GRAFFHAM PARISH COUNCIL

 Caroline Davison

 Clerk to the Council

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**FULL PARISH COUNCIL MEETING**

**Wednesday 3 July 2024**

 Councillors are hereby summoned to attend the Annual Council Meeting

of Graffham Parish Council to be held in the

Committee Room in the Empire Hall, Graffham,

on **Wednesday 3 July 2024** commencingat **7.00pm**

27 June 2024 Caroline Davison

Parish Clerk

**AGENDA**

1. **Welcome**
2. **Apologies for Absence**

To receive apologies for absence and approve reasons for absence.

1. **Declarations of Interest**

To receive from Members any declarations of disclosable pecuniary and non-pecuniary interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Graffham Members’ Code of Conduct.

1. **Vacancies for Parish Councillors**

i) To consider any applications for candidates for co-option to the two vacant seats on the Parish Council.

ii) To receive Declarations of Acceptance of Office from successful candidates and welcome to the Council.

1. **Minutes**
2. To approve as an accurate record the minutes of the Full Parish Council meeting held on 12 June 2024. (These minutes have been circulated to members prior to this Meeting.)

**8. Public Participation**

Members of the public present may make representations or raise questions on issues included on the agenda. This session to be conducted in accordance with Standing Order 3 e to 3 k.

**9. Seaford College access for Wallace Square Residents**

To note the decision by the Board of Governors at Seaford College to facilitate access through the western gate for residents of Wallace Square – the Parish Council had been previously asked to consider this matter at this Meeting and to present its views. As the issue is resolved this will no longer be a matter for further discussion on this Agenda.

**10. External Audit**

To note that the AGAR and supporting paperwork has been submitted to the External Auditor for audit by the statutory deadline and papers published accordingly,

**11.** **Payments**

i) To note any payments and receipts since last meeting.

ii) To approve any outstanding payments.

12. **Governance Documents**

To note that governance documents will be carried forward for review at the next Full Parish Council Meeting.

**13. CIL**

i) To receive a report in respect of the purchase of the tractor mover for the Recreation Ground

ii) To discuss renovation of the phone box and installation of defibrillator therein

**14. Planning Applications and Decisions**

i) To consider the Council’s observations on the SDNP planning applications made since last meeting:

SDNP/24/02289/FUL.

 Middle Barn , Smoky house Lane, Selham, Graffham, West Sussex, GU28 0PR

 Application for temporary Caravan Accommodation

 Decision by 8/8/24

The Priory, Selham Road - 2 applications:

(a).SDNP/24/01937/HOUS

Extension and alterations to the house, including demolition of conservatory and new extension

Decision by 26/7/24

(b) SDNP/24/01938/HOUS

Alterations to pool house

Decision by 26/7/24

Paddocks, Selham Road – 2 applications

(a) SDNP/24/01856/FUL

Retrospective permission for erection of a stable block

Decision by 17/7/24

(b) SDNP/24/01348/FUL

Erection of stable block 5.7.24.

Water neutrality issue

Decision by 5.7.24

ii) To note the SDNP planning decisions made since last meeting

**16. Correspondence**

To note any items of correspondence received since last meeting.

**17. Reports**

To receive reports from Councillors in respect of any meetings, courses and/or seminars since last meeting.

**18. Parish Matters**

To receive verbal update reports in respect of the following items:

1. Rights of Way and Highways
2. Recreation Ground
3. Empire Hall
4. Selham and Ambersham
5. Environment

**19. Agenda Items for Future Meetings**

**20. Date of Next Meeting**

To note that the next Full Parish Council Meeting is scheduled to be held on 4 September 2024.

**Public Attendance**

Members of the public are very welcome to attend this meeting. If you would like to make comments or have a view on any item on this Agenda you wish to have taken into consideration, you are invited to write to the Clerk or contact a Parish Councillor prior to the meeting.