

Case money for participating in INCEPT

The compensation will be calculated based on estimates of time used and paid every six months for the following two periods of time: **1 April to 30 September and 1 October to 31 March.**

The case money model is divided in two parts:

1. From inclusion to 90-day follow-up

For all sites, the compensation will be based on the number of patients with eCRF-registration at 90-day follow-up calculated according to the compensation model.

2. The 180-day follow-up

Every site will decide whether the 180-day follow-up will be done by the site itself or by another site (of note, 180-day outcomes except mortality must be assessed by personnel blinded to allocation). The site obtaining 180-day follow-up (vital status, health-related quality of life and cognitive function) will receive the compensation. The compensation will be based on the number of patients with eCRF registration at 180-day follow-up. In case of multiple 180-day follow-ups of health-related quality of life and cognitive function (due to inclusion in multiple domains with >14 days in between), each obtainment of these outcome data will be compensated. In case of mortality at 180-day follow-up, case money for this follow-up will not be included in the compensation.

The process will be:

- Around a week before the period (1 April and 1 October) the site will be notified by email about the upcoming overview.
- When the overview is generated in the EasyRF the site will receive an e-mail with the period, amount of case money and information of how to send the invoice.
- Based on this overview, an invoice should be issued.
The accounting office at the site may submit the invoice either as an electronic invoice (this must be done for all Danish sites) or by email to contact@incept.dk.
- Payment will be made upon receipt and processing of the invoice.

Invoice details

The invoice must clearly state:

INCEPT case money, sitename, period {{pre-calculated period }}

INCEPT contact person: Line Haugaard Madsen, contact@incept.dk

Site contact person: name, email address, and telephone number

GLN number: 5798 001 023 399

VAT number: DK29765790

CVR number (optional): 29190623

Note:

The compensation overview must be attached to the invoice as supporting documentation.

**Adjustments**

Adjustments of the compensation model may be done if the workload changes, i.e., by automated data collection, change in protocol due to adaptation(s) or significant variation between sites due to work procedures.

Any adjustments will be announced by written notification at an appropriate time and will continuously be updated at the INCEPT website.

Period 1-20xx (1 April 20xx to 30 September 20xx) OR Period 2-20xx (1 October 20xx to 31 March 20xx)						
Site:						
INCEPT – from inclusion to 90-day follow-up					Compensation	
Scenario		Inclusion	Data entry of day forms	30- and 90-day follow-up	Participants with 90-day follow-up (n)	Amount
Inclusion with full ICU stay up to 90 days at one site*	The including site, one domain	DKK 2000				
	The including site, for each additional domain(s) [‡]	DKK 500				
Inclusion at one site with part of ICU stay at another INCEPT site^	The including site	75% of case money				
	The receiving INCEPT site		25% of case money			
Withdrawal [#]	The including site, one domain	DDK 2000				
	The including site, for each additional domain(s) [‡]	DKK 500				
Withdrawal with part of ICU stay at another INCEPT site	The including site	75% of case money				
	The receiving INCEPT site		25% of case money			
INCEPT – 180-day follow-up (assessment of health-related quality of life and cognitive function as a minimum)					Compensation	
Scenario		180-day follow-up		Participant with 180-day follow-up (n)	Amount	
Follow-up and data entry done by own site~		DDK 500				
Case money to be received					Total amount	
* If a participant is transferred to a non-INCEPT site, the INCEPT site transferring the participant is responsible for data entry. [‡] Unless otherwise specified for the domain. [^] If a participant is transferred to a site where only some domains the participant has been randomised to are active, the receiving site will be responsible for all domains that the participant is included in. [#] In case of withdrawal, continuous registration will be done if the participant (or the participant’s legal representatives) accepts. [~] Regardless of number of domains. The site that discharges the participant will be responsible for the 180-day follow-up, unless the site has agreed with another site to be responsible for the 180-day follow-up.						