

GRAFFHAM PARISH COUNCIL

Parish Council Members are Summoned to the Annual Meeting (online) of the Graffham Parish Council to be held on Wednesday 5th May 2021 at 7.00pm

ALL MEMBERS OF THE PUBLIC ARE WELCOME AND ENCOURAGED TO ATTEND. PLEASE CONTACT THE CLERK AT GRAFFHAMPC@GMX.CO.UK IF YOU WOULD LIKE TO ATTEND

AGENDA

1. To elect the Chairman of the Council
2. To elect the Vice-Chairman of the Council
3. To receive apologies for absence
4. To receive any declarations of interest from members and dispensation requests in respect of any items on the Agenda .
5. To receive a report from the West Sussex County Councillor
6. To receive a report from the Chichester District Councillor
7. To approve the minutes of the Parish Council meeting held on 12 March 2021
8. To appoint Members to serve on the Planning and Finance Committees:
9. Appointment of Representatives to Outside Bodies: North Chichester Local Committee; CDC North East Parishes Forum; Graffham Recreation Ground (3), Empire Hall (1). Chichester District Association of Local Councils (CDALC)
10. Appointment of Parish Member appointments to the National Park Authority 2021.
11. To Allocate Councillor responsibilities for the following:
Highways and Footpaths; Selham and Ambersham; Minerals; Freedom of Information Officer; Parish Online; Projector and Screen; Website Maintenance and upgrades www.graffham-pc.uk.
12. Public Questions
13. Update on Land at Homes of Rest SDNP/14/02844/FUL
14. Update on Calloways: SDNP/18/00938/FUL Calloways, Graffham Street, Graffham GU28 0NJ
15. Planning including:
 - a. New applications
SDNP/21/00092/FUL The Laurels, The Street (withdrawn)
 - b. To receive any late or amended applications
 - c. To note decisions from SDNPA since the last meeting (12th March):
SDNP/20/04748/HOUS 1 Guillods Cottages: Demolition of existing attached storey. Erection of a two storey side extension. Reconstruction of boundary fence & entrance gates.

SDNP/21/00228/CND Glasses Barn, Graffham Common Road: Replacement of a single dwelling house using existing materials and demolition and rebuilding of a former Craft Barn to be retained as ancillary studio space for the house - (variation of condition 2 of planning permission SDNP/20/01430/FUL

SDNP/21/00227/CND Shuttles, Graffham Common Road: Extensions and refurbishment of single dwelling house.- (Variation of condition 2 from planning SDNP/20/01431/HOUS - see variation of condition application statement).
16. Finance
 - a. To Certify exemption from a Limited Assurance Review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015, page 3 of 6, Annual Governance and Accountability Return (AGAR) 2020/21 Part 2.
 - b. To consider the Annual Internal Audit Report 2020/21 and p 4 of 6, of the Annual Governance and Accountability Return (AGAR) Part 2 for the year ended 31 March 2021. To receive and Note.

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- c. To review and approve Section 1 – the Annual Governance Statement 2020/21, p5 of 6 of the Annual Governance and Accountability Return Part 2 for the year ended 31.03.21
- d. To review and approve Section 2, Accounting Statement 2020/21, page 6 of 6, of the Annual Governance and Accountability Return Part 2, for the year ended 31 March 2021
- e. To note the need to comply with the Exercise of Public Rights Monday 10 May – Monday 21 June 2021
- f. To review and verify the bank reconciliation as at 31 March 2021
- g. To ratify payments and receipts since the last meeting on 12 March 2021
- h. To discuss setting up of online banking and signatories for council bank accounts

28th April 2021
MIKE SIMPSON
Acting Clerk