

East Lavington Parish Council

Minutes of the Parish Council meeting held on Monday 18th July 2022 at 6.15pm in The 6th Form Café Hollington Centre Seaford College Lavington Park.

The meeting started at 6.18pm

Present: Cllr Charles Britton, Cllr Will Yates and Cllr Simon Longman.

In Attendance: Amy Harte (Clerk),

1. Welcome

79/22 Cllr Britton welcomes all to the meeting.

2. Apologies

80/22 Cllr Barry Gosden & Cllr Patrick Limpus.

3. Declarations of Interest

81/22 Cllr C. Britton – Little Bury Planning Application, Cllr W. Yates - Seaford College Planning Application.

4. Minutes of Last Meeting

4.1. Approval of May 2022 Minutes.

82/22 The minutes of the meeting of 16th May 2022 were RESOLVED to be approved. A draft copy of the minutes was signed by Cllr C.Britton.

4.2 Report on action points from the last meeting.

4.2.1. Register of Interests spreadsheet to update (All Councillors)

83/22 Cllr Longman will add current employment details and Cllrs B. Gosden and P.Limpus need to confirm that their details are up to date. **(ACTION S. Longman, B. Gosden and P. Limpus)**

4.2.2. All other action points carried out.

5. Visitors' Questions:

84/22 None

6. County Councillor's Report (Cllr. Tom Richardson)

85/22 Cllr Richardson did not attend, and no report was sent.

7. District Councillor's Report (Cllr. Alan Sutton)

86/22 Cllr. Sutton did not attend, and no report was sent.

8. Planning Issues: New / Recent / Ongoing

8.1. **SDNP/21/04334/FUL Seaford College.** Proposed zip wire and low and high wires. Invited to comment by 5th October 2021. The application was discussed and RESOLVED to submit a 'No Objection' response (59/22) **Application still in progress...no further correspondence since 18th January 2022**

8.2. **SDNP/21/02886/FUL Seaford College.** Proposed new woodland and ecology centre. (Approved in principle by SDNP. (60/22) ELPC raised no objection. **Still in progress. SDNP comments 13th April 2022...some concerns remain unresolved**

8.3. **SDNP/21/05815/FUL and 05815/LIS Barnetts Farm.** Change of use of partially converted granary to detached annexe. ELPC invited to comment and recommended that the application should be refused pending submission of a retrospective planning application for the unauthorised conversion from barn to tack room carried out by the previous owner. **Application approved 23rd June 2022.**

87/22

- 8.4. **SDNP/22/01897/FUL. Little Bury.** Change of use of redundant agricultural building to holiday let. The application was discussed and resolved to submit recommendation for refusal response.
88/22 **Application refused on 13th July 2022.**
- 8.5. **SDNP/22/01782/FUL. Seaford College.** Discharge of Conditions 3, 4, 5, 7, 8 and 9 under **SDNP/22/02381/DCOND. Application in progress.**
- 8.6. **SDNP/22/2469/PRE Tangletrees.** Construction of a replacement dwelling. Validated Friday 22nd May 2022. This is a pre-application, so ELPC will not be invited to comment. **The application was posted to the SDNP website but subsequently removed.**
- 8.7. **SDNP/22/02855/HOUS. Eastwood Farm.** Demolition of existing outbuildings and erection of new building comprising of pool, gym and garden store. ELPC invited to comment.
89/22 ELPC discussed this application, and it was RESOLVED to submit a No Objection response. **(ACTION A.Harte)**
- 8.8. **SDNP/21/01782/FUL.** Discharge of Condition 6 (lighting details) under **SDNP/22/02910/DCOND.**
90/22 **Application determined.**
- 9. Finance**
- 9.1. **Approval of accounts to 18/07/22**
91/22 Accounts were reviewed and RESOLVED to be approved for period ending 18th July 2022
- 9.2. **Approval of Clerk's Salary and Expenses:**
9.2.1. 27 hours @ £16.10 = £434.70 + £40 office allowance, 75% Printer ink cost £55.04. £529.74
92/22 Salary and Expenses RESOLVED to be approved.
- 9.3. **Income/expenditure**
93/22 None
- 9.4. **Other Financial Issues**
94/22 None
- 10. Review of Policies and Procedures:**
- 10.1. **Standing Orders**
10.2. **Financial Regulations**
10.3. **Complaints Procedures**
10.4. **Risk assessment**
10.5. **Records Management Policy**
10.6. **Freedom of Information Policy**
10.7. **Privacy Policy**
95/22 The above policies were RESOLVED to be accepted for the forthcoming year with the following amendments: Risk Assessment – Covid measures are updated to 'follow current government guidance' and Standing Orders wording of the remote meetings section to add 'when permitted by government'.
- 11. Correspondence & Invitations received since the last meeting**
- 11.1. **Circulated by email**
11.2. **All Parishes Meeting 19th September 2022 at 5.30pm via Zoom video conferencing.**
96/22 C.Britton to attend via Zoom prior to the ELPC September meeting which will now start at 18.30 rather than 18.15.
- 12. Reports re: attendance at meetings etc.**
97/22 Cllr Britton reported that at the WSALC meeting there was a focus on resilience plans.
- 13. Parish Matters**
- 13.1. **Winter Maintenance Plan Update**
13.1.1. **Salt Audit**
98/22 When Active Communities send an up to date spreadsheet Cllrs will look at salt levels and condition. Cllr Limpus will speak to Peter Bradley to see if he can assist with emptying the solidified salt so that the bins can be refilled. The completed spreadsheet needs to be returned to Active Communities by Monday 15th August for refilling in October. **(ACTION – ALL Councilors)**
- 13.2. **Rights of way and Highways**
99/22 Cllr Britton reported that some potholes have been filled in the area from the bottom of Popple Hill to Cathangar crossroads. He also stated that the footpaths have been mown at ground level but the sides need cutting back. He will report this to the footpath warden. **(ACTION Cllr Britton)**

13.3. Broadband progress

100/22 Cllr Longman reported that Openreach have started the planning process and are looking at wayleaves for a revised completion date of December.

13.4 Website

101/22 The Clerk reported that the website domain needs to be reinstated as was not continued by Graffham Parish Council. (ACTION A. Harte & Cllr Longman)

14. Date of next Meetings –

Monday 19th September 2022
Monday 21st November 2022
Monday 16th January 2023
Monday 20th March 2023
Monday 15th May 2023

The meeting finished at 6.55pm

I confirm this is a true record of the meeting:

Chairman, 19th September 2022

DRAFT