

Dear Councillors

You are duly summoned to the meeting of Graffham Parish Council on Friday 30th September commencing at 7:00pm at the Empire Hall.

Members of the public are welcome to join this meeting and speak for a maximum of five minutes about an item on the agenda during the Public Session at the discretion of the Chair.



M Simpson
Clerk to the Council
23rd September 2022

AGENDA

- 1. Attendance and Apologies for Absence**
To accept apologies and reasons for absence.
- 2. Councillor Co-option**
To receive written applications for the office of Parish Councillor and to Co-opt candidates to fill the existing vacancies
- 3. To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation.**
To receive any declarations of interests from Members in respect to items on the agenda.
- 4. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)**
To note any comments.
- 5. Approval of the minutes from the Parish Council held on 1st August 2022**
To review and approve.
- 6. County Councillor reports**
To receive any reports.
- 7. District Councillor reports**
To receive any reports.
- 8. Chair's announcements**
To note any announcements.
- 9. Meeting dates**
To consider and adopt meeting dates for 2022-23
- 10. Planning applications**
SDNP/22/03799/LIS: Ladywell Cottage Graffham Street Graffham Petworth West Sussex GU28 ONL
Proposal: Single storey rear/side extension, replacement windows, removal of modern fireplace and extension of chimney stack to south elevation.

SDNP/22/03878/HOUS & SDNP/22/03879/LIS: The Malt House The Street Graffham Petworth West Sussex GU28 OQB
Proposal: Garden room extension, new opening to side extension, replacement windows, internal alterations and repairs.

SDNP/22/04212/TCA: Rectory Cottage Selham Road Selham Graffham Petworth West Sussex Proposal:
Notification of intention to reduce height of 1 no. hedgerow tree by 20%.

11. Payments and bank reconciliation

Review schedule of payments and bank reconciliations since the last meeting (August 1st 2022).

12. Variance Report

To note any variances in actual vs budget for the current financial year.

13. Recreation Ground

(a) To receive an update on plans for Graffham playground

(b) To consider any grant payments to Graffham Recreation Ground charity

14. To receive reports on or from:

Highways and Footpaths

Empire Hall

Selham and Ambersham

15. Village gates

To discuss installing village gates to reduce speeding in the parish

16. Memorial bench and noticeboards

To receive an update

Receipts since the last meeting (8th August 2022)

Date	Payer	Centre	Amount (£)
31.08.22	Natwest	Bank interest	1.33
01.09.22	Graffham Recreation	Greenlane (1035) VAT payment	4,200
05.09.22	Graffham Recreation	Greenlane (1036) VAT payment	4,948
07.09.22	Graffham Recreation	Greenlane (1037) VAT payment	490
16.09.22	Chichester District Council	Precept	6,500
		Total	16,139.33

Payments since the last meeting (8th August 2022)

Date	Payee	Centre	Amount (£)
12.08.22	Graffham Recreation	Jubilee celebrations	1,250
30.08.22	Mike Simpson	Salary	390.77
31.08.22	Mike Simpson	Home office	20.00
26.09.22	Greenlane Forestry (1033)	Grounds maintenance	480.00
26.09.22	Greenlane Forestry (1034)	Grounds maintenance	420.00
26.09.22	Empire Hall (710)	Hall hire	25.00
26.09.22	Norwood	Grounds maintenance	180.00
30.09.22	Greenlane Forestry (1035)	Graffham Rec VAT payment	5,040
30.09.22	Greenlane (1036)	Graffham Rec VAT payment	5,937.60
30.09.22	Greenlane (1037)	Graffham Rec VAT payment	588.00
		Total	14,331.37

September bank reconciliation

Balance per bank statement at 26th September

Current Account	27,006.57
Reserve Account	14,681.04
Total	41,687.61

Add: outstanding receipts	0.00
	Total

Less: outstanding payments	0.00
	Total

Net Balances	<u>41,687.61</u>
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Cash Book	
Opening balance (1st April)	28,727.53
Add Receipts	23,937.18
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Less payments	10,977.10
	41,687.61

