected and liked by both staff and children. We know she will be highly successful in her new role and we will miss having her skills, expertise and kindness at Kingsway. We wish her all the best for the future.

Miss Clayton, our attendance officer will be increasing her hours and Mrs Pascoe's job role will change slightly allowing them both to focus on providing support to children and families that was previously supported by Miss Munford. We are also assigning additional hours to pastoral provision to make sure the children get the help they need and we can respond well to any issues as they arise.

We care deeply about the welfare and happiness of the children in our school: it is fundamental to all we do and we have made provision to make sure this continues to work well. Miss Munford will make direct contact with all the families and children she currently supports so they know how we will continue to help as we move into 2022. If you have any questions or concerns, or you are in need of any support, we are, as always, here to help. Please call on 01452 881800 or email on [pastoralsupport@kingsway.gloucs.sch.uk](mailto:pastoralsupport@kingsway.gloucs.sch.uk)

Yours sincerely



Mr Pajak

